

**PUBLIC MEETING OF
BOARD OF SCHOOL DIRECTORS
PENN DELCO SCHOOL DISTRICT
2821 CONCORD ROAD
ASTON, PA 19014**

**Minutes of the Board of School Directors
OCTOBER 26, 2022**

A regular meeting of the Board of School Directors of the Penn-Delco School District convened on Wednesday, October 26, 2022, at 7:35 p.m., pursuant to advertisement published in the Delaware County Daily Times.

School Directors Present:

Stephanie Ellis
Lisa Esler
Dawn Jones
Kevin Tinsley
John Mancinelli
M. Colleen Powell
Bernie Seasock
Leon Armour

School Directors Absent:

Kate Denney

Others in Attendance:

Dr. Eric Kuminka, Assistant Superintendent
Erik Zebley, Business Administrator
Dr. Dave Criscuolo, Director of Human Resources

MINUTES AND MONTHLY REPORTS

The Agenda for this meeting is attached hereto as Appendix "1".

1. **APPROVAL OF MINUTES** – Upon considering the draft minutes attached hereto as Appendix "2", it was resolved that the minutes of the regular meeting of September 28, 2022, as presented, be and are hereby approved.

Motion to approve the resolution was made by Mrs. Jones and seconded by Mrs. Powell the motion was unanimously approved.

2. **APPROVAL OF INVOICE LISTING** – Upon considering the invoice listing attached hereto as Appendix "3", it was resolved that the invoice listing for September – October 2022 as presented, be and is hereby approved.

Motion to approve the resolution was made by Mrs. Jones and seconded by Mrs. Ellis.

Voting Yea: All
Voting No: None

MINUTES AND MONTHLY REPORTS - Continued

3. **APPROVAL OF TREASURER’S REPORT** – Upon considering the draft Treasurer’s Report attached hereto as Appendix “4”, it was resolved that the Treasurer’s Report of September 2022, as presented, be and is hereby approved.

Mrs. Powell presented the Treasurer’s Report for September 2022.

Motion to approve the Treasurer’s Report was made by Mrs. Jones and seconded by Mrs. Esler. The motion was unanimously approved.

4. BUDGET TRANSFER REPORT

MOTION: To approve the Budget Transfer Report for October 2022.

Motion to approve the Transfer Report was made by Mrs. Powell and seconded by Mrs. Ellis. The motion was unanimously approved.

STUDENT REPRESENTATIVES’ REPORT TO THE BOARD

No Report

DCIU REPORT

Mrs. Powell reported the IU hosted Congresswoman Mary Gay Scanlon, who provided information on the Public Service Loan Forgiveness (PSLF) Program. This opportunity ends on Oct. 31, 2022.

ANNOUNCEMENTS FOR THE PUBLIC

President Armour announced, pursuant to Act 48 – Sunshine Act, this evening, the Board met in executive session to discuss legal and personnel issues.

COMMENTS BY MEMBERS OF THE BOARD

None

ITEMS FOR BOARD INFORMATION AND DISCUSSION

7.01 School Board Policies - First Reading for Adoption / Review of Revised Policies

- Policy #818 – Contracted Services Personnel
- Administrative Regulation #800-AR-1 Records Retention Schedule

PUBLIC COMMENTS

PREPARED AND INFORMAL COMMENTS AND INQUIRIES FROM CITIZENS GUIDELINES FOR PUBLIC PARTICIPATION IN BOARD MEETINGS

The Board recognizes the value to school governance of public comment on educational issues with the importance of involving members of the public in Board meetings. In order to permit fair and orderly expression of such comments, the Board will provide for two periods for public participation during Board meetings. The presiding officer at each public Board meeting will follow these guidelines:

- Public participation shall be permitted only as indicated on the order of business in the procedures of this Board, or at the discretion of the presiding officer on a given issue.
- Participants must be recognized by the presiding officer, and must preface their comments by an announcement of their name, address, and group affiliation, if appropriate.
- All statements shall be directed to the presiding officer; no participant may address or question Board members individually.
- Public participation at the beginning of the agenda will be limited to 15 minutes total and to three minutes per person, on agenda topics only.
- **Public participation at the end of the agenda will be limited to 30 minutes total and to three minutes per person.**

The presiding officer may interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant.

Approved January 24, 1990

PUBLIC COMMENT:

None

ITEMS FOR BOARD ACTION

9.01 Personnel – Professional

(1) Appointment

(a) Kian Muniz, Interventionist at Pennell, adjusted effective date of 10/28/2022.

(b) Judith Cramner, Professional Employee, effective on or before 1/3/2023, pending pre-employment paperwork

Education

Pennsylvania State University

BS, Elementary Education

Drexel University

MS, Special Education

Professional Experience

Wallingford-Swarthmore School District

Upper Darby School District

Southeast Delco School District

Cert/Assign

Special Education PK-12,

Elementary K-6

District - Special Ed K-12 Cyber

Salary

M/7 \$62,283

Rationale

New Position

(c) Wendy D'Angelo, Long-term Substitute, effective 10/28/2022 through 6/16/2022

Education

Pennsylvania State University

BA, American Studies

Widener University

MA, Secondary Education

Professional Experience

Kelly Education

Cert/Assign

Social Studies 7-12, Family

Consumer Sciences PK-12

Sun Valley – Family Consumer

Sciences

Salary

M/1 \$55,613

Rationale

Emp. #1798, Leave

ITEMS FOR BOARD ACTION - Continued

(2) Leaves of Absence

(a) Employee #3391, temporary leave from 10/18/2022 through 10/31/2022.

(b) Employee #1798, adjusted FMLA from 9/9/2022 through 11/15/2022 and Sabbatical Leave from 11/16/2022 through 6/16/2023.

(3) Appointment Rescission

(a) Molly Nasser, Interventionist at Northley, effective 10/7/2022.

(4) Extra Duty Pay Assignments

Rescissions:

Sun Valley Athletics

Owen Parente	Boys Soccer Asst.	10 Units @ \$315	\$3,150.
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Sun Valley Non-Athletics

Amy Grady	Student Council Advisor	6 Units @ \$315	\$1,890.
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Amy Grady	FCCLA Club	5 Units @ \$315	\$1,575.
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Appointments:

Sun Valley Athletics

Owen Parente	Boys Head (JV) Soccer	10 Units @ \$315	\$3,150.
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Frank Vaccaro	Co-ed Swimming Asst.	11 Units @ \$315	\$3,465.
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Edward Hyland	Boys Asst. Basketball	12 Units @ \$315	\$3,780.
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Sun Valley Non-Athletics

Kevin Meenan	Robotics & Engineering	2.5 Units @ \$315	\$787.50
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Zachary Volturo	Band Assistant	5 Units @ \$315	\$1,575.
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John Moletteri	Student Council Advisor	6 Units @ \$315	\$1,890.
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Northley Athletics

Molly Dwyer	Girls 7 th Gr. Volleyball	9 Units @ \$315	\$2,835.
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Danual Campbell	Boys 7 th Gr. Soccer	9 Units @ \$315	\$2,835.
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Additional Units:

Sun Valley Athletics

Robert Chambers	Boys Soccer	6 Units @ \$315	\$1,890.
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(5) Tuition Reimbursement

Budget Code: 10-2271-240-000-10-00-00-000

Richard Stetson	\$4,000.00	Wilmington University
Parkside/Pennell		-Administrative Internship
		-Practicum in School Leadership

Jennifer McDougall	\$1,050.00	Immaculata University
Pennell		-Autism in Education
		-Addressing Learning Disabilities in Education

ITEMS FOR BOARD ACTION - Continued

(6) Extra Pay – Extended Employment

(a) SVHS, Class Coverage (9/7/22 - 10/21/22)

#10-1110-123-000-30-80-00-000	<u>Hours</u>
Ed Dobbins	4.50
Dan Hill	39.00
Joseph Malaczewski	4.50
Amanda Potter	4.50
Stephanie Powers	4.50
Ciara Scarcelli	18.00
Emily Willow	18.00

(b) SVHS, Classroom Unpacking (8/29/22 - 9/9/22)

#10-1110-123-000-30-80-00-000	<u>Hours</u>
Colleen McCray	19.50
Emily Willow	22.00

(c) SVHS, Homecoming Dance Chaperone (10/8/22), 4 Hours

#10-1110-123-000-30-80-00-000	
Marc Baron	Madison Starinieri
Brian Kingan	Lindsey Turk
Kim Martone	Emily Willow

(d) SVHS, Dean of Students & Admin. Coverage (9/29/22 - 10/6/22)

#10-1110-123-000-30-80-00-000	<u>Hours</u>
John Moletteri	4.00

(e) NMS, School Tour for EL Student, Outside of Contractual Hours, (10/3/22)

#10-1110-123-000-30-70-00-000	<u>Hours</u>
Danielle Cook	1.50

(f) NMS, PBIS Team Meeting (8/17/2022)

#10-2260-123-990-30-00-00-000	<u>Hours</u>
Colleen Miller	4.00
Susan Mingey	3.00
Nicole Sayre	4.00
Kevin Siegel	4.00
Matt Swan	3.00
Christen Verna	4.00

(g) SVHS, Counseling Hours Outside of Contractual Hours, (9/28/22 - 10/19/22)

#10-1110-123-000-30-00-00-000	<u>Hours</u>
Bill Hartwell	4.00
Kathryn James	5.50

ITEMS FOR BOARD ACTION - Continued

(7) Professional Contract

- (a) Danielle Cook, Spanish Teacher at Northley
- (b) Kelly Dignazio, School Nurse
- (c) Marisa Fiorelli, Special Education Teacher at Aston
- (d) Johana O'Donnell, Science Teacher at Northley
- (e) Brittany Sinclair, 3rd Grade Teacher at Coebourn
- (f) Ashley McColgan, Kindergarten Teacher at Parkside
- (g) Albert Juliano, Health and Physical Education Teacher
- (h) Patrick O'Brien, English Teacher at Sun Valley
- (i) Michael Kunz, Business Teacher at Sun Valley
- (j) Jamie Lansberry, English Teacher at Sun Valley

(8) Wage and Salary Adjustment

- (a) Richard Stetson, Music Teacher at Pennell/Parkside, from Bachelor's, step 5 @ \$56,193 to Master's, step 5 @ \$58,623 effective 10/25/2022.

9.02 Personnel – Classified

(1) Appointment

- (a) Nicole DeOrio, Playground/Café Assistant (A1, step 1) at Aston @ \$11.76/hour, up to 22.5 hours/week, 184 days/year, with part-time benefits in accordance with the PDESPA contract, effective 9/30/2022.
- (b) Annamarie Bellace, Lifeguard at Northley @ \$11.89/hour, on call as needed, no benefits, effective 10/3/2022.
- (c) Olivia Ellis, Lifeguard at Northley @ \$11.89/hour, on call as needed, no benefits, effective 10/24/2022.

(2) Resignation

- (a) Jabree Gilzene, substitute Custodian, effective 10/3/2022.
- (b) Renee McClellan, Clerical Assistant at Northley, effective 11/4/2022.
- (c) Jennifer Herman, substitute Assistant, effective 10/27/2022.

(3) Termination

- (a) Mekeisha Johnson, part-time Custodian at Northley, effective 10/17/2022.

(4) Change of Status

- (a) Terry Nichols from substitute Custodian to part-time evening Custodian at Parkside @ \$17.03/hour, up to 25 hours/week, 190 days/year with part-time benefits in accordance with the PDSSPA contract, effective 10/20/2022.
- (b) Elaine Parker-Bernard from Paraprofessional at Sun Valley to Bus Aide @ \$16.32/hour, up to 25 hours/week, 184 days/year with part-time benefits in accordance with the PDSSPA contract, effective 11/7/2022.

ITEMS FOR BOARD ACTION - Continued

References: Penn-Delco Budget 2022-2023; Act 93 Plans; PDEA Agreement; PDESPA Agreement; PDSSPA Agreement; PA School Code Section 1108B.

Administrative Recommendation: To approve all personnel items as presented.

Following a motion by Mrs. Jones and seconded by Mrs. Ellis the above motion were approved as follows:

Voting Aye: All; with the exception of Ellis abstaining from 9.02-1C

Voting No: None

Abstain: Ellis abstained from 9.02-1C

9.03 Special Education Agreements

9.03.1 MOTION: To approve the Mill Creek Tuition Agreement for Private School Placement Services for Student #35851, as presented.

9.03.2 MOTION: To approve the Confidential Settlement Agreement and Release for Student #36092, as presented.

9.03.3 MOTION: To approve the Confidential Settlement Agreement and Release for Student #35851, as presented.

9.04 Tax Penalty Waiver Program Resolution

MOTION: To approve the resolution to implement a Tax Penalty Waiver Program pursuant to Act 57 of 2022, as presented.

9.05 Lakeside Youth Service Agreement

MOTION: To approve the agreement with Lakeside Youth Service for the provision of two NeuroLogic Counselors and Intensive Professional Development for the 2022-2023 school year.

9.06 School Board Policies - Second Reading/Adoption

MOTION: To approve for adoption the following policies, as presented.

- Policy #805 - Emergency Preparedness and Response
- Policy #805.2 - School Security Personnel
- Policy #808 - Food Services

9.07 Bus Buy-Back Bid Award

MOTION: To award/approve the bus buy-back bid, to Rohrer Bus Sales of Duncannon, PA, as presented, lowest responsible bidder, in accordance with bid specifications received October 18, 2022; and to reject the portion of the bid for two 9 passenger vans.

9.08 Computer Repair Project Agreement

MOTION: To approve the Agreement with the Delaware County Intermediate Unit (DCIU) for computer repair services, beginning November 1, 2022 and ending June 30, 2023, as presented.

9.09 Overnight Field Trip - Sun Valley Chorus, Hershey Park, Hershey PA

MOTION: The Sun Valley High School Administration requests permission for the SVHS chorus and faculty chaperons to travel by chartered bus to Hershey Park for Music in the Parks Competition. The group will travel May 5, 2023 through May 6, 2023.

ITEMS FOR BOARD ACTION - Continued

9.10 Service Agreement

MOTION: To approve the Agreement with FMX, of Columbus, OH for Implementation and Subscription for Facilities Management Program.

9.11 Final Application of Payment – Aston Elementary Chiller Replacement

MOTION: To approve the final payment application #6 for GEM Mechanical Services Inc. of Aston, PA in the amount of \$2,251.43. This brings the total amount paid to \$331,989.26.

Following a motion by Mrs. Powell and seconded by Mr. Tinsley motions 9.03 – 9.11 were unanimously approved.

Voting Aye: All
Voting No: None

COMMENTS BY MEMBERS OF THE PUBLIC

None

COMMENTS BY MEMBERS OF THE BOARD

President Armour wished the Volleyball Team luck tomorrow in their playoff game, as well as the Football Team for their game on Friday and the Band during their upcoming competitions.

Mrs. Jones also wished the Volleyball Team luck and if they win, they will advance the championship game on November 3rd.

ADJOURNMENT

Following a motion by Mrs. Powell and seconded by Mr. Armour the Board adjourned by unanimous consent at 7:42 p.m.

Respectfully Submitted,



Erik Zebley
Board Secretary

Next Meetings: Wednesday, November 9, 2022 – Study Session – Service Center – 7:30 p.m.
Wednesday, November 16, 2022 – Business Meeting – Service Center – 7:30 p.m.