

**PUBLIC MEETING OF
BOARD OF SCHOOL DIRECTORS
PENN DELCO SCHOOL DISTRICT
2821 CONCORD ROAD
ASTON, PA 19014**

**Minutes of the Board of School Directors
MAY 25, 2022**

A regular meeting of the Board of School Directors of the Penn-Delco School District convened on Wednesday, May 25, 2022, at 7:35 p.m., pursuant to advertisement published in the Delaware County Daily Times.

School Directors Present:

Stephanie Ellis
Dawn Jones
John Mancinelli
M. Colleen Powell
Bernie Seasock
Kevin Tinsley
Leon Armour

School Directors Absent:

Kate Denney
Lisa Esler

Others in Attendance:

Dr. George Steinhoff, Superintendent
Dr. Eric Kuminka, Assistant Superintendent
Erik Zebley, Business Administrator
Tracy Marshall, Interim Human Resources Director

MINUTES AND MONTHLY REPORTS

The Agenda for this meeting is attached hereto as Appendix "1".

1. **APPROVAL OF MINUTES** – Upon considering the draft minutes attached hereto as Appendix "2", it was resolved that the minutes of the regular meeting of April 27, 2022 and the special meeting of April 20, 2022, as presented, be and are hereby approved.

Motion to approve the resolution was made by Mrs. Jones and seconded by Mrs. Ellis the motion was unanimously approved.

2. **APPROVAL OF INVOICE LISTING** – Upon considering the invoice listing attached hereto as Appendix "3", it was resolved that the invoice listing for April – May 2022 as presented, be and is hereby approved.

Motion to approve the resolution was made by Mrs. Powell and seconded by Mrs. Jones.

Voting Yea: All
Voting No: None

MINUTES AND MONTHLY REPORTS - Continued

3. **APPROVAL OF TREASURER'S REPORT** – Upon considering the draft Treasurer's Report attached hereto as Appendix "4", it was resolved that the Treasurer's Report of April 2022, as presented, be and is hereby approved.

Mrs. Powell presented the Treasurer's Report for April 2022.

Motion to approve the Treasurer's Report was made by Mrs. Jones and seconded by Mrs. Ellis. The motion was unanimously approved.

4. **BUDGET TRANSFER REPORT**

MOTION: To approve the Budget Transfer Report for April – May 2022.

Motion to approve the Transfer Report was made by Mrs. Jones and seconded by Mrs. Powell. The motion was unanimously approved.

STUDENT REPRESENTATIVES' REPORT TO THE BOARD

Sophia Esposito reported on the following:

- Gianna Ellis has been named Valedictorian and will be attending The University of Pennsylvania in September, she thanked the Board for their support during her time as Student Rep;
- End of year events are under way. Juniors went on their class trip to Virginia. Freshman's field trip was to the Philadelphia Zoo and the Senior class will be attending their annual Disney class trip this coming weekend;
- Spring sports have successfully come to an end;
- Sun Valley's annual PBIS pride picnic will be held on Friday June 3rd;
- Art's Alive is happening tonight and tomorrow night;
- SV's NHS will be attending Parkside's PBIS day tomorrow. Also, the NHS has announced new cabinet members for next year;
- Senior Presidential Award Ceremony will be held tomorrow. A separate Class of 2022 award ceremony will be held on June 2nd.
- Senior prom and post-prom were held on May 13th; has heard nothing by great things about the event;
- Sun Valley's Delaware County Technical School Class of 2022 had their graduation last evening;
- Graduation for Sun Valley will be held on Tuesday, June 7th at Neumann University;
- Finals will take place in June, with the last day for students on Friday, June 17th.

DELAWARE COUNTY I.U. REPORT

Mrs. Jones read the report for Mrs. Powell. Delaware County Technical School honored the Class of 2022 during their graduation ceremony last evening.

She also gave an updated on the "under construction" forum which was recently held.

SUPERINTENDENT'S REPORT

Dr. Steinhoff recognized the 2021 – 2022 Retirees:

- Joel Alutius – 15 years
- Amy Bell – 20 years
- Eileen Borkosky – 3 years
- Kathleen Bucciarelli – 19 years
- Valerie Burgess – 20 years
- Marianne Coia – 9 years
- Anthony DiFiore – 2 years
- Virginia Endres – 7 years
- Andrea Fulginetti – 27 years
- Cindy Kravitz – 29 years
- Patricia Morgan – 18 years
- Jerry Steele – 13 years

Dr. Steinhoff welcomed Mr. Ryan Buterbaugh to Penn-Delco as the new principal at Northley Middle School. Mr. Buterbaugh can work the last couple of weeks of the school year alongside retiring Principal Alutius.

Dr. Steinhoff had the pleasure of attending two surprise award presentations today with Sun East Federal Credit Union representatives for “Best Teacher Under the Sea”. Jill Bednar, Sun Valley World Language Teacher, and Gabby Trofa, Pennell 3rd grade teacher. Both teachers were nominated by parents, students, and colleagues and each received \$500, to use for their classrooms.

Dr. Steinhoff congratulated Sun Valley’s Unified Track & Field Team for placing 1st in the Delaware County Championship.

Congratulations also go out to Sun Valley Theatre which was honored with a record number, of 11 nominations from the Greater Philadelphia Cappies Awards for their performance in Oklahoma. They took home 4 Cappie Awards! Winners were Solo Dancer: Caitlin Riley; Best Dance Ensemble: The Sun Valley Dancers; Best Male Vocalist: Seamus McGroary and Best Supporting Actress: Kerra Johnson.

Dr. Steinhoff highlighted some recent events that have begun taking place throughout the District:

- Parkside participated in Math 24;
- Gardenfest at Coebourn
- Field Days
- Girls on the Run 5K, which some of our teachers also participated in with their students
- Brianna Lawson, 100 hits in 59 games
- Girls’ Lacrosse made the Playoffs, for the first time in school history.

Dr. Steinhoff is pleased to announce an increase in the trade’s enrollment for the 22 – 23 school year. Currently, there are 83 students interested in the DCTS Program. Also, the District will be introducing the DCCC Dual Enrollment program, which also includes areas in the trades.

Dr. Steinhoff shared that Kindergarten registration for next year is down, with a decrease at Pennell and Aston.

SUPERINTENDENT’S REPORT - Continued

Dr. Steinhoff is asking for support with Cyber/Charter School Reform. The projected bills for the 2022 – 2023 school year exceed the entire increase in property tax revenue. Cyber/Charter schools are paying parents to take their kids on “personal field trips” to places such as Disney; this has to stop.

Lastly, on the agenda for approval, this evening is the Homestead Resolution for 2022 – 2023. He shared Penn-Delco’s budget in comparison to neighboring districts. The District’s final budget will be approved next month.

ANNOUNCEMENTS FOR THE PUBLIC

President Armour announced, pursuant to Act 48 – Sunshine Act, this evening, the Board met in executive session to discuss legal and personnel issues.

COMMENTS BY MEMBERS OF THE BOARD

None

ITEMS FOR BOARD INFORMATION AND DISCUSSION

None

PUBLIC COMMENTS

**PREPARED AND INFORMAL COMMENTS AND INQUIRIES FROM CITIZENS
GUIDELINES FOR PUBLIC PARTICIPATION IN BOARD MEETINGS**

The Board recognizes the value to school governance of public comment on educational issues with the importance of involving members of the public in Board meetings. In order to permit fair and orderly expression of such comments, the Board will provide for two periods for public participation during Board meetings. The presiding officer at each public Board meeting will follow these guidelines:

- Public participation shall be permitted only as indicated on the order of business in the procedures of this Board, or at the discretion of the presiding officer on a given issue.
- Participants must be recognized by the presiding officer, and must preface their comments by an announcement of their name, address, and group affiliation, if appropriate.
- All statements shall be directed to the presiding officer; no participant may address or question Board members individually.
- Public participation at the beginning of the agenda will be limited to 15 minutes total and to three minutes per person, on agenda topics only.
- **Public participation at the end of the agenda will be limited to 30 minutes total and to three minutes per person.**

The presiding officer may interrupt or terminate a participant’s statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant.

Approved January 24, 1990

PUBLIC COMMENT:

None

ITEMS FOR BOARD ACTION

10.01 Personnel – Professional

(1) Appointment

- (a) Extended School Year (ESY) Staff at \$38.00/hour, 7/5/22 – 8/4/22**
Lauren Harner

- (b) Elementary Summer School Staff at \$38.00/hour, 7/11/22 – 7/28/22**

Karen Cage	Julie Frei
Lauren Cassimatis	Ashley McColgan
Adrienne Dever	Emily Phillips

(2) Resignation

- (a)** Rachael Harper, 3rd Grade Teacher at Coebourn, effective 5/13/2022.

- (b)** Kristin Buckmaster, Social Studies Teacher at Sun Valley, effective 6/20/2022.

- (c)** Jeffrey Hartman, Art Teacher at Sun Valley, effective 6/20/2022.

(3) Leaves of Absence

- (a)** Employee #1803, Sabbatical Leave for Professional Development from 8/30/2022 through 6/16/2023.

- (b)** Employee #2450, adjusted FMLA from 5/16/2022 through 9/30/2022.

- (c)** Employee #601, intermittent FMLA from 5/25/2022 through 6/16/2022.

(4) Change of Status

- (a)** Lauren Vitale from long-term substitute .5 Special Education Teacher/.5 Interventionist at Aston to 3rd Grade Teacher at Coebourn (permanent), effective 2022-2023 school year.

(5) Wage and Salary Adjustment

- (a)** Matthew Swan, STEM Teacher at Northley, from Bachelor’s, step 3 @ \$51,749 to Master’s, step 3 @ \$54,099, effective 5/23/2022.

- (b)** Joshua Labik, 5th Grade Teacher at Parkside, from Bachelor’s, step 4 @ \$52,854 to Master’s, step 4 @ \$54,984, effective 5/23/2022.

- (c)** Tamara Scheuermann, 1st Grade Teacher at Aston, from Bachelor’s, step 5 @ \$53,564 to Master’s, step 5 @ \$55,994, effective 5/23/2022.

(6) Extra Duty Pay Assignments

Appointments:

Sun Valley Athletics

Andre Gilmore	Asst. Football	14 Units @ \$315	\$4,410.
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ITEMS FOR BOARD ACTION - Continued

Sun Valley Non-Athletics

Brandon Bittner	Technical Director	12 Units @ \$315	\$3,780.
Theresa Greto	Variety Show Director	8 Units @ \$315	\$2,520.
Elizabeth Hazlett	Musical Director	12 Units @ \$315	\$3,780.
Candice Jewell	Musical Choreographer	6 Units @ \$315	\$1,890.
Samantha Kyler	Band Assistant	2.5 Units @ \$315	\$787.50
Andrew Anthony	Band Assistant	2.5 Units @ \$315	\$787.50
Adria Bondanza	Yearbook	15 Units @ \$315	\$4,725.
Colin Burns	Band Assistant	5 Units @ \$315	\$1,575.

Northley Non-Athletics

Darren Hazlett	Stage Crew	5 Units @ \$315	\$1,575.
Karen Thorpe	Drama/Musical Director	7 Units @ \$315	\$2,205.

Northley Athletics

Nicole Armbruster	Asst. Swimming	11 Units @ \$315	\$3,465.
Kate Doroshenko	Girls 8th Gr. Basketball	12 Units @ \$315	\$3,780.

(7) Extra Pay – Extended Employment

(a) Special Education Tutoring, Outside of Contractual Hours (5/4/2022)

#10-1241-123-000-10-00-00-000	<u>Hours</u>
Marisa Fiorelli	1.00

(b) Student Behavioral Support, Outside of Contractual Hours (4/27/22)

#10-1241-123-000-00-00-00-000	<u>Hours</u>
John Moletteri	1.00

(c) SVHS, ATSI Tutoring, Outside of Contractual Hours (3/28- 5/6/22)

#10-1190-123-988-30-80-00-002	<u>Hours</u>
Kelly Betton	20.00
Amy Caputo	.50
Kate deRitis	3.00
Evan Marabella	12.00
Justin Nichols	1.00

(d) SV, Class Coverage for Grant Butler (4/19/22- 4/29/22)

#10-1110-123-000-30-70-00-000	<u>Hours</u>
Amy Grady	4.50
Emily Willow	15.00

(e) SVHS, AP Testing (5/2/22- 5/11/22)

#10-1110-123-000-30-80-00-000	<u>Hours</u>
Francine Im	2.50
Erin Judge	3.00

(f) Homebound Instruction, Outside of Contractual Hours (2/24- 5/11/22)

#10-1430-121-000-30-00-00-000	<u>Hours</u>
Marc Baron	2.00
Patricia Malaczewski	5.00
Amanda Potter	3.00
Amanda Wessel	3.00

ITEMS FOR BOARD ACTION - Continued

(g) NMS - P2G Grant Meeting - Outside of Contractual Hours (5/10/22)

#10-1110-123-530-00-00-000	<u>Hours</u>
Michelle Ritz	1.00
Kelly Lamberto	1.00

10.02 Personnel – Classified

(1) Appointment

(a) Patricia Devine, substitute Bus Driver @ \$21.75/hour, on call as needed, no benefits, effective 5/26/2022.

(b) Extended School Year (ESY) Staff 7/5/22 – 8/4/22

Paraprofessional

April Diamond

(c) Summer Transportation Workers

Bus Drivers

William April
Jude Auguste
Catherine Baer
Mark Bettner
Joseph Comey
Sarah Cox
Kelley DePrince
Audrey Golder
Chyelle Jamison
Robert Johnson Griffin
Anthony Jones
Patricia Keenan
Donna Kilpatrick
Cheryl Kyler
Sheenan Litwin

Bus Drivers

Brian Lomas
Kenneth Millard
Erin Miller
Lynn Owsiany
Richard Parris
Margaret Puszta
Scott Rickards
William Scheivert
David Seleyo
Theresa Silva
Marjorie Smith
Janet Spear
Shannon Tucker
Laurie Zeiger

Bus Aides

Sue Arters
Jamari Brown
Maureen Connors
Suzanne Dukes
Alicia Garrett
Tiffany Jones
Tomika Jones
KyShun Stanley
Edlyne Surpris
Thomas Tucker

(d) Summer Cleaning Staff 6/20/2022 – 9/1/2022, as needed

Joseph Comey	Phyllis McShane
Thomas Hazinsky	Jill Shamburger
Debra Hill	Cameron Trainer
Talena Howard	Joseph Trainer
Shamika Jacobs	John Verzella
Mekeisha Johnson	Alexander Watkins
Vernice Johnson	Steven Wilps
Badia Laghfari	Cleo Ricks

(2) Retirement

(a) Marianne Coia, substitute Aide, effective 5/2/2022.

(b) Stephanie Nuyannes, Print Shop, effective 7/8/2022.

(c) Eileen Borkosky, Playground/Café Assistant at Aston, effective 6/16/2022.

ITEMS FOR BOARD ACTION - Continued

(3) Resignation

- (a) Mimoza Jahaj, fulltime Custodian at Sun Valley, effective 5/6/2022.
- (b) Jenna Moon, substitute Classroom Assistant at Parkside, effective 5/23/2022.
- (c) Yaneek Forbes, part-time Custodian at Aston, effective 5/6/2022.

(4) Leaves of Absence

- (a) Employee #3719, adjusted temporary leave from 4/19/2022 through 4/28/2022.
- (b) Employee #589, intermittent FMLA from 5/6/2022 through 5/6/2023.

(5) Deceased

The Superintendent regrettably reports the death of Ralph McKinley, Security Guard, on 5/7/2022.

(6) Change of Status

- (a) Renee McClellan from Library Assistant at Coebourn to Clerical Assistant at Northley, effective 6/20/2022.

References: Penn-Delco Budget 2021-2022; Act 93 Plans; PDEA Agreement; PDESPA Agreement; PDSSPA Agreement; PA School Code Section 1108B.

Administrative Recommendation: To approve all personnel items as presented.

Following a motion by Mrs. Jones and seconded by Mrs. Ellis the above motion were unanimously approved.

Voting Aye: All

Voting No: None

10.03 SVHS Junior Prom 2023

MOTION: To approve the Agreements with Aramark/Adventure Aquarium for the Class of 2024 Junior Prom, as presented.

10.04 Food Services Agreement - Renewal

MOTION: To renew the Chartwells Food Services Agreement for the 2022 – 2023 school year in accordance with RFP received and approved by PDE and Solicitor. This Agreement shall be in effect for one year starting July 1, 2022 and may be renewed by mutual agreement for up to one additional one-year period.

10.05 Residency Investigation Services Agreement

MOTION: To approve the renewal service agreement with Jeanne Arabia, Private Investigator, as presented.

10.06 PDS ACT 93 Agreements

MOTION: To approve the Penn-Delco ACT 93 Agreements, for the period of July 1, 2022 – June 30, 2025, as presented.

ITEMS FOR BOARD ACTION - Continued

10.07 Special Education Agreements

10.07.1 MOTION: To approve the 2022/2023 School Year Enrollment Agreement with The Vanguard School for Student #25121, as presented.

10.07.2 MOTION: To approve the 2022/2023 Extended School Year Enrollment Agreement with The Vanguard School for Student #25121, as presented.

10.07.3 MOTION: To approve the Extended School Year Tuition Agreement with Overbrook School for the Blind for Student #36048 and Student #54974, as presented.

10.08 Change Orders – Sun Valley HS Arts and Athletics

MOTION: To approve the following change order(s) as presented:

- GC-11 John S. McManus, Inc. for unforeseen conditions and owner directed changes, for an amount not to exceed \$49,669.
- EC-04 J. R. Metzger, Inc. for unforeseen conditions and owner directed changes, for an amount not to exceed \$11,956.80.
- PC-01 J. R. Reynolds, Inc. for unforeseen conditions and owner directed changes, for an amount not to exceed \$10,470.

10.09 Bid Award - Athletics

MOTION: To approve the Interscholastic Athletic Bid Purchases for the 2022 – 2023 school year, as presented. Bids are awarded based on the lowest responsible bidder, kind, quality, and material being equal.

10.10 Tax Appeal

MOTION: To authorize and direct the Solicitor to finalize the settlement of the real estate tax assessment appeals for the following properties:

- 15 (E) Roland Road, Parkside, Parkside Borough (Folio No. 32-00-00379-01) at an assessment of \$345,000.

10.11 Homestead and Farmstead Exclusion Resolution

MOTION: To approve the 2022 Homestead and Farmstead Exclusion Resolution, as presented.

10.12 Adoption of Novels

MOTION: To approve the adoption of three novels for SVHS World Literature course, as presented.

- *The Book Thief*, by Markus Zusak
- *In The Time of the Butterflies*, by Julia Alvarez
- *Things Fall Apart*, by Chinua Achebe

ITEMS FOR BOARD ACTION - Continued

10.13 Disposal of Items

MOTION: To approve the disposal of the following items, which are no longer needed, as presented below.

- 33 Computer Desks
- Sun Valley Weight Room Equipment

Following a motion by Mrs. Jones and seconded by Mrs. Powell motions 10.03 – 10.13 were unanimously approved.

Voting Aye: All
Voting No: None

COMMENTS BY MEMBERS OF THE PUBLIC

None

COMMENTS BY MEMBERS OF THE BOARD

President Armour congratulated the Retirees and wished them the best. Just a reminder, Sun Valley Graduation will be held on Tuesday, June 7th at Neumann University.

Dr. Steinhoff noted the Senior Awards night is on June 2nd. The Presidential Awards Ceremony will be held tomorrow at Sun Valley.

ADJOURNMENT

Following a motion by Mrs. Jones and seconded by Mrs. Powell the Board adjourned by unanimous consent at 8:23 p.m.

Respectfully Submitted,



Erik Zebley
Board Secretary

Next Meetings: Wednesday, June 15, 2022 – Study Session – Service Center – 7:30 p.m.
Wednesday, June 22, 2022 – Business Meeting – Service Center – 7:30 p.m.