

**PUBLIC MEETING OF  
BOARD OF SCHOOL DIRECTORS  
PENN DELCO SCHOOL DISTRICT  
2821 CONCORD ROAD  
ASTON, PA 19014**

**Minutes of the Board of School Directors  
October 25, 2023**

A regular meeting of the Board of School Directors of the Penn-Delco School District convened on Wednesday, October 25, 2023, at 7:34 p.m., pursuant to advertisement published in the Delaware County Daily Times.

**School Directors Present:**

Stephanie Ellis  
Brent Hefton  
Dawn Jones  
John Mancinelli  
Kevin Tinsley  
Pat Twisler  
Leon Armour

**School Directors Absent:**

Kate Denney  
Bernie Seasock

**Others in Attendance:**

Dr. George Steinhoff, Superintendent of Schools  
Dr. Eric Kuminka, Assistant Superintendent  
Erik Zebley, Business Administrator  
Dr. Dave Criscuolo, Director of Human Resources

**POLICY REVIEW**

**School Board Policies/Administrative Regulations - First Reading for Adoption / Review**

- Policy #259 - Non-Discrimination/Gender Preference Accommodations
  
- Administrative Regulation #259-AR-0 - Non-Discrimination/Gender Preference Accommodations

**MINUTES AND MONTHLY REPORTS**

The Agenda for this meeting is attached hereto as Appendix "1".

1. **APPROVAL OF MINUTES** – Upon considering the draft minutes attached hereto as Appendix "2", it was resolved that the minutes of the regular meeting of September 27, 2023, as presented, be and are hereby approved.

Motion to approve the resolution was made by Mr. Tinsley and seconded by Mr. Twisler the motion was unanimously approved.

**MINUTES AND MONTHLY REPORTS - Continued**

2. **APPROVAL OF INVOICE LISTING** – Upon considering the invoice listing attached hereto as Appendix “3”, it was resolved that the invoice listing for September – October 2023 as presented, be and is hereby approved.

Motion to approve the resolution was made by Mrs. Jones and seconded by Mr. Mancinelli.

Voting Yea: All  
Voting No: None

3. **APPROVAL OF TREASURER’S REPORT** – Upon considering the draft Treasurer’s Report attached hereto as Appendix “4”, it was resolved that the Treasurer’s Report of September 2023, as presented, be and is hereby approved.

Mrs. Ellis presented the Treasurer’s Report for September 2023.

Motion to approve the Treasurer’s Report was made by Mrs. Jones and seconded by Mr. Mancinelli. The motion was unanimously approved.

3. **BUDGET TRANSFER REPORT**

**MOTION:** To approve the Budget Transfer Report for October 2023.

Motion to approve the resolution was made by Mrs. Ellis and seconded by Mrs. Jones.

Voting Yea: All  
Voting No: None

**STUDENT REPRESENTATIVES’ REPORT TO THE BOARD**

Seamus McGroary and Olivia Ellis reported on the following:

- Sun Valley Theater is having their Annual Fall Cabaret tomorrow night;
- The Boys’ Soccer team recently spent time making sandwiches and goodie bags for the Kensington Outreach Project;
- The Girls’ Soccer team hosted a clothing drive and received many donations;
- College planning for seniors is underway, with more colleges visiting Sun Valley;
- National Honor Society induction will occur in the upcoming months, members are hard at work planning fundraisers and community service projects;
- Winter sports are getting under way;
- Fall sports have wrapped up, there have been amazing records as well. Seamus McGroary is the new holder of SV Boys’ Soccer all time save record, and Sun Valley’s Jenna Jones completed her 1,000<sup>th</sup> assist in Volleyball;
- Sun Valley hosted the new on-line PSAT, which offers shorter test length as well as fewer questions;
- National Honor Society volunteered for Aston and Brookhaven Community days. They enjoyed participating in the fun, as well as giving back to their communities.

**DCIU REPORT**

None

## **SUPERINTENDENT'S REPORT**

Dr. Steinhoff thanked the employees who participated in Brookhaven and Aston's Community Days in October. This is a wonderful opportunity for staff to connect with students, community and families.

Dr. Steinhoff gave a special shout out to Aston, Brookhaven and Parkside Fire Companies for their support and education for our elementary students during Fire Prevention Week.

Homecoming continues to be a wonderful event for our towns and District. The event was well attended and an outstanding representation by our students. Kara Damico and Octavius Slaughter were named Queen and King.

Dr. Steinhoff is pleased to announce the successful first two-months with our full day kindergarten. He thanked the staff, students and parents for exceeding our expectations.

Dr. Steinhoff discussed resources available for parents through the DCIU's You Are Not Alone. Information is available on our website at [pdsd.org/dciu](http://pdsd.org/dciu).

Dr. Steinhoff congratulated the sports teams on a successful fall season. Volleyball competed in the quarterfinals but ended their season yesterday. Ivano Romaniello, Brandon Carr, Luke Matthews and Ryan Messick competed in the Chesmont Championship at Wyncotte Golf Course. Also mentioned Jenna Jones and Seamus McGroary on their accomplishments which were highlighted in the Student's Report to the Board.

Sun Valley Theater Group will have their Fall Cabaret: Songs from Stage & Screen tomorrow beginning at 7:00 p.m. He also recommended seeing the Band's performance of ASCEND if you haven't already had the opportunity.

Dr. Steinhoff gave an update on the Breakfast Program, with a tentative launch date of December 4<sup>th</sup>. Additional information will be sent out shortly.

Lastly, Dr. Steinhoff updated District Metrics from Eidex. He reviewed revenue trends, revenue per student, general fund expenditure trends per student versus where we fall within the County and market value/personal income ratio.

## **ANNOUNCEMENTS FOR THE PUBLIC**

President Armour announced, pursuant to Act 48 – Sunshine Act, this evening, the Board met in executive session to discuss legal and personnel issues.

## **COMMENTS BY MEMBERS OF THE BOARD**

None

## **ITEMS FOR BOARD INFORMATION AND DISCUSSION**

President Armour reviewed the recent policy and procedures; which went into effect last Monday, October 16<sup>th</sup>. There are no violations to date. He noted that a draft will go on-line tomorrow for the Policy which the Board had a first reading on this evening.

**PUBLIC COMMENTS**

**PREPARED AND INFORMAL COMMENTS AND INQUIRIES FROM CITIZENS  
GUIDELINES FOR PUBLIC PARTICIPATION IN BOARD MEETINGS**

The Board recognizes the value to school governance of public comment on educational issues with the importance of involving members of the public in Board meetings. In order to permit fair and orderly expression of such comments, the Board will provide for two periods for public participation during Board meetings. The presiding officer at each public Board meeting will follow these guidelines:

- Public participation shall be permitted only as indicated on the order of business in the procedures of this Board, or at the discretion of the presiding officer on a given issue.
- Participants must be recognized by the presiding officer, and must preface their comments by an announcement of their name, address, and group affiliation, if appropriate.
- All statements shall be directed to the presiding officer; no participant may address or question Board members individually.
- Public participation at the beginning of the agenda will be limited to 15 minutes total and to three minutes per person, on agenda topics only.
- **Public participation at the end of the agenda will be limited to 30 minutes total and to three minutes per person.**

The presiding officer may interrupt or terminate a participant’s statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant.

Approved January 24, 1990

**PUBLIC COMMENT:**

The following spoke on issues around bathroom use:

- Sun Valley Freshman
- Sun Valley Junior
- Kathy Culp – 101 Carriage Ln – Aston
- Jackie Farrow – Valley Green Drive - Aston
- Sarah Karpel – redact address requested and granted
- Jamie Hoesch – 2157 N. Lee Lane – Aston

**ITEMS FOR BOARD ACTION**

**10.01 Personnel – Professional**

**(1) Appointment**

- (a) Alexander Harne, School Psychologist - Districtwide, at a salary of \$91,000, with benefits in accordance with the Act 93 Agreement, effective upon the completion of pre-employment paperwork.
- (b) Steven DeWitt, Temporary Professional Employee, effective 10/16/2023, pending pre-employment paperwork

**Education**

University of Pittsburgh  
BA, History

**Professional Experience**

West Chester Area School District  
Penn Delco School District

**Cert/Assign**

Social Studies 7-12  
Sun Valley-Business Teacher

**Salary**

B/2 \$53,974

**Rationale**

Kevin Dougherty, Resignation

**ITEMS FOR BOARD ACTION - Continued**

- (c) Megan O'Brien, Temporary Professional Employee, effective upon completion of pre-employment paperwork

**Education**

Neumann University  
MS, Education

**Professional Experience**

Rose Tree Media School District  
Penn-Delco School District

**Cert/Assign**

Grades PK-4  
Special Education PK-12  
Northley- Special Education

**Salary**

M/1 \$55,904

**Rationale**

Kate Gallagher, Resignation

- (d) Zachary Anderson, Temporary Professional Employee, effective 10/23/2023

**Education**

Widener University  
BS Biology  
BA Psychology

**Professional Experience**

Substitute Teacher Service  
Penn-Delco School District

**Cert/Assign**

Biology 7-12  
Chemistry 7-12  
Northley, Science Teacher

**Salary**

B/1 \$53,304

**Rationale**

Justin Nicholas, Resignation

- (e) Shawna Heiles, Long-term Substitute, effective 10/23/2023 through 06/14/2024

**Education**

Northeastern University  
BS, Healthcare Management  
University of Phoenix  
Masters Education/Teacher Education

**Professional Experience**

Radnor Township School District  
Penn Delco School District

**Cert/Assign**

Grades PK-4  
Pennell-4th Grade/  
Interventionist

**Salary**

M/2 \$56,449

**Rationale**

Employee #3186, Leave  
Employee #3855 Leave

**(2) Resignation**

- (a) Kaitlyn Casey, Third Grade Teacher, at Aston Elementary, effective September 29, 2023.

- (b) Marisa Fiorelli, Special Education Teacher, at Aston Elementary, effective on or before December 15, 2023.

- (c) Michael Stadnicki, Music Teacher, at Aston Elementary and Coebourn Elementary, effective on or before December 18, 2023.

**(3) Leaves of Absence**

- (a) Employee #3186, FMLA from 09/21/2023 through 1/24/2024

- (b) Employee #1486, FMLA from 09/01/2023 through 10/10/2023

**(4) Tuition Reimbursement**

**Budget Code: 10-2834-240-000-30-00-00-000**

Ryan Buterbaugh \$1,025.00  
Northley

Gwynedd Mercy University  
Dissertation Advisement

**ITEMS FOR BOARD ACTION - Continued**

**Budget Code: 10-2271-240-000-10-50-00-000**

Kelly Dignazio \$1,500.00 Eastern University  
Aston -World Health Issues

**Budget Code: 10-2271-240-000-10-00-00-000**

Dawn Anderson \$374 Immaculata University  
Coebourn - ADHD in Education

**(5) Wage and Salary Adjustments**

(a) Alison Miller, EL Teacher Districtwide, from Master’s step 11, @ \$72,614 to Master’s 60 step 11, @ \$77,374, effective 10/23/2023.

**(6) Extra Duty Pay Rescissions 2023/2024 School Year**

Non-Athletics	2023-2024	Units	Location	Rate/Unit	Total
Environmental Club	Fiorelli, Marisa	2.5	Aston	\$315	\$787.50
Newspaper	Fiorelli, Marisa	5	Aston	\$315	\$1,575
Lead Teacher	Fiorelli, Marisa	6	Aston	\$315	\$1,890

**(7) Extra Duty Pay Assignments 2023/2024 School Year**

Athletics	2023-2024	Units	Location	Rate/Unit	Total
Girls Basketball 7th Gr	Gantz, Julia	12	NMS	\$315	\$3,780
Boys Baseball Asst. 2	Pompilii, Anthony	10	SV	\$315	\$3,150
Co-ed Track/Field Asst. 1	Gantz, Julia	10	SV	\$315	\$3,150
Boys Tennis	Pompilii, Anthony	12	SV	\$315	\$3,780
Boys Basketball 7th Gr	Palmore, Ken	12	NMS	\$315	\$3,780

Non-Athletics	2023-2024	Units	Location	Rate/Unit	Total
STEM Club	Bushnell, Michael	2.5	Parkside	\$315	\$787.50
Fitness Club	Sola, Pamela	5	Parkside	\$315	\$1,575
Environmental Club	Mongada, Lauren	5	Parkside	\$315	\$1,575
TV Studio	Siegel, Kevin	3	NMS	\$315	\$945
TV Studio	Gantz, Julia	3	NMS	\$315	\$945
Student Council Advisor	Wreath, Emily	2.5	Aston	\$315	\$787.50
Student Council Advisor	Gladfelter,Duston	2.5	Aston	\$315	\$787.50

**(8) Extra Pay – Extended Employment**

(a) Pennell Elementary, Class Coverage (9/14/23 - 9/28/23)

#10-1110-123-000-10-50-00-000	Hours
Colleen Bray	8.50
Stephanie Quarantotto	10.00

(b) Pennell Elementary, Reading Counts Evening Coverage (8/7/23)

#10-1110-123-000-10-50-00-000	Hours
Karen Cage	2.00

(c) NMS, Dean of Students Additional Hours (9/6/23 – 9/28/23)

#10-2110-123-000-30-70-00-000	Hours
Karen Scharrer	8.75

**ITEMS FOR BOARD ACTION - Continued**

**(d) NMS, Grading and Academic Support for Employee #401 (9/18/23 - 9/30/23)**

#10-1110-123-000-30-70-00-000	<u>Hours</u>
Kathleen Di Michele	24.50
Molly Dwyer	30.00

**(e) SVHS, Homecoming Chaperone (9/30/23)**

#10-1110-123-000-30-80-00-000	<u>Hours</u>		<u>Hours</u>
Marc Baron	3.00	Brian Kingan	4.00
Amy Grady	4.00	Kim Martone	4.00
Tara Kane	4.00	Emily Willow	4.00

**(f) SVHS, Guidance Hours, Outside of Contractual Hours**

#10-2120-123-000-30-80-00-000	<u>Hours</u>
Fran Im	1.00
Kat James	1.00
Megan Snyder	1.00

**(g) SVHS, Curriculum Development, Outside of Contractual Hours (8/23)**

#10-2260-123-000-10-00-00-000	<u>Hours</u>
Valerie Carr	13.00
Joseph Jones	13.00

**(h) SVHS, Classroom Coverage (10/2/23 - 10/17/23)**

#10-1110-123-000-30-80-00-000	<u>Hours</u>
Amy Grady	22.50
Michael Komorowski	18.00

**(i) Special Education Summer Psychologist Work (8/12/23 - 8/16/23)**

#10-2140-123-000-10-00-00-000	<u>Hours</u>
Marjorie Pezzeca	4.00

**10.02 Personnel – Classified**

**(1) Appointment**

- (a)** Antonina Lillis, Lifeguard at Northley, @ \$13.08/hour, on call as needed, no benefits, effective upon the completion of pre-employment paperwork.
- (b)** Emily Weissenburger, Lifeguard at Northley, @ \$13.08/hour, on call as needed, no benefits, effective upon the completion of pre-employment paperwork.
- (c)** James Campbell, Lifeguard at Northley, @ \$13.08/hour, on call as needed, no benefits, effective upon the completion of pre-employment paperwork.
- (d)** Nathan Tribbet, Lifeguard at Northley @ \$13.08/hour, on call as needed, no benefits, effective upon the completion of pre-employment paperwork.
- (e)** Alyssa Walsh, Playground/Cafeteria Assistant at Coebourn Elementary, @ \$12.13/hour, up to 22.5 hours/week, 184 days/year, with part-time benefits in accordance with the PDESPA contract, effective upon the completion of pre-employment paperwork.

**ITEMS FOR BOARD ACTION - Continued**

- (f) Marquist Merchant, substitute Bus Driver, @ \$23.90/hour, on call as needed, no benefits, effective 10/09/2023.
  - (g) Gina Lightcap, substitute classroom Assistant @ \$11.33/hour, on call as needed, no benefits, effective at the completion of pre-employment paperwork
  - (h) Dawn McIntyre, part-time evening Custodian at Parkside @ \$17.03/hour, up to 25 hours/week, 190 days/year with part-time benefits in accordance with the PDSSPA contract, effective at the completion of pre-employment paperwork.
  - (i) Eileen Borkosky, Sub Classroom Assistant, Districtwide@ \$11.33/hour, up to 25 hours/week, 190 days/year with part-time benefits in accordance with the PDESPA contact, effective at the completion of pre-employment paperwork.
- (2) **Resignation**
- (a) Benjamin DeHaven, Security Guard at the Service Center, effective 08/21/2023
- (3) **Leaves of Absence**
- (a) Employee #3618, temporary leave from 10/23/2023 through 12/29/2023.
  - (b) Employee #3246, temporary leave extended from 11/06/2023 through 02/12/2024.
  - (c) Employee #1718, FMLA leave from 11/06/2023 through 01/15/2024.
- (4) **Change of Status**
- (a) Danual T. Campbell from Lifeguard at Northley, to Head Lifeguard at Northley, @ \$15.38/hour, on call as needed, no benefits, effective 08/01/2023.

**References: Penn-Delco Budget 2023-2024; Act 93 Plans; PDEA Agreement; PDESPA Agreement; PDSSPA Agreement; PA School Code Section 1108B.**

**Administrative Recommendation: To approve all personnel items as presented.**

Following a motion by Mrs. Jones and seconded by Mrs. Ellis motions the above motions were unanimously approved.

Voting Aye: All  
Voting No: None

**10.03 Change Order – Sun Valley Summer 2018 Renovation Project**

**MOTION:** To approve change order #1 to Cook’s Service Co., Inc. of Avondale, PA, for a credit amount of \$25,000.

**10.04 Settlement Agreement and General Release**

**MOTION:** To approve the Settlement Agreement and General Release for employee #3350, in accordance with the terms of Settlement Agreement, rescission of termination of employee #3350, and acceptance of voluntary resignation of employee #3350.



**ITEMS FOR BOARD ACTION - Continued**

**10.05 Final Application of Payment**

**Sun Valley Renovation Project – Arts & Athletic Phase**

**10.05.1 MOTION:** To approve the final payment application #19 to John S. McManus, Inc. of Chester Heights, PA, in the amount of \$5,500. This brings the total amount paid to \$4,017,921.

**10.05.2 MOTION:** To approve the final payment application #20 to Gaudelli Bros., Inc. of Millville, NJ, in the amount of \$302,859.33. This brings the total amount paid to \$3,028,593.34.

**Sun Valley Summer 2018 Renovation Project**

**10.05.3 MOTION:** To approve the final payment application #12 to Cook’s Service Co., Inc. of Avondale, PA, in the amount of \$63,140. This brings the total amount paid to \$1,671,000.

**10.06 Print Services Proposal**

**MOTION:** To approve the proposal from Ricoh USA, Inc., to provide and maintain, including parts and supplies, networked printers district wide through PA Costars Contract #001-E22-086, as presented.

**10.07 Request to Establish Student Activity Club for Northley Middle School**

**MOTION:** To establish the *Choose to Be Nice* club at Northley Middle School, as presented. This entity is designed to build community, empathy, inclusion, connection, social awareness, and appreciation for others.

**10.08 School Board Policies/Administrative Regulations - Second Reading/Adoption**

**MOTION:** To approve for adoption the following Administrative Regulation, as presented.

- 236-AR-0 – Student Assistance Program

**10.09 Security Window Film**

**MOTION:** To approve the proposal from Window Film Depot of Philadelphia, PA, to provide and install window security film, KPN Contract #202012-08, as presented.

**10.10 Special Education Agreements**

**10.10.1 MOTION:** To approve the Agreement with Overbrook School for the Blind for student #36048, as presented.

**10.10.2 MOTION:** To approve the Agreement with HMS School for student #35151, as presented.

**10.10.3 MOTION:** To approve the Agreement with The Vanguard School for one-to-one services for student #35385, as presented.

**10.10.4 MOTION:** To approve the Tuition Agreement with CADES for student #82099, as presented.

**10.10.5 MOTION:** To approve the Agreement with UHS of Doylestown, LLC d/b/a Foundations Behavioral Health for specialized educational services, for the period August 23, 2023 to June 30, 2024, as presented.

**10.10.6 MOTION:** To approve the Independent Contractor Agreement with Momentum Education, LLC, for school psychologist services for the 2023-2024 school year, as presented.

**ITEMS FOR BOARD ACTION - Continued**

**10.11 Final Payment Application Roof Repair – District Service Center**

**MOTION:** To approve the final payment application #6 for United States Roofing Corp., of Norristown, PA in the amount of \$70,238.50. This brings the total amount paid to \$702,385.

**10.12 Transportation Agreement**

**MOTION:** To approve the agreement with Quality Care Transport, of Aston, PA to provide specialized paratransit services as presented.

**10.13 Sidewalk Repairs**

**MOTION:** To approve the Walkway Maintenance Proposal from Always Safe Sidewalks of Springhouse, PA for an amount not to exceed \$16,111.48. KPN #202201-04.

**10.14 Special Education Counsel Fees**

**MOTION:** To approve the fee arrangements by Sereni & Perkins, LLC, to provide special education legal services, effective September 22, 2023, as presented.

Following a motion by Mrs. Jones and seconded by Mr. Hefton motions 10.03 – 10.14 were unanimously approved.

Voting Aye: All  
Voting No: None

**COMMENTS BY MEMBERS OF THE BOARD**

None

**COMMENTS BY MEMBERS OF THE PUBLIC**

The following spoke on issues around bathroom use within our schools:

Sun Valley Student

Lori Ackerman – Oak Ave – Aston – Also, supported teachers who came to last week’s meeting.

Sarah Karpel – redact address requested and granted

Kyle Andreoli-Brown – Pancoast Ave – Aston

Jim Salvey – 2130 N. Springhouse Ln - Aston

Brian Devine – 172 Meadowbrook Ln – Brookhaven

**COMMENTS BY MEMBERS OF THE BOARD**

President Armour reviewed the future meetings, noting that the regular meeting in November is on Monday, November 15, 2023 because of Thanksgiving.

**ADJOURNMENT**

Following a motion by Mrs. Jones and seconded by Mr. Tinsley the Board adjourned by unanimous consent at 8:27 p.m.

Respectfully Submitted,



Erik Zebley  
Board Secretary

Next Meetings: Wednesday, November 15, 2023 – Study Session – Service Center – 7:30 p.m.  
Monday, November 20, 2023 – Business Meeting – Service Center – 7:30 p.m.