

**PUBLIC MEETING OF  
BOARD OF SCHOOL DIRECTORS  
PENN DELCO SCHOOL DISTRICT  
2821 CONCORD ROAD  
ASTON, PA 19014**

**Minutes of the Board of School Directors  
OCTOBER 23, 2019**

A regular meeting of the Board of School Directors of the Penn-Delco School District convened on Wednesday, October 23, 2019, at 7:41 p.m. at the District Service Center pursuant to advertisement published in the Delaware County Daily Times.

**School Directors Present:**

Lisa Esler  
Catherine Hilferty  
Dawn Jones  
M. Colleen Powell  
Bernie Seasock  
Georgia Stone  
Kevin Tinsley  
Leon Armour

**School Directors Absent:**

Kate Denney

**Others in Attendance:**

Dr. George Steinhoff, Superintendent  
Eric Kuminka, Assistant Superintendent  
Erik Zebley, Business Administrator  
Nina Tyre, Director of Human Resources

**MINUTES AND MONTHLY REPORTS**

The Agenda for this meeting is attached hereto as Appendix "1".

1. **APPROVAL OF MINUTES** – Upon considering the draft minutes attached hereto as Appendix "2", it was resolved that the minutes of the regular meeting of September 25, 2019 as presented, be and are hereby approved.

Motion to approve the resolution was made by Mrs. Jones and seconded by Ms. Hilferty the motion was unanimously approved.

2. **APPROVAL OF INVOICE LISTING** – Upon considering the invoice listing attached hereto as Appendix "3", it was resolved that the invoice listing for September – October 2019 as presented, be and is hereby approved.

Motion to approve the resolution was made by Mrs. Jones and seconded by Mrs. Powell.

Voting Yea: All  
Voting No: None

### **MINUTES AND MONTHLY REPORTS - Continued**

3. **APPROVAL OF TREASURER'S REPORT** – Upon considering the draft Treasurer's Report attached hereto as Appendix "4", it was resolved that the Treasurer's Report of September 2019, as presented, be and is hereby approved.

Mrs. Powell presented the Treasurer's Report for September 2019.

Motion to approve the Treasurer's Report was made by Mrs. Jones and seconded by Ms. Hilferty the motion was unanimously approved.

### **STUDENT REPRESENTATIVES' REPORT TO THE BOARD**

Ryley Marker and Gianna Ellis reported the following at Sun Valley:

- Bryson Eldridge & Hannah Glammer were crowned Homecoming King & Queen.
- National Honors Society is selling spirit wear to raise money for upcoming events.
- On November 5<sup>th</sup>, thirty-five students will be inducted into the National Honor Society.
- Student Senate members participated in "Teen Driving Safety Week" held at the Wells Fargo Center. It was beneficial and an eye opener hearing guest speakers' stories on what happened to them involving teenage reckless driving.
- Over 60 college representatives participated in a College Fair held this evening at Sun Valley.
- Fall sports are coming to an end. Football's last game, until Turkey Bowl, is this Friday.
- Girls Volleyball will play in the second round of District playoffs against Villa Maria.
- Hannah Vickers reached 1,000<sup>th</sup> assist in the game against Bishop Shanahan.

### **SUPERINTENDENT'S REPORT**

With an excellent start to the 19 – 20 school year, Dr. Steinhoff is pleased to announce our students continue to meet or exceed benchmark growth on standardized tests.

Dr. Steinhoff is asking the Board to approve Ready for Life logo distribution; sub-indicators for the 5 C's, Character, Communication, Collaboration, Creativity and Critical Thinking will be developed.

Dr. Steinhoff and other District Administrators attended the Safe Schools Summit held at Neumann University yesterday. This event is hosted by the Delaware County District Attorney's Office and focuses on improving school safety by consistently addressing issues pertaining to safety and the well-being of our students and teachers in Delaware County.

Dr. Steinhoff announced bids will be going out next month for the next phase of Sun Valley's Renovations. This won't require a voter referendum or put us over the State Act 1 index.

Dr. Steinhoff congratulated Coebourn on receiving a Blue Ribbon from the Horticultural Society for their garden.

Dr. Steinhoff announced the first speaker series, which offers parents insight into some of the most difficult challenges facing them today, will be held on Monday, October 28<sup>th</sup>. The topic will be Challenges posed by vaping and its impact on health and legislation.

## ACCOUNCEMENTS FOR THE PUBLIC

President Armour announced, pursuant to Act 48 – Sunshine Act, prior to this meeting, the Board met in executive session to discuss legal and personnel issues.

## COMMENTS BY MEMBERS OF THE BOARD

Mrs. Stone congratulated Mr. Sasse & Sun Valley for their efforts to improve the standardized test scores.

President Armour invited to public, if they have not already done so, to stop by Coebourn and see the garden installed there.

## ITEMS FOR BOARD INFORMATION

None

## ITEMS FOR BOARD DISCUSSION

None

## PUBLIC COMMENTS

### **PREPARED AND INFORMAL COMMENTS AND INQUIRIES FROM CITIZENS GUIDELINES FOR PUBLIC PARTICIPATION IN BOARD MEETINGS**

The Board recognizes the value to school governance of public comment on educational issues with the importance of involving members of the public in Board meetings. In order to permit fair and orderly expression of such comments, the Board will provide for two periods for public participation during Board meetings. The presiding officer at each public Board meeting will follow these guidelines:

- Public participation shall be permitted only as indicated on the order of business in the procedures of this Board, or at the discretion of the presiding officer on a given issue.
- Participants must be recognized by the presiding officer, and must preface their comments by an announcement of their name, address, and group affiliation, if appropriate.
- All statements shall be directed to the presiding officer; no participant may address or question Board members individually.
- Public participation at the beginning of the agenda will be limited to 15 minutes total and to three minutes per person, on agenda topics only.
- **Public participation at the end of the agenda will be limited to 30 minutes total and to three minutes per person.**

The presiding officer may interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant.

Approved January 24, 1990

## PUBLIC COMMENT:

Mr. Ed Mongelluzzo of Brookhaven spoke to the board about his concerns over the handling of an alleged student to student bullying and misconduct matter in an elementary school. The Superintendent indicated it was the first he has learned of this specific alleged incident and the administration would investigate the matter further. Additionally, the Assistant Superintendent would follow up with the family as well.

**ITEMS FOR BOARD ACTION**

**10.01 Personnel – Professional**

**(1) Extra Pay – Extended Employment**

**(a) Skyward Training - Nurses, 8/20/2019**

**#10-2260-123-000-30-00-00-000**

<u>Nurse</u>	<u>Hours</u>
Ginamarie Capuano	3.0
Betsy King	3.0
Kristie Pennoni	3.0

**(b) Summer Immunizations, 8/12/2019 – 8/19/2019**

**#10-2420-123-000-30-00-00-000**

<u>Nurse</u>	<u>Hours</u>
Gina Capuano	15.00
Kelly Dignazio	12.00
Betsy King	15.00
Kristie Pennoni	11.25

**(c) IEP Hours, 8/29/2019 – 9/2/2019**

**#10-2420-123-000-30-00-00-000**

<u>Teacher</u>	<u>Hours</u>
John Moletteri	4.0
Erica Guidetti	4.0

**(d) Class Coverage for Erin Burns - SVHS, 9/12/19 – 9/20/19**

**#10-2260-123-000-30-00-00-000**

<u>Teacher</u>	<u>Hours</u>
Jill Bednar	8.50
Monica Diehl	17.25
Claudia Spinogatti	7.25
Amy Varacalli	8.75

**(e) PBIS Committee Meeting – Pennell Elementary, 8/8/19 (Corrected)**

**#10-2260-123-000-10-00-00-000**

<u>Teacher</u>	<u>Hours</u>
Kate Furia	2.0
Michele Raucci	6.0
Gabriel Trofa	6.0

**ITEMS FOR BOARD ACTION - Continued**

**(f) Safety Cares Training**

**#10-2420-123-000-30-00-00-000**

<u>Teacher</u>	<u>Dates</u>	<u>Hours</u>
Marisa Fiorelli	8/12/2019–8/14/2019	14.0
Amanda Kikut	8/12/2019–8/14/2019	21.0
Nicole Sayre	8/12/2019	7.0
Karen Scharrer	8/12/2019–8/14/2019	21.0
Kevin Siegel	6/18/19	7.0
Christen Verna	8/12/2019–8/14/2019	14.0
Lindsey Wiley	8/12/2019–8/14/2019	21.0

**(g) NMS Transition Camp and Information Days, 8/20/19 - 8/22/19**

**#10-2420-123-000-30-00-00-000**

<u>Nurse</u>	<u>Hours</u>
Betsy King	21.5

**(h) K- 5 Counselors 339 Planning, 8/26/2019**

**#10-2420-123-000-10-00-00-000**

<u>Teacher</u>	<u>Hours</u>
Virginia Lee	7.0
William Reaume	7.0
Nicole Small	7.0
Janet Watts	7.0

**(i) After School and Saturday Detentions**

**#10-1110-123-000-30-70-00-000**

<u>Teacher</u>	<u>Hours</u>
Danielle Cook	4.50
Francine Im	3.00
Michelle Ritz	.75
Nicole Sayre	.75
Kevin Siegel	1.50
Richard Stetson	.75
Jessica Wooleyhan	.75
Marnie Zimmerman	1.50

**(j) SVHS Spec. Ed. Meetings, 8/29/19 - 9/2/19**

**#10-2420-123-000-30-00-00-000**

<u>Teacher</u>	<u>Hours</u>
Rourke Bonnell	5.00
Rachelle Carstensen	6.50
Lauren Four	11.00
Lauren Herbert	1.00
Sue Koehler	2.00
Michele Lehman	2.00
Ashlyn Marabella	1.00

**ITEMS FOR BOARD ACTION - Continued**

**(2) Appointments**

- (a) Albert Juliano, Health and Physical Education Teacher at Parkside Elementary, adjusted effective date 10/7/19.

**(3) Resignation**

- (a) Danielle Clark-Contrady, Dean of Students – Teacher on Special Assignment at Northley, effective on or before 12/13/19.

**(4) Leave of Absence**

- (a) Megan Flanagan, Special Education Teacher at Northley, temporary leave from 11/5/19 through 11/6/19 and FMLA intermittent leave from 10/2/19 through 6/17/20.
- (b) Kevin Fowler, 6th Grade at Northley, temporary leave from 11/21/19 through 11/22/19.
- (c) Jaclyn Samuelian, Special Education Teacher at Pennell Elementary, adjusted FMLA from 10/11/19 through 1/16/20.

**(5) Tuition Reimbursement**

**Budget Code: 10-2271-240-000-30-00-00-000**

Jillian Foster Sun Valley	\$214.50	West Chester University -Disability & Rehabilitation Counseling
Karen Scharrer Northley	\$643.50	University of West Florida -Applied Behavior Analysis & System Support

**(6) Professional Contract**

- (a) Elizabeth Berezna, English Teacher at Northley
- (b) Erica Guidetti, Special Education Teacher at Sun Valley
- (c) Christiane Gurdysh, Math Teacher at Northley
- (d) Alisha Miller, 3<sup>rd</sup> Grade Teacher at Pennell Elementary
- (e) Zachary Orenstein, Social Studies Teacher at Northley
- (f) Kristin Prosper, Math Teacher at Northley

**(7) Wage and Salary Adjustment**

- (a) Kristin Prosper, Math Teacher at Northley, from Bachelor's, step 6 @ \$54,880 to Master's, step 6 @ \$57,395 effective 10/4/19.

**(8) Extra Duty Pay Assignments**

**Appointments**

**Sun Valley Athletics**

Patrick Foley                      Girls Asst. Basketball                      12 Units @ \$276                      \$3,312.

**Northley Non-Athletics**

Tyler Mertens                      Robotics/CSEA Perch Club                      2.5 Units @ \$276                      \$690.

## **ITEMS FOR BOARD ACTION - Continued**

### **(9) Change of Status**

- (a) Karen Scharrer from Special Education Teacher at Northley to Dean of Students – Teacher on Special Assignment for the 2019/2020 school year, effective on or before 12/13/19.

## **10.02 Personnel – Classified**

### **(1) Appointments**

- (a) Eileen Borkosky, Playground/Café Assistant (A1, step 1) at Aston Elementary @ \$11.00/hour, 22.5 hours/week, 184 days/year with part-time benefits in accordance with the PDESPA contract, effective 10/7/19.
- (b) Robert Johnson Griffin, substitute Bus Driver @ \$19.75/hour, on call as needed, no benefits, effective 10/3/19.
- (c) Taylor George, Clerical Assistant (A3, step 1) at Sun Valley @ \$11.60/hour, up to 28.75 hours/week, 221 days/year with part-time benefits in accordance with the PDESPA contract, effective 10/11/19.
- (d) Tamir Jones, substitute Bus Aide @ \$10.00/hour, on call as needed, no benefits effective 10/14/19.
- (e) Kara Taylor, Lifeguard at Northley @ \$11.89/hour, on call as needed, no benefits, effective 10/16/19.
- (f) Andrew Iford, Head Lifeguard at Northley @ \$13.98/hour, on call as needed, no benefits, effective 10/18/19.
- (g) Ryan McKenna, Lifeguard at Northley @ \$11.89/hour, on call as needed, no benefits, effective 10/24/19.
- (h) Owen Day, Lifeguard at Northley @ \$11.89/hour, on call as needed, no benefits, effective 10/24/19.
- (i) Gianna Ellis, Lifeguard at Northley @ \$11.89/hour, on call as needed, no benefits, effective 10/24/19.

### **(2) Additional Assignment**

- (a) Bruce Malatesta, substitute Custodian @ \$12.28/hour, on call as needed, no benefits, effective 9/3/19.
- (b) Donna Giberson, Lifeguard at Northley @ \$11.89/hour, on call as needed, no benefits, effective 10/10/19.

### **(3) Resignation**

- (a) Joseph Smith, part-time Custodian at Pennell Elementary, effective 9/27/19.
- (b) Mindy Einstein, substitute Health Room Licensed Assistant, effective 10/23/19.
- (c) Francis Hazinsky, part-time Custodian at Sun Valley, effective 10/17/19.
- (d) Cheryl Peterson, Paraprofessional at Sun Valley, effective 11/5/19.

### **(4) Retirement**

- (a) Vivian Allison, Bus Aide, effective 11/8/19.
- (b) Christine Sycz, Bus Aide, effective 9/25/19.

**ITEMS FOR BOARD ACTION - Continued**

**(5) Change of Status**

- (a) Marc Thompson from substitute Bus Driver to regular Bus Driver, adjusted effective date 9/26/19.
- (b) Joseph Coletta from substitute Bus Driver to regular Bus Driver @ \$25.19/hour, up to 27.5 hours/week, 190 days/year, with part-time benefits in accordance with the PDSSPA contract, effective 10/16/19.
- (c) Rosa Fernandez from full-time Custodian at Sun Valley to being placed on the preferred recall list, effective 11/1/19.

**(6) Leave of Absence**

- (a) Gary Coughlin, regular Bus Driver, FMLA from 11/5/19 through 12/3/19.
- (b) Deborah Laverty, Paraprofessional at Northley, temporary leave from 10/7/19 through 12/9/19.

**References: Penn-Delco Budget 2018-2019; Penn-Delco Budget 2019-2020; Act 93 Plans; PDEA Agreement; PDESPA Agreement; PDSSPA Agreement; PA School Code Section 1108B.**

**Administrative Recommendation: To approve all personnel items as presented.**

Following a motion by Mrs. Jones and seconded by Ms. Hilferty, motions 10.03 – 10.13 were unanimously approved.

Voting Aye: All  
Voting No: None

**10.03 PAYS Youth Survey - 2019**

**MOTION:** To approve the administration of the PAYS survey to students in grades 6, 8, 10, and 12, at no cost to the district.

**10.04 Before/After-Care Services**

**MOTION:** To approve the addendum to Lease Agreement for "Today's Child," an agreement for before/after and extended care services, effective 2019 - 2021 school years.

**10.05 Change Orders – Parkside –Secure Entry & Renovations**

**MOTION:** To approve the following change order(s) as presented:  
EC-01 AJM Electric: for unforeseen conditions and owner directed changes, for an amount not to exceed \$4,175.

**10.06 Residency Investigation Services Agreement**

**MOTION:** To approve the renewal service agreement with Jeanne Arabia, Private Investigator, as presented.



**ITEMS FOR BOARD ACTION - Continued**

**10.07 Special Education Agreements**

**10.07.01 MOTION:** To approve the agreement with Building Blocks Behavioral Services effective 10/23/19 through 8/7/2020 for required behavior analytic services in matters related to PDSB students and classrooms, as presented.

**10.07.02 MOTION:** To approve the confidential settlement agreement for student #36092, as presented.

**10.08 School Board Policies - Adoption**

**MOTION:** To approve for adoption the following new and revised policies, as presented.

Policy #918 - Title I Parent and Family Engagement

Policy #819 - Suicide Awareness, Prevention and Response

Policy #222 - Tobacco/Nicotine

**10.09 Professional Services Contract**

**MOTION:** To approve the updated contract with the University of Pennsylvania Consortium on Mental Health and Optimum Development for the provision of services to assist with training and professional responses to address student mental health needs.

**10.10 Bank Account Closure**

**MOTION:** Authorize and Direct Administration to close the PLGIT Bank Account 495-02 "PDSB Bond Proceeds 2013A" with no balance and to close PLGIT Capital Reserve Account 00001212046 and transfer the remaining funds of \$ \$98,064.60 to the PSDLAF Capital Projects Fund bank account.

**10.11 HP Lease Buy-Out**

**MOTION:** To approve the agreement to purchase all equipment from Lease #475366585400004 as presented.

**10.12 District Title IX Coordinator**

**MOTION:** To appoint Mr. Patrick Rafferty as the District Title IX Coordinator.

**10.13 PDSB Ready for Life Logo**

**MOTION:** To approve the use of the PDSB Ready for Life logo for district publications, signage, and social media, as presented.

Following a motion by Mrs. Powell and seconded by Mrs. Jones, motions 10.03 – 10.13 were unanimously approved.

Voting Aye: All

Voting No: None

**10.14 Bond Resolution**

**MOTION:** To approve a Resolution authorizing the incurrence of non-electoral indebtedness in the maximum principal amount of \$13,310,000 to finance District construction projects including, but not limited to, Sun Valley High School, as presented.

Following a motion by Mrs. Powell and seconded by Mrs. Esler, the above motions were unanimously approved.

Voting Aye: All

Voting No: None

**COMMENTS BY MEMBERS OF THE PUBLIC**

None

**COMMENTS BY MEMBERS OF THE BOARD**

None

**ADJOURNMENT**

Following a motion by Mrs. Jones and seconded by Mrs. Esler, the Board adjourned by unanimous consent at 8:03 p.m.

Respectfully Submitted,



Erik Zebley  
Board Secretary

Next Meetings: Wednesday, November 13, 2019 - Study Session - Service Center - 7:30pm  
Wednesday, November 20, 2019 - Business Meeting - Service Center - 7:30pm