AGENDA
PUBLIC MEETING OF
BOARD OF SCHOOL DIRECTORS
PENN-DELCO SCHOOL DISTRICT
District Service Center
3000 Duttons Mill Road
Aston, PA  19014

September 23, 2015  7:30 p.m.

1. **OPENING OF MEETING**
   1.01 Call to Order and Pledge of Allegiance
   1.02 Roll Call

2. **MINUTES AND MONTHLY REPORTS**
   2.01 Approval of Minutes
   **MOTION:** To approve the minutes of the regular meeting of August 26, 2015 as presented.

   2.02 Invoice Listing
   **MOTION:** To approve the invoice listing for August-September 2015.

   2.03 Treasurer’s Report
   **MOTION:** To approve the Treasurer’s Report for August-September 2015.

   2.04 Supplemental Financial Information
   (1) Expenditures
   (2) Revenue
   (3) Student Activity

3. **SUPERINTENDENT’S REPORT**

4. **STUDENT REPRESENTATIVES REPORT TO THE BOARD**
   Alexa Pagano – 12th Grade
   Alexandra Giannakarios – 11th Grade

5. **ANNOUNCEMENTS FOR THE PUBLIC**

6. **COMMENTS BY MEMBERS OF THE BOARD**

7. **ITEMS FOR BOARD INFORMATION**
8. PUBLIC COMMENTS
PREPARED AND INFORMAL COMMENTS AND INQUIRIES FROM CITIZENS
GUIDELINES FOR PUBLIC PARTICIPATION IN BOARD MEETINGS

The board recognizes the value to school governance of public comment on educational issues with the importance of involving members of the public in board meetings.

In order to permit fair and orderly expression of such comments, the board will provide for two periods for public participation during board meetings.

The presiding officer at each public board meeting will follow these guidelines:
- public participation shall be permitted only as indicated on the order of business in the procedures of this board or
- at the discretion of the presiding officer on a given issue
- participants must be recognized by the presiding officer and must preface their comments by an announcement of their name, address, and group affiliation, if appropriate
- all statements shall be directed to the presiding officer; no participant may address or question board members individually
- the public participation in the beginning of the agenda will be limited to 15 minutes total and to 3 minutes per person, on agenda topics only
- the public participation at the end of the agenda will be limited to 30 minutes total and to 3 minutes per person.

The presiding officer may:
- interrupt or terminate a participant’s statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant.

Approved January 24, 1990
9. ITEMS FOR BOARD REVIEW

9.01 Personnel – Professional

(1) Extra Pay – Extended Employment

(a) **ELA Curriculum Writing, July 29-30, 2015**
   (Account # 10-2260-123-000-10-00-00-000)
   Danielle Clark 5 hours
   Alison Cobb 5 hours
   Jayne Lumley 5 hours
   Jennifer McDougall 4 hours
   Theresa McHugh 5 hours
   George Washinko 4 hours

(b) **eSchool Computer Training - Nurses**
   (Account 10-2420-123-000-10-00-00-000)
   Betsy King .5 hours

(c) **Pennell Elementary School Data Committee Meeting**
   (Account 10-2260-123-000-10-00-00-000)
   John Clark 6 hours
   Jennifer Green 6 hours
   Kristine Hopkins 6 hours
   Janet Kruger 6 hours
   Amy Lindsay 3.5 hours
   Melissa Nielsen 6 hours
   Diane Rosset 6 hours
   Jennifer Spott 6 hours
   Karen Wells 6 hours

(d) **Aston Elementary Data Committee Meeting**
   (Account 10-2260-123-000-10-00-00-000)
   Sandy Johnston 7 hours
   Jennifer Jones 7 hours
   Jessica King 7 hours
   Julie Klotz 7 hours
   Mary Korty 7 hours
   Patricia Krause 7 hours
   Susan Weber 7 hours
   Ashley Wire 7 hours

(e) **Pennell Elementary School Climate Committee Meeting**
   (Account 10-2260-123-000-10-00-00-000)
   Derek Sciecinski 4 hours
   Jaclyn Kyle 4 hours
   Jennifer McDougall 4 hours
   Michele Raucci 4 hours
   Melissa Nielsen 4 hours
   Jennifer Spott 4 hours

(f) **Northley Middle School Summer Guidance Hours**
   (Account 10-2120-123-000-30-70-00-000)
   Gina Crowley 26 hours
Kevin Siegel 58 hours
Nicole Sayre 29 hours

(g) Sun Valley High School Summer Guidance Hours
(Account 10-2120-123-000-30-80-00-000)
Kathryn James 23.75 hours
Francine Im 44.75 hours
William Hartwell 40 hours

(h) Pennell Elementary School New Student Testing and Placement
(Account 10-1110-123-000-10-50-00-000)
Karen Wells 14.5 hours

(i) Aston Elementary School New Student Testing and Placement
(Account 10-1110-123-000-10-10-00-000)
Mary Korty 14 hours

(j) Summer Technology Coach Hours
(Account 10-2260-123-000-10-00-00-000)
Nicole Armbruster 31 hours

(k) Autistic Support Classroom Protocols Workshop
(Account 10-1233-123-000-00-00-00-000)
Jennifer Spott 3.75 hours
Anna Crowley 3.75 hours

(l) System 44 Training
(Account 10-1241-123-000-00-00-00-000)
Megan Flanagan 8 hours

(m) Sun Valley PBS Committee Meeting
(Account 10-2260-123-000-30-00-00-000)
Monica Diehl 5 hours
Theresa Greto 5 hours
Kathryn James 5 hours
Michael McCormick 4.5 hours
Timothy Moore 5 hours
Michael Pacenski 5 hours
Kat Phelps 5 hours
Cheryl Wiest 4.5 hours
Amanda Wessel 5 hours

(n) Sun Valley Data Team Meeting
(Account 10-2260-123-000-30-00-00-000)
Allison Burns 4 hours
Jeff Deckman 4 hours
Kevin Murphy 4 hours
Amy Caputo 4 hours
Francine Im 4 hours
(o) **Sun Valley Leadership Meeting**
     *(Account 10-2260-123-000-30-00-00-000)*
     Annamaria Guille 7 hours  
     William Hartwell 7 hours  
     Michael McCormick 7 hours  
     Timothy Moore 7 hours  
     Pat Rafferty 7 hours  
     Lauren Schneider 7 hours  
     John Starky 7 hours

(p) **Nurses’ Manual Revision**
     *(Account 10-2260-123-000-10-00-00-000)*
     Betsey King 7 hours  
     *(Account 10-2260-123-000-30-00-00-000)*
     Ginamarie Capuano 7 hours  
     Christina Saunders 7 hours

(q) **Northley Middle School Team Lead Meeting**
     *(Account 10-2260-123-000-30-00-00-000)*
     Gina Crowley 4.5 hours  
     Darren Hazlett 4.5 hours  
     Kraig Kaufhold 4.5 hours  
     Susan Mingey 4.5 hours

(r) **Northley Middle School CIP/Data Team Meeting**
     *(Account 10-2260-123-000-30-00-00-000)*
     Michael Cappella 4.5 hours  
     Kathy DiMichele 4.5 hours  
     Jackie Matys 4.5 hours  
     Kelly Morales 4.5 hours  
     Michelle Ritz 4.5 hours  
     Nicole Sayre 4.5 hours  
     Kate Taylor 4.5 hours

(s) **Northley Middle School PBS Meeting**
     *(Account 10-2260-123-000-30-00-00-000)*
     Suzanne Brindle 4 hours  
     Gina Crowley 4 hours  
     Amanda Girardi 4 hours  
     Ashley Hurst 4 hours  
     Colleen Miller 4 hours  
     Susan Mingey 4 hours  
     Nicole Sayre 4 hours  
     Christen Verna 4 hours

(t) **Math Curriculum Writing, August 11, 2015**
     *(Account # 10-2260-123-000-10-00-00-000)*
     Gina Regan 3 hours  
     Kraig Kaufhold 3 hours  
     Colleen Miller 3 hours
(2) Appointments
(a) Colleen Campbell, Temporary Professional Employee, effective 9/1/15

<table>
<thead>
<tr>
<th>Education</th>
<th>Cert/Assign</th>
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<tbody>
<tr>
<td>East Stroudsburg University</td>
<td>Type 61- Elementary K-6; Math 7-12</td>
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<tr>
<td>BS, Elementary Education</td>
<td>Pennell- Kindergarten</td>
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<tr>
<td>Professional Experience</td>
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<tr>
<td>St. Thomas the Apostle</td>
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<tr>
<td>3rd Grade Teacher</td>
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<td>Our Lady of Charity</td>
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<td>5th Grade Teacher</td>
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(b) Tyler Mertens, Temporary Professional Employee, effective 9/11/15

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<tr>
<td>West Chester University</td>
<td>Type 61- Grades 4-8; Math 7-8, English, LA, Reading 7-8</td>
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<tr>
<td>BS, Education</td>
<td>Northley- Math Support</td>
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<td>Professional Experience</td>
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<td>Newton Middle School</td>
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<td>8th Grade English Teacher</td>
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(c) Renee Francisco, Long Term Substitute, effective 9/15/15

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<th>Education</th>
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<td>Immaculata University</td>
<td>Type 61- Elementary; Library</td>
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<tr>
<td>Science</td>
<td>LTS Librarian Aston/Coebourn</td>
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<td>Elementary &amp; Library Teacher Certifications</td>
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<td>Pennsylvania State University</td>
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<td>MS, Management</td>
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<td>Shippensburg University</td>
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<td>Professional Experience</td>
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<td>Marple Newtown</td>
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<td>Title 1 Assistant</td>
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<td>Librarian</td>
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<td>St. Maximilian Kolbe School</td>
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<tr>
<td>Librarian</td>
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(d) Richard Stetson, pending Act 168 requirements, Temporary Professional Employee

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<td>Rutgers University</td>
<td>Type 61- Music PK-12</td>
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<td>BS, Music</td>
<td>Northley - Music</td>
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<td>Professional Experience</td>
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<tr>
<td>Universal Companies</td>
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<tr>
<td>Music Teacher</td>
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Rationale D. Raines, Resignation
(e) Kaitlyn McPhillips, pending Act 168 requirements, Temporary Professional Employee  

**Education**  
West Chester University  
BS, Elementary Education  
Walden University College of Education  
MS, Early Childhood Studies  

**Cert/Assign**  
Type 61-Elementary K-6  
Aston-4th Grade  

**Salary**  
$50,205  

**Professional Experience**  
St. Thomas Aquinas Independence Mission School  
1st Grade Teacher  
KinderCare Learning Center  
Acting Center Director/Assistant Director  
KinderCare Learning Center  
Enrichment Teacher, Lead Teacher, Health and Safety Coordinator  

(3) Leave of Absence  
(a) Ashlyn Marabella, Special Education Teacher at Pennell Elementary School, FMLA from 11/23/15 through 2/25/16, first 27 work days paid.  
(b) Michael Pacenski, English Teacher at Sun Valley High School, unpaid intermittent FMLA from 9/15/15 to 9/15/16.  
(c) Kelly Johnson-Morales, 6th Grade Teacher at Northley, adjusted unpaid FMLA from one-half day on 9/18/15 to 10/9/15.  

(4) Tuition Reimbursement  
**Budget Code:** 10-1110-240-000-10-00-00-000  

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<thead>
<tr>
<th>Name</th>
<th>Amount</th>
<th>School / Program</th>
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<tbody>
<tr>
<td>Jacqueline Matys</td>
<td>$643.50</td>
<td>West Chester University, The American School as Social Narrative</td>
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<tr>
<td>Allison Wahl</td>
<td>$1287.00</td>
<td>Cabrini College, Communication Arts in Secondary Content Areas</td>
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<tr>
<td>Jacqueline Creighton</td>
<td>$1287.00</td>
<td>West Chester University, Organization and Administration of School Counseling</td>
</tr>
<tr>
<td>Marianna Constantino</td>
<td>$643.50</td>
<td>West Chester University, Teaching English Language Learners ELLs</td>
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(5) Wage and Salary Adjustment  
(a) Caitlin Naylor, Special Education Teacher at Coebourn Elementary School, from Masters, step 3 @ $51,185 to Masters/60, step 3 @ $54,720, effective 9/1/15.  
(b) Kenneth McCormick, Social Studies Teacher at Sun Valley High School, from Bachelors, step 3 @ $48,435 to Masters, step 3 @ $51,185, effective 9/1/15.
(6) Change in Assignment
(a) Amy Bell, from Assistant Principal at Northley Middle School to Supervisor of Special Education, salary and benefits in accordance with Administrators Act 93 Agreement, effective 9/24/15.

(b) Nicole Armbruster, from Instructional Technology Coach to Interim Dean of Students at Northley Middle School, salary and benefits remains in accordance with PDEA collective bargaining agreement, effective 9/24/15 – 11/30/15, or earlier.

(7) Extra Duty Pay for the 2015-2016 school year

Appointments:

Pennell/Parkside  Non-Athletics
Nicholas Pignataro (2+yrs) Elementary Band 10 Units @ $291. (prorated) $2,910.
Allison Wahl Newspaper 5 units @ $276 $1,380

Aston/Coebourn  Non-Athletics
Michael Stadnicki (2+yrs) Elementary Band 10 Units @ $291. (prorated) $2,910.

Sun Valley-Athletics
Courtney Hill Asst. Cheerleading 14 Units @ $276. (prorated) $3,864.
John McAllister Asst. Football Coach 14 Units @ $276. (prorated) $3,864.
Rudolph Cerami Asst. Football Coach 9th Grade 8 Units @ $276. $2,208.

Northley  Athletics
Seri Lee Cheerleading Coach 9 Units @ $276. (prorated) $2,484.

9.02 Personnel – Classified

(1) Appointment
(a) Jacklyn Capuano, Classroom Assistant at Pennell Elementary School (A2HQ, step 1) @$11.50/hour, up to 28.75 hours/week, 184 days/year, with part-time benefits in accordance with the PDESPA contract, effective 9/1/2015.
(b) Tara Jones, Substitute Bus Aide @ $10.00/hour, on call as needed, no benefits, effective 9/22/15.
(c) Autumn Stufflet, Substitute Bus Aide @ $10.00/hour, on call as needed, no benefits, effective 9/10/15.

(2) Changes in Status
(a) Trishia Balestrieri, from Substitute Health Room Licensed Assistant to Regular Health Room Licensed Assistant (step 1) @ $20.60/hour, up to 29.5 hours/week, 184 days/year, with part-time benefits in accordance with the PDESFA contract, effective 9/1/15.
(b) Robert Sides, from Substitute Driver to Regular Driver (step 1) @ $22.47, up to 27.5 hours/week, 190 days/year with part-time benefits in accordance with the PDSSPA contract, effective 9/15/15.
(c) Dorothy Gahres, from Substitute Aide to Regular Bus Aide (step 1) @ $13.34, up to 27.5 hours/week, 190 days/year, with part-time benefits in accordance with the PDSSPA contract, effective 9/14/15.
(d) Ky’Shun Stanley from Substitute Aide to Regular Bus Aide (step 1) @ $13.34, up to 27.5 hours/week, 190 days/year, with part-time benefits in accordance with the PDSSPA contract, effective 9/15/15.

(3) Leaves of Absence
(a) Catherine Baer, Part-time Bus Driver, temporary leave of absence from 8/8/15 to 9/30/15 first 6 work days paid.
(b) Dawn Armstrong, Part-time Classroom Assistant, temporary leave of absence from 10/19/15 through 11/19/15 first 19.5 work days paid.
(c) Richard Ware, Part-time Bus Driver, temporary leave of absence from 9/11/15 through 11/01/15 first 19.5 work days paid.

(4) Resignations
(a) Eileen Capasso, Classroom Assistant, effective 10/30/15.
(b) Vanessa Lyman, Lifeguard at Northley Middle School Pool, effective 9/22/15.
(c) Andrea Fellows, Lifeguard at Northley Middle School Pool, effective 9/22/15.
(d) Alexis Galante, Lifeguard at Northley Middle School Pool, effective 8/1/15.
(e) Thomas Hazinsky, Technology Assistant at Sun Valley High School, effective 10/2/15.

References: Penn Delco Budget 2014-2015, 2015-2016; Act 93 Plans; PDEA Agreement; PDESPA Agreement; PDSSPA Agreement; PA School Code Section 1108B.
Administrative Recommendation: To approve all personnel items as presented.

9.03 Final Payment Application – HVAC Administration Building
MOTION: To approve the final payment application for Myco Mechanical, Inc. of Telford, PA, in the amount of $22,095 for the Administration Building HVAC. This brings the total amount paid to $307,000.

9.04 Preparation and Solicitation of Bids
MOTION: Request approval, subject to Solicitor’s review, to prepare and solicit bids as follows:
1. Aston Elementary School exterior columns

9.05 Laptop Lease
MOTION: To approve lease agreement through HP Financial Services for Teacher Laptops as presented subject to solicitor review.

9.06 SOFTWARE UPDATE
MOTION: to approve the agreement with Tyler Technologies, Inc. to update the Versatran Software for Transportation.

9.07 Disposal of Items
MOTION: To approve the following:
1. Disposal or sale of old cafeteria tables.
9.08 Junior Class Trip – Class of 2017
The Sun Valley School Administration requests permission for the Class of 2017 to travel to Busch Gardens and Kings Dominion departing Sun Valley on Friday June 10, 2016 and returning on Sunday June 12, 2016.
MOTION: To approve the request as presented.

9.09 SVHS Feasibility Study
MOTION: To approve the proposal to perform a Sun Valley Facilities Feasibility Study by MM Architects, as presented.

10. COMMENTS BY MEMBERS OF THE PUBLIC
11. COMMENTS BY MEMBERS OF THE BOARD
12. Other Business
13. FUTURE MEETING
   Wednesday, October 21, 2015, 7:30 p.m., Service Center – Study Session
   Wednesday, October 26, 2015, 7:30 p.m., Service Center – Business Mtg.
14. ADJOURNMENT