

**PUBLIC MEETING OF
BOARD OF SCHOOL DIRECTORS
PENN DELCO SCHOOL DISTRICT
2821 CONCORD ROAD
ASTON, PA 19014**

**Minutes of the Board of School Directors
SEPTEMBER 23, 2020**

A regular meeting of the Board of School Directors of the Penn-Delco School District convened on Wednesday, September 23, 2020, at 7:36 p.m. via electronic communication, pursuant to advertisement published in the Delaware County Daily Times.

School Directors Present:

Kate Denney
Stephanie Ellis
Lisa Esler
Catherine Hilferty
Dawn Jones
M. Colleen Powell
Bernie Seasock
Kevin Tinsley
Leon Armour

School Directors Absent:

None

Others in Attendance:

Dr. George Steinhoff, Superintendent
Eric Kuminka, Assistant Superintendent
Erik Zebley, Business Administrator
Nina Tyre, Human Resources Director

MINUTES AND MONTHLY REPORTS

The Agenda for this meeting is attached hereto as Appendix "1".

1. **APPROVAL OF MINUTES** – Upon considering the draft minutes attached hereto as Appendix "2", it was resolved that the minutes of the regular meeting of August 26, 2020 as presented, be and are hereby approved.

Motion to approve the resolution was made by Mrs. Esler and seconded by Mrs. Jones the motion was unanimously approved.

2. **APPROVAL OF INVOICE LISTING** – Upon considering the invoice listing attached hereto as Appendix "3", it was resolved that the invoice listing for August - September 2020 as presented, be and is hereby approved.

Motion to approve the resolution was made by Mrs. Jones and seconded by Mrs. Powell

Voting Yea: All
Voting No: None

MINUTES AND MONTHLY REPORTS - Continued

3. **APPROVAL OF TREASURER’S REPORT** – Upon considering the draft Treasurer’s Report attached hereto as Appendix “4”, it was resolved that the Treasurer’s Report of August 2020, as presented, be and is hereby approved.

Mrs. Powell presented the Treasurer’s Report for August 2020.

Motion to approve the Treasurer’s Report was made by Mrs. Jones and seconded by Mrs. Esler. The motion was unanimously approved.

SUPERINTENDENT’S REPORT

Dr. Steinhoff gave an update on the re-opening plan. Covid trends have been more favorable in our area. The District’s virtual program is improving daily. Teachers and Administrators are still working through Zoom and Google Meet expectations.

Dr. Steinhoff announced Sun Valley was one of 10 Pennsylvania schools recognized by the Special Olympics for its work to be inclusive in sports and leadership activities. It received the National Banner Unified Champion School Title. Only 121 schools in the entire country received this honor.

Dr. Steinhoff also announced Officer Shane Coyle, was named Police Office of the Year in Aston Township. Officer Coyle’s primary location is with Penn-Delco as our School Resource Officer. Congratulations Officer Coyle.

Dr. Steinhoff gave an updated on the construction project at Sun Valley. The front entrance should be completed by Monday and the nurse’s suite will be finished by December.

Dr. Steinhoff reviewed the following polices being reviewed this evening:

- #314 - Physical Examination
- #318 - Attendance and Tardiness
- #331 - Job Related Expenses
- #334 - Sick Leave
- #803 - School Calendar
- #904 - Public Attendance at School Events

Lastly, Dr. Steinhoff indicated that if the board were to vote in favor of the reopening plan this evening, we are looking at a M - Th for A – K (Cohort A), T – F for L – Z (Cohort B) with Wednesday virtual for all students with a compressed schedule.

The opening would go as follows:

- September 28 – Special Education Students, who have a need for in person learning
- October 5 – K – 1 – 2
- October 8 – 6th grade
- October 12 – All grades K – 12

Parents must select Penn-Delco Cyber by October 1st. There will be a Q & A Webinar on Monday September 28 at 6:30 p.m.

ANNOUNCEMENTS FOR THE PUBLIC

President Armour announced, pursuant to Act 48 – Sunshine Act, this evening, the Board met in executive session to discuss legal and personnel issues.

COMMENTS BY MEMBERS OF THE BOARD

Mrs. Ellis asked if Hybrid is approved, can students stay in virtual, where they know their classmates and teachers, or do they have to go to Penn-Delco Cyber? Dr. Steinhoff noted they would need to select either Hybrid or Penn-Delco Cyber, they may not have the same teachers in cyber, but they will be Penn-Delco employees.

Mrs. Ellis also asked if a student is sick in Hybrid program, will attendance be taken? There seemed to be some issues currently with attendance being recorded incorrectly. Mr. Kuminka indicated we have follow the PDE guidelines, which requires attendance to be taken. Students can still be part of the hybrid if sick, but if they will be out for an extended period, they would need to switch to homebound instruction.

Mr. Tinsley suggested to try to schedule appointments on days when students are not in in-person instruction. Dr. Steinhoff feels this is an excellent suggestion.

ITEMS FOR BOARD INFORMATION

6.01 School Board Policies - First Reading for Adoption / Review of Revised Policies

- #314 - Physical Examination
- #318 - Attendance and Tardiness
- #331 - Job Related Expenses
- #334 - Sick Leave
- #803 - School Calendar
- #904 - Public Attendance at School Events

ITEMS FOR BOARD DISCUSSION

None

PUBLIC COMMENTS

PREPARED AND INFORMAL COMMENTS AND INQUIRIES FROM CITIZENS GUIDELINES FOR PUBLIC PARTICIPATION IN BOARD MEETINGS

The Board recognizes the value to school governance of public comment on educational issues with the importance of involving members of the public in Board meetings. In order to permit fair and orderly expression of such comments, the Board will provide for two periods for public participation during Board meetings. The presiding officer at each public Board meeting will follow these guidelines:

- Public participation shall be permitted only as indicated on the order of business in the procedures of this Board, or at the discretion of the presiding officer on a given issue.
- Participants must be recognized by the presiding officer, and must preface their comments by an announcement of their name, address, and group affiliation, if appropriate.
- All statements shall be directed to the presiding officer; no participant may address or question Board members individually.
- Public participation at the beginning of the agenda will be limited to 15 minutes total and to three minutes per person, on agenda topics only.
- **Public participation at the end of the agenda will be limited to 30 minutes total and to three minutes per person.**

The presiding officer may interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant.

Approved January 24, 1990

PUBLIC COMMENT:

Kate Bigelow, Aston, PA commented on the reopening plan, parents haven't been informed of the formats with the hybrid program. She is also concerned with audio issues which are currently happening. She requested the Board to hold their vote this evening.

ITEMS FOR BOARD ACTION

9.01 Personnel – Professional

(1) Appointment

(a) Kellie Nelson, Long-term substitute, effective 9/9/2020 through 6/21/2020

Education

Pennsylvania State University
BS, Elementary Education
West Chester University
MA, Literacy

Professional Experience

Benchmark School
Green Bay Area School District

Cert/Assign

Elementary K-6, Reading
Specialist PK-12
Coebourn – 5th Grade

Salary

M/1 \$52,855

Rationale

New Position

(b) Melissa Pembroke, Long-term substitute, effective 9/14/2020 through 1/27/2021

Education

Sweet Briar College
BA, Education & Music
Slippery Rock University
MA, Special Education

Professional Experience

Brandywine School District
Kelly Educational Staffing
Killeen Independent School District

Cert/Assign

Elementary K-6
Coebourn – 1st Grade

Salary

B/1 \$50,255

Rationale

Employee #309, Leave

(2) Wage and Salary Adjustment

(a) Elizabeth Berezna, English Teacher at Northley, from Bachelor's, step 4 @ \$52,725 to Master's, step 4 @ \$54,855 effective 9/2/2020.

(b) Amanda Potter, Math Teacher at Sun Valley, from Bachelor's, step 2 @ \$50,925 to Master's, step 2 @ \$53,400 effective 9/8/2020.

(c) Evan Marabella, Math Teacher at Sun Valley, from Bachelor's, step 2 @ \$50,925 to Master's, step 2 @ \$53,400 effective 9/8/2020.

(3) Leave of Absence

(a) Employee #3186, adjusted FMLA from 9/3/2020 through 12/1/2020 and childrearing leave from 12/2/2020 through 6/21/2021.

(b) Employee #3071, adjusted FMLA from 9/8/2020 through 12/2/2020.

(c) Employee #2555, FMLA from 11/16/2020 through 2/22/2021.

(4) Change of Status

(a) Claire Gold from Health Room Licensed Assistant to Temporary Professional Employee, School Nurse at Coebourn/Pennell, Bachelor's, step 1 @ \$50,255, effective 9/24/2020.

ITEMS FOR BOARD ACTION - Continued

(5) Tuition Reimbursement

Budget Code: 10-2260-240-000-10-00-00-000

Danielle Murray \$6,060.00 Widener University
Elementary C & I -Applied Research Methods
-Writing Theories and Practice

Budget Code: 10-2271-240-000-30-00-00-000

Brianne Caruso \$1,287.00 Wilkes University
Sun Valley -Courseware Design and Construction
-Technology to Support All Learners

Evan Marabella \$2,574.00 LaSalle University
Sun Valley -The Bully Proof Classroom
-Reflective Practice in Teaching

Tyler Mertens \$1,050.00 University of the Arts
Sun Valley -Comics + Graphic Novels as Primary Sources
-Posters for the People: Using WPA Sources

Kathleen Phelps \$643.50 St. Joseph University
Sun Valley -Autism and Applied Behavior Analysis: Behavior
Management Approaches

Kristin Prosper \$643.50 Wilkes University
Northley -Technology for Assessment & Adaptation

Richard Stetson \$1,287.00 Wilmington University
Northley -Seminar in Supervision/Curriculum Improvement:
Focus on At-Risk Students

Budget Code: 10-2271-240-000-10-00-00-000

Colleen Bray \$1,287.50 Immaculata University
Pennell -Building Online Learning Environments
-Autism in Education

Kristine Hopkins \$643.50 West Chester University
Pennell -Teachers as Leaders

Alisha Miller \$1,287.00 West Chester University
Pennell -Literacy Practicum & Seminar I

Gabrielle Trofa \$1,287.00 West Chester University
Pennell -Teachers as Leaders

ITEMS FOR BOARD ACTION - Continued

(6) Extra Pay

(a) Student Immunization Review Outside of Contractual Hours, 7/28/2020 – 8/21/2020

10-2420-123-000-30-00-00-000	<u>Hours</u>
Kelly Dignazio	10.25
Gina Capuano	15.00
Betsy King	15.00

(b) Summer Guidance Hours, NMS & SVHS 6/24/2020 – 8/31/2020

10-2260-123-000-30-00-00-000	<u>Hours</u>
Francine Im	22.75
Jillian Foster	22.75
Erin Judge	27.00
Kevin Siegel	10.00
Nicole Sayre	10.00

(c) Pathways To Reopening, 7/2020 – 8/2020

10-2260-123-986-10-00-00-000	<u>Hours</u>
Sarah Constan	5.0
Meghan Pringle	2.0

(7) Extra Duty Pay Assignments

Rescission

Sun Valley Non-Athletics

Edward Dobbins Robotics/Engineering	2.5 Units @ \$291	\$727.50
Edward Dobbins Science Olympiad	5 Units @ \$291	\$1,455.

Appointment

Sun Valley Non-Athletics

Andrew Anthony	Band Assistant (adjusted units)	5 Units @ \$291	\$1,455.
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9.02 Personnel – Classified

(1) Appointments

(a) Deborah Lang, Health Room Licensed Assistant @ \$21.28/hour, 22.5 hours/week, 184 days/year with part-time benefits in accordance with the PDESPA contract, effective 9/24/2020.

(b) Earlando Samuel, substitute Custodian @ \$12.28/hour, on call, as needed, no benefits, effective 9/24/2020.

(c) Rebecca Pittman, part-time Custodian Floater @ \$16.06/hour, up to 25 hours/week, 190 days/year, with part-time benefits in accordance with the PDSSPA contract, effective 9/28/2020.

ITEMS FOR BOARD ACTION - Continued

(2) Temporary Assignment in Lieu of Furlough

- (a) Scott Rickards, part-time Custodian Floater @ \$16.06/hour, 5.5 hours/day, effective 9/8/2020 – 9/25/2020.
- (b) Sheena Litwin, part-time Custodian Floater @ \$16.06/hour, 5.5 hours/day, effective 9/10/2020 – 9/25/2020.

(3) Change of Status

- (a) Amanda Keaton from substitute Classroom Assistant to Paraprofessional (A2HQ, step 1) at Northley @ \$13.28/hour, up to 27.5 hours/week, 184 days/year, with part-time benefits in accordance with the PDESPA contract, effective 8/31/2020.

(4) Sick Day Payout for Retiree

Richard Siegfried, 5 days

(5) Resignation

- (a) Carlee Michael, substitute Classroom Assistant, effective 9/14/2020.
- (b) Katie Morganti, Paraprofessional at Sun Valley, effective 9/23/2020.
- (c) Carleen April, substitute Assistant, rescission of resignation, effective 8/19/2020.

(6) Leave of Absence

- (a) Employee #3587, FFCRA from 9/8/2020 through 10/9/2020.
- (b) Employee #3202, FFCRA from 9/8/2020 through 10/9/2020.
- (c) Employee #3508, FFCRA from 9/8/2020 through 10/9/2020.
- (d) Employee #3362, FFCRA from 9/8/2020 through 9/21/2020.
- (e) Employee #3211, FFCRA from 9/8/2020 through 10/9/2020.
- (f) Employee #3503, FFCRA from 9/8/2020 through 10/9/2020.
- (g) Employee #3586, FFCRA from 9/8/2020 through 10/9/2020.
- (h) Employee #3339, FFCRA from 9/8/2020 through 10/9/2020.
- (i) Employee #3482, FFCRA from 9/8/2020 through 10/9/2020.
- (j) Employee #2910, FFCRA from 9/8/2020 through 9/11/2020.
- (k) Employee #1619, adjusted FMLA from 8/26/2020 through 9/4/2020.
- (l) Employee #3528, FFCRA from 9/9/2020 through 10/9/2020.
- (m) Employee #3478, FFCRA from 9/8/2020 through 10/9/2020.
- (n) Employee #3357, FFCRA from 9/9/2020 through 9/14/2020.
- (o) Employee #3613, FFCRA from 10/6/2020 through 12/22/2020.

ITEMS FOR BOARD ACTION - Continued

(7) PDESPA/PDSSPA Furloughs

(See Attached)

References: Penn-Delco Budget 2020-2021; Act 93 Plans; PDEA Agreement; PDESPA Agreement; PDSSPA Agreement; PA School Code Section 1108B.

Administrative Recommendation: To approve all personnel items as presented.

Following a motion by Mrs. Esler and seconded by Mrs. Ellis the above motion was unanimously approved.

Voting Aye: All
Voting No: None

9.03 Special Education Agreements

9.03.1 MOTION: To approve the Tuition Agreement for student #36048 with Overbrook School for the Blind, as presented.

9.03.2 MOTION: To approve the Letter of Agreement with Holcomb Behavioral Health Systems, as presented.

9.03.3 MOTION: To approve the Agreement with the Delaware County Intermediate Unit, as presented.

9.03.4 MOTION: To approve the Agreement for student #43894 with The Timothy School, as presented.

Following a motion by Mrs. Ellis and seconded by Mrs. Powell the above motion was unanimously approved.

Voting Aye: All
Voting No: None

9.04 PLANCON G – Sun Valley High School

9.04.1 MOTION: Authorize and direct the Administration and Architect to submit PlanCon G for the Sun Valley Secure Entry & Nurse Addition project, as presented.

9.04.2 MOTION: Authorize and direct the Administration and Architect to submit PlanCon G for the Sun Valley Summer 2018 Renovation; renovations to the C-wing classrooms & MIC project, as presented.

Following a motion by Mrs. Esler and seconded by Mr. Tinsley the above motion was unanimously approved.

Voting Aye: All
Voting No: None

ITEMS FOR BOARD ACTION - Continued

9.05 PSBA Candidates for 2020

MOTION: To approve Mr. Zebley to register votes for the following 2020 PSBA Officers and Trustees in the upcoming election, as follows:

- David Hein – President Elect
- Sabrina Backer or Daniel O’Keefe – Vice President
- Michael Gossert – Trustee (PSBA Insurance Trust)
- Marianne Neel Trustee (PSBA Insurance Trust)
- Stephen Skrocki – Trustee (School Board Secretaries Steering Committee)
- Tracy Long – Trustee (School Board Secretaries Steering Committee)

Following a motion by Mrs. Ellis and seconded by Mr. Tinsley the above motion was unanimously approved.

Voting Aye: All
Voting No: None

9.06 Final Application of Payment – Parkside Secure Entry & Renovations

MOTION: to approve the final payment application #6 for Cooks Service Co., Inc. of Avondale, PA in the amount of \$14,780. This brings the total amount paid to \$139,700.

Following a motion by Mrs. Esler and seconded by Mrs. Ellis the above motion was unanimously approved.

Voting Aye: All
Voting No: None

9.07 PDSO Health and Safety Reopening Plan

MOTION: To approve the updated and amended PDE required Penn-Delco School District COVID-19 Pathway to Reopening Schools Health and Safety Plan to reflect revised hybrid, blended learning start dates for the 2020/2021 school year.

Following a motion by Mrs. Esler and seconded by Mr. Tinsley the above motion was unanimously approved.

Voting Aye: All
Voting No: None

9.08 Sun Valley High School Athletics Health and Safety Plan

MOTION: To approve the updated and amended Athletics Health & Safety Plan, as presented.

Following a motion by Mrs. Powell and seconded by Mrs. Esler the above motion was unanimously approved.

Voting Aye: All
Voting No: None

ITEMS FOR BOARD ACTION - Continued

9.09 Waiver of Ticket Fees

MOTION: To permit the Superintendent or designee to waive the collection of game day athletic contest entrance fees for any athletic event that occurs with a strict limitation on group and spectator size due to league or state requirements.

Following a motion by Mrs. Esler and seconded by Mrs. Ellis the above motion was unanimously approved.

Voting Aye: All
Voting No: None

COMMENTS BY MEMBERS OF THE PUBLIC

Christina Johnson, 815 Adams Drive, Brookhaven; what happens to students in charter; if hybrid causes the District to go virtual again? Also, once allowed, can the board meetings be held in a larger location to allow public to attend? President Armour indicated that unfortunately desks are on stages, and therefore we aren't able to utilize the auditoriums this meeting, options are being considered for future meetings.

Sue Fee-Schaeffer, Clearview Lane, Aston; thanked those who worked on the reopening plan, this is the best it can be.

Lisa Orfanelli, (very poor audio connection) asked what does hybrid look like. Dr. Steinhoff ask for her to call his or Mr. Kuminka's tomorrow so they can address her concerns.

Kourtney Dix – 3444 Commerce , Brookhaven; Requested clarification on the dates students must remain in either hybrid or cyber programs. Trimesters versus quarterly. Dr. Steinhoff indicated it's recommended that the student stays in for either a trimester for elementary (December 4th) or quarterly for secondary students.

Mr. Tinsley suggested adding to the Covid homepage, FAQ, which he has found helpful.

Allyson Garrity – 2560 Wickersham, Aston; What contingency plan is in place if students or teachers test positive. Dr. Steinhoff noted it depends on the circumstances. The District will follow the Chester County Health Department's direction and guidelines and will continue to keep parents updated.

Christine Durban – 2215 N. Lee Lane, Aston; What will at home days look like, will students get live instruction. Mr. Kuminka indicated PDE requires those as instructional days. Students will need to complete assignments in order to be counted as attending.

Dr. Steinhoff added it will be a mix of synchronous and asynchronous learning and feels hybrid is in the right direction of what is needed.

Beth McClure – Lamp Post Lane, Aston; asked how will attendance for cyber and/or hybrid be counted. Currently, there are some inaccuracies. Dr. Steinhoff will check on this with Mr. Alutius, but asked if parents notice inaccurate information, they should contact the schools.

Kate Bigelow – Aston; commented on the curriculum received for students who opt for the hybrid instruction. President Armour and Dr. Steinhoff disagree with her assessment.

COMMENTS BY MEMBERS OF THE PUBLIC - Continued

Andrew Bailey – Caroline Drive, Aston; asked about the overflow rooms at Sun Valley. Who will decide who goes to those rooms? Dr. Steinhoff suggested he reach out to Mr. Sasse. Mr. Kuminka added that they will be making sure that students are in the classrooms, but must be 6ft apart.

Shelley Curry Ronan – 763 Chestnut Street, Aston; Inquired about the plan for bringing students back in person 100%. President Armour noted that the positivity rate is heading in the right direction. We are waiting on PDE to reassess changing the 6ft distance back to 3ft, which would allow for students to be back at 100%.

COMMENTS BY MEMBERS OF THE BOARD

Mr. Tinsley noted careful consideration on the vote. His children have great teachers, but no one knows if this will work.

President Armour thanked the attendees this evening. Moving to a hybrid model is not a perfect answer for all families. He encouraged everyone to attend the Q & A on Monday evening to address any additional questions.

ADJOURNMENT

Following a motion by Mrs. Jones and seconded by Mrs. Powell the Board adjourned by unanimous consent at 9:05 p.m.

Respectfully Submitted,



Erik Zebley
Board Secretary

Next Meetings: Wednesday, October 14, 2020 - Study Session – Service Center - 7:30pm
Wednesday, October 21, 2020 - Board Meeting – Service Center - 7:30pm