

**PUBLIC MEETING OF
BOARD OF SCHOOL DIRECTORS
PENN DELCO SCHOOL DISTRICT
2821 CONCORD ROAD
ASTON, PA 19014**

**Minutes of the Board of School Directors
SEPTEMBER 25, 2019**

A regular meeting of the Board of School Directors of the Penn-Delco School District convened on Wednesday, September 25, 2019, at 7:40 p.m. at the District Service Center pursuant to advertisement published in the Delaware County Daily Times.

School Directors Present:

Lisa Esler
Catherine Hilferty
Dawn Jones
M. Colleen Powell
Bernie Seasock
Georgia Stone
Kevin Tinsley
Leon Armour

School Directors Absent:

Kate Denney

Others in Attendance:

Dr. George Steinhoff, Superintendent
Eric Kuminka, Assistant Superintendent
Erik Zebley, Business Administrator
Nina Tyre, Director of Human Resources

MINUTES AND MONTHLY REPORTS

The Agenda for this meeting is attached hereto as Appendix "1".

1. **APPROVAL OF MINUTES** – Upon considering the draft minutes attached hereto as Appendix "2", it was resolved that the minutes of the regular meeting of August 28, 2019 as presented, be and are hereby approved.

Motion to approve the resolution was made by Mrs. Jones and seconded by Mrs. Powell the motion was unanimously approved.

2. **APPROVAL OF INVOICE LISTING** – Upon considering the invoice listing attached hereto as Appendix "3", it was resolved that the invoice listing for August – September 2019 as presented, be and is hereby approved.

Motion to approve the resolution was made by Mrs. Jones and seconded by Mrs. Esler.

Voting Yea: All
Voting No: None

MINUTES AND MONTHLY REPORTS - Continued

3. **APPROVAL OF TREASURER’S REPORT** – Upon considering the draft Treasurer’s Report attached hereto as Appendix “4”, it was resolved that the Treasurer’s Report of August 2019, as presented, be and is hereby approved.

Mrs. Powell presented the Treasurer’s Report for August 2019.

Motion to approve the Treasurer’s Report was made by Mrs. Jones and seconded by Ms. Hilferty the motion was unanimously approved.

STUDENT REPRESENTATIVES’ REPORT TO THE BOARD

Ryley Marker and Gianna Ellis reported the following at Sun Valley:

- Homecoming parade will start at 6:00 p.m. on October 11th followed by the football game.
- Battle of the Classes will be implemented soon. They are trying to get everyone involved in school spirit, pep rally’s, sporting events and other activities.
- Sports are looking pretty good at the start of the season.
- Back to School Night was a huge success for teachers and parents. This is a great change for them to get an update on what’s to come for the year.

SUPERINTENDENT’S REPORT

Dr. Steinhoff announced a terrific start to the school year. Parkside renovations are fabulous and they are settling into their new offices. Northley has implemented “Be Nice at Northley”, which is pretty impressive so far. They have also begun rotating schedules, which is working out well. Sun Valley is enjoying a brief pause in renovations. The next phase bids will be going out next month and will be awarded in December.

Dr. Steinhoff recently meet with the PTL Presidents and Co-Presidents. The District will be hosting different speaker’s series throughout the year, the first being on October 28, and the topic will be “The Dangers of Vaping”.

Dr. Steinhoff is happy to report Penn-Delco on-line, the District’s Cyber Partnership with Apex Learning, is up and running. This offers a viable alternative for parents and students.

Dr. Steinhoff encouraged the Community to come out to the Homecoming events on October 11th.

Dr. Steinhoff unveiled with the Board and Community the District’s new web page. He gave an overview of the enhanced improvements so far. School pages will be updated shortly. He thanked Lisa Palmarini for all her hard work in the transformation of our web page.

ACCOUNCEMENTS FOR THE PUBLIC

President Armour announced, pursuant to Act 48 – Sunshine Act, prior to this meeting, the Board met in executive session to discuss legal and personnel issues.

COMMENTS BY MEMBERS OF THE BOARD

None

ITEMS FOR BOARD INFORMATION

None

ITEMS FOR BOARD DISCUSSION

None

PUBLIC COMMENTS

**PREPARED AND INFORMAL COMMENTS AND INQUIRIES FROM CITIZENS
GUIDELINES FOR PUBLIC PARTICIPATION IN BOARD MEETINGS**

The Board recognizes the value to school governance of public comment on educational issues with the importance of involving members of the public in Board meetings. In order to permit fair and orderly expression of such comments, the Board will provide for two periods for public participation during Board meetings. The presiding officer at each public Board meeting will follow these guidelines:

- Public participation shall be permitted only as indicated on the order of business in the procedures of this Board, or at the discretion of the presiding officer on a given issue.
- Participants must be recognized by the presiding officer, and must preface their comments by an announcement of their name, address, and group affiliation, if appropriate.
- All statements shall be directed to the presiding officer; no participant may address or question Board members individually.
- Public participation at the beginning of the agenda will be limited to 15 minutes total and to three minutes per person, on agenda topics only.
- **Public participation at the end of the agenda will be limited to 30 minutes total and to three minutes per person.**

The presiding officer may interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant.

Approved January 24, 1990

PUBLIC COMMENT:

None

ITEMS FOR BOARD ACTION

10.01 Personnel – Professional

(1) Extra Pay – Extended Employment

(a) Elementary Summer Testing, 7/17/19 – 8/26/19

#10-2260-123-000-10-00-00-000

<u>Teacher</u>	<u>Hours</u>
Michele Craley	9.0
Deborah Politano	3.5
Michele Raucci	11.0

(b) Secondary Summer Guidance, 7/10/19 – 8/27/19

#10-2260-123-000-30-00-00-000

<u>Teacher</u>	<u>Hours</u>
Gina Crowley	20.0
Jillian Foster	32.25
Erin Judge	31.0
Kathryn James	2.0
Nicole Sayer	22.5
Kevin Siegel	20.0

(c) ILT Data Meeting – Aston Elementary, 8/21/19

#10-2260-123-000-10-00-00-000

<u>Teacher</u>	<u>Hours</u>
Kelly Campagna	3.0
Julie Klotz	3.0
Morgan Zimmerman	3.0

(d) PBIS Committee Meeting – Pennell Elementary, 8/8/19

#10-2260-123-000-10-00-00-000

<u>Teacher</u>	<u>Hours</u>
Kate Furia	3.0
Courtney Hatch	3.0
Alisha Miller	3.0
Meghan Pringle	3.0
Michele Raucci	3.0
Gabriel Trofa	3.0

(e) Team Lead Meeting – NMS, 8/6/19

#10-2260-123-000-30-00-00-000

<u>Teacher</u>	<u>Hours</u>
Suzanne Brindle	4.0
Kate Doroshenko	4.0
Megan Flannigan	4.0
Gail Genovese	4.0
Kraig Kaufhold	4.0
Colleen Miller	4.0
Gina Ragan	4.0
Kevin Siegel	4.0

ITEMS FOR BOARD ACTION - Continued

- (f) **Safety Cares Training, 6/20/19 – 6/21/19**
#10-2260-123-000-10-00-00-000

<u>Teacher</u>	<u>Hours</u>
Jessica Eggleston	14.0

- (g) **ILT Data Meeting – NMS, 8/7/19**
#10-2260-123-000-30-00-00-000

<u>Teacher</u>	<u>Hours</u>
Elizabeth Bereznak	4.0
Kate Doroshenko	4.0
Lisa Pasceri	4.0
Michelle Ritz	4.0
Marnie Zimmerman	4.0

- (h) **Student Information Week – NMS, 8/20/19 – 8/22/19**
#10-2420-123-000-30-00-00-000

<u>Teacher</u>	<u>Hours</u>
Betsy King	19.0

- (i) **IEP Meeting – 8/27/19**
#10-1241-123-000-00-00-00-000

<u>Teacher</u>	<u>Hours</u>
John Moletteri	1.0
Karen Scharrer	1.5

- (j) **Wilson Tutoring 8/5/19 – 8/23/19**
#10-1241-123-000-00-00-00-000

<u>Teacher</u>	<u>Hours</u>
Kate Furia	8.0

(2) **Appointments**

- (a) **Peter Downes, Long-term substitute, effective on or before 10/17/19 through 6/17/20, pending pre-employment paperwork**

Education

University of Pennsylvania
BA, Theater Arts
Temple University
MA, Education

Professional Experience

Bensalem School District
Lower Merion School District
Upper Dublin School District

Cert/Assign

Spanish, French
Sun Valley – Spanish

Salary

M/1 \$52,855

Rationale

E. Burns, Leave

ITEMS FOR BOARD ACTION - Continued

(b) Maryann Parker, Long-term substitute, effective 9/25/19 through 1/24/20

Education

Indiana University of Pennsylvania
BS, Education
Neumann University
MS, Elementary/Special Education

Professional Experience

Kelly Educational Staffing
Chester Community Charter School

Cert/Assign

Special Education N-12,
Elementary K-6
Sun Valley – Spec. Ed./Math

Salary

M/1 \$52,855

Rationale

V. Carr, Sabbatical

(3) Extra Duty Pay Assignments

Appointments

Northley Athletics

Johana O'Donnell	Girls 8 th Gr. Field Hockey	9 Units @ \$276	\$2,484.
Kevin Fowler	Boys 7 th Gr. Soccer	7 Units @ \$276	\$1,932.

Northley Non-Athletics

Christen Verna	Department Head	8 Units @ \$276	\$2,208.
Michelle Ritz	Student Council	3.5 Units @ \$276	\$966.
Michelle Ritz	TV Studio (Talent)	4 Units @ \$276	\$1,104.

(4) Leave of Absence

(a) Erin Burns, Spanish Teacher at Sun Valley, temporary leave from 9/3/19 through 10/10/19 and childrearing leave from 10/11/19 through 6/17/20.

(5) Wage and Salary Adjustment

(a) Casey Simpkins, English Teacher at Sun Valley, from Bachelor's, step 3 @ \$51,620 to Master's, step 3 @ \$53,970 effective 9/5/19.

(6) Tuition Reimbursement

Budget Code: 10-2834-240-000-30-00-00-000

Patrick Sasse	\$1,935.00	West Chester University
Principal, Sun Valley		-Educating All Students in a Diverse Society

Budget Code: 10-2260-240-000-10-00-00-000

Danielle Murray	\$3,030.00	Widener University
Supervisor, Elem. C & I-The Brain and Its Development		

Budget Code: 10-2271-240-000-30-00-00-000

Elizabeth Bereznak	\$1,287.00	Villanova University
Northley		-Comparative Education

Erin Burns	\$2,574.00	Wilkes University
Sun Valley		-Project Based Learning
		-Targeting Higher Order Thinking Skills with Online Tools

ITEMS FOR BOARD ACTION - Continued

Katherine DeRitis Sun Valley	\$1,287.00	Wilmington University -Curriculum Development
Kevin Dougherty Sun Valley	\$643.50	West Chester University -Entrepreneurship and New Venture Creation
Jillian Foster Sun Valley	\$643.50 2018/2019	West Chester University -Trauma & Crisis Intervention Work and the Professional Counselor
	\$429.00 2019/2020	West Chester University -Disability and Rehabilitation Counseling
Erin Judge Sun Valley	\$643.50	West Chester University -Workshop Counsel Educ: Disability & Rehabilitation Counseling
Evan Marabella Sun Valley	\$2,574.00	LaSalle University -Brain-Based Teaching and Learning -Cooperative Discipline
Tyler Mertens Sun Valley	\$1,287.00	Wilmington University -Practicum in School Leadership
Kathleen Phelps Sun Valley	\$643.50	St. Joseph's University -Augmentative Alternative Communication and Socialization Strategies
Kristin Prosper Northley	\$1,287.00	Wilkes University -Inquiry Based Learning
Karen Scharrer Northley	\$643.50 2018/2019	University of West Florida -Behavioral Assessments, Interventions & Outcomes In Education
Casey Simpkins Sun Valley	\$1,287.00	Wilkes University -Applying 21 st Century Teaching to Educational Practice
Budget Code: 10-2420-240-000-10-20-00-000		
Budget Code: 10-2420-240-000-10-50-00-000		
Kristie Pennoni Nurse	\$1,287.00	Eastern University -Multicultural Education

ITEMS FOR BOARD ACTION - Continued

Budget Code: 10-2271-240-000-10-00-00-000

Courtney Hatch Pennell	\$1,287.00	West Chester University -Comprehension and Vocabulary: Dev. & Instruc.
Kristine Hopkins Pennell	\$643.50	West Chester University -Integrating Educational Technology for Effective Instruction
Gabrielle Trofa Pennell	\$2,574.00	West Chester University -Integrating Ed Tech for Effective Instruction -The American School Social Narrative

10.02 Personnel – Classified

(1) Appointments

- (a) Michelle Steel, substitute Classroom Assistant @ \$11.00/hour, on call as needed, no benefits, effective 9/3/19.
- (b) Elizabeth Pro, substitute Classroom Assistant @ \$11.00/hour, on call as needed, no benefits, effective 9/6/19.
- (c) Joseph Trainer, part-time Custodian at Coebourn Elementary @ \$15.61/hour, up to 25 hours/week, 190 days/year, with part-time benefits in accordance with the PDSSPA contract, effective 9/9/19.
- (d) Samantha LaSpada, Playground/Café Assistant (A1, step 1) at Coebourn Elementary @ \$11.00/hour, 22.5 hours/week, 184 days/year with part-time benefits in accordance with the PDESPA contract, effective 9/16/19.
- (e) Meghan Suter, Playground/Café Assistant (A1, step 1) at Aston Elementary @ \$11.00/hour, 22.5 hours/week, 184 days/year with part-time benefits in accordance with the PDESPA contract, effective 9/30/19.

(f) Fall 2019 Community Education Program Instructors

<u>Class</u>	<u>Instructor</u>
Aquatic Conditioning	Karen Sullivan
Mindfulness	Susan Long
Nutrition	Christine Piselli
Vigor Yoga	Ava Woodring-Emmison
Virtue Yoga	Ava Woodring-Emmison
Volleyball A	Karen Giannakarios
Volleyball B	Debbie Clowesley

ITEMS FOR BOARD ACTION - Continued

(2) Resignation

- (a) Deanna Durante, Playground/Café Assistant at Aston Elementary, effective 8/28/19.
- (b) Timothy Robinson, Paraprofessional at Pennell Elementary, effective 9/9/19.
- (c) Marissa Lego, substitute Health Room Licensed Assistant, effective 9/25/19.
- (d) Marybeth Seddon, regular Bus Driver, effective 9/25/19.

(3) Change of Status

- (a) Shannon Tucker from substitute Bus Driver to regular Bus Driver @ \$25.19/hour, up to 27.5 hours/week, 190 days/year, with part-time benefits in accordance with the PDSSPA contract, effective 9/26/19.
- (b) Marc Thompson from substitute Bus Driver to regular Bus Driver @ \$25.19/hour, up to 27.5 hours/week, 190 days/year, with part-time benefits in accordance with the PDSSPA contract, effective 10/16/19.
- (c) Amanda Keaton from Playground/Café Assistant at Aston Elementary to substitute Classroom Assistant @ \$11.00/hour, on call as needed, no benefits, effective 9/30/19.

(4) Leave of Absence

- (a) Charron Verica, Administrative Assistant to the Superintendent, FMLA from 9/5/19 through 9/25/19.

References: Penn-Delco Budget 2018 – 2019 and 2019 – 2020; Act 93 Plans; PDEA Agreement; PDESPA Agreement; PDSSPA Agreement; PA School Code Section 1108B.

Administrative Recommendation: To approve all personnel items as presented.

Following a motion by Mrs. Jones and seconded by Mrs. Esler, the above motions were unanimously approved.

Voting Aye: All
Voting No: None

ITEMS FOR BOARD ACTION - Continued

10.03 Special Education and Student Placement Agreements

10.03.01 MOTION: To approve the Agreement with The Timothy School for Student #43894, as presented.

10.03.02 MOTION: To approve the Transportation Agreement for Student #55259, as presented.

10.03.03 MOTION: To approve the Third Party Education Trust Agreement for Student #36213, as presented.

10.03.04 MOTION: To approve the Settlement Agreement and Release for Student #35387, as presented.

10.03.05 MOTION: To approve the Third Party Education Trust Agreement for Student #35387, as presented.

10.03.06 MOTION: To ratify the rate agreement for Delta-T Group, as presented.

10.04 PSBA Candidates for 2020

MOTION: To approve Mr. Zebley to register votes for the following 2019 PSBA Officers and Trustees in the upcoming election, as follows:

- Art Levinowitz – President Elect
- David Hein – Vice President
- Kathy K. Swope – Trustee (PSBA Insurance Trust)
- Mark B. Miller – Trustee (PSBA Insurance Trust)
- Bethanne Zeigler – Trustee (School Board Secretaries Steering Committee)
- Crystal Mance – Trustee (School Board Secretaries Steering Committee)
- Jamie Lynn Zimerofsky – Trustee (School Board Secretaries Steering Committee)

10.05 Final Application of Payment – Sun Valley Classroom & MIC Renovations

MOTION: To approve the final payment application #14 for John McManus of Chester Heights, PA in the amount of \$38,836. This brings the total amount paid to \$4,346,169.

10.06 Disposal of Items

MOTION: To approve the disposal of two Timpani drums, beyond repair.

10.07 Alternate School Board Secretary- Resolution

Whereas, Mrs. Nina Tyre, began her term as Director of Human Resources for the Penn-Delco School District effective August 5, 2019;

Now, therefore, be it resolved as follows:

1. That Mrs. Nina Tyre will be and is hereby appointed effective immediately as Alternate Board Secretary.

MOTION: To approve the Resolution as presented.

10.08 Change Orders – Parkside –Secure Entry & Renovations

MOTION: To approve the following change order(s) as presented:

- GC-03 John S. McManus, Inc.: for unforeseen conditions and owner directed changes, for an amount not to exceed \$3,657.

Following a motion by Mrs. Jones and seconded by Ms. Hilferty, motions 10.03 – 10.08 were unanimously approved.

Voting Aye: All

Voting No: None

COMMENTS BY MEMBERS OF THE PUBLIC

None

COMMENTS BY MEMBERS OF THE BOARD

None

ADJOURNMENT

Following a motion by Mrs. Jones and seconded by Mrs. Powell, the Board adjourned by unanimous consent at 7:58 p.m.

Respectfully Submitted,



Erik Zebley
Board Secretary

Next Meetings: Wednesday, October 16, 2019 - Study Session - Service Center - 7:30pm
Wednesday, October 23, 2019 - Business Meeting - Service Center - 7:30pm