

**PUBLIC MEETING OF
BOARD OF SCHOOL DIRECTORS
PENN DELCO SCHOOL DISTRICT
2821 CONCORD ROAD
ASTON, PA 19014**

**Minutes of the Board of School Directors
JULY 17, 2019**

A regular meeting of the Board of School Directors of the Penn-Delco School District convened on Wednesday, July 17, 2019, at 7:44 p.m. at the District Service Center pursuant to advertisement published in the Delaware County Daily Times.

School Directors Present:

Lisa Esler
Catherine Hilferty
Dawn Jones
M. Colleen Powell
Bernie Seasock
Georgia Stone
Leon Armour

School Directors Absent:

Kate Denney
Kevin Tinsley

Others in Attendance:

Dr. George Steinhoff, Superintendent
Eric Kuminka, Assistant Superintendent
Erik Zebley, Business Administrator
Sean Lilly, Director of Human Resources

MINUTES AND MONTHLY REPORTS

The Agenda for this meeting is attached hereto as Appendix “1”.

1. **APPROVAL OF MINUTES** – Upon considering the draft minutes attached hereto as Appendix “2”, it was resolved that the minutes of the regular meeting of June 19, 2019 as presented, be and are hereby approved.

Motion to approve the resolution was made by Mrs. Jones and seconded by Mrs. Stone the motion was unanimously approved.

2. **APPROVAL OF INVOICE LISTING** – Upon considering the invoice listing attached hereto as Appendix “3”, it was resolved that the invoice listing for June 2019 – July 2020 as presented, be and is hereby approved.

Motion to approve the resolution was made by Mrs. Jones and seconded by Mrs. Powell.

Voting Yea: All
Voting No: None

MINUTES AND MONTHLY REPORTS - Continued

3. **APPROVAL OF TREASURER’S REPORT** – Upon considering the draft Treasurer’s Report attached hereto as Appendix “4”, it was resolved that the Treasurer’s Report of June 2019, as presented, be and is hereby approved.

Mrs. Powell presented the Treasurer’s Report for June 2019.

Motion to approve the Treasurer’s Report was made by Mrs. Jones and seconded by Mrs. Esler the motion was unanimously approved.

4. **BUDGET TRANSFER REPORT**

MOTION: To approve the Budget Transfer Report for June– July 2019

Motion to approve the Transfer Report was made by Mrs. Jones and seconded by Mrs. Esler. The motion was unanimously approved.

SUPERINTENDENT’S REPORT

Dr. Steinhoff complimented Mr. Kuminka on organizing the Management Team meetings which are taking place this week. Dr. Steinhoff highlighted some of the sessions that are occurring.

Dr. Steinhoff indicated that the Parkside Project is on schedule. The playground will receive the soft rubber surface, which has been placed at several other schools within the District.

Dr. Steinhoff announced Governor Wolf passed a Bill to permit flexible days to use during inclement weather. He believes this could be a value to Penn-Delco and would give us options if there were an excessive amount of bad weather.

Dr. Steinhoff indicated the Keystone results were received today and are currently being reviewed by Mr. Patrick Sasse. Results will be released shortly.

Dr. Steinhoff announced tonight is Mr. Sean Lilly’s last meeting. It has been a pleasure working with him and he wished him a happy retirement. Mr. Lilly thanked the Board, it has been great.

ACCOUNCEMENTS FOR THE PUBLIC

President Armour announced, pursuant to Act 48 – Sunshine Act, prior to this meeting, the Board met in executive session to discuss legal and personnel issues.

COMMENTS BY MEMBERS OF THE BOARD

None

ITEMS FOR BOARD INFORMATION

6.01 Review of Revised Policies and Administrative Regulations

Board Policy #707 – Use of Facilities

#707AR – Use of Facilities

ITEMS FOR BOARD DISCUSSION

None

PUBLIC COMMENTS

PREPARED AND INFORMAL COMMENTS AND INQUIRIES FROM CITIZENS GUIDELINES FOR PUBLIC PARTICIPATION IN BOARD MEETINGS

The Board recognizes the value to school governance of public comment on educational issues with the importance of involving members of the public in Board meetings. In order to permit fair and orderly expression of such comments, the Board will provide for two periods for public participation during Board meetings. The presiding officer at each public Board meeting will follow these guidelines:

- Public participation shall be permitted only as indicated on the order of business in the procedures of this Board, or at the discretion of the presiding officer on a given issue.
- Participants must be recognized by the presiding officer, and must preface their comments by an announcement of their name, address, and group affiliation, if appropriate.
- All statements shall be directed to the presiding officer; no participant may address or question Board members individually.
- Public participation at the beginning of the agenda will be limited to 15 minutes total and to three minutes per person, on agenda topics only.
- **Public participation at the end of the agenda will be limited to 30 minutes total and to three minutes per person.**

The presiding officer may interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant.

Approved January 24, 1990

PUBLIC COMMENT:

None

ITEMS FOR BOARD ACTION

9.01 Personnel – Professional

(1) Extra Pay – Extended Employment

(a) After School and Saturday Detentions

#10-1110-123-000-30-70-00-000

<u>Teacher</u>	<u>Hours</u>
Nicole Armbruster	3.0
Jaclyn Samuelian	3.0
Nicole Sayre	0.75
Shari Sharp	0.75
Kevin Siegel	1.50

(b) Curriculum Planning – Math Algebra II, 6/26/19

#10-2260-123-000-30-00-00-000

<u>Teacher</u>	<u>Hours</u>
Louis D’Alonzo	7.0
Nicole Kawalski	5.5
Katie deRitis	5.5
Paul Egleston	5.0

(c) Skyward Training – 6/24/19

#10-2380-153-000-30-80-00-000

<u>Employee</u>	<u>Hours</u>
Judith Keenan	1.5

(d) 339 Plan – SV Guidance, 7/8/19

#10-2260-123-000-30-00-00-000

<u>Teacher</u>	<u>Hours</u>
Erin Judge	7.0
Francine Im	7.0
Bill Hartwell	7.0
Jillian Foster	7.0
Kathryn James	7.0

(2) Appointments

(a) Kaitlyn Maloney, Long-term substitute, effective 8/20/19 through 6/17/20

<u>Education</u>	<u>Cert/Assign</u>
York College	Grades PK-4
BS, Early Elementary Education	Parkside – 2 nd Grade
<u>Professional Experience</u>	<u>Salary</u>
Substitute Teacher Service	B/1 \$50,255
Dallastown Area School District	<u>Rationale</u>
Kelly Educational Staffing	D. Clark, Transfer

ITEMS FOR BOARD ACTION - Continued

- (b) **Johana O'Donnell, Temporary Professional Employee, effective on or before 9/16/19, pending pre-employment paperwork**

Education

Stony Brook University
BA, Environmental Studies
Stony Brook University
MA, Teaching

Professional Experience

Upper Darby High School
New Foundations Charter School
Springs Public School

Cert/Assign

General Science 7-12, Earth & Space
Science 7-12, Biology 7-12
Northley – Science

Salary

M/3 \$53,970

Rationale

J. Maiale, Transfer

- (c) **Rourke Bonnell, Temporary Professional Employee, effective 8/20/19, pending pre-employment paperwork**

Education

University of Delaware
BA, English Education
University of Delaware
MA, Secondary Special Education

Professional Experience

Kelly Educational Staffing

Cert/Assign

English 7-12, Special Education 7-12
Sun Valley - English/Special Education

Salary

M/1 \$52,855

Rationale

A. Grady, Transfer

- (d) **Jessica LaTour, .5 Long-term substitute, effective 8/20/19 through 6/17/20, pending pre-employment paperwork**

Education

Wilmington University
BS, Elementary Education

Professional Experience

Kelly Educational Services
St. Cornelius School
Thomas A. Edison Charter School

Cert/Assign

Grades PK-4
Pennell - .5 Kindergarten

Salary

B/1 \$25,128

Rationale

New position

- (e) **Anthony Marano, Long-term substitute, effective 8/20/19 through 1/24/2020, pending pre-employment paperwork**

Education

Widener University
BA, Education

Professional Experience

Ridley School District

Cert/Assign

Grades 4-8
Pennell – 5th Grade

Salary

B/1 \$50,255

Rationale

K. Carlin, Leave

ITEMS FOR BOARD ACTION - Continued

(f) Danielle Cook, Temporary Professional Employee, effective 8/20/19 pending pre-employment paperwork

Education

Arcadia University
BA, Spanish Language & Culture
Temple University
MS, Foreign Language Education

Cert/Assign

Spanish PK-12, ESL PK-12
Northley – Spanish

Salary

M/6 \$57,395

Professional Experience

Pennsbury School District
Lower Merion School District

Rationale

E. Mier, Resignation

**(g) Extended School Year (ESY) Staff at \$33.75/hour, 7/1/19 – 8/1/19
Substitute Teacher**

Maureen Tracy-Irving

(3) Change of Status

(a) Zachary Orenstein from Social Studies Teacher at Northley to Dean of Students – Teacher on Special Assignment for the 2019/2020 school year.

(b) Marisa Fiorelli from .5 long-term substitute Special Education Teacher at Aston to Special Education Teacher at Aston (permanent), Bachelors, step 1 @ \$50,255 effective 2019-2020 school year.

(4) Resignation

(a) Gina Douglas, Health and Physical Education Teacher at Coebourn/Pennell, effective 6/25/19.

(b) Julie Wilen, Special Education Teacher at Northley, effective 7/2/19.

(c) Jennifer Jones, Special Education Teacher at Aston, effective 7/10/19.

(d) Nicholas Meehan, Business Teacher at Sun Valley, effective 7/10/19.

(5) Sick Day Payout for Retirees

(a) Elaine Kaskela, 94.25 days

(b) Christina Saunders, 82 days

(c) James Pearn, 127 days

(d) Tracy Marshall, 102.75 days

(6) Extra Duty Pay Athletic Assignments

Appointments

Sun Valley Athletics

Brian Palmore	Boys Asst. Baseball	10 Units @ \$291	\$2,910
Christine Soring	Girls Head Lacrosse	15 Units @ \$291	\$4,365
Shawn Potter	Girls Head Softball	15 Units @ \$291	\$4,365
Zachary Bush	Head Indoor Track	12 Units @ \$291	\$3,492
Zachary Bush	Boys Head Track/Field	15 Units @ \$291	\$4,365
Michael Komorowski	Asst. Swimming/Diving	10 Units @ \$291	\$2,910
Jillian Foster	Girls Head Track	15 Units @ \$291	\$4,365

ITEMS FOR BOARD ACTION - Continued

Northley Athletics

Barbara Boyle	Girls 8 th Gr. Softball	9 Units @ \$291	\$2,619
George Walters	Girls 7 th Gr. Softball	7 Units @ \$291	\$2,037
Ernest Ellis	Girls 8 th Gr. Lacrosse	9 Units @ \$276	\$2,484

(7) Extra Duty Pay Non-Athletic Assignments
(See Attached)

(8) Tuition Reimbursement

Budget Code: 10-2271-240-000-30-00-00-000

Elizabeth Berezna Northley	\$1,287.00	Villanova University -School Law
Louis D'Alonzo Sun Valley	\$2,574.00	Wilmington University -The Principalship 9-12 -Technology and the School Environment
Amanda Potter Sun Valley	\$2,574.00	Wilmington University -Fiscal Operations and Resources -Curriculum Leadership

(9) Wage and Salary Adjustment

- (a) Christine Soring, English Teacher at Sun Valley, from Masters, step 1 @ \$52,855 to Masters 60, step 1 @ \$56,250 effective 8/28/19.

(10) Change of Assignment

- (a) John Clark from Physical Education Teacher at Aston/Parkside to Physical Education Teacher at Coebourn/Pennell, effective 2019/2020 school year.

9.02 Personnel – Classified

(1) Appointments

- (a) Lisa Magargal, Health Room Licensed Assistant at Sun Valley @ \$21.16/hour, up to 22.5 hours/week, 184 days/year with part-time benefits in accordance with the PDESPA contract, effective 7/18/19.
- (b) Constance LeBeau, substitute Classroom Assistant @ \$11.00/hour, on call as needed, no benefits, effective 8/12/19.
- (c) Aleiah Smart-Green, substitute Classroom Assistant @ \$11.00/hour, on call as needed, no benefits, effective 8/12/19.
- (d) Extended School Year (ESY) Staff 7/1/19 – 8/1/19**
- | | |
|-------------------------|------------------------------------|
| Paraprofessional | Substitute Paraprofessional |
| Letitia Barlow | Jennifer Morris |
- (e) Summer Cleaning/Maintenance Staff 6/17/19 – 8/22/19, as needed**
Zachary Bush

ITEMS FOR BOARD ACTION - Continued

(2) Change of Status

- (a) Letitia Barlow from substitute Classroom Assistant to Paraprofessional (A2HQ, step 1) at Coebourn Elementary @ \$12.93/hour, up to 27.5 hours/week, 184 days/year with part-time benefits in accordance with the PDESPA contract, effective 7/1/19.
- (b) Kristie Ellis from Library Assistant at Northley to Clerical Assistant at Northley, 221 days/year, up to 28.75 hours/week, with part-time benefits in accordance with the PDESPA contract, effective 8/5/19.
- (c) Dianne Gummel from Paraprofessional to Bus Aide @ \$14.96/hour, 184 days/year, 25 hours/week with part-time benefits in accordance with the PDSSPA contract, effective 9/3/19.
- (d) Kerry Blose from Paraprofessional to substitute Bus Driver @ \$19.75/hour, on call as needed, no benefits, effective 9/3/19.

(3) Resignation

- (a) Christine Robinson, substitute Aide, effective 6/27/19.
- (b) Jennifer Benchino, Playground/Café Assistant at Coebourn, effective 7/3/19.
- (c) Tamir Jones, Bus Aide, effective 7/2/19.
- (d) Judith Keenan, Clerical Assistant at Sun Valley, effective 7/19/19.
- (e) Brandi Graham, substitute Aide, effective 7/17/19.
- (f) Maria Workman, substitute Aide, effective 7/17/19.
- (g) Mary Maisey, substitute Aide, effective 7/17/19.
- (h) Elizabeth Dougherty, substitute Aide, effective 7/17/19.

References: Penn-Delco Budget 2018-2019; Penn-Delco Budget 2019-2020; Act 93 Plans; PDEA Agreement; PDESPA Agreement; PDSSPA Agreement; PA School Code Section 1108B.

Administrative Recommendation: To approve all personnel items as presented.

Following a motion by Mrs. Jones and seconded by Mrs. Hilferty, the above motions were unanimously approved.

Voting Aye: All
Voting No: None

ITEMS FOR BOARD ACTION - Continued

9.03 Professional Services Agreement

MOTION: To approve the limited terms of engagement with Wisler Pearlstine, LLP, for provision of specialized legal services, as presented.

9.04 Substitute Teacher and Para-Educator Pricing

MOTION: To approve Exhibit A – Pricing from Kelly Services, Inc. as presented.

9.05 Community Education Program

MOTION: To accept the proposed Registration and Instructor fees for the Community Education Program, as presented.

9.06 Playground Resurfacing

MOTION: To approve the proposal with Recreation Resource USA for playground resurfacing at Parkside Elementary School for installation prior to the start of the 2019-2020 school year, as presented. Pricing per Costars State bid list costs.

9.07 Special Education and Student Placement Agreements

9.07.01 MOTION: To approve the Private School Tuition Agreement for student #55155 and student #55064 with Child Guidance Resource Center, as presented.

9.07.02 MOTION: To approve ESY agreement for student #25121 with Valley Forge Educational Services, as presented.

9.07.03 MOTION: To approve the agreement with Child Guidance Resource Center, as presented.

9.08 Student Handbooks

MOTION: To approve the school-level student handbooks for the 2019-2020 school year, as presented.

9.09 Special Education Supervisor Position

MOTION: To convert the Special Education Liaison position to a Special Education Supervisor position, with salary and benefits in accordance with the PDS Act 93 agreement, and post the vacancy.

9.10 District Physician Agreement

MOTION: To approve the agreement between Lou Giangulio, MD, d/b/a Sugartown Pediatrics, LLC, and the Penn-Delco School District to provide physician services, as presented.

9.11 Northley Master Bell Schedule

MOTION: To approve the proposed updated daily bell schedule for Northley Middle School, as presented.

9.12 Professional Services Contract

MOTION: To approve the contract with the University of Pennsylvania Consortium on Mental Health and Optimum Development for the provision of services to assist with training and professional responses to address student mental health needs.

ITEMS FOR BOARD ACTION - Continued

9.13 Professional Services Agreement

MOTION: To appoint Sweet Stevens Katz & Williams as special counsel in accordance with their fee agreement for such labor matters as may be determined by the Superintendent or designee and the Solicitor.

9.14 UCA Cheerleading Camp

The Sun Valley High School Administration requests permission for the Cheerleading team to travel to Beach Lake, PA to participate in the Chestnut Lake Camp. The 33 students will leave August 12, 2019, and are scheduled to return the afternoon of August 15, 2019.

MOTION: To approve the request, as presented.

9.15 Change Orders – Parkside –Secure Entry & Renovations

MOTION: To approve the following change order(s) as presented:

- GC-01 John S. McManus, Inc.: for unforeseen conditions and owner directed changes, for an amount not to exceed \$16,432.

Following a motion by Mrs. Jones and seconded by Ms. Hilferty, motions 9.03 – 9.15 were unanimously approved.

Voting Aye: All

Voting No: None

COMMENTS BY MEMBERS OF THE PUBLIC

None

COMMENTS BY MEMBERS OF THE BOARD

Mr. Puppio thanked Mr. Lilly and wished him well on his retirement.

ADJOURNMENT

Following a motion by Mrs. Jones and seconded by Mrs. Powell, the Board adjourned by unanimous consent at 8:02 p.m.

Respectfully Submitted,



Erik Zebley

Board Secretary

Next Meetings: Monday, August 5, 2019 - Business Meeting - Service Center - 5:30pm
Wednesday, August 21, 2019 - Study Session - Service Center - 7:30pm
Wednesday, August 28, 2019 - Business Meeting - Service Center - 7:30pm