

**PUBLIC MEETING OF
BOARD OF SCHOOL DIRECTORS
PENN DELCO SCHOOL DISTRICT
2821 CONCORD ROAD
ASTON, PA 19014**

**Minutes of the Board of School Directors
JULY 18, 2018**

A regular meeting of the Board of School Directors of the Penn-Delco School District convened on Wednesday, July 18, 2018, at 7:30 p.m. at the District Service Center pursuant to advertisement published in the Delaware County Daily Times.

School Directors Present:

Lisa Esler
Catherine Hilferty
Dawn Jones
M. Colleen Powell
Bernie Seasock
Georgia Stone
Leon Armour

School Directors Absent:

Kate Denney
Kevin Tinsley

Others in Attendance:

Dr. George Steinhoff, Superintendent
Tracy Marshall, Business Administrator
Sean Lilly, Director of Human Resources

MINUTES AND MONTHLY REPORTS

The Agenda for this meeting is attached hereto as Appendix "1".

1. **APPROVAL OF MINUTES** – Upon considering the draft minutes attached hereto as Appendix "2", it was resolved that the minutes of the regular meeting of June 27, 2018 as presented, be and are hereby approved.

Motion to approve the resolution was made by Mrs. Jones and seconded by Mrs. Esler. The motion was unanimously approved.

2. **APPROVAL OF INVOICE LISTING** – Upon considering the invoice listing attached hereto as Appendix "3", it was resolved that the invoice listing for June 2018 – July 2018 as presented, be and is hereby approved.

Motion to approve the resolution was made by Ms. Hilferty and seconded by Mrs. Stone. The motion was approved as follows:

Voting Yea: All
Voting No: None

MINUTES AND MONTHLY REPORTS - Continued

3. **APPROVAL OF TREASURER'S REPORT** – Upon considering the draft Treasurer's Report attached hereto as Appendix "4", it was resolved that the Treasurer's Report of June 2018, as presented, be and is hereby approved.

Mrs. Powell presented the Treasurer's Report for June 2018.

Motion to approve the Treasurer's Report was made by Mrs. Jones and seconded by Mrs. Esler. The motion was unanimously approved.

SUPERINTENDENT'S REPORT

Dr. Steinhoff is sad to announce his secretary, Mrs. Jo-Ell Robinson has resigned to take another position; she will be greatly missed.

Dr. Steinhoff reviewed the items on items on the agenda for approval this evening; recommendations for vacant teaching positions, construction related expenses, and additional requests, which are related to the start of the school year.

ACCOUNCEMENTS FOR THE PUBLIC

None

COMMENTS BY MEMBERS OF THE BOARD

None

ITEMS FOR BOARD INFORMATION

8.01 Legislative Council Report – No Report

PUBLIC COMMENTS

PREPARED AND INFORMAL COMMENTS AND INQUIRES FROM CITIZENS GUIDELINES FOR PUBLIC PARTICIPATION IN BOARD MEETINGS

The Board recognizes the value added to school governance by public comment on educational issues, and the importance of involving members of the public in Board Meetings.

In order to permit fair and orderly expression of such comments, the Board will provide two periods for public participation during Board Meetings.

The presiding officer at each public board meeting will follow these guidelines:

- Public participation shall be permitted only as indicated on the order of business in the procedures of this Board or at the discretion of the presiding officer on a given issue;
- Participants must be recognized by the presiding officer and must preface their comments by an announcement of their name, address, and group affiliation;
- If appropriate all statements shall be directed to the presiding officer;
- No participant may address or question Board Members individually;
- The public participation in the beginning of the agenda will be limited to 15 minutes totally and to 3 minutes for individuals;
- The public participation at the end of the agenda will be limited to 30 minutes totally and to 3 minutes for individuals.

The presiding officer may:

- Interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant.

Approved January 24, 1990

PUBLIC COMMENTS

None

ITEMS FOR BOARD ACTION

7.01 Personnel – Professional

(1) Extra Pay – Extended Employment

(a) Sports Physicals

Budget Code: 10-2420-123-000-30-00-00-000

Gina Capuano 2.5 Hours

(b) Safety Cares Certification Training

Budget Code: 10-1241-123-000-00-00-00-000

Michael Bushnell 14 Hours

John Moletteri 14 Hours

Kevin Siegel 14 Hours

Georgia Polites 7 Hours

John Clark 7 Hours

Virginia Lee 7 Hours

(c) Safety Cares Recertification Training

Budget Code: 10-1241-123-000-00-00-00-000

Jennifer Jones 7 Hours

Janet Watts 7 Hours

Jaclyn Samuelian 7 Hours

Ashlyn Marabella 7 Hours

Brianna Reis 7 Hours

Jennifer Smerecky 7 Hours

Valerie Burges 7 Hours

Karen Newburg 7 Hours

Nicki Sayre 7 Hours

(d) IEP Writing

Budget Code: 10-1241-123-000-00-00-00-000

Karen Scharrer 4.75 Hours

Valerie Burgess 1.0 Hours

(e) SVHS Summer Guidance Hours, 6/20/18

Budget Code: 10-2260-123-000-30-00-00-000

Teacher	Hours
Hartwell, Bill	8
James, Kathryn	7.5
Litterelle, Danielle	7.5
Total	23

ITEMS FOR BOARD ACTION - Continued**(f) SVHS Science Curriculum Writing, 7/2/18****Budget Code: 10-2260-123-000-30-00-00-000**

Teacher	Hours
Phelps, Kathleen	2.5
Weist, Cheryl	2.5
Total	5

(g) SVHS Chemistry Curriculum Writing, 7/16/18**Budget Code: 10-2260-123-000-30-00-00-000**

Teacher	Hours
Guille, Annamaria	5
Meenan, Kevin	5
Turk, Lindsay	5
Total	15

(h) NMS Science Curriculum Writing, 7/11/18**Budget Code: 10-2260-123-000-30-00-00-000**

Teacher	Hours
Armbruster, Nicole	5
Blaisse, Deborah	5
Fowler, Kevin	5
Freeman, Cherie	5
Kelly, Colleen	5
Maiale, Jennifer	5
Total	30

(i) Sixth Grade ELA Curriculum Writing, 7/11/18**Budget Code: 10-2260-123-000-30-00-00-000**

Teacher	Hours
Kenney, Erin	5
Matys, Jacqueline	5
Roccio, Alison	5
Ventura, Christa	5
Total	20

(j) Seventh Grade ELA Curriculum Writing, 7/11/18**Budget Code: 10-2260-123-000-30-00-00-000**

Teacher	Hours
Bereznak, Elizabeth	5
Mathewson, Joanne	5
Thompson, Heather	5
Zimmerman, Marnie	5
Total	20

ITEMS FOR BOARD ACTION - Continued**(k) Eighth Grade ELA Curriculum Writing, 7/12/18****Budget Code: 10-2260-123-000-30-00-00-000**

Teacher	Hours
Fava, Mauri	5
Porter, Jennifer	5
Ritz, Michelle	5
Total	15

(2) Appointments**(a) Lauren Mongada, Temporary Professional Employee, effective 8/21/18 pending pre-employment paperwork****Education**

West Virginia University
 BA, Elementary Education
 West Virginia University
 MA, Elementary Education

Professional Experience

Berkeley County Schools

Cert/Assign

Grades PK-4, Grades 5-6
 Parkside – 5th Grade

Salary

M 60/1 \$55,170

Rationale

M. VanDeBoe, Resignation

(b) Lyndsay Dotzman, Temporary Professional Employee, effective 8/21/18 pending pre-employment paperwork**Education**

DeSales University
 BA, Early Childhood Education

Professional Experience

St. Ephrem School

Cert/Assign

Grades PK-4, Grades 5-6
 Pennell – 5th Grade

Salary

B/1 \$49,900

Rationale

J. Green, Transfer

(c) Marilyn Issac, Long-term substitute, effective 8/21/18 through 1/24/19 pending pre-employment paperwork**Education**

West Chester University
 BS, Education

Professional Experience

Kelly Educational Staffing

Cert/Assign

Grades PK-4, Special Ed. PK-8
 Coebourn – Special Education

Salary

B/1 \$49,900

Rationale

J. McElhenney, Leave

(d) Evan Marabella, Temporary Professional Employee, effective 8/21/18 pending pre-employment paperwork**Education**

West Chester University
 BS, Education

Professional Experience

Upper Darby School District

Cert/Assign

Mathematics 7-12
 Sun Valley – Mathematics

Salary

B/1 \$49,900

Rationale

New Position

ITEMS FOR BOARD ACTION - Continued

(e) Extended School Year Staff at \$33.75/hour, 7/2/18 – 8/2/18

Jennifer Jones

Jennifer Smerecky

(3) Wage and Salary Adjustment

- (a)** Kathleen DiMichele, Teacher at Northley, from Masters, step 12 @ \$69,565 to Masters 60, step 12 @ \$74,325 effective 7/5/18.

(4) Tuition Reimbursement

Budget Code: 10-2834-240-000-30-00-00-000

Lanny Blair	\$1,095.00	Widener University
Principal, Northley		-Current Issues in Elementary and Secondary Education

Budget Code: 10-2271-240-000-30-00-00-000

Joseph Malaczewski	\$1,287.00	Wilmington University
Sun Valley		-Supervisory Leadership: Staff Selection, Appraisal and Renewal

Budget Code: 10-2271-240-000-10-00-00-000

Virginia Lee	\$1,287.00	Rosemont College
Parkside		-Family Counseling
		-Cognitive Behavioral Theory & Strategies

Kaitlyn McPhillips	\$643.50	Immaculata University
Aston		Literacy in Education

(5) Extra Duty Pay Assignments for the 2018/2019 School Year

Appointments

Sun Valley Athletics

Stephen Bush	Head Indoor Track	12 Units @ \$291	\$3,492.
Stephen Bush	Boys Head Track/Field	15 Units @ \$291	\$4,365.
Michael Komorowski	Asst. Swimming/Diving	10 Units @ \$291	\$2,910.
Jacob McDonald	Boys Asst. Soccer	10 Units @ \$276	\$2,760.

Northley Athletics

Mallorie Estock	Girls 8 th Gr. Volleyball	9 Units @ \$276	\$2,484.
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(6) Non-Athletic Extra Duty Pay Assignments for the 2018/2019 school year (See Attached)

ITEMS FOR BOARD ACTION - Continued

7.02 Personnel – Classified

(1) Appointments

- (a) Kelly Dignazio, substitute Health Room Licensed Assistant @ \$21.06/hour, on call as needed, no benefits, effective 7/18/18.
- (b) Jedediah Palmer, Technology Support Technician at Sun Valley (SB, step 1) @ \$15.99/hour, up to 37.5 hours/week, 261 days/year with full-time benefits in accordance with the PDESPA contract, effective 7/19/18.

(c) Summer Transportation Worker

Bus Aide

Shannon Tucker

(d) Extended School Year Staff 7/2/18 – 8/2/18

Paraprofessional

Alicia Worthington

(2) Resignation

- (a) Joyce Pellegrini, Paraprofessional at Sun Valley, effective 7/9/18.
- (b) Jodie Preuhs, Playground/Café Assistant at Coebourn, effective 7/16/18.
- (c) Jo-Ell Robinson, Confidential Secretary to the Superintendent, effective 8/9/18.

(3) Termination

- (a) Marcquist Merchant, substitute Custodian, effective 7/18/18.

(4) 2018 Summer Adult School Pay

Class	Instructor	Pay
Aquatics	Karen Sullivan	\$710

References: Penn-Delco Budget 2017-2018 & 2018 - 2019; Act 93 Plans; PDEA Agreement; PDESPA Agreement; PDSSPA Agreement; PA School Code Section 1108B.

Administrative Recommendation: To approve all personnel items as presented.

Following a motion by Mrs. Jones and seconded by Ms. Hilferty, the above motions was unanimously approved.

Voting Aye: All

Voting No: None

7.03 School Pictures Agreement

MOTION: To approve the extension of the proposal submitted by Barksdale Studios of Aston, PA for the 2018 - 2019 school year in accordance with RFP received May 28, 2009.

7.04 Restoration of Terrazzo Floor

MOTION: To approve the proposal submitted by Classic Marble & Stone of Broomall, PA for the restoration of terrazzo floor at Aston Elementary School as presented.

ITEMS FOR BOARD ACTION - Continued

7.05 Adult School

MOTION: To accept the proposed registration fees for Adult School for the 2018-2019 school year as presented.

7.06 Professional Services Agreement

MOTION: To approve the professional services agreement with Marotta/Main Architects of Lancaster, PA for Parkside Elementary School secured entrance project as presented, subject to Solicitor's review.

7.07 ELL Professional Teaching Staff

MOTION: To authorize the administration to create, if and when justified, no more than two (2) ELL teaching staff, or any portion thereof, to provide ELL teaching and instructional services for K-12 students who qualify for such services. It is understood that the cost of additional teaching positions to meet the needs of the ELL population shall be offset through reduced contract cost for similar services provided by the DCIU.

7.08 Professional Instructional Coach Position

MOTION: To authorize the creation of one (1) full-time Teacher on Special Assignment, to serve as an Instructional Coach to be funded through federal and/or state grant funds to provide and deliver professional development and instructional coaching services for the 2018-2019 school year.

7.09 Adoption of Textbooks

Reference: The Superintendent recommends approval of the following new textbooks as defined in Section 803 of the Public School Code of 1949. The code requires school boards to adopt textbooks at any regular meeting between April 1 and August 1.

MOTION: To approve the adoption of the new textbooks as presented.

Textbook Name	Applicable Course
<i>Hole's Essentials of Human Anatomy and Physiology</i>	Human Anatomy and Physiology
<i>Chemistry AP 13e</i>	AP Chemistry
<i>Biology AP 11e</i>	AP Biology
<i>Chemistry, Matter & Change</i>	All Chemistry classes

7.10 Approval of New Curriculum

MOTION: To approve the following new curriculum as presented:

- High School Science – 11th Grade Academic Chemistry, 11th Grade General Chemistry, 11th Grade Honors Chemistry
- Middle School Media Literacy – 6th, 7th, and 8th Grades

7.11 Approval of Revised Curriculum

MOTION: To approve the following revised curriculum as presented:

- High School Social Studies – Terrorism and Counterterrorism, Grades 9-12, General
- Seventh Grade Honors Life Science
- Seventh Grade General Life Science

ITEMS FOR BOARD ACTION - Continued

7.12 UCA Cheerleading Camp

The Sun Valley High School Administration requests permission for the Cheerleading team to travel to Beach Lake, PA to participate in the Chestnut Lake Camp. The 44 students will leave August 15, 2018, and are scheduled to return the afternoon of August 18, 2018.

MOTION: To approve the request as presented

7.13 SVHS Boys Basketball Team

The Sun Valley High School Administration requests permission for the SVHS Boys Basketball team to travel to Springfield, MA to participate in a scrimmage, college tour/practice observation and tour of the Basketball Hall of Fame. The team will leave Friday, November 30, 2018, and is scheduled to return the afternoon of Saturday, December 1, 2018.

MOTION: To approve the request as presented

7.14 Resolution Acknowledging the SVHS Alumni Association

Whereas, the mission of the Sun Valley High School Alumni Association is to perpetuate the tradition and legacy of Sun Valley High School, and,

Whereas, the purpose of the Sun Valley Alumni Association is to raise scholarship money for the future graduating seniors, and,

Whereas, the Association is to be an informational clearinghouse for all fellow Sun Valley Alumni, and,

Whereas, the Association has a continuing mission to encourage class unity and reunions through continuing networking of all graduates, and,

Whereas, the Association has the desire to challenge both current and future students, along with faculty and educators to carry on the tradition of excellence at Sun Valley High School,

Now, therefore, the Penn-Delco School District Board of School Directors, acknowledges and recognizes that the Sun Valley High School PA. Alumni Association does hereby and from here on represent all graduated Alumni, not only from the past fifty three years, but into the foreseeable future, and that the Penn-Delco Board of School Directors, in Aston, Pennsylvania does give full recognition on this date, July 18, 2018.

MOTION: To approve the SVHS Alumni Association's Resolution, as presented

7.15 2-way Radio System Upgrade

MOTION: To approve the proposal from Radio Maintenance, Inc., of Reading, PA to provide Digital Radio Upgrade, PA Costars Contract, 012-083, for an amount not to exceed \$23,776.51, as presented.

7.16 Special Education Teacher

MOTION: To approve the creation of up to one (1) special education teacher to accommodate increased elementary caseloads and Special Education enrollment, on an as needed basis, when justified by statutory case load requirements.

Following a motion by Mrs. Powell and seconded by Mrs. Jones, motions 7.03 – 7.16 were unanimously approved.

Voting Aye: All

Voting No: None

COMMENTS BY MEMBERS OF THE PUBLIC

None

COMMENTS BY MEMBERS OF THE BOARD

Dr. Steinhoff asked Mr. Rafferty to have a retail spirit wear section open in the school store; that's about a year out. However, there is an on-line company where you can go on and purchase merchandise and have it related to specific sports. The link would be activated prior to the start of the school year.

Dr. Steinhoff gave an update on the field renovations. The installation of the field is scheduled for August 31, 2018. He reviewed the timeline for the track surface.

President Armour received the final costs for the SRO. The agreement should be signed with Aston Township Police by the end of the week.

Mrs. Stone shared an invitation from Mayor Deitman for Board to attend their meeting next week to honor former Parkside Principal, Mr. Josh Leight.

ADJOURNMENT

Following a motion by Mrs. Jones and seconded by Mr. Armour, the Board adjourned by unanimous consent at 8:00 p.m.

Respectfully Submitted,



Tracy A. Marshall
Board Secretary

Next Meetings: Wednesday, August 15, 2018 – Study Session – Service Center – 7:30 PM
 Wednesday, August 22, 2018 – Business Meeting – Service Center - 7:30PM