

**PUBLIC MEETING OF  
BOARD OF SCHOOL DIRECTORS  
PENN DELCO SCHOOL DISTRICT  
2821 CONCORD ROAD  
ASTON, PA 19014**

**Minutes of the Board of School Directors  
OCTOBER 21, 2020**

A regular meeting of the Board of School Directors of the Penn-Delco School District convened on Wednesday, October 21, 2020, at 7:32 p.m. via electronic communication, pursuant to advertisement published in the Delaware County Daily Times.

**School Directors Present:**

Kate Denney  
Lisa Esler  
Catherine Hilferty  
M. Colleen Powell  
Bernie Seasock  
Kevin Tinsley  
Leon Armour

**School Directors Absent:**

Stephanie Ellis  
Dawn Jones

**Others in Attendance:**

Dr. George Steinhoff, Superintendent  
Erik Zebley, Business Administrator  
Nina Tyre, Human Resources Director

**MINUTES AND MONTHLY REPORTS**

The Agenda for this meeting is attached hereto as Appendix "1".

1. **APPROVAL OF MINUTES** – Upon considering the draft minutes attached hereto as Appendix "2", it was resolved that the minutes of the regular meeting of September 23, 2020 and the special meeting of October 14, 2020 as presented, be and are hereby approved.

Motion to approve the resolution was made by Mrs. Esler and seconded by Mrs. Denney the motion was unanimously approved.

2. **APPROVAL OF INVOICE LISTING** – Upon considering the invoice listing attached hereto as Appendix "3", it was resolved that the invoice listing for September - October 2020 as presented, be and is hereby approved.

Motion to approve the resolution was made by Mrs. Esler and seconded by Mrs. Powell

Voting Yea: All  
Voting No: None

**MINUTES AND MONTHLY REPORTS - Continued**

3. **APPROVAL OF TREASURER’S REPORT** – Upon considering the draft Treasurer’s Report attached hereto as Appendix “4”, it was resolved that the Treasurer’s Report of September 2020, as presented, be and is hereby approved.

Mrs. Powell presented the Treasurer’s Report for September 2020.

Motion to approve the Treasurer’s Report was made by Mrs. Esler and seconded by Mrs. Denney. The motion was unanimously approved.

**4. BUDGET TRANSFER REPORT**

MOTION: To approve the Budget Transfer Report for October, 2020.

Motion to approve the Transfer Report was made by Mrs. Esler and seconded by Mrs. Powell. The motion was unanimously approved.

**SUPERINTENDENT’S REPORT**

Dr. Steinhoff noted that we are now into our second week of Hybrid learning. Our staff is making sure our students don’t miss out on their education. Parents at Sun Valley received notification last week of a positive Covid case was briefly in the building. Delaware County numbers are going up slightly, but we are still able to remain open at this time.

Dr. Steinhoff updated the community on the Penn Delco Cyber program. If parents wish to return to the Hybrid Program, they should reach out to the building principals.

Dr. Steinhoff added that with the election on November 3<sup>rd</sup>, and having Wednesdays as a virtual day, this will allow our Facilities Department to ensure the schools receive a thorough cleaning after the election.

Dr. Steinhoff recognized Mr. Pat Rafferty, for his work during this pandemic to ensure that student athletics are able to participate safely in Fall sports. There was a recent article in the Delaware County Daily Times, which featured Mr. Rafferty’s plan that has been put in place. Dr. Steinhoff added that if we can change some events and either hold them remotely, or in smaller groups, we will work with the hand that we have been dealt.

**ANNOUNCEMENTS FOR THE PUBLIC**

Vice-President Hilferty announced, pursuant to Act 48 – Sunshine Act, this evening, the Board met in executive session to discuss legal and personnel issues.

**COMMENTS BY MEMBERS OF THE BOARD**

Mr. Tinsley asked if Student Reps would be joining us. Dr. Steinhoff indicated they would hopefully be joining us next month.

Mr. Tinsley also commented on the leadership shown by Pat Rafferty, Brian Datte and Dr. Stienhoff during the pandemic.

**ITEMS FOR BOARD INFORMATION**

None

**ITEMS FOR BOARD DISCUSSION**

None

## **PUBLIC COMMENTS**

### **PREPARED AND INFORMAL COMMENTS AND INQUIRIES FROM CITIZENS GUIDELINES FOR PUBLIC PARTICIPATION IN BOARD MEETINGS**

The Board recognizes the value to school governance of public comment on educational issues with the importance of involving members of the public in Board meetings. In order to permit fair and orderly expression of such comments, the Board will provide for two periods for public participation during Board meetings. The presiding officer at each public Board meeting will follow these guidelines:

- Public participation shall be permitted only as indicated on the order of business in the procedures of this Board, or at the discretion of the presiding officer on a given issue.
- Participants must be recognized by the presiding officer, and must preface their comments by an announcement of their name, address, and group affiliation, if appropriate.
- All statements shall be directed to the presiding officer; no participant may address or question Board members individually.
- Public participation at the beginning of the agenda will be limited to 15 minutes total and to three minutes per person, on agenda topics only.
- **Public participation at the end of the agenda will be limited to 30 minutes total and to three minutes per person.**

The presiding officer may interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant.

Approved January 24, 1990

### **PUBLIC COMMENT:**

Shari Sharp – 2330 S. Lee Lane – Aston; commented on data metric from the Chester County Health Department and the increase in the positive cases in our area.

Kristin Prosper – 150 W. Garrison Rd – Parkside; commented on the increase of Covid cases in the Penn-Delco area as well as commented on the cyber learning program so far.

### **ITEMS FOR BOARD ACTION**

#### **9.01 Personnel – Professional**

##### **(1) Leave of Absence**

- (a) Employee #300, FFCRA from 10/8/2020 through 12/22/2020.
- (b) Employee #968, adjusted FFCRA from 9/1/2020 through 11/25/2020.
- (c) Employee #3054, adjusted FMLA from 9/28/2020 through 12/22/2020.
- (d) Employee #2873, adjusted FMLA from 9/30/2020 through 1/4/2021.
- (e) Employee #829, FFCRA from 10/12/2020 through 12/22/2020.
- (f) Employee #828, FFCRA from 10/19/2020 through 12/15/2020.
- (g) Employee #1861, FFCRA from 10/16/2020 through 12/22/2020.
- (h) Employee #2346, FFCRA from 10/13/2020 through 10/22/2020.
- (i) Employee #2439, FFCRA from 10/13/2020 through 10/23/2020.
- (j) Employee #2632, FFCRA 10/16/2020.
- (k) Employee #2100, FMLA from 10/12/2020 through 10/20/2020 and 10/26/2020.
- (l) Employee #1984, FFCRA 10/19/2020.

**ITEMS FOR BOARD ACTION - Continued**

**(2) Professional Contract**

- (a) Bryan Arra, Health & Physical Education Teacher at Aston
- (b) Rebecca Cacciola, 5th Grade Teacher at Aston
- (c) Lauren Cassimatis, 2nd Grade Teacher at Aston
- (d) Sarah Constan, 4th Grade Teacher at Aston
- (e) Catherine Furia, Special Education Teacher at Parkside
- (f) John Moletteri, Special Education Teacher at Sun Valley
- (g) Panagiotis Papageorge, 4th Grade Teacher at Aston
- (h) Amanda Potter, Mathematics Teacher at Sun Valley
- (i) Tamara Scheuermann, 1st Grade Teacher at Aston
- (j) Christine Soring, English Teacher at Sun Valley
- (k) Gabrielle Trofa, 3rd Grade Teacher at Pennell
- (l) Morgan Zimmerman, Reading Specialist at Aston
- (m) Courtney Hatch, 4th Grade Teacher at Pennell
- (n) Matthew Swan, 4th Grade Teacher at Parkside

**(3) Extra Duty Pay Assignments**

**Appointments:**

**Sun Valley Athletics**

Kevin LeSage	Boys Football Assistant	13 Units @ \$291	\$3,783
Brandi Radico	Cherrleading Asst.	7 Units @ \$276	\$1,932
Craig Maloney	Boys Basketball Heat	18 Units @ \$291	\$5,238
Tyrone Legree	Boys Basetk 1 <sup>st</sup>	12 Units @ \$291	\$3,492
Louis D'Alonzo	Boys Basketball (9 <sup>th</sup> ) Asst. 2	12 Units @ \$291	\$3,492
Thomas Ellis	Boys Wrestling Head	18 Units @ \$291	\$5,238
Robert Barlow	Boys Wrestling (JV) Asst. 1	12 Units @ \$291	\$3,492
Daniel Sullivan	Boys Wrestling Asst. 2	10 Units @ \$291	\$2,910
Anthony Zambino	Girls Basketball Head	18 Units @ \$291	\$5,238
James Winner	Girls Basketball Asst.	12 Units @ \$276	\$3,312
Zachary Bush	Indoor Track Head	12 Units @ \$291	\$3,492
Albert Juliano	Indoor Track Asst.	10 Units @ \$291	\$2,910
Angela Shicatano	Swimming (Co-Ed) Asst.	10 Units @ \$291	\$2,910

**Sun Valley Non-Athletics**

Eileen Pry	Band Assistant	5 Units @ \$291	\$1,455.
------------	----------------	-----------------	----------

**Elementary Non-Athletics**

Susan Weber	Aston Safety Patrol	5 Units @ \$291	\$1,455.
Michelle Craley	Parkside Lead Teacher	6 Units @ \$291	\$1,746.

**ITEMS FOR BOARD ACTION - Continued**

**(4) Extra Pay**

**(a) Professional Development & Meetings**

<b>10-2260-123-000-10-00-00-000</b>	<b><u>Hours</u></b>
Jessica LaTour	11.25

**(b) Special Education Hours Outside of Contractual Hours**

<b>10-1241-123-000-10-00-00-000</b>	<b><u>Hours</u></b>
Alana Lafferty	4.5
Jessica Labish	4.5
Kate Furia	4.5
Lindsey Wiley	4.5

<b>10-1241-123-000-30-00-00-000</b>	<b><u>Hours</u></b>
John Moletteri	1.0

**(c) Summer Guidance Hours SVHS**

<b>10-2260-123-000-30-00-00-000</b>	<b><u>Hours</u></b>
William Hartwell	18.0

**(d) Class Coverage SVHS, 9/11/2020-10/16/2020**

<b>10-1110-123-000-30-80-00-000</b>	<b><u>Hours</u></b>
Amy Grady	37.5
Paul Egleston	30.0
Amanda Potter	23.0
Christopher Quintans	31.5
Louis D'Alonzo	28.5

**(e) EL Parent Night 10/19/2020**

<b>10-2190-610-411-00-00-00-000</b>	<b><u>Hours</u></b>
Adrienne Dever	2.0
Jill Bednar	2.0
Danielle Cook	2.0

**(5) Wage and Salary Adjustment**

**(a)** Colleen Bray, 4th Grade Teacher at Pennell, from Master's, step 16 @ \$90,000 to Master's 60, step 16 @ \$96,000 effective 10/16/2020.

**9.02 Personnel – Classified**

**(1) Appointment**

**(a)** Donna Kennedy, part-time day Custodian @ \$16.06/hour, up to 25 hours/week, 190 days/year, with part-time benefits in accordance with the PDSSPA contract, effective 10/22/2020.

**(b)** Phyllis McShane, part-time Custodian at Pennell @ \$16.06/hour, up to 25 hours/week, 190 days/year, with part-time benefits in accordance with the PDSSPA contract, effective 10/22/2020.

**ITEMS FOR BOARD ACTION - Continued**

**(2) Resignation**

- (a) Samantha LaSpada, Playground/Café Assistant at Coebourn, effective 9/25/2020.
- (b) Jenna Moon, Playground/Café Assistant at Parkside, effective 9/25/2020.
- (c) Amber Johnston, Playground/Café Assistant at Pennell, effective 10/1/2020.
- (d) Crystal Coleman, part-time Custodian at Parkside, effective 10/12/2020.
- (e) Tracey Kane, Paraprofessional at Aston, effective 10/27/2020.
- (f) Christine Villa, substitute Assistant, effective 10/16/2020.
- (g) MaryBeth Kowalski, substitute Assistant, effective 10/21/2020.

**(3) Termination**

- (a) Melissa Culver, Paraprofessional at Parkside, effective 9/25/2020.

**(4) Leave of Absence**

- (a) Employee #3587, adjusted FFCRA from 9/8/2020 through 12/23/2020.
- (b) Employee #3339, adjusted FFCRA from 9/8/2020 through 10/2/2020.
- (c) Employee #2991, FMLA from 9/18/2020 through 9/25/2020.
- (d) Employee #3586, adjusted FFCRA from 9/8/2020 through 12/21/2020.
- (e) Employee #3508, adjusted FFCRA from 9/8/2020 through 12/22/2020.
- (f) Employee #3528, adjusted FFCRA from 9/9/2020 through 10/1/2020.
- (g) Employee #3605, FFCRA from 10/12/2020 through 11/13/2020.
- (h) Employee #3604, FFCRA from 10/7/2020 through 10/9/2020.
- (i) Employee #3575, FFCRA from 10/12/2020 through 11/30/2020.
- (j) Employee #2435, temporary leave from 9/28/2020 through 10/9/2020.
- (k) Employee #3202, adjusted FFCRA from 9/8/2020 through 12/21/2020.
- (l) Employee #2210, temporary leave from 10/2/2020 through 10/9/2020.
- (m) Employee #155, temporary leave from 9/29/2020 through 10/30/2020.

**References: Penn-Delco Budget 2020-2021; Act 93 Plans; PDEA Agreement; PDESPA Agreement; PDSSPA Agreement; PA School Code Section 1108B.**

**Administrative Recommendation: To approve all personnel items as presented.**

Following a motion by Mrs. Denney and seconded by Mrs. Esler the above motion was unanimously approved.

Voting Aye: All

Voting No: None

**ITEMS FOR BOARD ACTION - Continued**

**9.03 School Board Policies - Adoption**

**MOTION:** To approve for adoption the following policies, as presented.

#314 - Physical Examination

#318 - Attendance and Tardiness

#331 - Job Related Expenses

#334 - Sick Leave

#803 - School Calendar

#904 - Public Attendance at School Events

**9.04 Special Education Agreements**

**9.04.1 MOTION:** To approve the Agreement with Anne R. Robbins, Educational Psychologist, for student #55155, as presented.

**9.04.2 MOTION:** To approve the Agreement with Building Blocks Behavioral Services for the 2020-2021 School Year, as presented.

**9.04.3 MOTION:** To approve the Agreement for Soliant Health, LLC, as presented.

Following a motion by Mrs. Powell and seconded by Mrs. Esler motions 9.03 – 9.04.3 were unanimously approved.

Voting Aye: All

Voting No: None

**COMMENTS BY MEMBERS OF THE PUBLIC**

Melissa Lavery – 1010 Greenbriar Lane – Aston; asked if the Equality & Excellence training which was tabled in the summer would be readdressed. She also commented on her experiences with the cyber program.

Jaime Tanner – 74 Weathervane Lane – Aston; asked if the desk and tables in the cafeterias are being cleaned after each use. Dr. Steinhoff indicated it's in the protocol, but confirm it's being completed.

**COMMENTS BY MEMBERS OF THE BOARD**

Dr. Steinhoff commented on the positivity numbers of Covid in our area. He has weekly meetings with the Chester County Health Department; at which no time have they recommended closing Penn-Delco again.

President Armour thanked Ms. Hilferty for conducting the meeting this evening. He's out of town and has spotty reception.

**ADJOURNMENT**

Following a motion by Mrs. Powell and seconded by Mrs. Esler the Board adjourned by unanimous consent at 8:09 p.m.

Respectfully Submitted,



Erik Zebley  
Board Secretary

Next Meetings: Wednesday, November 11, 2020 - Study Session – via Zoom - 7:30pm  
Wednesday, November 18, 2020 - Board Meeting – via Zoom - 7:30pm