

**PUBLIC MEETING OF
BOARD OF SCHOOL DIRECTORS
PENN DELCO SCHOOL DISTRICT
2821 CONCORD ROAD
ASTON, PA 19014**

**Minutes of the Board of School Directors
September 27, 2023**

A regular meeting of the Board of School Directors of the Penn-Delco School District convened on Wednesday, September 27, 2023, at 7:35 p.m., pursuant to advertisement published in the Delaware County Daily Times.

School Directors Present:

Stephanie Ellis
Brent Hefton
Dawn Jones
John Mancinelli
Bernie Seasock
Kevin Tinsley
Pat Twisler
Leon Armour

School Directors Absent:

Kate Denney

Others in Attendance:

Dr. George Steinhoff, Superintendent of Schools
Dr. Eric Kuminka, Assistant Superintendent
Erik Zebley, Business Administrator
Dr. Dave Criscuolo, Director of Human Resources

MINUTES AND MONTHLY REPORTS

The Agenda for this meeting is attached hereto as Appendix "1".

1. **APPROVAL OF MINUTES** – Upon considering the draft minutes attached hereto as Appendix "2", it was resolved that the minutes of the special meetings of August 16, 2023 and September 20, 2023 and the regular meeting of August 23, 2023, as presented, be and are hereby approved.

Motion to approve the resolution was made by Mrs. Jones and seconded by Mr. Twisler the motion was unanimously approved.

2. **APPROVAL OF INVOICE LISTING** – Upon considering the invoice listing attached hereto as Appendix "3", it was resolved that the invoice listing for August – September 2023 as presented, be and is hereby approved.

Motion to approve the resolution was made by Mrs. Jones and seconded by Mr. Hefton.

Voting Yea: All
Voting No: None

MINUTES AND MONTHLY REPORTS - Continued

3. **APPROVAL OF TREASURER'S REPORT** – Upon considering the draft Treasurer's Report attached hereto as Appendix "4", it was resolved that the Treasurer's Report of August 2023, as presented, be and is hereby approved.

Mrs. Ellis presented the Treasurer's Report for August 2023.

Motion to approve the Treasurer's Report was made by Mrs. Jones and seconded by Mr. Mancinelli. The motion was unanimously approved.

STUDENT REPRESENTATIVES' REPORT TO THE BOARD

Seamus McGroary and Olivia Ellis reported on the following:

- Annual Homecoming game and dance is this week; all grades have been working tirelessly on their floats for the parade;
- Fall sports are officially halfway through and are off to a good start. Volleyball team are off to a great winning season and boys soccer recently won the Vanguard Invitational Cup for the first time in 4-years;
- Many Honor Societies have begun coming together by finalizing their members and discussing their plans for the coming year;
- Sophomores, Juniors and Seniors had the opportunity to buy their class rings;
- This month many college representatives have come to talk with interested Juniors and Seniors about programs they offer;
- The National Honor Society was asked to help out with Aston and Brookhaven's Community Days. They also helped out at Freshman Orientation. Their induction ceremony will be in November.

DCIU REPORT

None

SUPERINTENDENT'S REPORT

Dr. Steinhoff reported on opening day and welcoming 3,237 students to Penn-Delco. Full-Day Kindergarten welcomed 210 students, which is an increase over the previous year.

Penn-Delco teachers and staff have been participating in the local Community Days. Parkside's was on September 16th; Brookhaven's is September 30 and Aston's is October 7th. It's a great opportunity to connect with the Communities.

Homecoming Parade is this Friday; however, they are watching closely due to impending rain. A decision to cancel would be made, at the latest noon on Friday.

Dr. Steinhoff is happy to report that Sun Valley made U. S. News & World Report's Best High Schools list. Sun Valley also recently hosted a multi-team cross county meeting; which is the first time in years.

Dr. Steinhoff highlighted the District's Character Giving Back to the Community events. Frank Garrett Volleyball game; Sun Valley Cheerleaders and Cross Country lunches for Kensington Project. Northley also participation in the Kensington Project. Pink out football game last week sold t-shirts and honored 3 Breast Cancer Survivors from our staff and community.

SUPERINTENDENT'S REPORT - Continued

Penn-Delco is launching Impact a Life: Work at Penn-Delco and Dr. Steinhoff reviewed positions that are currently available. The Leader in Me Pilot Program will start at Parkside Elementary.

Dr. Steinhoff indicated the Comprehensive Plan is on the agenda for approval this evening. This runs through 2023 – 2026. He reviewed survey feedback and priority areas to Achieve, Succeed and Excel. Changing Excellence in Education to Committed to Excellence.

ANNOUNCEMENTS FOR THE PUBLIC

President Armour announced, pursuant to Act 48 – Sunshine Act, this evening, the Board met in executive session to discuss legal and personnel issues.

COMMENTS BY MEMBERS OF THE BOARD

President Armour thanked Dr. Criscuolo for his hard work in ensuring the district is fully staffed for the start of the school year.

ITEMS FOR BOARD INFORMATION AND DISCUSSION

Dr. Steinhoff reviewed the Pennsylvania ruling on bathroom usage discussed at last week's meeting. We need to be responsible and equitable to all students. Our students are all deeply loved and will be treated equally. Discomforts of any student will be addressed. Work has begun on Administrative Regulations and Guidelines. Since this has been brought to our attention, it will be addressed in accordance with Title 9 and the 3rd Circuit Court ruling as well as case by case and student by student. Students must meet with their counselor for special accommodations. The District will obtain architecture guidance of options that would be available.

PUBLIC COMMENTS

PREPARED AND INFORMAL COMMENTS AND INQUIRIES FROM CITIZENS GUIDELINES FOR PUBLIC PARTICIPATION IN BOARD MEETINGS

The Board recognizes the value to school governance of public comment on educational issues with the importance of involving members of the public in Board meetings. In order to permit fair and orderly expression of such comments, the Board will provide for two periods for public participation during Board meetings. The presiding officer at each public Board meeting will follow these guidelines:

- Public participation shall be permitted only as indicated on the order of business in the procedures of this Board, or at the discretion of the presiding officer on a given issue.
- Participants must be recognized by the presiding officer, and must preface their comments by an announcement of their name, address, and group affiliation, if appropriate.
- All statements shall be directed to the presiding officer; no participant may address or question Board members individually.
- Public participation at the beginning of the agenda will be limited to 15 minutes total and to three minutes per person, on agenda topics only.
- **Public participation at the end of the agenda will be limited to 30 minutes total and to three minutes per person.**

The presiding officer may interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant.

Approved January 24, 1990

PUBLIC COMMENT:

None

ITEMS FOR BOARD ACTION

10.01 Personnel – Professional

(1) Wage and Salary Adjustments

- (a) Joseph Kochersperger, Social Studies Teacher at Sun Valley, from Master’s step 13, @ \$77,234 to Master’s 60 step 13, @ \$84,124, effective 08/29/2023.

(2) Professional Contract

- (a) Meredith Benson, Math Teacher at Sun Valley
- (b) Claire Gold, School Nurse at Coebourn/Parkside
- (c) Kaitlyn Maloney, Elementary Teacher at Parkside
- (d) Ciara Scarcelli, Special Education Teacher at Sun Valley

(3) Resignation

- (a) Adrienne Corrigan, Long-term Substitute Counselor, at Sun Valley High School, effective September 29, 2023.

(4) Tuition Reimbursement for the 2022-2023 School Year

Budget Code: 10-2271-240-000-10-00-00-000

Alison Miller Coebourn	\$1126	Immaculata University -A New Look at working with Students with Autism -The First Day of School: How to be an Effective Teacher
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Marybeth McGrenra Coebourn	\$1500	East Stroudsburg University -REED 533: Early Literacy
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Budget Code: 10-2271-240-000-30-00-00-000

Meredith Benson Sun Valley	\$1500	Wilmington University -Assessment and Evaluation
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Molly Dwyer Northley	\$1500	Kutztown University - Literacy Curriculum and Instruction: Adolescent to High School
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Tuition Reimbursement for the 2023-2024 School Year

Budget Code: 10-2271-240-000-10-00-00-000

Dawn Anderson Coebourn	\$1126	Immaculata University - Adopting a growth Mindset in Education -Social and Emotional Learning
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Alison Miller Coebourn	\$1126	Immaculata University -ADHD in Education -Social Emotional Learning
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Jessica King Aston	\$575	Immaculata University -Adopting a Growth Mindset in Education
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ITEMS FOR BOARD ACTION - Continued

Marybeth McGrenra Coebourn	\$1500	East Stroudsburg University -REED: 526 Organization, Implementation, and evaluation of School Reading Programs
Megan Quinley Parkside	\$2625	Wilkes University/PLS Classes -ED 5406 Instructional Coaching -ED 522 Curriculum and Instruction
Danielle Seaman Parkside	\$1500	Wilkes University LIT-503 Applying Brain Research to Literacy Development and Instruction

Budget Code: 10-2271-240-000-30-00-00-000

Marc Baron Sun Valley	\$300	St. Francis University -QuarkNet Coding I -QuarkNet Coding II
Meredith Benson Sun Valley	\$1500	Wilmington University -Creativity and Critical Think
Elizabeth Boccella Sun Valley	\$4500	La Salle University -The Mindful Classroom -The Bully Proof Classroom -Styles of Teaching Personality Types in the Classroom
Renee DiPietro Northley	\$288	University of the Arts -Roaring 20s Redux
Molly Dwyer Northley	\$1500	Kutztown University -EDU: 546 Differentiated Instruction
Elizabeth Hazlett Northley	\$1050	University of the Arts -Mindful Music Education -Canva for Music Education
Joseph Kochersperger Sun Valley	\$1500	West Chester University -CRJ 600 -CRJ 555-Sports, Crime and Society
Budget Code: 10-2271-240-000-30-00-00-000 (continued)		
Jamie Lansberry Sun Valley	\$1500	West Chester University -Reading and Writing Argumentative Texts
Cori Larek-Fiorilli Sun Valley	\$4500	La Salle University -Brain-Based Teaching Learning -The Bully Classroom -Differentiated Instruction

ITEMS FOR BOARD ACTION - Continued

Lisa Pasceri Northley	\$576	University of the Arts -Igniting Inquiry: Discovering the Stories Primary Sources Tell -Igniting Inquiry: Discovering the Stories Primary Sources Tell -Roaring 20s Redux
Ciara Scarcelli Sun Valley	\$1500	La Salle University -EDM 615 Strategies for ADHD. LD. And a Spectrum of Learners

(5) Extra Duty Pay Assignments: 2023/2024 School Year

Appointments:

Northley Athletics

Kate Gallagher	Girls Volleyball 7 th Gr	9 Units @ \$315	\$2,835
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Sun Valley Athletics

Madison Starinieri	Unified Sports – Track	2 Units @ \$315	\$630
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Non-Athletics

Shari Sharp	Art Club – NMS	5 units @ \$315	\$1,575
Kathleen Taylor	Dept Head 8 – NMS	8 Units @ \$315	\$2,520
Isabella Frias	Inst. Music Perf. – NMS	5 Units @ \$315	\$1,575
Pamela Sola	Fitness Club – Parkside	2.5 Units @ \$315	\$787.50
Lauren Mongada	Enviro. Club – Parkside	2.5 Units @ \$315	\$787.50
Ashley McColgan	Newspaper – Parkside	5 Units @ \$315	\$1,575
Michelle Craley	Lead Teacher – Parkside	6 Units @ \$315	\$1,890
Lauren Mangada	Stud. Council Adv – Parkside	2.5 Units @ \$315	\$787.50
Danielle Seaman	Stud. Council Adv. – Parkside	2.5 Units @ \$315	\$787.50

Rescinding

Joshua Labik	Enviro Club - Parkside	1.25 Units @ \$315	\$393.75
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(6) Extra Pay – Extended Employment

(a) Faculty In-Service, Outside of Contractual Hours, (8/30/2023 - 8/31/2023)

#10-1110-123-000-10-00-00-000	<u>Hours</u>
Erin Marth	6.00

(b) Elementary Summer Testing (8/15/2023 - 8/17/2023)

#10-2260-123-000-10-00-00-000	<u>Hours</u>
Michele Raucci	11.00

(c) NMS, Instructional Leadership (8/16/2023), 3 hours

#10-2260-123-990-30-00-00-000
Nicole Armbruster
Gina Ragan
Christen Verna

(d) NMS, English Learner Summer Work (6/22 – 8/31/2023)

#10-1110-123-000-30-70-00-000	<u>Hours</u>
Danielle Cook	13.00

ITEMS FOR BOARD ACTION - Continued

(e) NMS, Acadience Training Outside of Contractual Hours (8/2023)

#10-2260-123-421-30-00-00-000	<u>Hours</u>
Jessica Wooleyhan	4.00
Lisa Pasceri	6.50

(f) Elementary Summer MTSS (8/2023)

#10-2260-123-990-10-00-00-000	<u>Hours</u>	<u>Hours</u>	<u>Hours</u>		
Mike Bushnell	4.00	Jill Healy	3.00	Michele Raucci	3.00
Allison Carey	3.00	Kristine Hopkins	3.00	Nicki Sayre	4.00
Michelle Craley	4.00	Ashley McColgan	4.00	Danielle Seaman	4.00
Sarah Constan	3.00	Theresa McHugh	4.00	Gabby Trofa	3.00
Marisa Fiorelli	3.00	Kian Muniz	3.00		
Kate Furia	3.00	Meghan Pringle	3.00		

(g) Elementary Summer PBIS (8/2023)

#10-2260-123-990-10-00-00-000	<u>Hours</u>	<u>Hours</u>	<u>Hours</u>		
Sarah Constan	3.00	Kaitlyn Maloney	4.00	Nicki Sayre	4.00
Michelle Craley	4.00	Lauren Mongada	4.00	Danielle Seaman	4.00
Marisa Fiorelli	3.00	Laura O’Kane	3.00	Gabby Trofa	3.00
Kristine Hopkins	3.00	Meghan Pringle	3.00	Kelsey Vidal	3.00
Maureen Irving	3.00	Michele Raucci	3.00	Janet Watts	3.00
Sara Lynch	3.00	Bill Reaume	3.00	Emily Wreath	3.00

(h) NMS, Restorative Circles Training, Outside of Contractual Hours (8/2023)

#10-2260-123-421-30-00-00-000	<u>Hours</u>
Gina Crowley	14.00
Karen Scharrer	16.00

(i) NMS, Summer PBIS (8/8/2023), 3 Hours

#10-2260-123-990-30-00-00-000		
Deborah Blaisse	Julia Gantz	Susan Mingey
Monica Boccella	Amanda Kikut	Matthew Swan
Gina Crowley	Colleen Miller	Karen Scharrer

(j) NMS, Summer MTSS (7/26/2023), 1.50 Hours

#10-2260-123-990-30-00-00-000		
Renee DiPietro	Erin Kenney	Christa Ventura
Molly Dwyer	Heather Thompson	Marnie Zimmerman

(k) NMS, Viking Day Staff (8/23/2023)

#10-1110-123-000-30-70-00-000	<u>Hours</u>	<u>Hours</u>	
Isabella Frias	4.00	Matt Swan	4.00
Kevin Siegel	10.00	Christen Verna	4.00

(l) NMS, Summer Guidance Hours

#10-2120-123-000-30-70-00-000	<u>Hours</u>	<u>Hours</u>	
Gina Crowley	25.00	Kevin Siegel	35.00
Julia Gantz	25.00		

ITEMS FOR BOARD ACTION - Continued

(3) Leaves of Absence

- (a) Employee #3423, FMLA from 09/01/2023 through 09/19/2023.
- (b) Employee #3242, temporary leave from 09/05/2023 through 11/05/2023.

(4) Change in Status

- (a) Ashley April, from Playground/Cafeteria Assistant at Parkside, to Kindergarten Instructional Assistant at Coebourn @ \$12.87/hour, up to 27.5 hours/week, 184 days/year with part-time benefits in accordance with the PDESPA contract, effective 09/05/2023.
- (b) Michelle Samuel, part-time Custodian at Parkside, to substitute Bus Driver @ \$23.90/hour, on call as needed, no benefits, September 13, 2023.
- (c) William Magee, from substitute Bus Driver to regular Bus Driver @ \$28.29/hour, up to 27.5 hours/week, 184 days/year with part-time benefits in accordance with the PDSSPA contract, effective 09/19/2023.
- (d) Tiffany Jones, from part-time Bus Aide to substitute Bus Aide @ \$13.00/hour, on call as needed, no benefits effective 09/25/2023.

References: Penn-Delco Budget 2022-2023; Penn-Delco Budget 2023-2024; Act 93 Plans; PDEA Agreement; PDESPA Agreement; PDSSPA Agreement; PA School Code Section 1108B.

Administrative Recommendation: To approve all personnel items as presented.

Following a motion by Mrs. Jones and seconded by Mrs. Ellis motions the above motions were unanimously approved.

Voting Aye: All
Voting No: None

10.03 Donations

10.03.1 MOTION: To accept the donation from Foundation for Impact on Literacy and Learning for Northley Middle School in the amount of \$1,000.

10.03.2 MOTION: To accept the donation from Cocco's Aston, for student lunch accounts, in the amount of \$200.

10.04 PSBA Officer Elections

MOTION: To approve the board secretary to register votes for the following PSBA Officers and Trustees in the upcoming election, as follows:

- Allison Mathis – President Elect
- Sabrina Backer – Vice President
- Karen Beck Pooley – Treasurer
- Marianne Neel – Trustee (PSBA Insurance Trust)
- Michael Faccinetto – Trustee (PSBA Insurance Trust)

10.05 Disposal of Items

MOTION: To approve the disposal of the following items, which are beyond repair, as presented below.

- Sun Valley Library Books, as presented
- Upright metal bandsaw
- Table saw
- Laptop Carts

ITEMS FOR BOARD ACTION - Continued

10.06 SVHS Cheer Team Overnight Field Trip

MOTION: The Sun Valley High School Administration requests permission for members of the SVHS Cheer Team to travel to Orlando, Florida. The team will compete in the America's Cup Cheerleading Championship. Coaches and cheer team members will leave Thursday, February 8, 2024 and return Monday, February 12, 2024.

10.07 Special Education Agreements

10.07.1 MOTION: To approve the Nursing Services Agreement with Team Select for the 2023-2024 school year, as presented.

10.07.2 MOTION: To approve the Agreement with Cades for Student #25626, as presented.

10.07.3 MOTION: To approve the Fall 2023 Service Proposal with Social Enrichment Center for Student #25121, as presented.

10.08 GPS Agreement

MOTION: To approve the GPS Hardware and Service agreement with Tyler Technologies, Inc. as presented.

10.09 PDSO Comprehensive Plan

MOTION: To approve for submission to the Pennsylvania Department of Education, the Penn-Delco School District Comprehensive Plan for 2023 - 2026, as presented.

10.10 Change Orders

MOTION: To approve the following change order(s) as presented:

- CO-01 – Aetna Roofing Corporation, Pennell Insulation Project, for unforeseen conditions for an amount not to exceed \$10,643.

- CO-01 – S. J. Thomas, Paving improvements at Sun Valley High School, for unforeseen conditions and owner directed changes, for an amount not to exceed \$13,828.73.

10.11 Full Day Kindergarten Configuration Change Affirmation Statement - Elementary Schools

To approve the Board Affirmation Statement for Kindergarten Configuration changes, as presented.

10.12 Navigate360 Subscription

To approve the quote from Navigate360 for a three (3) year Emergency Management subscription, as presented.

10.13 Penn-Delco Covid-19 Health and Safety Plan Review and Revision

MOTION: To approve the proposed changes to the Penn-Delco School District Health and Safety Plan, as presented.

10.14 School Board Policies - Second Reading/Adoption

MOTION: To approve for adoption the following policies, as presented.

- Policy #209 - Health Examinations/Screenings

ITEMS FOR BOARD ACTION - Continued

10.15 Final Application of Payment

10.15.1 Paving improvement at Sun Valley High School

MOTION: to approve the final payment application #1 for SJ Thomas, of Lansdowne, PA in the amount of \$174,289.28. This brings the total amount paid to \$174,289.28.

10.15.2 Roof Repair – Pennell Elementary School

MOTION: to approve the final payment application #2 for Aetna Roofing Corporation, of Trenton, NJ in the amount of \$19,248.80. This brings the total amount paid to \$192,488.

Following a motion by Mrs. Jones and seconded by Mr. Hefton motions 10.03 – 10.15 were unanimously approved.

Voting Aye: All

Voting No: None

COMMENTS BY MEMBERS OF THE BOARD

None

COMMENTS BY MEMBERS OF THE PUBLIC

The following spoke on issues around bathroom use within our schools:

Emily Willow – GSA Advisor spoke on behalf of the students and read their statements.

Jamie Hoesch – 2157 N. Lee Lane – Aston

Joseph Dychala – 110 Donnelly Ave – Aston

Brian Devine – 172 Meadowbrook Ln – Brookhaven

Kathy Culp – 101 Carriage Ln – Aston

Maria Hillson – 17 Millridge Dr – Aston

Kevin Griem – 244 Gerald Dr – Aston

Sarah Constan – 15 Hoag Ln – Spoke on behalf of the students and read their statements.

Danielle DiChristopher – 1650 Hillcrest Ln – Aston

Matthew Messinger- 105 Greenbriar Pl – Aston

Mikya Jackson – 2150 Mount Rd – Aston (Student)

Angelina Montgomery – 53 Green Ln – Aston (Student)

Jordan – 84 Aston Rd

Michelle Parkhill – 31 Venuti Dr – Aston; commented on bullying and sexual harassment.

COMMENTS BY MEMBERS OF THE BOARD

Mr. Twisler understands this is a difficult issue, but appreciates what the Administration has done in the past week.

President Armour noted the Board asked Dr. Steinhoff to come up with a solution. An architect is coming in tomorrow and we are looking at feasible options.

Mr. Puppio added this is a work in progress. If it was an easy answer, it would have been resolved already. Also added that if anyone want to present comments or statements to be included in the minutes that they could.

ADJOURNMENT

Following a motion by Mrs. Jones and seconded by Mr. Tinsley the Board adjourned by unanimous consent at 8:51 p.m.

Respectfully Submitted,



Erik Zebley
Board Secretary

Next Meetings: Wednesday, October 18, 2023 – Study Session – Service Center – 7:30 p.m.
Wednesday, October 25, 2023 – Business Meeting – Service Center – 7:30 p.m.