

General Team Roles

Resource Manager:

- Get supplies for your team and make sure that your team cleans up.
- Make sure that everyone has shared all of their ideas and help the team decide when it needs outside help.
- Call the teacher over for team questions.

Facilitator:

- Get your team started by having someone read the task out loud.
- Check that everyone understands what to work on.
- Make sure that everyone understands your team's answer before you move on.

Recorder/Reporter:

- Make sure that each team member can see the work the team is discussing.
- Make sure that your team agrees about how to explain your ideas and each person has time to write their answer.
- Make sure that each member of your team is able to share ideas.

Task Manager:

- Make sure that no one talks outside your team.
- Help keep your team on task and talking about math.
- Listen for statements and reasons.

General Team Roles

	<p>Resource Manager:</p> <ul style="list-style-type: none"> • Get supplies for your team, and make sure your team cleans up. • Call the teacher over for team questions: <i>“No one has an idea? Should I call the teacher?”</i>
	<p>Facilitator:</p> <ul style="list-style-type: none"> • Help your team get started by having someone read the task: <i>“Who wants to read?”</i> • Make sure everyone understands what to do: <i>“Does anyone know how to get started?”</i> <i>“What does the first question mean?”</i> <i>“I’m not sure – what are we supposed to do?”</i> • Make sure everyone understands your team’s answer before you move on: <i>“Do we all agree?”</i> <i>“I’m not sure I get it yet – can someone explain?”</i>
	<p>Recorder/Reporter:</p> <ul style="list-style-type: none"> • Share your team data with the class. • Be sure all team members have access to any team diagrams by placing them at the center of the table or desks. • Make sure your team agrees about how to show your work: <i>“How can we write this?”</i> <i>“How can we show it on the diagram?”</i>
	<p>Task Manager:</p> <ul style="list-style-type: none"> • Make sure no one talks outside your team. • Help keep your team on-task and talking about math: <i>“Okay, let’s get back to work!”</i> <i>“Let’s keep working.”</i> • Listen for statements and reasons: <i>“Explain how you know that.”</i> <i>“Can you prove that?”</i>