

**PUBLIC MEETING OF  
BOARD OF SCHOOL DIRECTORS  
PENN DELCO SCHOOL DISTRICT  
2821 CONCORD ROAD  
ASTON, PA 19014**

**Minutes of the Board of School Directors  
November 20, 2023**

A regular meeting of the Board of School Directors of the Penn-Delco School District convened on Monday, November 20, 2023, at 7:04 p.m., pursuant to advertisement published in the Delaware County Daily Times.

**School Directors Present:**

Stephanie Ellis  
Brent Hefton  
John Mancinelli  
Bernie Seasock  
Kevin Tinsley  
Pat Twisler  
Leon Armour

**School Directors Absent:**

Kate Denney  
Dawn Jones

**Others in Attendance:**

Dr. George Steinhoff, Superintendent of Schools  
Erik Zebley, Business Administrator  
Dr. Dave Criscuolo, Director of Human Resources

**MINUTES AND MONTHLY REPORTS**

The Agenda for this meeting is attached hereto as Appendix "1".

1. **APPROVAL OF MINUTES** – Upon considering the draft minutes attached hereto as Appendix "2", it was resolved that the minutes of the regular meeting of October 25, 2023, as presented, be and are hereby approved.

Motion to approve the resolution was made by Mr. Twisler and seconded by Mr. Tinsley the motion was unanimously approved.

2. **APPROVAL OF INVOICE LISTING** – Upon considering the invoice listing attached hereto as Appendix "3", it was resolved that the invoice listing for October – November 2023 as presented, be and is hereby approved.

Motion to approve the resolution was made by Mr. Mancinelli and seconded by Mr. Hefton the motion was unanimously approved.

Voting Yea: All  
Voting No: None

**MINUTES AND MONTHLY REPORTS - Continued**

3. **APPROVAL OF TREASURER’S REPORT** – Upon considering the draft Treasurer’s Report attached hereto as Appendix “4”, it was resolved that the Treasurer’s Report of October 2023, as presented, be and is hereby approved.

Mrs. Ellis presented the Treasurer’s Report for October 2023.

Motion to approve the Treasurer’s Report was made by Mr. Tinsley and seconded by Mr. Twisler. The motion was unanimously approved.

3. **BUDGET TRANSFER REPORT**

**MOTION:** To approve the Budget Transfer Report for November 2023.

Motion to approve the resolution was made by Mrs. Ellis and seconded by Mr. Hefton the motion was unanimously approved.

Voting Yea: All

Voting No: None

**STUDENT REPRESENTATIVES’ REPORT TO THE BOARD**

Seamus McGroary and Olivia Ellis reported on the following:

- Sun Valley Theater is hosting auditions for this year’s annual Musical “Catch me if you can” are being held on Friday, November 30<sup>th</sup>;
- Annual Sun Valley versus Chichester Turkey Bowl will be held on Thursday, November 23<sup>rd</sup> at Chichester;
- The Sun Valley Hockey team will have their Turkey Cup will be held on Wednesday against Cardinal O’Hara;
- National Honor Society hosted induction ceremony for incoming members last Thursday;
- Student Senate will host the Winter Pep Rally on Wednesday;
- Fall SAT’s held at Sun Valley went smoothly. The scores for the November 4<sup>th</sup> SAT came out this Friday;
- Student Senate collected can goods for Present and Steve’s “Campout for Hunger” and dropped them off this past Thursday;
- Annual Powderpuff game will be held tomorrow. SV Girls will go head to head to see which two grades have what it takes to win. This year’s donations will go to the Parkside Food Pantry.

**DCIU REPORT**

None

**SUPERINTENDENT’S REPORT**

Dr. Steinhoff announced parent conferences are taking place this week, as the 1<sup>st</sup> marking period comes to an end.

Congratulations go out to the newest group of inductees into the National Honor Society. Induction ceremony took place last week.

Dr. Steinhoff is pleased to announce that bussing will be offered for kindergarten students beginning in early December. Additionally, the District will start serving breakfast. They hope to begin on December 4<sup>th</sup>.

## **SUPERINTENDENT'S REPORT - Continued**

Dr. Steinhoff reviewed the 5 C's in Education, Character and how it's being demonstrated in our District.

Dr. Steinhoff commented on Cyber-Charter School expenses. He feels Pennsylvania needs a flat rate for Cyber-Charter education and a tiered fee for special education students. Cyber-Charter student outcomes need to be improved. They should be held to the same standards as public schools in the Commonwealth.

Dr. Steinhoff congratulated the current board, and new board member who were re-elected and elected earlier this month. He also wished everyone a Happy Thanksgiving.

## **ANNOUNCEMENTS FOR THE PUBLIC**

President Armour announced, pursuant to Act 48 – Sunshine Act, this evening, the Board met in executive session to discuss legal and personnel issues.

## **COMMENTS BY MEMBERS OF THE BOARD**

President Armour thanked Mr. Hefton's for his time on the Board.

Mr. Seasock also thanked Mr. Hefton and the Board for volunteer service for the Community.

Mr. Hefton thanked the Board for the guidance and insight provided to him during his time on the Board. He was proud to serve.

## **ITEMS FOR BOARD INFORMATION AND DISCUSSION**

President Armour wanted to review the changes to the Transportation Policy which was questioned last week. The only change is we are now busing from K – 5, and not 1 – 5. That is the only change.

## **PUBLIC COMMENTS**

### **PREPARED AND INFORMAL COMMENTS AND INQUIRIES FROM CITIZENS GUIDELINES FOR PUBLIC PARTICIPATION IN BOARD MEETINGS**

The Board recognizes the value to school governance of public comment on educational issues with the importance of involving members of the public in Board meetings. In order to permit fair and orderly expression of such comments, the Board will provide for two periods for public participation during Board meetings. The presiding officer at each public Board meeting will follow these guidelines:

- Public participation shall be permitted only as indicated on the order of business in the procedures of this Board, or at the discretion of the presiding officer on a given issue.
- Participants must be recognized by the presiding officer, and must preface their comments by an announcement of their name, address, and group affiliation, if appropriate.
- All statements shall be directed to the presiding officer; no participant may address or question Board members individually.
- Public participation at the beginning of the agenda will be limited to 15 minutes total and to three minutes per person, on agenda topics only.
- **Public participation at the end of the agenda will be limited to 30 minutes total and to three minutes per person.**

The presiding officer may interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant.

Approved January 24, 1990

**PUBLIC COMMENT:**

The following spoke on Policy 259/AR 259:

Lisa Esler – 14 Pancoast Avenue, Aston, requested policy 259 be tabled for further discussion.

Jackie Farrow – 104 Valley Green Drive, Aston

Kathy Kulp – 101 Carriage Lane, Aston

**ITEMS FOR BOARD ACTION**

**10.01 Personnel – Professional**

**(1) Appointment**

- (a) Jacob Springer, Temporary Professional Employee, effective upon completion of pre-employment paperwork

**Education**

Temple University  
Bachelor of Music Education

**Professional Experience**

Twin Valley School District

**Cert/Assign**

Music PK-12  
Music/Aston & Coebourn

**Salary**

B/1 \$53,304

**Rationale**

Michael Stadnicki, Resignation

- (b) Christine N. Soper, Professional Employee, effective upon completion of pre-employment paperwork

**Education**

University of Delaware  
Bachelor of Science in Education  
Gratz College  
Masters of Instruction in Education

**Professional Experience**

Southeast Delco School District  
Delco Early Learning Center

**Cert/Assign**

Elementary K-6/ Ment and/or Phys  
Handicapped K-12  
Special Education Teacher/  
Aston

**Salary**

M/10 \$70,284

**Rationale**

Marisa Fiorelli, Resignation

**(2) Extra Duty Pay Rescissions 2023/2024 School Year**

Athletics	2023-2024	Units	Location	Rate/Unit	Total
Co-ed Track/Field Asst. 1	Gantz, Julia	10	SV	\$315	\$3,150

**(3) Extra Duty Pay Assignments 2023/2024 School Year**

Athletics	2023/2024	Units	Location	Rate/Unit	Total
Co-ed Track/Field Head	Shirlow, Andy	15	SV	\$315	\$4,725
Co-ed Track/Field Asst. 1	Rudawsky, Vicki	10	SV	\$315	\$3,150
Co-ed Track/Field Asst. 2	Keller, Arden	10	SV	\$315	\$3,150
Co-ed Track/Field Asst. 3	Moat, William	10	SV	\$315	\$3,150
Girls Softball Asst. 1	Signora, Sarah	10	SV	\$315	\$3,150
Boys Baseball Gr 8	Diprojetto, John	9	NMS	\$315	\$2,835
Co-ed Track/Field Asst.	Gantz, Julia	9	NMS	\$315	\$2,835
Boys Soccer 7th Gr	Campbell, Dan	9	NMS	\$315	\$2,835
Boys Wrestling Asst.	Holefelder, Shane	10	NMS	\$315	\$3,150
Swimming/Diving Asst.	Shicatano, Angela	4.8	SV	\$315	\$1,512
Boys Lacrosse Head	Jackson, Chris	15	SV	\$315	\$4,725
Boys Lacrosse Gr 8	DeOrio, Matthew	9	NMS	\$315	\$2835

**ITEMS FOR BOARD ACTION - Continued**

<b>Non-Athletics</b>	<b>2023/2024</b>	<b>Units</b>	<b>Location</b>	<b>Rate/Unit</b>	<b>Total</b>
Fitness Club	Sola, Pamela	2.5	Parkside	\$315	\$787.50
Environmental Club	Mongada, Lauren	2.5	Parkside	\$315	\$787.50
Robotics/CSEA Perch Club	Frias, Isabella	2.5	NMS	\$315	\$787.50
Robotics/CSEA Perch Club	Di Pietro, Renee	2.5	NMS	\$315	\$787.50
Lead Teacher	Perrotta, Samantha	4.75	Aston	\$315	\$1496.25
Newspaper	Vidal, Kelsey	2.5	Aston	\$315	\$787.50
Science Olympiad	Passen, David	2.5	NMS	\$315	\$787.50

**(4) Wage and Salary Adjustments**

- (a) Sherin Motawea, Long-term Substitute, from Master’s step 1, @ \$55,904 to Master’s 60 step 1, @ \$59,299 effective 10/04/2023.

**(5) Extra Pay – Extended Employment**

- (a) **Northley Middle School, Class Coverage (10/2/23 - 10/26/23)**

<b>#10-1110-123-000-30-70-00-000</b>	<b>Hours</b>
Kathleen DiMichele	37.00
Kathleen Sundquist	10.75

- (b) **Northley Middle School, Haunted Hallway & Dance Chaperones (10/27/23)**

<b>#10-1110-123-000-30-70-00-000</b>	<b>Hours</b>
Nicole Armbruster	3.00
Colleen Miller	3.00
Kate Taylor	3.00

- (c) **NMS, Dean of Students Additional Hours (10/2/2023 - 10/31/2023)**

<b>#10-2110-123-000-30-70-00-000</b>	<b>Hours</b>
Karen Scharrer	14.00

- (d) **NMS, Curriculum Development, Outside of Contractual Hours (11/2023)**

<b>#10-2260-123-000-10-00-00-000</b>	<b>Hours</b>
Kathleen Sundquist	7.00

- (e) **SVHS, Homecoming Dance Chaperone (9/30/23)**

<b>#10-1110-123-000-30-80-00-000</b>	<b>Hours</b>
Marc Baron	1.00
Julie Malone	4.00

- (f) **SVHS, Class Coverage (10/2/23 - 10/26/23)**

<b>#10-1110-123-000-30-80-00-000</b>	<b>Hours</b>
Amy Grady	27.00
Dan Hill	31.50
Michael Komorowski	31.50
Madison Starinieri	19.50

- (g) **SVHS, Before / After School Tutoring (10/19/23 - 11/9/23)**

<b>#10-1110-123-000-30-80-00-000</b>	<b>Hours</b>
Dan Hill	9.00
Susan Koehler	10.25
Kathleen Phelps	3.00
Madison Starinieri	9.00

**ITEMS FOR BOARD ACTION - Continued**

**(h) SVHS, Guidance Hours, Outside of Contractual Hours (9/19/2023)**

<b>#10-2120-123-000-30-80-00-000</b>	<b><u>Hours</u></b>
Jillian Foster	6.25
Fran Im	1.25
Kat James	4.00
Megan Snyder	1.25

**(i) SVHS, Dean of Students Additional Hours (10/9/2023 - 10/25/2023)**

<b>#10-2110-123-000-30-80-00-000</b>	<b><u>Hours</u></b>
John Moletteri	2.50

**(j) Special Education Work, Outside of Contractual Hours (9/2023)**

<b>#10-1241-123-000-10-00-00-000</b>	<b><u>Hours</u></b>
Kate Gallagher	14.00
Julianne Hill	1.75
Kate Taylor	4.00

**(k) PDS Summer Nursing Hours (8/17/2023 - 9/2/2023)**

<b>#10-2420-123-000-30-00-00-000</b>	<b><u>Hours</u></b>
Claire Gold	20.00

**(l) District Safety Cares Training (10/17/2023 and 10/24/23)**

<b>#10-1241-123-000-10-00-00-000</b>	<b><u>Hours</u></b>
James Blocksom	6.00

**10.02 Personnel – Classified**

**(1) Appointment**

- (a)** Jolene Blew, Part-time evening Custodian at Parkside @ \$17.54/hour, up to 25 hours/week, 190 days/year with part-time benefits in accordance with the PDSSPA contract, effective November 8, 2023.
- (b)** Janice Barbieri, Sub Classroom Assistant, Districtwide @ \$11.33/hour, up to 25 hours/week, 190 days/year with part-time benefits in accordance with the PDESPA contact, effective November 27, 2023.
- (c)** Chelsea Zubrzycki, Playground/Cafeteria Assistant at Coebourn Elementary @ \$12.13/hour, up to 22.5 hours/week, 184 days/year with part-time benefits in accordance with the PDESPA contract, effective at November 17, 2023.

**(2) Leaves of Absence**

- (a)** Employee #3507, FMLA from 10/27/2023 through 11/13/2023.

**(3) Change in Status**

- (a)** Jamari Brown, from substitute Bus Aide to Bus Aid @ \$16.80/hour, up to 25 hours/week, 184 days/year with part-time benefits in accordance with the PDSSPA contract, effective 11/03/2023.

**ITEMS FOR BOARD ACTION - Continued**

**References: Penn-Delco Budget 2023-2024; Act 93 Plans; PDEA Agreement; PDESPA Agreement; PDSSPA Agreement; PA School Code Section 1108B.**

**Administrative Recommendation: To approve all personnel items as presented.**

Following a motion by Mrs. Jones and seconded by Mrs. Ellis motions the above motions were unanimously approved.

Voting Aye: All  
Voting No: None

**10.03 Payment of Routine Bills**

**MOTION:** To authorize the administration to pay all routine bills incurred for necessary operational expenses between November 16, 2023, and January 17, 2024.

**10.04 DCIU Computer Repair Agreement**

**MOTION:** To approve the Agreement with the Delaware County Intermediate Unit (DCIU) for computer repair services, beginning September 11, 2023, and ending June 30, 2024, as presented.

**10.05 Food Services**

**MOTION:** To accept the proposal from Joseph Daino, Jr., to provide consulting services for the Food Service Management Company bid process, for an amount not to exceed \$2,800.

**10.06 Tax Appeal**

**MOTION:** To authorize and direct the Solicitor to finalize the settlement of the real estate tax assessment appeals for the following properties:

- 4950 Edgmont Avenue, Brookhaven Borough (Folio No. 05-00-00401-01) at an assessment of \$900,000 for 2022; \$800,800 for 2023 and 2024.

**10.07 Accept Local Audit**

**MOTION:** To accept the local audit completed by Maillie, LLP of Oaks, PA for the 2022 – 2023 school year, as presented.

**10.08 Preparation and Solicitation of Bids**

**MOTION:** Request approval to prepare bid specifications and advertisement as follows:

1. Bus Buy-Back for 2025 – 2026 school year
2. Parkside Facade Repairs
3. Pennell Facade Repairs
4. Pennell Roof Restoration

**10.09 Special Education Agreements**

**10.09.1 MOTION:** To approve the Tuition Agreement with Mill Creek School for Student #35639, as presented.

**10.10 Residency Investigation Services Agreement**

**MOTION:** To approve the renewal service agreement with Jeanne Arabia, Private Investigator, as presented.

**ITEMS FOR BOARD ACTION - Continued**

**10.11 Act 1 Resolution**

**MOTION:** To approve the Act 1 index resolution certifying that the Penn-Delco School District will not exceed the tax rate index (6.6%) calculated by the Pennsylvania Department of Education for the 2024 – 2025 fiscal year, as presented.

**10.12 Buggy Field Scoreboard Installation**

**MOTION:** To accept the proposal from Sun Valley Baseball Booster Club and Aston Valley Baseball League for donation of a new scoreboard to be furnished and installed at Buggy Field. Approval is subject to receipt of the funds from Sun Valley Baseball Booster Club and Aston Valley Baseball league per proposal.

**10.13 Additional Extra-Pay Units for 2023-2024 School Year**

**MOTION:** To approve the Memorandum of Understanding (MOU) with the Penn Delco Education Association allocating extra pay units for one (1) Girls Wrestling Coach for the 2023-2024 school year.

**10.14 School Board Policies/Administrative Regulations - Second Reading/Adoption**

- Policy #259 - Non-Discrimination/Gender Preference Accommodations
- Policy #810 - Transportation

**10.15 Neumann University Facility Use Agreement**

**MOTION:** To approve the agreement with Neumann University to host the Sun Valley High School Class of 2024 Commencement Ceremony, as presented.

Following a motion by Mr. Tinsley and seconded by Mr. Twisler motions 10.03 – 10.15 were unanimously approved.

Voting Aye: All  
Voting No: None

**COMMENTS BY MEMBERS OF THE BOARD**

None

**COMMENTS BY MEMBERS OF THE PUBLIC**

Mary Yount, Aston, thanked the Board for clarification on the revised Transportation Policy.

Lisa Esler – 14 Pancoast Avenue, Aston; requested the Board provide \$10,000 per family who chose to send their children to private schools.

The following spoke regarding the passing of Policy 259/AR 159:

- Joe Dychala – 110 Donnelly Road, Aston
- Jackie Farrow – 104 Valley Green Drive, Aston
- Joe DiPietro – 108 Donnelly Avenue, Aston
- Brian Devine – 172 Meadowbrook Lane – Brookhaven
- Phil Falcone – 417 Melvin Drive - Brookhaven

**COMMENTS BY MEMBERS OF THE BOARD**

None



**ADJOURNMENT**

Following a motion by Mr. Tinsley and seconded by Mrs. Ellis the Board adjourned by unanimous consent at 7:40 p.m.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Erik Zebley".

Erik Zebley  
Board Secretary

Next Meetings: Monday, December 4, 2023 – Business Meeting – Service Center – 7:30 p.m.