

**PUBLIC MEETING OF
BOARD OF SCHOOL DIRECTORS
PENN DELCO SCHOOL DISTRICT
2821 CONCORD ROAD
ASTON, PA 19014**

**Minutes of the Board of School Directors
MAY 26, 2021**

A regular meeting of the Board of School Directors of the Penn-Delco School District convened on Wednesday, May 26, 2021, at 7:56 p.m., pursuant to advertisement published in the Delaware County Daily Times.

School Directors Present:

Stephanie Ellis
Lisa Esler
Dawn Jones
M. Colleen Powell
Bernie Seasock
Kevin Tinsley
Leon Armour

School Directors Absent:

Kate Denney
Catherine Hilferty

Others in Attendance:

Dr. George Steinhoff, Superintendent
Dr. Eric Kuminka, Assistant Superintendent
Erik Zebley, Business Administrator
Nina Tyre, Human Resources Director

MINUTES AND MONTHLY REPORTS

The Agenda for this meeting is attached hereto as Appendix "1".

1.a **APPROVAL OF MINUTES** – Upon considering the draft minutes attached hereto as Appendix "2", it was resolved that the minutes of the regular meeting of April 28, 2021 as presented, be and are hereby approved.

Motion to approve the resolution was made by Mrs. Jones and seconded by Mrs. Ellis the motion was unanimously approved.

1.b **APPROVAL OF MINUTES** – Upon considering the draft minutes attached hereto as Appendix "2", it was resolved that the minutes of the special meeting of May 19, 2021 as presented, be and are hereby approved.

Motion to approve the resolution was made by Mrs. Powell and seconded by Mrs. Ellis the motion was unanimously approved.

MINUTES AND MONTHLY REPORTS - Continued

2. **APPROVAL OF INVOICE LISTING** – Upon considering the invoice listing attached hereto as Appendix “3”, it was resolved that the invoice listing for April – May 2021 as presented, be and is hereby approved.

Motion to approve the resolution was made by Mrs. Jones and seconded by Mrs. Powell.

Voting Yea: All
Voting No: None

3. **APPROVAL OF TREASURER’S REPORT** – Upon considering the draft Treasurer’s Report attached hereto as Appendix “4”, it was resolved that the Treasurer’s Report of April 2021, as presented, be and is hereby approved.

Mrs. Powell presented the Treasurer’s Report for April 2021.

Motion to approve the Treasurer’s Report was made by Mrs. Ellis and seconded by Mrs. Esler. The motion was unanimously approved.

4. BUDGET TRANSFER REPORT

MOTION: To approve the Budget Transfer Report for April – May 2021.

Motion to approve the Transfer Report was made by Mrs. Ellis and seconded by Mrs. Esler. The motion was unanimously approved.

SUPERINTENDENT’S REPORT

Dr. Steinhoff is optimistic the 2021 – 2022 school year will start normally. The District has, however, looked at Cyber opportunities for next year. He introduced Dr. Kuminka & Mrs., Chris Gorniok, who gave a PowerPoint Presentation on what Cyber options are available.

Dr. Steinhoff announced that Penn-Delco was only 1 of 5 districts honored with a 2020 Pennsylvania School Public Relations Association (PenSPRA) award of Excellence in Communication Contest. Congratulations to Lisa Palmarini, Joey DiCamillo, and Patrick Sasse on their submission “Graduation in a Global Pandemic: Honoring the Class of 2020”.

Dr. Steinhoff indicated that the proposed final budget, which was presented last week, has the use of budget reserves to cover unmet expenses; with the biggest impact being Cyber Charter School tuition, which is estimated to cost the District \$1.5 million.

Dr. Steinhoff reviewed items on the agenda for approval this evening, which include, Health & Safety Plan and approval of Interventionist positions. He also announced Graduation will be on June 8, 2021, at 6:00 p.m. and will be held in the stadium. Seniors' awards will be held virtually on June 7, 2021.

Lastly, Dr. Steinhoff thanked the Elementary School Principals and Ms. Dani Murray for a successful Kindergarten Orientation, which was held last evening. It was very well attended and informative for parents.

ANNOUNCEMENTS FOR THE PUBLIC

President Armour announced, pursuant to Act 48 – Sunshine Act, this evening, the Board met in executive session to discuss legal and personnel issues.

COMMENTS BY MEMBERS OF THE BOARD

Mr. Seasock asked if the PenSPRA submission be shared on Social Media? Dr. Steinhoff thought that was an excellent suggestion and asked that Mrs. Palmarini to share it on our accounts.

ITEMS FOR BOARD INFORMATION AND DISCUSSION

None

PUBLIC COMMENTS

**PREPARED AND INFORMAL COMMENTS AND INQUIRIES FROM CITIZENS
GUIDELINES FOR PUBLIC PARTICIPATION IN BOARD MEETINGS**

The Board recognizes the value to school governance of public comment on educational issues with the importance of involving members of the public in Board meetings. In order to permit fair and orderly expression of such comments, the Board will provide for two periods for public participation during Board meetings. The presiding officer at each public Board meeting will follow these guidelines:

- Public participation shall be permitted only as indicated on the order of business in the procedures of this Board, or at the discretion of the presiding officer on a given issue.
- Participants must be recognized by the presiding officer, and must preface their comments by an announcement of their name, address, and group affiliation, if appropriate.
- All statements shall be directed to the presiding officer; no participant may address or question Board members individually.
- Public participation at the beginning of the agenda will be limited to 15 minutes total and to three minutes per person, on agenda topics only.
- **Public participation at the end of the agenda will be limited to 30 minutes total and to three minutes per person.**

The presiding officer may interrupt or terminate a participant’s statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant.

Approved January 24, 1990

PUBLIC COMMENT:

None

ITEMS FOR BOARD ACTION

8.01 Interventionist Positions

MOTION: Permit the administration to create up to three LTS Interventionist positions for the 2021-2022 school year. Positions may be eligible to be funded by Federal and State Grant Funds.

8.02 Personnel – Professional

(1) Appointment

(a) Kirsten Ashworth, Long-term Substitute, effective 8/24/2021 through 1/26/2022 pending pre-employment paperwork

Education

Shippensburg University
BA, Psychology
Eastern University
MA, School Counseling

Professional Experience

Elwyn/The DePaul Catholic School
Chester Community Charter School
Child Guidance Resource Center

Cert/Assign

Elementary & Secondary School
Counselor PK-12
Parkside – Counselor

Salary

M/1 \$52,855

Rationale

Employee #3391, Leave

(b) Summer School Staff @ \$33.75/hour, 7/6/21 – 7/29/21

Elementary

Dawn Anderson
Marissa Fiorelli
Maureen Irving
Jennifer McDougall
Rebecca Ritter
Lauren Vitale
Randi West

Middle

Nicole Armbruster
Michelle Ritz

(2) Furloughed

(a) Employee #2100 due to programmatic change effective 6/21/2021.

(3) Leaves of Absence

(a) Employee #2045, intermittent FMLA from 4/29/2021 through 5/21/2021.

(b) Employee #1809, Sabbatical Leave for Professional Development from 9/1/2021 through 6/20/2022.

(c) Employee #2703, FMLA from 9/24/2021 through 12/20/2021.

(d) Employee #3558, adjusted temporary leave from 4/19/2021 through 6/21/2021.

(e) Employee #3052, FMLA from 9/1/2021 through 11/29/2021.

(f) Employee #529, FMLA from 5/14/2021 through 6/21/2021.

(g) Employee #3584, intermittent FMLA from 5/4/2021 through 6/18/2021.

ITEMS FOR BOARD ACTION - Continued

(d) Kindergarten Parent Orientation Night – 5/25/2021

10-1110-123-000-10-00-000-000

	Hours		Hours
Karen Cage	1	Ashley McColgan	1
Rachael Kestenbaum	1	Samantha Perrotta	1
Trish Lydon	1		

(e) Grade Recovery Outside of Contractual Hours - SVHS (4/12/2021 – 4/26/2021)

10-2260-123-986-30-00-00-000

	Hours		Hours
Meredith Benson	3	Tyler Mertens	6
Brandon Bittner	6	John Moletteri	1
Adria Bondanza	9	Patrick O'Brien	6
Brianne Caruso	6	Amanda Potter	3
Katie DeRitis	6	Amanda Wessel	6
Amy Grady	3	Cheryl Wiest	4
Erica Guidetti	1		

(f) Delaware County Reading Olympics Coaches (Elementary) – 5/5/2021

10-1110-123-000-10-00-000-000

	Hours		Hours
Katherine Beall	5	Lauren Mongada	5
Michael Bushnell	5	Michele Raucci	5
Lauren Cassimatis	1.5	Megan Snyder	5
Michelle Craley	5	Gabby Trofa	5
Nikole Lutteroty	5	Morgan Zimmerman	5
Patricia Lydon	5		

(g) Delaware County Reading Olympics Coaches (Secondary) – 5/10/2021

10-1110-123-000-30-00-000-000

	Hours		Hours
Nicole Armbruster	5	Dan Graney	5
Molly Dwyer	5	Jen Porter	5
Kevin Fowler	5	Kerry Smith	5

(7) Extra Duty Pay Assignments 2020/2021 school year

Rescissions:

Northley Non-Athletics

Darren Hazlett	Stage Band	5 Units @ \$291	\$1,455.
Darren Hazlett	Stage Crew	5 Units @ \$291	\$1,455.
Darren Hazlett	“A” Band	5 Units @ \$291	\$1,455.
Darren Hazlett	“B” Band	5 Units @ \$291	\$1,455.
Danual Campbell	Intramural Sports - Spring	2 Units @ \$291	\$582.
Gail Genovese	Intramural Sports - Spring	2 Units @ \$291	\$582.

ITEMS FOR BOARD ACTION - Continued

(8) Extra Duty Pay Assignments 2021/2022 school year

Appointments:

Sun Valley/Northley Athletics

(See Attached)

8.03 Personnel – Classified

(1) Appointments

(a) Extended School Year (ESY) Paraprofessional 7/6/2021 – 8/5/2021

Jenna Moon

(b) Summer Transportation Workers

Bus Drivers

William April
Jude Augustine
Catherine Baer
Suzanne Bernard
Mark Bettner
Christina Boccassini
Dennis Call
Joseph Comey
Sarah Cox
Kelley DePrince
Joseph Endres
Chyelle Jamison
Anthony Jones
Patricia Keenan
Donna Kilpatrick

Bus Drivers

Cheryl Kyler
Sheena Litwin
Brian Lomas
Erin Miller
Lynn Owsiany
Marge Puszta
Scott Rickards
William Scheivert
Richard Seddon
David Seleyo
Theresa Silva
Marjorie Smith
Janet Spear
Shannon Tucker

Bus Aides

Sue Arters
Maureen Connors
Virginia Endres
Alicia Garrett
Benjamin Golder
Tiffany Jones
Tomika Jones
Doris Simpson
KyShun Stanley
Edlyne Surpris

(c) Summer Cleaning/Maintenance Staff 6/21/2021 – 9/2/2021, as needed

Irene Amedzro
Henry Babenko
Shane Borsari
David Collicchio
Joseph Comey
Stephanie Douglas
Yaneek Forbes
Debra Hill

Vernice Johnson
Donna Kennedy
Taulant Kokona
Badia Laghfari
Bruce Malatesta
Amele Medjago
Thomas O'Hara
George Otsyina

Earlando Samuel
Todd Seibert
Jill Shamberger
John Stinger
Joseph Trainer
John Verzella

(2) Resignation

- (a)** June McAndrew, Bus Aide, effective 4/14/2021.
- (b)** Terry Nichols, substitute Custodian, effective 5/26/2021.

(3) Retirement

- (a)** Mitchell Gahres, Bus Driver, effective 6/18/2021.
- (b)** Dorothy Gahres, Bus Aide, effective 6/18/2021.

(4) Leaves of Absence

- (a)** Employee #3648, adjusted temporary leave from 1/19/2021 through 6/18/2021.
- (b)** Employee #28, temporary leave from 5/13/2021 through 6/18/2021.
- (c)** Employee #3587, intermittent temporary leave on 5/21/2021, 5/28/2021, 6/18/2021.

ITEMS FOR BOARD ACTION - Continued

(5) Change of Status

- (a) Tiffany Jones from substitute Bus Aide to regular Bus Aide @ \$15.39/hour, up to 25 hours/week, 184 days/year, with part-time benefits in accordance with the PDSSPA contract, effective 4/19/2021.

References: Penn-Delco Budget 2020-2021; Act 93 Plans; PDEA Agreement; PDESPA Agreement; PDSSPA Agreement; PA School Code Section 1108B.

Administrative Recommendation: To approve all personnel items as presented.

Following a motion by Mrs. Jones and seconded by Mrs. Esler motions 8.01 – 8.03 were unanimously approved.

Voting Aye: All
Voting No: None

8.04 Appointment of Local Auditor

MOTION: To appoint the firm of Maillie, LLP of Oaks, Pennsylvania to perform the Annual Financial Audit and the Single Audit for the 2020-2021; 2021-2022; and 2022-2023 school years.

8.05 PlanCon Approval

MOTION: Accept PDE approval of PlanCon F for Sun Valley Additions/Alterations as required.

8.06 Sixth Grade Transition Camp

MOTION: To approve the 2021 Northley Middle School Sixth Grade Transition Camp, August 23, 2021 through August 26, 2021, 9:00 - 11:30am, for students entering sixth grade in September of 2021.

8.07 PDSB Pathway to Reopening Schools Health and Safety Plan

MOTION: To approve the update to the Penn-Delco Pathway to Reopening Schools Health and Safety Plan, as presented.

8.08 Donation

MOTION: To accept the donation from Giant Feeding School Kids Program to the food service fund in the amount of \$11,884.54.

8.09 Special Education Agreements

8.09.1 MOTION: To approve the Enrollment Agreement with The Vanguard School for Student #25121 for the 2021-2022 school year, as presented.

8.09.2 MOTION: To approve the Contract for 1:1 Services with The Elwyn Davidson School for student #55841, as presented.

8.09.3 MOTION: To approve the Private School Student ESY Placement Agreement with The Elwyn Davidson School, for students #36264, #24764, #55841, #43311, #24318, and #43249, as presented.

8.09.4 MOTION: To approve the 2021 Summer ESY Agreement with Overbrook School for the Blind for students, #36048 and #54974, as presented.

8.09.5 MOTION: To approve the ESY Agreement with Valley Forge Educational Services for student, #25121, as presented.

ITEMS FOR BOARD ACTION - Continued

8.09.6 MOTION: To approve the Settlement Agreement and Release for student #43345, as presented.

8.09.7 MOTION: To approve the Settlement Agreement and Release for student #24762, as presented.

8.09.8 MOTION: To approve the Transportation agreement for student #55087, as presented, subject to solicitor review.

8.10 Bid Award – Paving Project – Sun Valley

MOTION: To award the Paving Project contract to Charlestown Paving & Exc., Inc. of Devault, PA for Base Bid of \$143,842 and reject Alt. Bid 1, for an amount not to exceed \$143,842, in accordance with all bid specifications, subject to solicitor's review and execution of a mutually agreeable contract.

8.11 Service Agreement

MOTION: To approve the agreement with Candoris Technologies, LLC for email server transition to Office 365 in the cloud, as presented.

8.12 Access Point Installation

MOTION: To approve the proposal from Delco Solutions LLC for switching and installation of new access points, as presented.

8.13 Food Service

MOTION: Authorize the transfer of \$56,000 from the general fund to the food service fund to cover the decrease in net position in the food service fund for 2018-2019 and 2019-2020 school years.

8.14 Secondary Course Work

MOTION: To approve the proposal from Global Online Academy for secondary professional development coursework. Payment would be provided through PDSB ESSER funds.

8.15 Student Assistance Program

MOTION: To approve the Letter of Agreement from Holcomb Behavioral Health Systems for the provision of intervention services in support of the Student Assistance Program.

8.16 Disposal of Items

MOTION: To approve the disposal of the following items, which are beyond repair or no longer needed, as presented below.

- 2 – Recovery Couches

8.17 Cyber Teaching Positions

MOTION: To authorize a one-year extension of Elementary LTS Cyber Teaching Positions, on an as needed basis, for the 2021-2022 school year. Approval of the motion authorizes the Administration to post and seek qualified applicants for cyber teaching assignments should student interest and district needs justify the assignment.

8.18 K-12 Special Education Cyber Teaching Position

MOTION: To authorize the creation of one (1) K-12 Special Education Cyber Teacher position, effective for the start of the 2021-2022 school year.

ITEMS FOR BOARD ACTION - Continued

8.19 Food Services Agreement - Renewal

MOTION: To renew the Chartwells Food Services Agreement for the 2021 – 2022 school year in accordance with RFP received and approved by PDE and Solicitor. This Agreement shall be in effect for one year starting July 1, 2021 and may be renewed by mutual agreement for up to two additional one-year periods.

Following a motion by Mrs. Powell and seconded by Mrs. Esler motions 8.04 – 8.19 were unanimously approved.

Voting Aye: All
Voting No: None

COMMENTS BY MEMBERS OF THE PUBLIC

Melissa Lavery – 101 Greenbriar Ln – Aston; Commented on the proposed Cyber School program presented this evening. She also asked for an update on the CARES Taskforce, which was previously approved.

Dr. Steinhoff gave an update on the CARES Taskforce; which consist of 20 employees and they have met four times to begin the process of starting a Committee Charter. He’s hopeful information may be presented to the Board in June, if not July for approval.

Sue Fee Schaeffer – 2350 Clearview Ln – Aston; Asked a question on candidate selection process from a prior meeting.

Mr. Puppio addressed her comments indicating it’s a personnel issue, which they can’t discuss publically.

COMMENTS BY MEMBERS OF THE BOARD

None

ADJOURNMENT

Following a motion by Mrs. Jones and seconded by Mrs. Powell the Board adjourned by unanimous consent at 8:51 p.m.

Respectfully Submitted,



Erik Zebley
Board Secretary

Next Meetings: Wednesday, June 16, 2021 – Study Session – Service Center - 7:30 p.m.
Wednesday, June 23, 2021 – Board Meeting – Service Center – 7:30 p.m.