

**PUBLIC MEETING OF
BOARD OF SCHOOL DIRECTORS
PENN DELCO SCHOOL DISTRICT
2821 CONCORD ROAD
ASTON, PA 19014**

**Minutes of the Board of School Directors
JULY 20, 2022**

A regular meeting of the Board of School Directors of the Penn-Delco School District convened on Wednesday, July 20, 2022, at 7:50 p.m., pursuant to advertisement published in the Delaware County Daily Times.

School Directors Present:

Stephanie Ellis
Lisa Esler
Dawn Jones
Kevin Tinsley
Leon Armour

School Directors Absent:

Kate Denney
John Mancinelli
M. Colleen Powell
Bernie Seasock

Others in Attendance:

Dr. George Steinhoff, Superintendent
Dr. Eric Kuminka, Assistant Superintendent
Erik Zebley, Business Administrator
Dr. Dave Criscuolo, Director of Human Resources

MINUTES AND MONTHLY REPORTS

The Agenda for this meeting is attached hereto as Appendix "1".

1. **APPROVAL OF MINUTES** – Upon considering the draft minutes attached hereto as Appendix "2", it was resolved that the minutes of the regular meeting of June 22, 2022, as presented, be and are hereby approved.

Motion to approve the resolution was made by Mrs. Jones and seconded by Mrs. Esler the motion was unanimously approved.

2. **APPROVAL OF INVOICE LISTING** – Upon considering the invoice listing attached hereto as Appendix "3", it was resolved that the invoice listing for June – July 2022 as presented, be and is hereby approved.

Motion to approve the resolution was made by Mrs. Jones and seconded by Mrs. Esler.

Voting Yea: All
Voting No: None

MINUTES AND MONTHLY REPORTS - Continued

3. **APPROVAL OF TREASURER’S REPORT** – Upon considering the draft Treasurer’s Report attached hereto as Appendix “4”, it was resolved that the Treasurer’s Report of June 2022, as presented, be and is hereby approved.

Mr. Zebley presented the Treasurer’s Report for June 2022.

Motion to approve the Treasurer’s Report was made by Mrs. Jones and seconded by Mrs. Ellis. The motion was unanimously approved.

ANNOUNCEMENTS FOR THE PUBLIC

President Armour announced, pursuant to Act 48 – Sunshine Act, this evening, the Board met in executive session to discuss legal and personnel issues.

COMMENTS BY MEMBERS OF THE BOARD

President Armour welcomed Dr. Criscuolo to the District.

ITEMS FOR BOARD INFORMATION AND DISCUSSION

- **School Board Policies - Discussion / Review of Revised Policies**
Policy #006 - Meetings

- **Contract for Mental Health Services**
Copies were distributed to the Board for review; as well as the Solicitor

PUBLIC COMMENTS

**PREPARED AND INFORMAL COMMENTS AND INQUIRIES FROM CITIZENS
GUIDELINES FOR PUBLIC PARTICIPATION IN BOARD MEETINGS**

The Board recognizes the value to school governance of public comment on educational issues with the importance of involving members of the public in Board meetings. In order to permit fair and orderly expression of such comments, the Board will provide for two periods for public participation during Board meetings. The presiding officer at each public Board meeting will follow these guidelines:

- Public participation shall be permitted only as indicated on the order of business in the procedures of this Board, or at the discretion of the presiding officer on a given issue.
- Participants must be recognized by the presiding officer, and must preface their comments by an announcement of their name, address, and group affiliation, if appropriate.
- All statements shall be directed to the presiding officer; no participant may address or question Board members individually.
- Public participation at the beginning of the agenda will be limited to 15 minutes total and to three minutes per person, on agenda topics only.
- **Public participation at the end of the agenda will be limited to 30 minutes total and to three minutes per person.**

The presiding officer may interrupt or terminate a participant’s statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant.

Approved January 24, 1990

PUBLIC COMMENT:

None

ITEMS FOR BOARD ACTION

7.01 Personnel – Professional

(1) Appointment

- (a) Joseph Stoll, Long-term Substitute, effective 8/23/2022 through 6/16/2023, pending pre-employment paperwork**

Education

Temple University
MS, Sport Business Exec
Gwynedd Mercy University
MS, Education

Professional Experience

Kelly Services

Cert/Assign

Bus-Computer-Info Tech
PK-12, Social Studies 7-12
Sun Valley – Business

Salary

M60/1 \$59,008

Rationale

Employee #3374, Leave

- (b) Danielle Van Wyk, Temporary Professional Employee, effective 8/23/2022 pending pre-employment paperwork**

Education

West Chester University
BS, Education

Professional Experience

Howard County Public School System
Wallingford-Swarthmore School District

Cert/Assign

Grades Pk-4
Parkside – 3rd Grade

Salary

B/5 \$56,193

Rationale

J. Eggleston, Resigned

- (c) Brittany Pierce-Lapinski, Professional Employee, on or before 9/19/2022 pending pre-employment paperwork**

Education

Ithaca College
BA, Journalism
The George Washington University
MA, Education

Professional Experience

Delaware County Intermediate Unit
Alexandria City Public Schools

Cert/Assign

Special Education PK-8,
Grades PK-4
Coebourn – Special Ed.

Salary

M60/7 \$66,308

Rationale

M. McGrenra, Transfer

- (d) Alyssa Croulet, Professional Employee, on or before 9/14/2022 pending pre-employment paperwork**

Education

West Chester University
BS, Education
Saint Joseph's University
MS, Education

Professional Experience

Delaware County Intermediate Unit

Cert/Assign

Special Education PK-8,
Grades PK-4
Pennell – Special Ed.

Salary

M/5 \$58,623

Rationale

A. Lafferty, Transfer

ITEMS FOR BOARD ACTION - Continued

- (e) **Isabella Frias, Temporary Professional Employee, effective 8/23/2022 pending pre-employment paperwork**

Education

West Chester University
BA, Music

Professional Experience

Upper Darby School District
Springfield School District

Cert/Assign

Music Pk-12
Northley – Music

Salary

B/1 \$53,013

Rationale

R. Stetson, Transfer

- (f) **Lauren Cahill, Professional Employee, effective on or before 9/19/2022 pending pre-employment paperwork**

Education

West Chester University
BS, Special Education
Pennsylvania State University
MA, Special Education

Professional Experience

Chester Upland School District

Cert.Assign

Special Education PK-8,
Grades 4-8
Pennell – Special Ed.

Salary

M/6 \$60,153

Rationale

J. Labish, Resigned

- (g) **Extended School Year Staff at \$38.00/hour**
Julianne Hill

- (h) **Elementary Summer School Staff at \$38.00/hour**
Patricia Lydon
Maureen Tracy-Irving

(2) **Resignation**

- (a) Jessica Labish, Special Education Teacher at Pennell, effective 6/23/2022.

- (b) Kelly Betton, Math Teacher at Sun Valley, effective 7/6/2022.

- (c) Katherine deRitis, Math Teacher at Sun Valley, effective on or before 9/9/2022.

- (d) Kristen Rohrer, Long-term Substitute Interventionist, effective 7/18/2022.

- (e) Brianne Caruso, Social Studies Teacher at Sun Valley, effective 7/19/2022.

- (f) Kristin Prosper, Math Teacher at Sun Valley, effective on or before 9/16/2022.

- (g) Michael Paul, Math Teacher at Sun Valley, effective on or before 9/16/2022.

(3) **Change of Status**

- (a) Elizabeth Boccella from long-term substitute Math Teacher at Northley to Math Teacher at Sun Valley (permanent), effective 2022-2023 school year.

ITEMS FOR BOARD ACTION - Continued

(4) Extra Duty Pay Assignments

Rescissions:

Elementary Non-Athletics

Lauren Cassimatis	Aston Fitness	1.25 Units @ \$315	\$393.75
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Appointments:

Elementary Non-Athletics

Maureen Irving	Pennell Environmental	2.5 Units @ \$315	\$787.50
Wayne Lutteroty	Pennell Fitness	2.5 Units @ \$315	\$787.50
Michael Stadnicki	Band (2 Schools)	10 Units @ \$315	\$3,150.
Laura O’Kane	Chorus (2 Schools)	10 Units @ \$315	\$3,150.
Elisha Deni	Chorus (2 Schools)	10 Units @ \$315	\$3,150.
Kelsey Vidal	Aston STEM	2.5 Units @ \$315	\$787.50
Sarah Constan	Aston Fitness	1.25 Units @ \$315	\$393.75

Northley Non-Athletics

Darren Hazlett	Bands (stage A,B)	15 Units @ \$315	\$4,725.
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Northley Athletics

Danual Campbell	Boys 8 th Gr. Soccer	9 Units @ \$315	\$2,835.
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Sun Valley Non-Athletics

Meredith Benson	Sophomore Class Advisor	5.5 Units @ \$315	\$1,732.50
Malik Nelson	Sophomore Class Advisor	5.5 Units @ \$315	\$1,732.50
Anthony DiProspero	E-Gaming	5 Units @ \$315	\$1,575.

(5) Extra Pay – Extended Employment

(a) SVHS, ATSI Tutoring, Outside of Contractual Hours (3/14/22 - 6/22)

#10-1190-123-988-30-80-00-00-002 Hours

Adria Bondanza	4.50
Valerie Carr	1.00
Erica Guidetti	3.00
Julianne Hill	35.50
Susan Koehler	10.00
Justin Nicholas	1.00
Kathleen Phelps	9.50
Amy Varacalli	13.00

(b) Homebound Instruction, Outside of Contractual Hours (3/2- 6/7/22)

#10-1430-121-000-30-00-00-00 Hours

Anthony DiProspero	3.00
Joseph Malaczewski	4.00
Patricia Malaczewski	1.00
Marc Baron	6.00

(c) SVHS, Class Coverage (5/22 – 6/10/22)

#10-1110-123-000-30-70-00-000 Hours

Anthony DiProspero	22.50
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ITEMS FOR BOARD ACTION - Continued

(d) Special Education Work, Outside of Contractual Hours (1/13/2022)

#10-1241-123-000-00-00-00-000	<u>Hours</u>
Erica Guidetti	4.00
Danielle Seaman	4.00
Madison Starinieri	4.00
Marisa Fiorelli	8.00

(e) Faculty In-Service, Outside of Contractual Hours

#10-2271-360-989-10-00-00-000	<u>Hours</u>
Jessica LaTour	4.75

(f) Cyber Course Design and Build Stipend, \$1800.00

#10-2260-123-989-30-00-00-000
Suzanne Brindle

(6) Wage and Salary Adjustments

- (a)** Lauren Cassimatis, 2nd Grade Teacher at Aston, from Bachelor's, step 6 @ \$57,638 to Master's, step 6 @ \$60,153 effective 8/30/2022.
- (b)** Emily Wreath, 3rd Grade Teacher at Aston, from Bachelor's, step 5 @ \$56,193 to Master's, step 5 @ \$58,623 effective 8/30/2022.
- (c)** Colleen McCarthy, Art Teacher at Sun Valley, from Master's, step 14 @ \$82,408 to Master's 60, step 14 @ \$87,333 effective 8/30/2022.

(7) Sick Day Payout for Retirees

- (a)** Amelia Bell, 194.50 days
- (b)** Joel Alutius, 159.25 days

(8) Tuition Reimbursement 2021/2022 School Year

Budget Code: 10-2271-240-000-10-00-00-000

Katie Cardwell	\$1,500.00	Immaculata University -ADHD in Education -Strategies for Challenging Student Behaviors
Jessica King Aston	\$750.00	Immaculata University -Diversity Awareness in Education: A New Perspective for a Changing Classroom
Jessica LaTour Pennell	\$750.00	Wilmington University -Culture and Learning Environment
Nikole Lutteroty Coebourn	\$750.00	Immaculata University -ADHD in Education
Samantha Perrotta Aston	\$3,000.00	Wilmington University -Psychology of Learning -Assessment and Evaluation

ITEMS FOR BOARD ACTION - Continued

Meghan Pringle Pennell	\$750.00	Immaculata University -ADHD in Education
Budget Code: 10-2271-240-000-30-00-00-000		
Cori Larck-Fiorilli Sun Valley	\$2,250.00	LaSalle University -Styles of Teaching Personality Type in the Classroom -Assessment Techniques: Assessing for Student Learning

(9) Tuition Reimbursement 2022/2023 School Year

Budget Code: 10-2271-240-000-30-00-00-000

Julianne Hill Sun Valley	\$750.00	Slippery Rock University -School Supervision: Political and Community Leadership
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Budget Code: 10-2271-240-000-10-00-00-000

Lauren Cassimatis Aston	\$1,500.00	West Chester University -Literacy Program Evaluation and Data Analysis
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Emily Wreath Aston	\$1,500.00	West Chester University -Literacy Program Evaluation and Data Analysis
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7.02 Personnel – Classified

(1) Appointment

(a) Bruce Vincent, Plumber/HVAC Mechanic @ \$37.70/hour, 8 hours/day, 261 days/year, with fulltime benefits in accordance with the PDSSPA contract, effective 7/18/2022.

(2) Change of Status

(a) Mary Marano from Paraprofessional at Pennell to Clerical Assistant at Pennell, 221 days/year, up to 28.75 hours/week, with part-time benefits in accordance with the PDESPA contract effective 7/18/2022.

(3) Resignations

(a) Maureen Keough, Payroll Specialist, effective 7/15/2022.

(4) Leaves of Absence

(a) Employee #227, FMLA from 8/30/2022 through 10/14/2022.

(5) Sick Day Payout for Retiree

(a) Stephanie Nuyannes, 79.125 days

(6) Summer Reading Counts Staff 7/6/22 – 8/25/22

Patricia Lear
Barbara Robb
Nadine Brandt
Kristie Ellis

References: Penn-Delco Budget 2021-2022; Penn-Delco Budget 2022-2023; Act 93 Plans; PDEA Agreement; PDESPA Agreement; PDSSPA Agreement; PA School Code Section 1108B.

Administrative Recommendation: To approve all personnel items as presented.

Following a motion by Mrs. Jones and seconded by Mrs. Esler the above motion were unanimously approved.

Voting Aye: All
Voting No: None

7.03 Change Orders – Sun Valley HS Arts and Athletics

MOTION: To approve the following change order(s) as presented:

- GC-12 John S. McManus, Inc.: for unforeseen conditions and owner directed changes, for an amount not to exceed \$17,772.
- EC-05 J. R. Metzger, Inc. for unforeseen conditions and owner directed changes, for an amount not to exceed \$607.24.

7.04 Special Education Agreements

7.04.1 MOTION: To approve the 2022/2023 Private School Tuition Agreement with Child Guidance for Student #36657, as presented.

7.04.2 MOTION: To approve the 2022/2023 Standard Education Agreement with Devereux for Student #36092, as presented.

7.04.3 MOTION: To approve the Tuition Agreement with Mill Creek School for Student #35851, as presented.

7.04.4 MOTION: To approve the Settlement and Release Agreement for Student #55310, as presented.

7.04.5 MOTION: To approve the Settlement and Release Agreement for Student #43550, as presented.

7.04.6 MOTION: To approve the 2022/2023 Standard Education Agreement with Devereux for Student #54570, as presented.

7.05 2022 Community Education Pay

<u>Class</u>	<u>Instructor</u>	<u>Dates</u>	<u>Pay</u>
Lifeguard Training	Angela Shicatano	5/19/22–5/22/22	\$1,000.

7.06 District Physician Agreement

MOTION: To approve the agreement between Lou Giangulio, MD, d/b/a Sugartown Pediatrics, LLC, and the Penn-Delco School District to provide physician services, as presented.

7.07 Preparation and Solicitation of Bids

MOTION: Request approval to prepare and solicit bids for the school bus buy-back bid (23 – 24 school year), funded by General Fund.

7.08 Penn-Delco Covid-19 Health and Safety Plan Review and Revision

MOTION: To approve the proposed changes to the Penn-Delco School District Health and Safety Plan, as presented.

ITEMS FOR BOARD ACTION - Continued

7.09 Website Communications Agreement

MOTION: To approve the agreement with Blackboard, Inc. for website communications services, as presented.

7.10 Provision of Transportation Services for the Aston Community Day

Whereas, a request was made by Aston Township to have the School District provide busing services for Aston Community Day, Saturday, October 1, 2022; and

Whereas, it is believed such services for the community are in the best interest of the School District and its residents;

Now, therefore, be it resolved, that the school district shall provide such busses and drivers as reasonably necessary, at the District's cost and expense, for Aston Community Day 2022, provided the District receives the necessary forms for facilities usage, and the Township's hold harmless agreement.

MOTION: To approve the request, as presented.

7.11 Student Handbooks

MOTION: To approve the PDS Student handbooks for the 2022-2023 school year, as presented.

Following a motion by Mrs. Jones and seconded by Mrs. Ellis motions 7.03 – 7.11 were unanimously approved.

Voting Aye: All

Voting No: None

COMMENTS BY MEMBERS OF THE PUBLIC

None

COMMENTS BY MEMBERS OF THE BOARD

None

ADJOURNMENT

Following a motion by Mrs. Jones and seconded by Mrs. Ellis the Board adjourned by unanimous consent at 7:57 p.m.

Respectfully Submitted,



Erik Zebley
Board Secretary

Next Meetings: Wednesday, August 17, 2022 – Study Session – Service Center – 7:30 p.m.
Wednesday, August 24, 2022 – Business Meeting – Service Center – 7:30 p.m.