

**PUBLIC MEETING OF
BOARD OF SCHOOL DIRECTORS
PENN DELCO SCHOOL DISTRICT
2821 CONCORD ROAD
ASTON, PA 19014**

**Minutes of the Board of School Directors
JUNE 24, 2020**

A regular meeting of the Board of School Directors of the Penn-Delco School District convened on Wednesday, June 24, 2020, at 7:35 p.m. via electronic communication, pursuant to advertisement published in the Delaware County Daily Times.

School Directors Present:

Kate Denney
Stephanie Ellis
Lisa Esler
Catherine Hilferty
M. Colleen Powell
Bernie Seasock
Kevin Tinsley
Leon Armour

School Directors Absent:

Dawn Jones

Others in Attendance:

Dr. George Steinhoff, Superintendent
Eric Kuminka, Assistant Superintendent
Erik Zebley, Business Administrator
Nina Tyre, Human Resources Director

MINUTES AND MONTHLY REPORTS

The Agenda for this meeting is attached hereto as Appendix “1”.

1. **APPROVAL OF MINUTES** – Upon considering the draft minutes attached hereto as Appendix “2”, it was resolved that the minutes of the regular meeting of May 27, 2020 as presented, be and are hereby approved.

Motion to approve the resolution was made by Mrs. Denney and seconded by Mrs. Powell the motion was unanimously approved.

2. **APPROVAL OF INVOICE LISTING** – Upon considering the invoice listing attached hereto as Appendix “3”, it was resolved that the invoice listing for May – June 2020 as presented, be and is hereby approved.

Motion to approve the resolution was made by Mrs. Powell and seconded by Mrs. Esler

Voting Yea: All
Voting No: None

MINUTES AND MONTHLY REPORTS - Continued

3. **APPROVAL OF TREASURER’S REPORT** – Upon considering the draft Treasurer’s Report attached hereto as Appendix “4”, it was resolved that the Treasurer’s Report of May 2020, as presented, be and is hereby approved.

Mr. Zebley presented the Treasurer’s Report for May 2020.

Motion to approve the Treasurer’s Report was made by Mrs. Powell and seconded by Mrs. Denney. The motion was unanimously approved.

4. BUDGET TRANSFER REPORT

MOTION: To approve the Budget Transfer Report for May – June 2020.

Motion to approve the Transfer Report was made by Mrs. Esler and seconded by Mrs. Denney. The motion was unanimously approved.

SUPERINTENDENT’S REPORT

Dr. Steinhoff commented on his recent letter he sent out to the entire district regarding Pathways to Reopening. Penn-Delco will convene a team, who will address all the considerations to determine the safest and most productive approach to educating students in the 2020 – 2021 academic year.

Dr. Steinhoff noted Graduation, although challenging, was done with professionalism. Graduates each had a personalized quote from a teacher, which was impressive. The Board and Administrators hand delivered each student their diplomas and lawn photo signs.

Dr. Steinhoff commended Mr. Erik Zebley, for his work on the 2020 – 2021 budget, which will be voted on this evening.

Dr. Steinhoff announced that Penn-Delco was nominated for the 2020 Best Community in Music by the NAMM Foundation, National Association of Music Merchants. This award recognizes outstanding efforts by teachers, administrators, parents, students and community leaders who have made music education part of a well-rounded education.

Dr. Steinhoff has received e-mails from current and former students who never felt accepted in the District. On the agenda this evening is a recommendation for the formation of a district-wide Diversity, Equity, and Inclusion task Force.

ACCOUNCEMENTS FOR THE PUBLIC

President Armour announced, pursuant to Act 48 – Sunshine Act, this evening, the Board met in executive session to discuss legal and personnel issues.

COMMENTS BY MEMBERS OF THE BOARD

Cathy Hilferty, on behalf of the Board, read a statement condemning any kind of discrimination in any form. The Board will be assessing a series of policies soon regarding the use of social media. They are committed to earning back the trust of those individuals who are concerned and will be undergoing unconscious bias training, as a Board, Administration and as a District.

ITEMS FOR BOARD INFORMATION

None

ITEMS FOR BOARD DISCUSSION

None

PUBLIC COMMENTS

**PREPARED AND INFORMAL COMMENTS AND INQUIRIES FROM CITIZENS
GUIDELINES FOR PUBLIC PARTICIPATION IN BOARD MEETINGS**

The Board recognizes the value to school governance of public comment on educational issues with the importance of involving members of the public in Board meetings. In order to permit fair and orderly expression of such comments, the Board will provide for two periods for public participation during Board meetings. The presiding officer at each public Board meeting will follow these guidelines:

- Public participation shall be permitted only as indicated on the order of business in the procedures of this Board, or at the discretion of the presiding officer on a given issue.
- Participants must be recognized by the presiding officer, and must preface their comments by an announcement of their name, address, and group affiliation, if appropriate.
- All statements shall be directed to the presiding officer; no participant may address or question Board members individually.
- Public participation at the beginning of the agenda will be limited to 15 minutes total and to three minutes per person, on agenda topics only.
- **Public participation at the end of the agenda will be limited to 30 minutes total and to three minutes per person.**

The presiding officer may interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant.

Approved January 24, 1990

PUBLIC COMMENT:

Megan Peterson – 3090 Highwoods Drive – Aston, asked where she can find the Athletics Health and Safety Pandemic Reopening Plan that's on the agenda this evening.

Judith Saunders – 62 E. Chelton Road – Parkside, Commented on the statement read by Ms. Hilferty.

Christina Johnson – 815 Adams Drive - Brookhaven, inquired about the Equity program on the agenda, whether all school board members need to take this training. Mr. Puppio responded to her comment.

ITEMS FOR BOARD ACTION

9.01 Final Budget for 2020 – 2021

The Proposed Final Budget for 2020 - 2021 was adopted on May 20, 2020, and has been duly advertised for adoption.

MOTION: To approve the 2020 - 2021 general fund budget at \$65,605,981 and the setting of the tax rate at 30.6300 mills for 2020 - 2021.

Following a motion by Mrs. Esler and seconded by Mrs. Powell the above motions was unanimously approved.

Voting Aye: All
Voting No: None

9.02 Election of School Board Treasurer

Nominations: Mr. Seasock nominated Colleen Powell, seconded by Mrs. Esler.

Motion to close nominations by Mr. Tinsley and seconded by Mrs. Denney

MOTION: To elect M. Colleen Powell to serve as school board treasurer from July 1, 2020 through June 30, 2021.

Following a motion by Mr. Tinsley and seconded by Mrs. Denney the above motions was unanimously approved.

Voting Aye: All
Voting No: None

9.03 Delaware Valley Consortium for Equity and Excellence

MOTION: To approve the district's application for membership in the Delaware Valley Consortium for Equity and Excellence and authorize the Superintendent to utilize DVCEE resources to support school district efforts in the areas of Diversity, Equity and Inclusion.

Motion 9.03 was tabled

9.04 PDSB Diversity, Equity, and Inclusion Task Force

MOTION: To approve the administrative recommendation for the formation of a district-wide Diversity, Equity, and Inclusion Task Force, as presented.

9.05 Athletics Health and Safety Pandemic Reopening Plan

MOTION: To approve the PDSB Pandemic Health and Safety Plan for Secondary Athletics, and authorize submission to the Pennsylvania Department of Education, as required, and as presented.

9.06 Manager of Blended and Virtual Learning

MOTION: To establish the position of Manager of Blended and Virtual Learning, effective July 1, 2020, subject to the terms of the Penn-Delco Act 93 Agreement, and as presented.

ITEMS FOR BOARD ACTION - Continued

9.07 Instructional Technology Coordinator

MOTION: To eliminate the position of Instructional Technology Coordinator, effective July 1, 2020.

9.08 Homestead and Farmstead Exclusion Resolution

MOTION: To approve the 2020 Homestead and Farmstead Exclusion Resolution, as presented.

9.09 Pool Supervisor

MOTION: To approve the appointment of Danual Campbell to Pool Supervisor at Northley Pool, not to exceed \$11,352 for the 2020 – 2021 fiscal year. Contracted service agreement, no benefits.

9.10 Special Olympics Pennsylvania Stipend

MOTION: To approve “pass through” payment of \$375 each to Lauren Herbert and Michele Lehman for services as Interscholastic Unified Track and Field coach/advisor. Payment is subject to district’s receipt of \$750 stipend from Special Olympics of Pennsylvania.

9.11 Food Services Agreement - Renewal

MOTION: To renew the Chartwells Food Services Agreement for the 2020 – 2021 school year in accordance with RFP received and approved by PDE and Solicitor. This Agreement shall be in effect for one year starting July 1, 2020 and may be renewed by mutual agreement for up to three additional one-year periods.

9.12 Bid Award - Athletics

MOTION: To approve the Interscholastic Athletic Bid Purchases for the 2020 – 2021 school year, as presented. Bids are awarded based on the lowest responsible bidder, kind, quality, and material being equal.

9.13 Special Education Agreements

9.13.1 MOTION: To approve the Contract with Fairwold Academy for ESY services for the 2020-2021 school year for students #36092 and #55259, as presented.

9.13.2 MOTION: To approve the Tuition Agreement with Child Guidance for the 2020-2021 school year for students #43852, #55155, #55064, as presented.

9.13.3 MOTION: To approve the Enrollment Agreement with The Vanguard School for the 2020-2021 school year for student #25121, as presented.

9.13.4 MOTION: To approve the Standard Education Agreement with Devereux for student #54570, as presented.

9.13.5 MOTION: To approve the three-year Agreement with PTS for Therapy Services, as presented.

9.13.6 MOTION To approve the agreement with Community Integrated Services, Inc., as presented, subject to Solicitor review.

ITEMS FOR BOARD ACTION - Continued

9.14 Learning Management System

MOTION: To approve the renewal of the agreement with Schoology, Inc. for the purchase of services in connection with the web-based learning management system, as presented.

9.15 Personnel – Professional

(1) Appointments

**(a) Anthony Marano, Long-term substitute, effective 9/1/2020 through 6/21/2021
pending pre-employment paperwork**

Education

Widener University
BA, Education

Professional Experience

Penn-Delco School District
Ridley School District
Kelly Educational Services

Cert/Assign

Grades 4-8
Coebourn – 5th Grade

Salary

B/2 \$50,925

Rationale

New position

**(b) Caitlin Hunt, Long-term substitute, effective 9/1/2020 through 6/21/2021
pending pre-employment paperwork**

Education

Pennsylvania State University
BA, Secondary Education
Pennsylvania State University
MA, Humanities

Professional Experience

Norristown Area School District
Middletown Area High School

Cert/Assign

English 7-12, Communications 7-12
Northley – ELA

Salary

M/2 \$53,400

Rationale

New position

**(c) Jessica Labish, Temporary Professional Employee, effective 9/1/2020
pending pre-employment paperwork**

Education

Bloomsburg University
BA, Early Childhood Education

Professional Experience

Penn-Delco School District
Chester Community Charter School
Young Scholars Charter School

Cert/Assign

Grades PK-4, Special Education PK-8,
Grades 4-8
Pennell - Special Education K-2

Salary

B/2 \$50,925

ITEMS FOR BOARD ACTION - Continued

(2) Leave of Absence

- (a) Kaitlyn Casey, 3rd Grade Teacher at Aston Elementary, adjusted FMLA from 5/29/2020 through 11/6/2020.
- (b) Rachael Kestenbaum, Kindergarten Teacher at Aston Elementary, FMLA 9/1/2020 through 10/14/2020.
- (c) Jill Healy, 1st Grade Teacher at Aston Elementary, adjusted FMLA from 6/1/2020 through 11/9/2020 and childrearing leave from 11/10/2020 through 6/21/2021.
- (d) Gina Crowley, Guidance Counselor at Northley, adjusted FMLA from 4/14/2020 through 9/23/2020 and childrearing leave from 9/24/2020 through 1/27/2021.
- (e) Jessica Mooney, Special Education Teacher at Coebourn Elementary, adjusted FMLA from 5/18/2020 through 10/27/2020 and childrearing leave from 10/28/2020 through 1/27/2021.

(3) Change of Status

- (a) Monica Boccella, long-term substitute Math/Special Education Teacher at Northley, extended through the 2020-2021 school year.
- (b) Jessica LaTour, .5 long-term substitute Kindergarten Teacher at Pennell extended through the 2020-2021 school year.
- (c) Christopher Gorniok from Instructional Technology Coordinator to Manager of Blended and Virtual Learning, from range 8.5 to 7, with benefits in accordance with the Act 93 agreement, effective 7/1/2020.
- (d) Phoebe Adams from .5 long-term substitute Special Education Teacher at Aston to Special Education Teacher at Aston (permanent), Bachelors, step 2 @ \$50,925 effective 9/1/2020.
- (e) Kaitlyn Maloney from long-term substitute 2nd Grade Teacher at Parkside to 2nd Grade Teacher at Parkside (permanent), Bachelors, step 2 @ \$50,925 effective 9/1/2020.

(4) Tuition Reimbursement

Budget Code: 10-2271-240-000-10-00-00-000

Katie Cardwell Pennell	\$2,574.00	Temple University -Instructional Technology and Learning -Teacher Development: The Reflective Teacher
Lauren Cassimatis Aston	\$1,287.00	West Chester University -Issues of Diversity in Teaching Reading
Joshua Labik Parkside	\$1,287.00	West Chester University -The Reflective Teacher: Examining Cultural Paradigms In the Contemporary Classroom

ITEMS FOR BOARD ACTION - Continued

Alisha Miller Pennell	\$2,574.00	West Chester University -Language, Learning and Literacy -Literacy Practicum and Seminar II
Tamara Scheuermann Aston	\$1,287.00	West Chester University -Issues of Diversity in Teaching Reading
Matthew Swan Parkside	\$1,287.00	West Chester University -The Reflective Teacher: Examining Cultural Paradigms In the Contemporary Classroom
Gabrielle Trofa Pennell	\$1,287.00	West Chester University -Language and Literacy
Emily Wreath Aston	\$1,287.00	West Chester University -Issues of Diversity in Teaching Reading
Budget Code: 10-2271-240-000-30-00-00-000		
Brittany Battinieri Sun Valley	\$2,574.00	LaSalle University -Cooperative Discipline -Assessment Techniques: Assessing for Student Learning
Elizabeth Berezna Northley	\$1,287.00	Villanova University -Inclusive Classrooms -Instructional Leadership
Jillian Foster Sun Valley	\$643.50	West Chester University -Grief Counseling
Christiane Guydish Northley	\$2,574.00	Wilkes University -Concepts of Measurement for Middle Level Education -Development of the Adolescent Learner at the Middle Level
Colleen Kelly Northley	\$2,574.00	Wilkes University -Development of the Adolescent Learner at the Middle Level -Scientific Inquiry for Middle Level Science
Richard Stetson Northley	\$2,574.00	Wilmington University -The Principalship, 9-12 -Curriculum Leadership
Emily Willow Sun Valley	\$2,574.00	Kutztown University -Fundraising and Development in Arts -Art Curriculum

ITEMS FOR BOARD ACTION - Continued

(5) Sick Day Payout for Retiree

(a) Christine Leiser, 240 days

(6) Extra Pay – Extended Employment

(a) Credit Recovery Program (World History), 2/10/20 - 2/24/2020

#10-2260-123-000-30-00-00-000

<u>Teacher</u>	<u>Hours</u>
Ken McCormick	3.0

(b) Extra Spanish Class, 3/9/20 - 3/13/2020

#10-2260-123-000-30-00-00-000

<u>Teacher</u>	<u>Hours</u>
Monica Diehl	4.25

(c) Second Semester Mentor Stipend

#10-2260-123-000-10-00-00-000

<u>Teacher</u>	<u>School</u>
Cage, Karen	Pennell
Clark, John	Coebourn
DeHaven, Lauren	Parkside
Lydon, Trish	Coebourn
McDougall, Jennifer	Pennell
McHugh, Theresa	Parkside
Pennoni, Kristi	Coebourn
Reis, Brianna (2)	Aston
Snyder, Megan	Coebourn
Sorokanych, Tracy	Aston

#10-2260-123-000-30-00-00-000

<u>Teacher</u>	<u>School</u>
Cappella, Michael	NMS
Carstensen, Rachelle	SVHS
Caruso, Brianne	SVHS
Doroshenko, Kate	NMS
Dougherty, Kevin	SVHS
Freeman, Cherie	NMS
Hill, Dan	SVHS
Ritz, Michelle	SVHS
Soring, Christine	SVHS
Varacalli, Amy	SVHS

ITEMS FOR BOARD ACTION - Continued

9.16 Personnel – Classified

(1) Appointments

(a) Summer Cleaning/Maintenance Staff 6/17/2020 – 8/27/2020, as needed

Irene Amedzro	Debra Hill	Thomas O’Hara
Henry Babenko	Vernice Johnson	Todd Seibert
Shane Borsari	Amele Medjago	Jill Shamburger
Zachary Bush	Taulant Kokona	John Stinger
Crystal Coleman	Badia Laghfari	Marc Thompson
David Collicchio	Bruce Malatesta	Joseph Trainer
Joseph Comey	Yawa Nyadzo	George Otsyina
Cheryl Kyler	Charles Wheeler	

(2) Change of Status

(a) Lynn Guenther from Secretary for the Middle School Principal to Secretary to the Parkside Principal, effective 7/6/2020.

(3) Sick Day Payout for Retiree

- (a) Diane Schwandt, 46.5 days
- (b) Dawn Armstrong, 2 days
- (c) Helen Rowland, 19 days

(4) Resignation

- (a) Thomas Kennedy, full-time Custodian at Northley, effective 7/2/2020.
- (b) Koffitse Nyagblo, substitute Custodian, effective 6/30/2020.
- (c) Komi Nyadzo, part-time Custodian at Aston, effective 6/30/2020.

(5) Leave of Absence

(a) Justin Emery, HVAC/Plumber Mechanic, FMLA from 6/15/2020 through 6/23/2020.

Following a motion by Mrs. Ellis and seconded by Mrs. Powell the above motions 9.04 – 9.16 were unanimously approved.

Voting Aye: All
Voting No: None

9.17 SVHS ATSI Plan

MOTION: To approve the PDE submission of the Sun Valley ATSI student attendance improvement plan.

Following a motion by Mrs. Denney and seconded by Mrs. Powell the above motion was unanimously approved.

Voting Aye: All
Voting No: None

COMMENTS BY MEMBERS OF THE PUBLIC

The following submitted statements to be added into the minutes:

Melissa Lavery – 101 Greenbriar Lane – Aston
Christopher Lara – 84 Florence Avenue – Aston
Christina Johnson – 815 Adams Drive – Brookhaven
Daniel Burke – 104 Roberts Road – Brookhaven
Judith Saunders – 62 E. Chelton Road – Parkside
Amy Kusen – 2160 Arbor Lane – Aston
Jordan Slaughter – 16 Duttonview Drive – Aston
Sarah Kurpel – 4531 Aston Mills Road – Aston
Deborah Bailey Lee – 3014 Surrey Lane – Aston
Kim Harper – 2612 Crozer Street – Parkside
Rebecca DiValerio – 15 Robin Hood Lane – Aston

The following made comments on Board member's recent public comments.

Judith Saunders – 63 E. Chelton Road – Parkside
Dan Burke – 104 Roberts Road – Brookhaven
Christina Johnson – 815 Adams Drive – Brookhaven
Chris Lara – 84 Florence Avenue – Aston
Melissa Lavery – 101 Greenbriar Lane – Aston
Tori Albanese – 41 Venuti Drive – Aston
Rebecca DiValerio – 15 Robin Hood Lane – Aston
Krista Crawford – 280 Bridgewater Road – Brookhaven
Kristen Egan – 2170 Arbour Lane – Aston
Christopher Seng – 110 E. Avon Road – Parkside
Jesse Saunders – 62 E. Chelton Road – Parkside
Jeff Truskin – 411 Sean Lane – Aston
Kelly Poole – 3249 Concord Road – Aston
Megan Peterson 3090 Highwoods Drive – Aston
Sarah Kurpel – 4531 Aston Mills Road – Aston
Olga Opapageorge – 43 Venuti Drive – Aston
Melissa Lavery – 101 Greenbriar Lane – Aston
Nicole Jones – 200 Robin Hood Lane – Aston

Tom Ellis – 706 Marshall Rd – Brookhaven, asked what plans the District had regarding a recent statement by a Daily Times Employee.

Leah Gindle – 107 Bonsall Avenue – Aston, commended the District on this years Graduation.

Sue Fee-Schaeffer – 2350 Clearview Lane – Aston, asked since the final budget was approved would the District need to wait to implement the Diversity, Equity and Inclusion Training due to cost.

COMMENTS BY MEMBERS OF THE BOARD

None

ADJOURNMENT

Following a motion by Mr. Seasock and seconded by Mrs. Powell the Board adjourned by unanimous consent at 9:08 p.m.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Erik Zebley", with a stylized flourish extending from the end.

Erik Zebley
Board Secretary

Next Meetings: Wednesday, July 15, 2020 – Business Meeting – Service Center – 7:30 p.m.