

**PUBLIC MEETING OF
BOARD OF SCHOOL DIRECTORS
PENN DELCO SCHOOL DISTRICT
2821 CONCORD ROAD
ASTON, PA 19014**

Minutes of the Board of School Directors

MAY 27, 2020

A regular meeting of the Board of School Directors of the Penn-Delco School District convened on Wednesday, May 27, 2020, at 7:35 p.m. via electronic communication, pursuant to advertisement published in the Delaware County Daily Times.

School Directors Present:

Kate Denney
Stephanie Ellis
Lisa Esler
Catherine Hilferty
Dawn Jones
M. Colleen Powell
Kevin Tinsley
Leon Armour

School Directors Absent:

Bernie Seasock

Others in Attendance:

Dr. George Steinhoff, Superintendent
Eric Kuminka, Assistant Superintendent
Erik Zebley, Business Administrator
Nina Tyre, Human Resources Director

MINUTES AND MONTHLY REPORTS

The Agenda for this meeting is attached hereto as Appendix “1”.

1. **APPROVAL OF MINUTES** – Upon considering the draft minutes attached hereto as Appendix “2”, it was resolved that the minutes of the regular meeting of April 22, 2020 and the special meeting of May 20, 2020 as presented, be and are hereby approved.

Motion to approve the resolution was made by Mrs. Jones and seconded by Mrs. Esler the motion was unanimously approved.

2. **APPROVAL OF INVOICE LISTING** – Upon considering the invoice listing attached hereto as Appendix “3”, it was resolved that the invoice listing for April – May 2020 as presented, be and is hereby approved.

Motion to approve the resolution was made by Mrs. Powell and seconded by Mrs. Jones.

Voting Yea: All

Voting No: None

MINUTES AND MONTHLY REPORTS - Continued

3. **APPROVAL OF TREASURER’S REPORT** – Upon considering the draft Treasurer’s Report attached hereto as Appendix “4”, it was resolved that the Treasurer’s Report of April 2020, as presented, be and is hereby approved.

Mr. Zebley presented the Treasurer’s Report for April 2020.

Motion to approve the Treasurer’s Report was made by Mrs. Jones and seconded by Mrs. Powell. The motion was unanimously approved.

4. BUDGET TRANSFER REPORT

MOTION: To approve the Budget Transfer Report for April – May 2020.

Motion to approve the Transfer Report was made by Mrs. Jones and seconded by Mr. Tinsley. The motion was unanimously approved.

SUPERINTENDENT’S REPORT

Dr. Steinhoff introduced Karen Devine and Amy Goldham, PSBA Representatives who gave an overview of services that are available through PSBA.

Karen is a Field Representative and she tries to connect with districts at least once a year. She reviewed the support services that are available. PSBA is asking districts to consider voting on the level funding and mandate reform resolution.

Amy Goldman, who is the Vice President of the Radnor School Board, and also is a Sectional Advisor with PSBA, for section 8, which Penn-Delco is part of. Amy shared that during this pandemic, it allows us to work together and discuss the challenges districts are facing and allows them time to brainstorm together.

President Armour indicated they will review the resolution and see if it’s best for Penn-Delco.

Dr. Steinhoff thanked them for their time and commented on the useful information that has been available through PSBA. The number one issue with Penn Delco is Cyber School reform.

Dr. Steinhoff updated us on events for seniors and the challenges the Administration has entailed. Fox 29, Philadelphia recently did a drive by saluting our seniors. There is a video on Senior Decision Day, Collegiate Athletic Signings and much more to come. Here’s a list of upcoming events:

- Special Class section on the District website;
- Cap & Gown pick up is Monday June 1, parents are encouraged to ride along;
- Senior & Family Portraits, plus walk across stage will be held on June 3 and 4;
- Senior Award Nigh will be a virtual event on June 4;
- Presidential Awards Ceremony (virtual) June 5;
- Diploma Deliver will be on June 9 to the students residence;
- Virtual Graduation Ceremony will be held on June 9 beginning at 6:00 p.m.;
- Senior Walk & Celebration will be held on August 3.

Dr. Steinhoff noted that during May our retirees are normally recognized. That has been moved to September (hopefully) in person.

SUPERINTENDENT’S REPORT - Continued

Dr. Steinhoff announced that the construction has begun at Sun Valley for the front entrance and nurse’s suite.

Dr. Steinhoff noted that the District is planning for the next school year occurring on time. The Administration is waiting for direction and guidance from PDE & CDC to ensure we can deliver educational services come September. It is our hope, to open on time, but starting virtually it is a lot different than ending the school year virtually. He has been impressed with how our staff has accomplished this thus far.

Dr. Steinhoff announced Penn-Delco has been honored with the Best Communities for Music Education designation from The NAMM Foundation for its outstanding commitment to music education. Now in its 21st year, the Best Communities for Music Education designation is awarded to districts that demonstrate outstanding achievement in efforts to provide music access and education to all students. Also, Giant Food Stores will be donating money to the District to help provide families in need with lunches. Lastly, he commended the elementary physical education teachers, who have raised over \$236,000 during their

ACCOUNCEMENTS FOR THE PUBLIC

President Armour announced, pursuant to Act 48 – Sunshine Act, this evening, the Board met in executive session to discuss legal and personnel issues.

COMMENTS BY MEMBERS OF THE BOARD

President Armour recognized the teachers, administration and staff for making sure students received their personal belongings and for the administrators and staff for making a positive memorable experience.

President Armour noted he researched what happens if during the yellow phase opening we were to utilize district properties with more than 10 people together. PDE could decommission the Superintendent, and pull certifications for our Administrators. This is not a possibility.

ITEMS FOR BOARD INFORMATION

None

ITEMS FOR BOARD DISCUSSION

None

PUBLIC COMMENTS

**PREPARED AND INFORMAL COMMENTS AND INQUIRIES FROM CITIZENS
GUIDELINES FOR PUBLIC PARTICIPATION IN BOARD MEETINGS**

The Board recognizes the value to school governance of public comment on educational issues with the importance of involving members of the public in Board meetings. In order to permit fair and orderly expression of such comments, the Board will provide for two periods for public participation during Board meetings. The presiding officer at each public Board meeting will follow these guidelines:

- Public participation shall be permitted only as indicated on the order of business in the procedures of this Board, or at the discretion of the presiding officer on a given issue.
- Participants must be recognized by the presiding officer, and must preface their comments by an announcement of their name, address, and group affiliation, if appropriate.
- All statements shall be directed to the presiding officer; no participant may address or question Board members individually.
- Public participation at the beginning of the agenda will be limited to 15 minutes total and to three minutes per person, on agenda topics only.
- **Public participation at the end of the agenda will be limited to 30 minutes total and to three minutes per person.**

The presiding officer may interrupt or terminate a participant’s statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant.

Approved January 24, 1990

PUBLIC COMMENT:

None

ITEMS FOR BOARD ACTION

9.01 Personnel – Professional

(1) Extra Pay – Extended Employment

(a) After School and Saturday Detentions

#10-1110-123-000-30-70-00-000

<u>Teacher</u>	<u>Hours</u>
Kevin Siegel	2.25
Shari Sharp	3.75

(2) Leave of Absence

(a) Rebecca Cacciola, 5th Grade Teacher at Aston Elementary, adjusted FMLA from 4/10/2020 through 5/21/2020.

(b) Amy Caputo, Math Teacher at Sun Valley, Sabbatical Leave for Professional Development from 9/1/2020 through 6/21/2021.

(c) Katherine DeRitis, Math Teacher at Sun Valley, FMLA from 9/1/2020 through 11/3/2020.

(d) Jessica Mooney, Special Education Teacher at Coebourn Elementary, adjusted FMLA from 5/18/2020 through 10/26/2020 and childrearing leave from 10/27/2020 through 1/27/2021.

ITEMS FOR BOARD ACTION - Continued

(3) Wage and Salary Adjustment

- (a) Tyler Mertens, Business Teacher at Sun Valley, from Bachelor's, step 3 @ \$51,620 to Master's, step 3 @ \$53,970 effective 5/11/2020.

- (b) Jillian Foster, Guidance Counselor at Sun Valley, from Master's, step 2 @ \$53,400 to Master's 60, step 2 @ \$57,125 effective 5/14/2020.

(4) Tuition Reimbursement

Budget Code: 10-2834-240-000-30-00-00-000

Patrick Sasse	\$3,195.00	West Chester University
Principal, Sun Valley		-Qualitative Methods for Educational Researchers
		-Mixed Methods for Educational Researchers

(5) Appointments

(a) Extended School Year (ESY) Staff at \$33.75/hour, 6/29/2020 – 7/30/2020

Megan Flanagan	Monica Boccella	Gabrielle Trofa
Kate Doroshenko	Lindsey Wiley	Samantha Perrotta
Kathleen Taylor	Brianna Joseph	Jaclyn Samuelian
Amanda Kikut	Catherine Furia	Francine Im
Lisa Replogle	Michele Raucci	
Kristine Hopkins	Nikole Lutteroty	

(6) Resignation

- (a) Julie Klotz, Reading Specialist at Aston, effective June 17, 2020.

9.02 Personnel – Classified

(1) Retirement

- (a) Cynthia Ives, Paraprofessional at Aston Elementary, effective 6/16/2020.

- (b) Helen Rowland, Bus Driver, effective 6/16/2020.

References: Penn-Delco Budget 2019-2020; Act 93 Plans; PDEA Agreement; PDESPA Agreement; PDSSPA Agreement; PA School Code Section 1108B.

Administrative Recommendation: To approve all personnel items as presented.

Following a motion by Mrs. Jones and seconded by Mrs. Esler, the above motions were unanimously approved.

Voting Aye: All
Voting No: None

ITEMS FOR BOARD ACTION - Continued

9.03 Special Olympics Pennsylvania Stipend

MOTION: To approve “pass through” payment of \$500 each to Lauren Herbert and Michele Lehman for services as Unified Bocce coach/advisor. Payment is subject to district’s receipt of \$1,000 stipend from Special Olympics of Pennsylvania.

Following a motion by Mrs. Jones and seconded by Mrs. Esler, the above motions were unanimously approved.

Voting Aye: All
Voting No: None

9.04 Appointment of Local Auditor

MOTION: To appoint the firm of Maillie, LLP of Oaks, Pennsylvania to perform the Annual Financial Audit and the Single Audit for the 2019-2020 school year for an amount not to exceed \$26,000 per year.

Following a motion by Mrs. Jones and seconded by Mrs. Powell, the above motions were unanimously approved.

Voting Aye: All
Voting No: None

9.05 Special Education Agreements

- 9.05.1 MOTION:** To approve the Settlement Agreement and Release for Student #54577, as presented.
- 9.05.2 MOTION:** To approve the Settlement Agreement and Release for Student #43448, as presented.
- 9.05.3 MOTION:** To approve the ESY Agreement with Cades for Student #42834, as presented.
- 9.05.4 MOTION:** To approve the ESY Agreement with Cades for Student #43486, as presented.
- 9.05.5 MOTION:** To approve the ESY Agreement with Child Guidance for Students #43852, #55155, and #55064, as presented.
- 9.05.6 MOTION:** To approve the ESY Agreement with HMS School for Students #25178, #35212, #36055, and #35151, as presented.
- 9.05.7 MOTION:** To approve the Day Student Monitoring & Placement Agreement with Melmark for Student #55087 for the 2020-2021 school year, as presented.
- 9.05.8 MOTION:** To approve the agreement with BAYADA Staffing, as presented, subject to Solicitor review.

Comments:

Mr. Tinsley indicated that his wife is employed by 9.05.8, but in not in any capacity related to this agreement, he doesn't need to complete a Conflict of Interest Form, but wanted it documented.

Following a motion by Mrs. Jones and seconded by Mrs. Powell, the above motions were unanimously approved.

Voting Aye: All
Voting No: None

ITEMS FOR BOARD ACTION - Continued

9.06 GASB 34 Services

MOTION: To appoint Asset Control Solutions, Inc. of Schaumburg, IL to perform GASB34 Services as presented.

Following a motion by Mrs. Esler and seconded by Mr. Tinsley, the above motion was unanimously approved.

Voting Aye: All
Voting No: None

9.07 Final Application of Payment – Parkside Secure Entry

MOTION: To approve the final payment Application #9 for Five Star, Inc. of West Chester, PA in the amount of \$19,240. This brings the total amount paid to \$284,765.

Following a motion by Mrs. Esler and seconded by Mrs. Powell, the above motion was unanimously approved.

Voting Aye: All
Voting No: None

9.08 Elementary Report Cards

MOTION: To permit the assignment of “Pass/No Pass” grades for elementary report cards for the third trimester of the 2019/2020 school year due to distance learning limitations resulting from the COVID-19 schools closure.

Following a motion by Mrs. Esler and seconded by Mrs. Jones, the above motion was unanimously approved.

Voting Aye: All
Voting No: None

9.09 PDSSPA Memorandum of Understanding

MOTION: To approve the Memorandum of Understanding with the Penn-Delco Service Support Professionals Association dated May 27, 2020, as presented.

Following a motion by Mrs. Jones and seconded by Mrs. Esler, the above motion was unanimously approved.

Voting Aye: All
Voting No: None

9.10 Penn-Delco Day 191

MOTION: To establish June 17, 2020 As "Penn-Delco Day 191" for the purposes of accounting for professional education requirements.

Following a motion by Mrs. Esler and seconded by Mrs. Powell, the above motion was unanimously approved.

Voting Aye: All
Voting No: None

COMMENTS BY MEMBERS OF THE BOARD

Mr. Tinsley commented on how the Community has come together with adopting and support our seniors during this unusual time.

COMMENTS BY MEMBERS OF THE PUBLIC

Susan Calvecchio, wants to piggy back on what Mr. Tinsley said. She is happy with the events that are planned for the next two weeks, but feels she’s in the minority. It’s hard, but we need to follow the guidelines of the Governor and CDC and feels they are doing a great job.

President Armour thanked Mrs. Calvecchio for her comments and he feels she’s in the majority. Most parents that he’s heard from are happy with how the District is handling Graduation and the upcoming events.

Dr. Steinhoff thanked Mrs. Calvecchio as well, and commented on what a great daughter she has. The District is making Graduation and the end of their senior year as special as possible.

Kate Bigelow, asked if there will be any summer virtual learning opportunities. She also thanked the District for an amazing job in having students get their personal belongings.

Dr. Steinhoff indicated they are seeing if there are any options available for the summer, if so, they will push that information out to the parents.

ADJOURNMENT

Following a motion by Mrs. Esler and seconded by Mrs. Powell the Board adjourned by unanimous consent at 9:10 p.m.

Respectfully Submitted,



Erik Zebley
Board Secretary

Next Meetings: Wednesday, June 17, 2020 – Study Session – Service Center – 7:30 p.m.
 Wednesday, June 24, 2020 – Business Meeting – Service Center - 7:30 p.m.