

**PUBLIC MEETING OF  
BOARD OF SCHOOL DIRECTORS  
PENN DELCO SCHOOL DISTRICT  
2821 CONCORD ROAD  
ASTON, PA 19014**

**Minutes of the Board of School Directors  
MARCH 22, 2023**

A regular meeting of the Board of School Directors of the Penn-Delco School District convened on Wednesday, March 22, 2023, at 7:47 p.m., pursuant to advertisement published in the Delaware County Daily Times.

**School Directors Present:**

Stephanie Ellis  
Dawn Jones  
John Mancinelli  
Bernie Seasock  
Kevin Tinsley  
Leon Armour

**School Directors Absent:**

Kate Denney  
M. Colleen Powell

**Others in Attendance:**

Dr. George Steinhoff, Superintendent of Schools  
Dr. Eric Kuminka, Assistant Superintendent  
Erik Zebley, Business Administrator  
Dr. Dave Criscuolo, Director of Human Resources

**MINUTES AND MONTHLY REPORTS**

The Agenda for this meeting is attached hereto as Appendix "1".

1. **APPROVAL OF MINUTES** – Upon considering the draft minutes attached hereto as Appendix "2", it was resolved that the minutes of the regular meeting of February 22, 2023, as presented, be and are hereby approved.

Motion to approve the resolution was made by Mrs. Jones and seconded by Mrs. Ellis the motion was unanimously approved.

2. **APPROVAL OF INVOICE LISTING** – Upon considering the invoice listing attached hereto as Appendix "3", it was resolved that the invoice listing for February – March 2023 as presented, be and is hereby approved.

Motion to approve the resolution was made by Mrs. Jones and seconded by Mrs. Ellis.

Voting Yea: All  
Voting No: None

**MINUTES AND MONTHLY REPORTS - Continued**

3. **APPROVAL OF TREASURER’S REPORT** – Upon considering the draft Treasurer’s Report attached hereto as Appendix “4”, it was resolved that the Treasurer’s Report of February 2023, as presented, be and is hereby approved.

Mr. Zebley presented the Treasurer’s Report for February 2023.

Motion to approve the Treasurer’s Report was made by Mrs. Jones and seconded by Mr. Seasock. The motion was unanimously approved.

4. **BUDGET TRANSFER REPORT**

MOTION: To approve the Budget Transfer Report for February – March 2023.

Motion to approve the Transfer Report was made by Mrs. Jones and seconded by Mrs. Ellis. The motion was unanimously approved.

**ITEMS FOR BOARD INFORMATION AND DISCUSSION**

Dr. Steinhoff recognized Mr. Bob Chambers, Soccer Coach, with over 30 years of services; 453 games and coached over 1,000 young men in his career with Penn-Delco. Mr. Chambers is dedicated, committed and kind and is a live long Penn-Delco member. He graduated Sun Valley in 1989 and is currently a Health & PE Teacher in the Southeast Delco School District.

**STUDENT REPRESENTATIVES’ REPORT TO THE BOARD**

Seamus McGroary reported on the following happenings at Sun Valley:

- The National Honor Society is hosting a book drive this week; students bring books in for children in need;
- Sun Valley hosted the SATs on March 12<sup>th</sup>; many students are awaiting their results;
- Sun Valley Theater held its annual production, Chicago Teen Edition and it was a hit;
- Spring Pep Rally will be held on March 31<sup>st</sup>, to kick off Spring Break;
- During Spirt Week, Sun Valley will be hosting a blood drive;
- Spring Sports are in full swing. Teams have been made and schedules are set.
- Sun Valley Volleyball is excited to announce the return of the Volleyball Marathon on April 29<sup>th</sup>;
- Yesterday was World Down Syndrome Day and students and staff showed their support by “Rocking their Socks”. People wore crazy socks that brought awareness and support for Down Syndrome.

**DCIU REPORT**

No Report

## SUPERINTENDENT'S REPORT

Dr. Steinhoff reviewed items on the agenda for approval this evening. With a national shortage on teachers, we are looking to raise the sub rate with Kelly Services to attract more stubs to our District. The three Delaware County IU Budgets are on for approval; General, Special Education and Career & Technology. There are also a number of Board Policies on for approval this evening. Additionally, there are three roof projects that will be funded through the Capital Fund, which includes the Service Center, Parkside and Pennell roofs.

Dr. Steinhoff noted that the District's Comprehensive Plan is due to the State by October 31, 2023. Surveys will be send out in the coming weeks to get feedback needed to complete the plan.

Dr. Steinhoff is happy to report that currently there are 137 students registered for full-day Kindergarten for September. There will be a Kindergarten Information Sessions held on April 17 at Pennell and April 18 at Coebourn for parents who are new to the Kindergarten process.

PSSA Testing will take place from April 24 – May 12. The Administration is encourage students to participate; the data is helpful for the District and Students.

Parent information night for 5<sup>th</sup> grade parents at Northley was a huge success.

Dr. Steinhoff has been meeting with Spiezle and others, for interior design décor at Sun Valley.

Dr. Steinhoff congratulated the following students for their accomplishments:

- Hope Gladfeleter took 2<sup>nd</sup> place in the Science Fair in Chemistry which was recently held in the County.
- Northley students Logan Ramsey, Michael Henry, Keira Wilkerson, Anderson Stone, Riley Johnston and Sun Valley's Aidan Hearn, who were chosen winners for the Americanism Essay Contest sponsored by the Aston American Legion Auxiliary. Students will find out what place they took at an upcoming awards ceremony.
- Young Authors' contributors Vivian Petrova, Isaac Knapp, Raelyn Naylor, Mason Peters, Zidan Harris, Rodina Ahmed, Daisy Stolnis, Olivia Park, Gavin Chalfont, Thomas Baggio, Lilly Brinton, Elizabeth Robb, Kaylee Campbell, Lila Gatchell and Kiera Wilkerson. Penn-Delco had 15 of the 95 winning pieces that were selected from approximately 600 entries. Penn-Delco will host a special ceremony in May to honor all the winners.
- 14 Teams of elementary students attended the DCIU STEM Challenge on March 21<sup>st</sup>. Congratulations to our students from Aston, Coebourn, Parkside and Pennell who participated in this event as well as their teachers Vivienne Cameron and Josh Labik.

Dr. Steinhoff noted a successful "Rock Your Socks" event held in the District on March 21<sup>st</sup>. Students and Staff participated in promoting Down Syndrome Awareness, which a person has three copies of the 21<sup>st</sup> chromosome.

As Seamus mentioned, Spring Sports are underway and we have a high level of involvement!

Dr. Steinhoff congratulated the Theatre Groups for their successful productions of Little Mermaid Jr (Northley) and Chicago (Sun Valley). They were great performances, which were enjoyed by everyone!

Lastly, Dr. Steinhoff noted upcoming April events. Spring Break will be from April 3 to April 10<sup>th</sup>. The fourth marking period will begin on April 11, and the National Junior Honors Society inductions will be held on April 17<sup>th</sup>.

**ANNOUNCEMENTS FOR THE PUBLIC**

President Armour announced, pursuant to Act 48 – Sunshine Act, this evening, the Board met in executive session to discuss legal and personnel issues.

**COMMENTS BY MEMBERS OF THE BOARD**

None

**ITEMS FOR BOARD INFORMATION AND DISCUSSION**

None

**PUBLIC COMMENTS**

**PREPARED AND INFORMAL COMMENTS AND INQUIRIES FROM CITIZENS  
GUIDELINES FOR PUBLIC PARTICIPATION IN BOARD MEETINGS**

The Board recognizes the value to school governance of public comment on educational issues with the importance of involving members of the public in Board meetings. In order to permit fair and orderly expression of such comments, the Board will provide for two periods for public participation during Board meetings. The presiding officer at each public Board meeting will follow these guidelines:

- Public participation shall be permitted only as indicated on the order of business in the procedures of this Board, or at the discretion of the presiding officer on a given issue.
- Participants must be recognized by the presiding officer, and must preface their comments by an announcement of their name, address, and group affiliation, if appropriate.
- All statements shall be directed to the presiding officer; no participant may address or question Board members individually.
- Public participation at the beginning of the agenda will be limited to 15 minutes total and to three minutes per person, on agenda topics only.
- **Public participation at the end of the agenda will be limited to 30 minutes total and to three minutes per person.**

The presiding officer may interrupt or terminate a participant’s statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant.

Approved January 24, 1990

**PUBLIC COMMENT:**

Mary Yount – 35 Green Lane, Aston; Commented on Board Policy 113.2 on for approval this evening, which has wording similar to 113.1, which was updated.

Mr. Tinsley commented on the fee schedule for Kelly Services, on the agenda for vote this evening.

President Armour wanted to recognize the Ice Hockey Team on their Division win. They will receive a formal recognition next month at the Board Meeting.

Kevin Kerns – 25 Giles Lane – Aston; Commented on House Bill 834 regarding AED’s at the schools.

**ITEMS FOR BOARD ACTION**

**10.01 Personnel – Professional**

**(1) Wage and Salary Adjustments**

(a) Amanda Potter, Teacher at Sun Valley, from Master’s, Step 3 @ \$56,728.00 to Master’s 60, Step 3 @ \$60,758, effective 03/13/2023.

**(2) Leaves of Absence**

(a) Employee #529, Intermittent FMLA from 03/01/2023 through 6/16/2023.

(b) Employee # 3052, FMLA from 03/06/2023 through 06/06/2023.

(c) Employee # 3313, FMLA from 06/12/2023 through 11/15/2023, and childrearing leave from 11/16/2023 through 01/24/2024.

**(3) Extra Duty Pay Assignments 2022/2023 School Year**

**Rescission**

Leonard Jefferis	Boys Lacrosse Gr 8	9 Units @ \$315	\$2,835
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**Appointments**

Ernest Ellis Jr.	Boys Asst. Baseball	10 Units @ \$315	\$3,150
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William Moat	Co-ed Track/Field	10 Units @ \$315	\$3,150
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Matt DeOrion	Boys Lacrosse Gr 8	9 Units @ \$315	\$2,835
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**(4) Extra Duty Pay Assignments 2023/2024 School Year**

**Appointments**

Gail Genovese	Activities Director	26 Units @ \$315	\$8190
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**(5) Extra Pay – Extended Employment**

**(a) SVHS, ATSI Tutoring, Outside of Contractual Hours (2/6/23-2/22/23)**

**#10-1190-123-998-30-80-00-00-000 Hours**

Lindsay Turk	2.00
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Cheryl Wiest	4.75
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**(b) SVHS, Winter Dance Chaperone (1/21/23 – 2/3/23)**

**#10-1110-123-000-30-50-00-000 Hours**

Meredith Benson	3.00
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Adria Bondanza	3.75
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Kathryn James	3.50
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Amanda Potter	3.00
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Lindsay Turk	3.75
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**(c) NMS, Dean of Students Additional Hours (2/2/23 – 2/28/23)**

**#10-1110-123-000-30-70-00-000 Hours**

Karen Scharrer	12.00
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**(d) SVHS, Dean of Students Additional Hours (2/1/23-3/6/23)**

**#10-1110-123-000-30-80-00-000 Hours**

John Moletteri	6.50
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**(e) Faculty In-Service & Conferences Outside of Contractual Hours (2/17/23)**

**#10-2271-123-990-10-00-00-000 Hours**

Jessica LaTour	5.25
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**ITEMS FOR BOARD ACTION**

- (f) **NMS - P2G Grant Meeting, Outside of Contractual Hours (2/28/23)**  
#10-1110-123-530-00-00-000

	<u>Hours</u>		<u>Hours</u>
Elizabeth Berezna	1.00	Jackie Matys	1.00
Danielle Cook	1.00	Lisa Pasceri	1.00
Kelly Lamberto	1.00	Kevin Siegel	1.00
Melissa Lidstone	1.00	Heather Thompson	1.00

- (g) **NMS, After School Academic Support (2/72/23 – 2/28/23)**  
#10-1190-123-990-30-00-000

	<u>Hours</u>		<u>Hours</u>
Elizabeth Berezna	3.00	Kathleen DiMichele	5.00
Rachelle Carstensen	7.00	Colleen Miller	7.00
Danielle Cook	3.00	Kelly Morales	6.00
Theresa Cummings	3.00	Christen Verna	3.00

- (h) **Special Education Work, Outside of Contractual Hours (1/10/2023 – 3/5/2023)**  
#10-1241-123-000-10-00-000

	<u>Hours</u>
Susan Koehler	2.50
Pamela Sola	3.75

- (i) **SVHS, Junior Class Planning Night, 1.5 Hours (3/1/2023)**  
#10-1110-123-000-30-00-000

Jillian Foster	Kathryn James
Bill Hartwell	Erin Judge
Francine Im	

- (j) **SVHS, 339 Plan Update (1/30/2023)**  
#10-1110-123-000-30-00-000

Kathryn James

- (k) **Title I Parent Meeting, (3/14/2023)**

#10-1190-123-411-10-00-000	<u>Hours</u>
Melissa Carroll	2.00
Michelle Craley	2.00
Deborah Politano	2.00

- (l) **District K-12 Counseling Plan (1/30/2023)**

#10-1110-123-000-10-00-000	<u>Hours</u>
Nicole Small	2.00

**ITEMS FOR BOARD ACTION**

**10.02 Personnel – Classified**

**(1) Appointment**

- (a) Tyler Boyer, fulltime Day Custodian at Sun Valley @ \$18.26/hour, up to 40 hours/week, 261 days/year with fulltime benefits in accordance with the PDSSPA contract, effective 03/13/2023.
- (b) Sandra Smith, part-time Evening Custodian at Coebourn @17.03/hour, up to 25 hours/week, 190 days/year with part-time benefits in accordance with the PDSSPA contract, effective 03/15/2023.
- (c) Michelle Teichman, Playground/Cafeteria Assistant (A1, Step 1) at Coebourn \$11.76/hour, up to 22.5 hour/week, 184/year, part-time benefits in accordance with the PDESPA contract, effective 03/13/2023.
- (d) Charles Morgan, substitute Bus Driver @ \$21.75/hour, on call as needed, no benefits, effective 03/13/2023.
- (e) Marteea Jones, substitute Bus Driver @ \$21.75/hour, on call as needed, no benefits, effective 03/13/2023.

**(2) Change in Status**

- (a) Richard Parris from substitute Bus Driver to regular Bus Driver @ \$27.47/hour, up to 27.5 hours/week, 184 days/year with part-time benefits in accordance with the PDSSPA contract, effective 03/07/2023.

**(3) Resignation**

- (a) Mike Ancone, Skilled Maintenance (Grounds) at the Service Center, effective March 9, 2023.

**(4) Retirement**

- (a) Cathy Smith, Secretary to the Director of Special Education & Student Services, effective 05/05/2023 .

**(5) Leaves of Absence**

- (a) Employee #1697, FMLA leave from 04/10/2023 through 7/03/2023
- (b) Employee #3846, temporary leave from 02/06/2023 through 03/13/2023

**(6) 2023 Community Education Pay**

<u>Class</u>	<u>Instructor</u>	<u>Dates</u>	<u>Pay</u>
Lifeguard Training	Angela Shicatano	3/02/23-3/04/23	\$2,000

**References: Penn-Delco Budget 2022-2023; Act 93 Plans; PDEA Agreement; PDESPA Agreement; PDSSPA Agreement; PA School Code Section 1108B.**

**Administrative Recommendation: To approve all personnel items as presented.**

Following a motion by Mrs. Jones and seconded by Mrs. Ellis motions the above motions were unanimously approved.

Voting Aye: All  
Voting No: None

**ITEMS FOR BOARD ACTION**

**10.03 Special Education Agreements**

**10.03.1 MOTION:** To approve the 2:1 Service Contract with The Davidson School for Student #24764, as presented.

**10.04 PlanCon K Approval**

**MOTION:** To accept PDE approval of PlanCon K for lease 213902, as presented.

**10.05 Donation**

**MOTION:** To accept the donation from *Foundation for Impact on Literacy and Learning* for Northley Middle School in the amount of \$1,500.

**10.06 Election of Intermediate Unit Board Members**

**MOTION:** To approve the election of the following individuals to serve as members of the Delaware County Intermediate Unit Board of Directors:

**For the term July 1, 2023 to June 30, 2026**

Garnet Valley	Tracy Karwoski
Haverford	Dr. Kristin Larsen
Marple Newtown	Barbara Harvey
Springfield	Margaret Rovinski
William Penn	Joana Hopkins

**10.07 Change Orders – Sun Valley HS Arts and Athletics**

**MOTION:** To approve the following change order(s) as presented:

- MC-06 Gaudelli Bros., Inc. for unforeseen conditions and owner directed changes, for an amount not to exceed \$7,868.54.

**10.08 Disposal of Items**

**MOTION:** To approve the disposal of the following items, which are beyond repair, as presented below.

- High Jump Mat
- Aston Library Books, as presented.
- Little Mermaid Musical set

**10.09 Kelly Services Pricing Agreement**

**MOTION:** To approve the updated pricing agreement for Substitute Teachers with Kelly Services, as presented.

**10.10 Delaware County Intermediate Unit General Operating Budget 2023-2024 Resolution**

**MOTION:** To approve the resolution for Delaware County Intermediate Unit General Operating budget of \$10,320,579 for the 2023-2024 school year. Penn-Delco’s share is projected to be not more than \$44,131.17. Submit the same for approval to the Department of Education of the Commonwealth of Pennsylvania.

**10.11 Delaware County Intermediate Unit Special Education Funding Agreement 2023-2024**

**MOTION:** To approve the Delaware County Intermediate Unit Special Education Budget of \$22,884,705 with Penn-Delco’s estimated share for students receiving Intermediate Unit special education services in the amount of \$1,031,984 for the 2023-2024 school year.



**ITEMS FOR BOARD ACTION**

**10.12 Delaware County Intermediate Unit Technical Schools Budget 2023-2024 Resolution**

**MOTION:** To approve the resolution for Delaware County Technical School’s budget of \$15,984,699 for the 2023-2024 school year. Penn-Delco’s share is projected to be not more than \$777,451. Submit the same for approval to the Department of Education of the Commonwealth of Pennsylvania.

**10.13 Bank Account Closure**

**MOTION:** To authorize and direct Administration to close the TD Bank Tax Account ending in 005 and transfer the remaining funds of \$6,690.79 plus accrued interest to the TD Bank General Fund Account.

**10.14 School Board Policies - Second Reading/Adoption/Retire**

**MOTION:** To approve for adoption the following policies, as presented.

- Policy #113.1 - Discipline of Students with Disabilities
- Policy #113.4 - Confidentiality of Special Education Student Information
- Policy #122 - Extracurricular Activities
- Policy #123 - Interscholastic Athletics
- Policy #123.2 - Sudden Cardiac Arrest
- Policy #137.1 - Extracurricular Participation by Home Education Students
- Policy #150 - Title I - Comparability of Services
- Policy #200 - Enrollment of Students
- Policy #203 - Immunizations and Communicable Diseases
- Policy #218 - Student Discipline
- Policy #218.1 - Weapons
- Policy #218.3 - Positive Behavior Support for Special Education Students (Retire)
- Policy #227 - Controlled Substances/Paraphernalia
- Policy #233 - Suspension and Expulsion
- Policy #805.1 - Relations with Law Enforcement Agencies

**10.15 Roof Repair/Replacement**

**10.15.1 MOTION:** To accept the proposal from United States Roofing Corporation, of Norristown, PA, for roof replacement and alternate 1 at the Service Center, through OMNIA Partners contract #PA-R180903 for an amount not to exceed \$683,300.

**10.15.2 MOTION:** To accept the proposal from Aetna Roofing Corporation, of Trenton, NJ, for roof repairs at Parkside Elementary School, through OMNIA Partners contract #PA-R180903 for an amount not to exceed \$633,436.

**10.15.3 MOTION:** To accept the proposal from Aetna Roofing Corporation, of Trenton, NJ, for roof repairs at Pennell Elementary School, through OMNIA Partners contract #PA-R180903 for an amount not to exceed \$181,845.

Following a motion by Mrs. Jones and seconded by Mrs. Ellis motions 10.03 – 10.15 were unanimously approved.

Voting Aye: All  
Voting No: None

**COMMENTS BY MEMBERS OF THE PUBLIC**

None

**COMMENTS BY MEMBERS OF THE BOARD**

President Armour welcomed Mr. Twisler to the Board.

Mr. Mancinelli attended the Sun Valley Science Fair tonight with his family, who thoroughly enjoyed it.

**ADJOURNMENT**

Following a motion by Mrs. Jones and seconded by Mr. Armour the Board adjourned by unanimous consent at 8:23 p.m.

Respectfully Submitted,



Erik Zebley  
Board Secretary

Next Meetings: Wednesday, April 19, 2023 – Study Session – Northley Middle School – 7:30 p.m.  
Wednesday, April 26, 2023 – Business Meeting – Service Center – 7:30 p.m.