

**PUBLIC MEETING OF  
BOARD OF SCHOOL DIRECTORS  
PENN DELCO SCHOOL DISTRICT  
2821 CONCORD ROAD  
ASTON, PA 19014**

**Minutes of the Board of School Directors  
NOVEMBER 16, 2022**

A regular meeting of the Board of School Directors of the Penn-Delco School District convened on Wednesday, November 16, 2022, at 7:31 p.m., pursuant to advertisement published in the Delaware County Daily Times.

**School Directors Present:**

Stephanie Ellis  
Lisa Esler  
Dawn Jones  
Kevin Tinsley  
John Mancinelli  
M. Colleen Powell  
Bernie Seasock  
Leon Armour

**School Directors Absent:**

Kate Denney

**Others in Attendance:**

Dr. George Steinhoff, Superintendent of Schools  
Dr. Eric Kuminka, Assistant Superintendent  
Erik Zebley, Business Administrator  
Dr. Dave Criscuolo, Director of Human Resources

**MINUTES AND MONTHLY REPORTS**

The Agenda for this meeting is attached hereto as Appendix "1".

1. **APPROVAL OF MINUTES** – Upon considering the draft minutes attached hereto as Appendix "2", it was resolved that the minutes of the regular meeting of October 26, 2022, as presented, be and are hereby approved.

Motion to approve the resolution was made by Mrs. Jones and seconded by Mrs. Powell the motion was unanimously approved.

2. **APPROVAL OF INVOICE LISTING** – Upon considering the invoice listing attached hereto as Appendix "3", it was resolved that the invoice listing for October – November 2022 as presented, be and is hereby approved.

Motion to approve the resolution was made by Mrs. Jones and seconded by Mrs. Esler.

Voting Yea: All  
Voting No: None

## **MINUTES AND MONTHLY REPORTS - Continued**

3. **APPROVAL OF TREASURER'S REPORT** – Upon considering the draft Treasurer's Report attached hereto as Appendix "4", it was resolved that the Treasurer's Report of October 2022, as presented, be and is hereby approved.

Mrs. Powell presented the Treasurer's Report for October 2022.

Motion to approve the Treasurer's Report was made by Mrs. Jones and seconded by Mrs. Esler. The motion was unanimously approved.

## **4. BUDGET TRANSFER REPORT**

MOTION: To approve the Budget Transfer Report for November 2022.

Motion to approve the Transfer Report was made by Mrs. Powell and seconded by Mrs. Jones. The motion was unanimously approved.

## **STUDENT REPRESENTATIVES' REPORT TO THE BOARD**

Seamus McGroary and Sophia Esposito reported on the following happenings at Sun Valley:

- ASVAB and SAT Exams took place at the beginning of November;
- Auditions for the Sun Valley Spring Musical, Chicago will begin shortly. The play will take place in late March 2023;
- First marking period concluded on Friday, November 11<sup>th</sup>;
- Winter sports are starting soon; but some voluntary practices have begun;
- The Annual Powderpuff game will be held on November 22<sup>nd</sup>;
- Ultimate Frisbee Club is starting up soon and everyone is excited for the season to start.
- Turkey Bowl will be held on Thursday, November 24<sup>th</sup> with the Pep Rally happening on the 23<sup>rd</sup>;
- National Honor Society inductions ceremony was held on November 1<sup>st</sup>.

## **DCIU REPORT**

No report

## **SUPERINTENDENT'S REPORT**

Dr. Steinhoff reviewed during student session last week; the District has a clean audit, with no findings or recommendations which he credits to Mr. Zebley and his staff. Policy 707, Use of Facilities is being updated to provide fundraising for non-profit groups. Lastly, the District-wide Safety Audit began this week.

This week is American Education Week; Dr. Steinhoff thanked the Community, as well as the employees for choosing Penn-Delco.

The new Text message opt-in for important messages was sent out this week. This will allow for any urgent matters to go out quickly.

Dr. Steinhoff congratulated the Sun Valley Band, who took 2<sup>nd</sup> place in States in their Division this past weekend. We will honor them at a future Board Meeting.

Aston and Coebourn Elementary schools honored Veteran's this past Friday. Veterans in attendance were given a framed Thank You from the students; which was greatly appreciated.

Winter Concerts will begin on November 29<sup>th</sup> and will kick-off with Northley 6<sup>th</sup> Grade performance.

**SUPERINTENDENT’S REPORT - Continued**

Dr. Steinhoff highlighted the Educational Innovation; which is on-line and encouraged everyone to follow their progress.

Dr. Steinhoff noted that full-day kindergarten is being considered and is currently under review. The key costs would be 6 – 8 additional full time teaching staff. They are also looking at not providing transportation for the first year. More information will be provided to the Board in February or March.

Center for School Safety (CSS) District-wide audit was just completed. Staff participated in training sessions on November 7<sup>th</sup> and 8<sup>th</sup>.

Dr. Steinhoff gave an update on the website migration, which there should be a resolution within 10-days.

Currently, there are 440 school districts in Pennsylvania now that approved Charter School funding reform resolution. Charter schools receive significantly more money from PA taxpayers than needed to operate their facilities. They are not free as they advertise.

Lastly, Dr. Steinhoff wished everyone a Happy Thanksgiving, and hope they are able to spend time with family and friends.

**ANNOUNCEMENTS FOR THE PUBLIC**

President Armour announced, pursuant to Act 48 – Sunshine Act, this evening, the Board met in executive session to discuss legal and personnel issues.

**COMMENTS BY MEMBERS OF THE BOARD**

None

**ITEMS FOR BOARD INFORMATION AND DISCUSSION**

None

**PUBLIC COMMENTS**

**PREPARED AND INFORMAL COMMENTS AND INQUIRIES FROM CITIZENS  
GUIDELINES FOR PUBLIC PARTICIPATION IN BOARD MEETINGS**

The Board recognizes the value to school governance of public comment on educational issues with the importance of involving members of the public in Board meetings. In order to permit fair and orderly expression of such comments, the Board will provide for two periods for public participation during Board meetings. The presiding officer at each public Board meeting will follow these guidelines:

- Public participation shall be permitted only as indicated on the order of business in the procedures of this Board, or at the discretion of the presiding officer on a given issue.
- Participants must be recognized by the presiding officer, and must preface their comments by an announcement of their name, address, and group affiliation, if appropriate.
- All statements shall be directed to the presiding officer; no participant may address or question Board members individually.
- Public participation at the beginning of the agenda will be limited to 15 minutes total and to three minutes per person, on agenda topics only.
- **Public participation at the end of the agenda will be limited to 30 minutes total and to three minutes per person.**

The presiding officer may interrupt or terminate a participant’s statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant.

Approved January 24, 1990

**PUBLIC COMMENT:**

None

**ITEMS FOR BOARD ACTION**

**10.01 Personnel – Professional**

**(1) Appointment**

**(a) Wendy D’Angelo, Long-term Substitute at Sun Valley, adjusted effective date of 10/28/2022 through 6/16/2023.**

**(b) Sara Lynch, Long-term Substitute, effective 11/28/2022 through 6/16/2023, pending pre-employment paperwork**

**Education**

Neumann University  
BA, Early Childhood Education

**Professional Experience**

Upper Darby School District  
School District of Haverford Township

**Cert/Assign**

Grades PK-4  
Aston – Special Education

**Salary**

B/1 \$53,013

**Rationale**

Emp. #3569, Leave

**(c) Theresa Cummings, Temporary Professional Employee, effective 12/19/2022, pending pre-employment paperwork**

**Education**

West Chester University  
BS, Elementary Education  
Wilmington University  
MA, Special Education K-12

**Professional Experience**

Chester Charter Scholars Academy

**Cert/Assign**

Elementary K-6, Mid-Level  
Mathematics 6-9  
Northley – Interventionist

**Salary**

M/2 \$56,158

**Rationale**

Interventionist

**ITEMS FOR BOARD ACTION - Continued**

**(2) Leaves of Absence**

- (a) Employee #3754, temporary leave from 10/26/2022 through 10/27/2022.
- (b) Employee #2123, FMLA from 10/17/2022 through 11/23/2022.
- (c) Employee #529, FMLA from 11/10/2022 through 2/14/2023 and temporary leave from 2/15/2023 through 2/28/2023.

**(3) Extra Duty Pay Assignments**

**Rescissions:**

**Sun Valley Non-Athletics**

Theresa Greto	Variety Show Director	8 Units @ \$315	\$2,520.
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**Appointments:**

**Sun Valley Athletics**

Vicki Rudawsky	Indoor Track Asst.	10 Units @ \$315	\$3,150.
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Anthony Pompili	Boys 9th Gr. Basketball Asst.	12 Units @ \$315	\$3,780.
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Shawn Potter	Girls Head Softball	15 Units @ \$315	\$4,725.
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Chris Jackson	Boys Head Lacrosse	15 Units @ \$315	\$4,725.
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**Northley Athletics**

Leeanne Robinson	Cheerleading	3 Units @ \$315	\$945.
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John Holefelder	Boys Head Wrestling	12 Units @ \$315	\$3,780.
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**(4) Extra Pay – Extended Employment**

**(a) SVHS, Class Coverage (9/30/22 - 11/11/22)**

<b>#10-1110-123-000-30-80-00-000</b>	<b><u>Hours</u></b>
Steve DeWitt	34.50
Ed Dobbins	18.00
Kevin Dougherty	13.50
Erica Guidetti	25.50
Kevin Meenan	21.00
Amanda Potter	18.00
Stephanie Powers	18.00
Frank Vaccaro	61.50

**(b) SVHS, Guidance Hours Outside of Contractual Hours, (7/25/22 - 10/19/22)**

<b>#10-1110-123-000-30-00-00-000</b>	<b><u>Hours</u></b>
Jillian Foster	7.25
Bill Hartwell	42.00
Francine Im	6.50
Erin Judge	11.50

**(c) NMS, Haunted Hallway & Halloween Dance Chaperone (10/28/22)**

<b>#10-1110-123-000-30-80-00-000</b>	<b><u>Hours</u></b>
Nicole Mast	3.00

**ITEMS FOR BOARD ACTION - Continued**

**(d) Professional Education Council Meeting, (11/3/2022), 1.0 Hour**

**#10-2260-123-000-10-00-00-000**

Adria Bondanza	Julie Malone
Sarah Constan	Theresa McHugh
Jen Green	Lisa Pasceri
Dan Hill	Maria Potter
Kristine Hopkins	Jowel Roche
Maureen Irving	Shari Sharp

**(e) Professional Development, Outside of Contractual Hours (10/22 & 10/27/2022)**

**#10-2271-360-421-30-00-00-000** Hours

Julie Malone 12.00

**(f) Pennell, MTSS Meeting, Outside of Contractual Hours (8/23/2022), 3.0 Hours**

**#10-1190-123-990-10-00-00-000**

Kate Furia	Kristine Hopkins
Meghan Pringle	Michele Raucchi

**(g) NMS, Hours Worked Outside of Contractual Hours (10/12/22 – 10/31/22)**

**#10-1110-123-000-30-70-00-000** Hours

Karen Scharrer 9.75

**(h) IEP Work, Outside of Contractual Hours (8/30/2022 – 9/1/2022)**

**#10-1241-123-000-10-00-00-000** Hours

Lindsey Wiley	1.50
Maureen Irving	.50

**(i) Immunization Reviews, Outside of Contractual Hours (8/2022)**

**#10-2420-123-000-10-00-00-000** Hours

Claire Gold 16.00

**10.02 Personnel – Classified**

**(1) Appointment**

- (a)** Linda Manzi, substitute Bus Aide @ \$10.00/hour, on call as needed, no benefits effective 10/31/2022.
- (b)** Joseph McConnell, fulltime Custodian at Sun Valley @ \$18.26/hour, up to 40 hours/week, 261 days/year with fulltime benefits in accordance with the PDSSPA contract, effective 11/1/2022.
- (c)** Kostantinos Antonis, Lifeguard at Northley @ \$11.89/hour, on call as needed, no benefits, effective 11/7/2022.
- (d)** Danual T. Campbell, Lifeguard at Northley @ \$11.89/hour, on call as needed, no benefits, effective 11/7/2022.
- (e)** Brandon Carr, Lifeguard at Northley @ \$11.89/hour, on call as needed, no benefits, effective 11/11/2022.

**ITEMS FOR BOARD ACTION - Continued**

**(2) Change of Status**

- (a)** Jude Auguste from regular Bus Driver to substitute Bus Driver @ \$21.75/hour, on call as needed, no benefits, effective 11/1/2022.
- (b)** Erica Valenti from substitute Classroom Assistant to Paraprofessional (A2HQ, step 1) at Aston @ \$14.02/hour, 27.5 hours/week, 184 days/year, with part-time benefits in accordance with the PDESPA contract, effective 11/7/2022.

**References: Penn-Delco Budget 2022-2023; Act 93 Plans; PDEA Agreement; PDESPA Agreement; PDSSPA Agreement; PA School Code Section 1108B.**

**Administrative Recommendation: To approve all personnel items as presented.**

Following a motion by Mrs. Jones and seconded by Mrs. Powell the above motion were unanimously approved as follows:

Voting Aye: All  
Voting No: None

**10.03 Payment of Routine Bills**

**MOTION:** To authorize the administration to pay all routine bills incurred for necessary operational expenses between November 17, 2022 and January 18, 2023.

**10.04 Disposal of Items**

**MOTION:** To approve the list of items for disposal, which are no longer needed or are beyond repair, as presented.

**10.05 Request to Establish Student Activity Club for Sun Valley High School Step/Dance Team**

**MOTION:** To establish a Step/Dance Team at Sun Valley High School, as presented. This entity will support school spirit through performances during pep rallies and half-time shows during games. They will work with other groups at Sun Valley High School to build camaraderie.

**10.06 School Board Policies - Second Reading/Adoption**

**MOTION:** To approve for adoption the following policies and Administrative Regulation, as presented.

- Policy #707 - Use of Facilities
- Policy #818 - Contracted Services Personnel
- Administrative Regulation #800-AR-1 - Records Retention Schedule

**10.07 Special Education Agreements**

**10.07.1 MOTION:** To approve the 2022/2023 Vocational Immersion Program Agreement with The Vanguard School for Student #82012, as presented.

**10.07.2 MOTION:** To approve the Confidential Settlement Agreement and Release for Student #55564, as presented.

**ITEMS FOR BOARD ACTION - Continued**

**10.08 Tax Appeal**

**MOTION:** To authorize and direct the Solicitor to finalize the settlement of the real estate tax assessment appeal for the following property:

- 2 Old Pennell Road, Aston Township, Folio No. 02-00-01913-00, at an assessment as follows:

<b>Tax Year</b>	<b>Assessment</b>
2021	\$245,000
2022	\$245,000
2023	\$196,560

**10.09 Neumann University Facility Use Agreement**

**MOTION:** To approve the agreement with Neumann University to host the Sun Valley High School Class of 2023 Commencement Ceremony, as presented.

**10.10 Kelly Services Pricing Agreement**

**MOTION:** To approve the updated pricing agreement for Substitute Teachers with Kelly Services, as presented.

Following a motion by Mrs. Jones and seconded by Mrs. Powell motions 10.03 – 10.10 were unanimously approved.

Voting Aye: All  
Voting No: None

**COMMENTS BY MEMBERS OF THE PUBLIC**

None

**COMMENTS BY MEMBERS OF THE BOARD**

President Armour wished everyone a Happy Thanksgiving.

**ADJOURNMENT**

Following a motion by Mrs. Jones and seconded by Mrs. Powell the Board adjourned by unanimous consent at 7:52 p.m.

Respectfully Submitted,



Erik Zebley  
Board Secretary

Next Meetings: Monday, December 5, 2022 – Reorganization Meeting – Service Center – 7:30 p.m.  
– Special Public Meeting immediately following