

**PUBLIC MEETING OF  
BOARD OF SCHOOL DIRECTORS  
PENN DELCO SCHOOL DISTRICT  
2821 CONCORD ROAD  
ASTON, PA 19014**

**Minutes of the Board of School Directors  
JULY 21, 2021**

A regular meeting of the Board of School Directors of the Penn-Delco School District convened on Wednesday, July 21, 2021, at 7:37 p.m., pursuant to advertisement published in the Delaware County Daily Times.

**School Directors Present:**

Stephanie Ellis  
Lisa Esler  
Dawn Jones  
M. Colleen Powell  
Bernie Seasock  
Kevin Tinsley  
Leon Armour

**School Directors Absent:**

Kate Denney  
Catherine Hilferty

**Others in Attendance:**

Dr. George Steinhoff, Superintendent  
Dr. Eric Kuminka, Assistant Superintendent  
Erik Zebley, Business Administrator  
Nina Tyre, Human Resources Director

**MINUTES AND MONTHLY REPORTS**

The Agenda for this meeting is attached hereto as Appendix "1".

1. **APPROVAL OF MINUTES** – Upon considering the draft minutes attached hereto as Appendix "2", it was resolved that the minutes of the regular meeting of June 23, 2021 as presented, be and are hereby approved.

Motion to approve the resolution was made by Mrs. Jones and seconded by Mrs. Esler the motion was unanimously approved.

2. **APPROVAL OF INVOICE LISTING** – Upon considering the invoice listing attached hereto as Appendix "3", it was resolved that the invoice listing for June – July 2021 as presented, be and is hereby approved.

Motion to approve the resolution was made by Mrs. Jones and seconded by Mrs. Powell.

Voting Yea: All  
Voting No: None

**MINUTES AND MONTHLY REPORTS - Continued**

3. **APPROVAL OF TREASURER’S REPORT** – Upon considering the draft Treasurer’s Report attached hereto as Appendix “4”, it was resolved that the Treasurer’s Report of June 2021, as presented, be and is hereby approved.

Mrs. Powell presented the Treasurer’s Report for June 2021.

Motion to approve the Treasurer’s Report was made by Mrs. Jones and seconded by Mrs. Esler. The motion was unanimously approved.

4. **BUDGET TRANSFER REPORT**

MOTION: To approve the Budget Transfer Report for May – June 2021.

Motion to approve the Transfer Report was made by Mrs. Jones and seconded by Mrs. Powell. The motion was unanimously approved.

**DELAWARE COUNTY I.U. REPORT**

Mrs. Powell noted Delaware County will be ending its contract with the Chester County Health Department effective July 31, 2021.

Also provided updates on recent CTE survey completed by prior students and what their post-secondary choices have been; 60% are employed and of those 57% are employed in jobs in their field of study.

Lastly, he DCIU has been awarded a six-year Early Head Start Program grant for June 30, 2021 – June 30, 2026.

**SUPERINTENDENT’S REPORT**

Dr. Steinhoff thanked the staff who volunteered to work this summer to ensure that our students receive the help they need during the summer months.

Dr. Steinhoff gave an updated of the significant renovations to Sun Valley. Repairs to the exterior have begun with the complete replacement of all windows as well as paving project in the front. Inside they have begun the renovations of the athletic locker and team rooms is occurring as planned.

Dr. Steinhoff addressed recent inquiries he has received from taxpayers questioning why their bills are higher. Residential taxes account for 85% of revenue; up from 84% prior to the reassessment. He provided information on property tax changes based on the reassessment. Penn-Delco has the 4<sup>th</sup> lowest average property tax bill in Delaware County and 2<sup>nd</sup> lowest per pupil revenue in comparison to surrounding districts in the County. Residents with questions about the reassessment, should contact the Delaware County Board of Assessment.

Dr. Steinhoff provided a draft copy to the Board from CARES Committee Charter for their feedback. A select group of students, staff and community members will also be asked for input. He’s hoping the Board will vote on it in late August and approve the final Charter so the CARES Committee can start once it receives final approval.

Lastly, the Health and Safety Plan remains aligned with the CDC and PA Department of Health guidance for re-opening school in September. Masks are recommended for use of unvaccinated individuals, Penn-Delco continues to support and reiterate CDC recommendation on masks. However, with any changes, Penn-Delco’s plans may change as well. He anticipates 5-days a week in person instruction come September. Masks are required on buses, as these are considered “public transportation”.

## ANNOUNCEMENTS FOR THE PUBLIC

President Armour announced, pursuant to Act 48 – Sunshine Act, this evening, the Board met in executive session to discuss legal and personnel issues.

## COMMENTS BY MEMBERS OF THE BOARD

None

## ITEMS FOR BOARD INFORMATION AND DISCUSSION

Ms. Nicole Armbruster; PDEA President commented on challenges faced during the pandemic. Administrators found ways to implemented changes to meet the challenges they faced with ever recommendation issued by the Department of Health. Teachers repeatedly learned and implemented new tech tools, best practices for teaching virtually, health and safety protocols and more. They adapted to changes in instructional delivery, as we went from virtual to hybrid, to fully in person. They look forward to the new school year, they value relationships with mutual respect, to thrive as one Penn-Delco Community.

## PUBLIC COMMENTS

### **PREPARED AND INFORMAL COMMENTS AND INQUIRIES FROM CITIZENS GUIDELINES FOR PUBLIC PARTICIPATION IN BOARD MEETINGS**

The Board recognizes the value to school governance of public comment on educational issues with the importance of involving members of the public in Board meetings. In order to permit fair and orderly expression of such comments, the Board will provide for two periods for public participation during Board meetings. The presiding officer at each public Board meeting will follow these guidelines:

- Public participation shall be permitted only as indicated on the order of business in the procedures of this Board, or at the discretion of the presiding officer on a given issue.
- Participants must be recognized by the presiding officer, and must preface their comments by an announcement of their name, address, and group affiliation, if appropriate.
- All statements shall be directed to the presiding officer; no participant may address or question Board members individually.
- Public participation at the beginning of the agenda will be limited to 15 minutes total and to three minutes per person, on agenda topics only.
- **Public participation at the end of the agenda will be limited to 30 minutes total and to three minutes per person.**

The presiding officer may interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant.

Approved January 24, 1990

### **PUBLIC COMMENT:**

Christina Nolan – 532 W. Brookhaven Rd – Brookhaven; asked for significance of the DCIU report.

President Armour noted the District is a member of the IU and prior to the pandemic, updates were given monthly. They stopped while students were not in-person.

**ITEMS FOR BOARD ACTION**

**9.01 Personnel – Professional**

**(1) Appointments**

- (a) Miranda Thiessen, Long-term substitute, effective 8/24/2021 through 6/20/2022 pending pre-employment paperwork**

**Education**

West Chester University  
BS, Education  
Shippensburg University  
MA, Education

**Professional Experience**

Tuscarora School District  
Easton Arts Academy  
Phoenixville Area School District

**Cert/Assign**

Grades PK-4, Grades 5-6,  
Reading Specialist PK-12  
Coebourn – 5th Grade

**Salary**

M/1 \$52,855

**Rationale**

D. Condulis, Transfer

- (b) Elizabeth Boccella, Long-term substitute, effective 8/24/2021 through 6/20/2022 pending pre-employment paperwork**

**Education**

West Chester University  
BS, Education

**Professional Experience**

E. N. Peirce Middle School

**Cert/Assign**

Grades 4-8  
Northley – 8th Grade Math

**Salary**

B/1 \$50,255

**Rationale**

Employee #3191, Leave

- (c) Kelsey Vidal, Temporary Professional Employee, effective 8/24/2021 pending pre-employment paperwork**

**Education**

James Madison University  
BA, Elementary Education  
James Madison University  
MA, Teaching

**Professional Experience**

Fairfax County Public Schools

**Cert/Assign**

Grades PK-4  
Aston – 4<sup>th</sup> Grade

**Salary**

M/2 \$53,400

**Rationale**

B. Joseph, Resignation

- (d) Stephanie Quarantotto, Professional Employee, effective 8/24/2021 pending pre-employment paperwork**

**Education**

West Chester University  
BS, Early Childhood Education  
Neumann University  
MS, Education

**Professional Experience**

Chichester School District

**Cert/Assign**

Grades PK-4  
Pennell – 4<sup>th</sup> Grade

**Salary**

M/2 \$53,400

**Rationale**

K. Muller, Resignation

- (e) Kasey Shatrowskas, Temporary Professional Employee, effective 8/24/2021 pending pre-employment paperwork**

**Education**

West Chester University  
BS, Education  
Holy Family University  
MS, Education

**Professional Experience**

John B. Stetson Charter School

**Cert/Assign**

Grades PK-4, Grades 5-6  
Aston – 4<sup>th</sup> Grade

**Salary**

M/2 \$53,400

**Rationale**

P. Papageorge, Resignation

**ITEMS FOR BOARD ACTION - Continued**

**(2) Change of Status**

- (a) Dana Condulis from long-term substitute 5th Grade Teacher at Coebourn, effective 8/24/2021, to Temporary Professional Employee, 5th Grade Teacher at Coebourn (permanent), Master's, step 2 @ \$53,400, effective 8/24/2021, pending pre-employment paperwork.

**(3) Resignation**

- (a) Katherine Beall, 5th Grade Teacher at Coebourn, effective 6/28/2021.
- (b) Kelly Muller, 4th Grade Teacher at Pennell, effective 6/30/2021.
- (c) Brianna Joseph, 4th Grade Teacher at Aston, effective 7/1/2021.
- (d) Panagiotis Papageorge, 4th Grade Teacher at Aston, effective 8/5/2021.
- (e) Cole Bowman, Science Teacher at Sun Valley, effective 7/12/2021.

**(4) Leave of Absence**

- (a) Employee #1984, adjusted FMLA from 9/1/2021 through 10/1/2021.
- (b) Employee #2688, FMLA from 11/15/2021 through 2/17/2022.
- (c) Employee #2109, FMLA from 10/8/2021 through 1/11/2022.

**(5) Extra Duty Pay Assignments**

**Rescissions:**

**Sun Valley Athletics**

Joshua McManus	Girls Asst. Soccer	10 Units @ \$291	\$2,910.
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**Appointments:**

**Sun Valley Athletics**

Alhesia Booker, Sr.	Asst. Football	14 Units @ \$276	\$3,864.
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Steven Kmett	Asst. #5 Football	13 Units @ \$276	\$3,588.
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Joshua McManus	Girls Head Soccer	15 Units @ \$291	\$4,365.
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**Sun Valley Non-Athletics**

Andrew Williams	Band Assistant	5 Units @ \$291	\$1,455.
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**(6) Professional Contract**

- (a) Mary McGrenra, Special Education Teacher at Coebourn

**(7) Tuition Reimbursement 2021/2022 School Year**

**Budget Code: 10-2271-240-000-10-00-00-000**

Matthew Swan	\$1,287.00	West Chester University
Parkside		-Integrating Ed. Tech. for Effective Instruction

Joshua Labik	\$1,287.00	West Chester University
Parkside		-Integrating Ed. Tech. for Effective Instruction

**(8) Extra Pay**

**(a) IEP Writing Outside of Contractual Hours**

<b>10-1241-123-000-10-00-00-000</b>	<b><u>Hours</u></b>
Marissa Fiorelli	8.0
Kate Furia	4.0

**ITEMS FOR BOARD ACTION - Continued**

**(b) Grade Recovery - SVHS**

<b>10-2260-123-986-30-00-00-000</b>	<b><u>Hours</u></b>
Paul Egleston	11.0

**(c) Climate Committee - Coebourn, 7/15/2021**

<b>10-2260-123-000-10-00-00-000</b>	<b><u>Hours</u></b>
Nicole Small	3.0

**(d) Elementary ELA Curriculum Map Redesign, 7/8/2021 - 7/29/2021**

<b>10-2260-123-000-10-00-00-000</b>	<b><u>Hours</u></b>
Michael Bushnell	7.0
Melissa Carroll	7.0
Lauren DeHaven	7.0
Maureen Irving	7.0
Sharon Lachman	7.0
Kaitlyn Maloney	7.0
Lauren Mongada	7.0
Meghan Pringle	7.0

**(e) CPM Training, SVHS, 7/14/2021 - 7/19/2021**

<b>10-2260-123-000-30-00-00-000</b>	<b><u>Hours</u></b>
Lou D'Alonzo	7.0
Amanda Potter	6.5

**(9) Wage and Salary Adjustment**

**(a)** Brianne Caruso, Social Studies Teacher at Sun Valley, from Master's, step 6 @ \$57,395 to Master's 60, step 6 @ \$61,790, effective 9/1/2021.

**9.02 Personnel – Classified**

**(1) Appointment**

**(a)** Michael Gormley, Maintenance Specialist @ \$18.26/hour, 8 hours/day, 261 days/year, with full-time benefits in accordance with the PDSSPA contract, effective 6/30/2021.

**(b)** Johannes Hugo, substitute Bus Aide @ \$10.00/hour, on call as needed, no benefits effective 7/8/2021.

**(2) Resignation**

**(a)** Bruce Malatesta, Security Guard, effective 7/8/2021.

**(b)** Mary Lobo, Library Assistant at Aston, effective 7/13/2021.

**(c)** Charles Buchan, full-time Custodian at Northley, effective 7/29/2021.

**(3) Change of Status**

**(a)** Michelle Steppke from Playground/Café Aide at Aston to Financial Office Assistant (B, step 1) at Sun Valley @ \$15.74/hour, up to 28.75 hours/week, 261 days/year with part-time benefits in accordance with the PDESPA contract, effective 7/19/2021 through 7/21/2021; from Financial Office Assistant at Sun Valley to Playground/Café Aide at Aston, effective 7/22/2021.

**ITEMS FOR BOARD ACTION - Continued**

(b) Nicole Osborn from substitute Health Room Licensed Assistant to Health Room Nurse @ \$26.00/hour, up to 29 hours/week, 184 days/year with part-time benefits in accordance with the PDESPA contract, effective 9/1/2021.

(c) Joseph Coletta from regular Bus Driver to substitute Bus Driver @ \$19.75/hour, on call as needed, no benefits, effective 9/7/2021.

**(4) Sick Day Payout for Retirees**

(a) Charles Rhoades, 33 days

(b) Linda Parker, 39 days

(c) Theresa Seitz, 71 days

(d) Mitchell Gahres, 65 days

(e) Dorothy Gahres, 28.5 days

**(5) Summer Transportation Worker**

Ashley Marano – Substitute Bus Aide (additional assignment)

**References: Penn-Delco Budget 2020-2021; Penn-Delco Budget 2021-2022; Act 93 Plans; PDEA Agreement; PDESPA Agreement; PDSSPA Agreement; PA School Code Section 1108B.**

**Administrative Recommendation: To approve all personnel items as presented.**

Following a motion by Mrs. Jones and seconded by Mrs. Powell motions 8.01 – 8.02 were unanimously approved.

Voting Aye: All

Voting No: None

**9.03 Substitute Teacher and Para-Educator Pricing**

**MOTION:** To approve Exhibit A – Pricing from Kelly Services, Inc., as presented.

**9.04 Maintenance Agreement**

**MOTION:** To renew the agreement between Sage Technology Solutions and the Penn-Delco School District for telephone/voicemail system maintenance agreement, as presented.

**9.05 Tax Appeals**

**9.05.1 MOTION:** To authorize and direct the Solicitor to finalize the settlement of the real estate tax assessment appeal for 2191 Mount Road, Aston Township (Folio #02-00-01568-00) at an assessment of \$300,000.

**9.05.2 MOTION:** To authorize and direct the Solicitor to finalize the settlement of the real estate tax assessment appeal for 4111 Barlow Avenue, Brookhaven Borough (Folio #05-00-00022-00) at an assessment of \$385,000.

**9.06 Special Olympics Pennsylvania Stipend**

**MOTION:** To approve “pass through” payment of \$500 each to Michele Lehman and Ciara Scarcelli for services as Unified Bocce coach/advisor. Payment is subject to district’s receipt of \$1,000 stipend from Special Olympics of Pennsylvania.

**ITEMS FOR BOARD ACTION - Continued**

**9.07 PSBA Agreement**

**MOTION:** To approve the PSBA Policy Maintenance Program Participation Agreement, as presented.

**9.08 Riddle Health Care Service Athletic Trainer Contract**

**MOTION:** To approve the agreement between the Penn-Delco School District and Riddle Health Care Services to provide Athletic Training Services for the period July 2021 through June 2024, as presented.

**9.09 PlanCon Approval**

**MOTION:** Accept PDE approval of PlanCon G for Sun Valley Renovations, Phase 1 through Phase 3, as required.

**9.10 Substitute Support Assistant Wage Adjustment**

**MOTION:** To approve and set the hourly pay rate for substitute support assistants (office, playground, and cafeteria) to \$10.66 per hour, effective 9/1/2021.

**9.11 Substitute Classroom Instructional Assistant Wage Adjustment**

**MOTION:** To approve and set the hourly pay rate for substitute classroom instructional assistants to \$11.33 per hour, effective 9/1/2021.

**9.12 Substitute Health Room Nurse Wage Adjustment**

**MOTION:** To approve and set the hourly pay rate for substitute health room nurses to \$22.50 per hour, effective 7/1/2021.

**9.13 Change Order – Sun Valley HS Arts and Athletics**

**MOTION:** To approve change order GC-01 to John S. McManus, Inc., for unforeseen conditions and owner directed changes not to exceed \$7,039, as presented.

**9.14 District Physician Agreement**

**MOTION:** To approve the agreement between Lou Giangulio, MD, d/b/a Sugartown Pediatrics, LLC, and the Penn-Delco School District to provide physician services, as presented.

**9.15 Special Education Agreements**

**9.15.1 MOTION:** To approve the Agreement with Elwyn for Therapeutic Summer Camp for student #55841, as presented.

**9.15.2 MOTION:** To approve the Transportation Agreement for student #55259, as presented.

**9.15.3 MOTION:** To approve the Contract for Educational Services with Kim McGinley, as presented.

**9.15.4 MOTION:** To approve the Settlement Agreement and Release for student #36282, as presented.



## **ITEMS FOR BOARD ACTION - Continued**

### **9.16 Emergency Instructional Time Resolution**

**MOTION:** To approve the Emergency Instructional Time Resolution for the 2021-2022 school year, as presented.

Following a motion by Mrs. Jones and seconded by Mrs. Powell motions 9.03 – 9.16 were unanimously approved.

Voting Aye: All  
Voting No: None

## **COMMENTS BY MEMBERS OF THE PUBLIC**

Heather Klabunde – 14 Colonial Circle – Aston; concerns with inappropriate conversations between students and staff.

Cindy Tibbetts – 36 Dogwood Road – Aston; commented on AASA promoted material, and expressed concern over what is being taught to students..

Colleen Bruder – 165 Judy Way – Aston; parents want to know what’s going on in the classroom.

Kadin Bard – 610 Cambridge Drive – Brookhaven; commented on National agendas in the classroom and spoke about personal experience at Penn-Delco schools.

Melissa Lavery – 101 Greenbriar Road – Aston; Thanked the Board for adopting the CARES Committee and spoke regarding comments from the prior month’s meeting.

Brooke Sullivan – 3701 Mount Road – Aston; Commented on CRT and political statements in the classroom.

Judy Saunders – 62 E. Chelton Road – Parkside; spoke regarding inclusion and personal experience with Penn-Delco schools.

Kate LaValley – 103 E. Chelton Road – Parkside; Thanked the teachers for support students with disabilities. Every teacher is an ally and advocate for students; she is concerned we may lose good teachers.

Sue Fee Schaeffer – 2350 Clearview Lane – Aston; commented on the Board’s involvement on daily operations/decisions. Creates unintended consequences amongst the students, and a potentially hostile environment.

Amy Kusen – 2160 Arbor Drive – Aston; spoke in support of Penn-Delco Teachers, and commented regarding Board Members speaking publically about teachers.

## **COMMENTS BY MEMBERS OF THE BOARD**

Mrs. Esler commented on training materials promoted by the AASA, the School Superintendent’s Association. She stands with parents, students and teachers. She also commented regarding the removal of signs that are not educational in nature.

Mrs. Jones asked the District to look into cameras in the classrooms.

**ADJOURNMENT**

Following a motion by Mrs. Jones and seconded by Mrs. Powell the Board adjourned by unanimous consent at 8:34 p.m.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Erik Zebley". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Erik Zebley  
Board Secretary

Next Meetings: Wednesday, August 18, 2021 – Study Session – Service Center – 7:30 p.m.  
Wednesday, August 25, 2021 – Board Meeting – Service Center - 7:30 p.m.