

**PUBLIC MEETING OF
BOARD OF SCHOOL DIRECTORS
PENN DELCO SCHOOL DISTRICT
2821 CONCORD ROAD
ASTON, PA 19014**

**Minutes of the Board of School Directors
JANUARY 27, 2021**

A regular meeting of the Board of School Directors of the Penn-Delco School District convened on Wednesday, January 27, 2021, at 7:47 p.m. via electronic communication, pursuant to advertisement published in the Delaware County Daily Times.

School Directors Present:

Kate Denney
Stephanie Ellis
Lisa Esler
Dawn Jones
M. Colleen Powell
Bernie Seasock
Kevin Tinsley
Leon Armour

School Directors Absent:

Catherine Hilferty

Others in Attendance:

Dr. George Steinhoff, Superintendent
Eric Kuminka, Assistant Superintendent
Erik Zebley, Business Administrator
Nina Tyre, Human Resources Director

MINUTES AND MONTHLY REPORTS

The Agenda for this meeting is attached hereto as Appendix "1".

1. **APPROVAL OF MINUTES** – Upon considering the draft minutes attached hereto as Appendix "2", it was resolved that the minutes of the reorganization meeting of December 7, 2020 and the regular meeting of December 7, 2020 as presented, be and are hereby approved.

Motion to approve the resolution was made by Mrs. Jones and seconded by Mrs. Ellis the motion was unanimously approved.

2. **APPROVAL OF INVOICE LISTING** – Upon considering the invoice listing attached hereto as Appendix "3", it was resolved that the invoice listing for November & December 2020 – January 2021 as presented, be and is hereby approved.

Motion to approve the resolution was made by Mrs. Jones and seconded by Mrs. Powell

Voting Yea: All
Voting No: None

MINUTES AND MONTHLY REPORTS - Continued

3. APPROVAL OF TREASURER’S REPORT – Upon considering the draft Treasurer’s Report attached hereto as Appendix “4”, it was resolved that the Treasurer’s Report of December 2020, as presented, be and is hereby approved.

Mrs. Powell presented the Treasurer’s Report for December 2020.

Motion to approve the Treasurer’s Report was made by Mrs. Jones and seconded by Mrs. Denney. The motion was unanimously approved.

4. BUDGET TRANSFER REPORT

MOTION: To approve the Budget Transfer Report for November & December, 2020 – January 2021.

Motion to approve the Transfer Report was made by Mrs. Jones and seconded by Mrs. Esler. The motion was unanimously approved.

STUDENT REPRESENTATIVES REPORT TO THE BOARD

Autumn Brown, Felicia Christaldi and Gianna Ellis reported on the following happenings at Sun Valley:

- Winter sports have started and everyone is excited.
- Extracurricular activities have also begun again.
- The first semester is ending this week.
- Hi-Q has been able to have competitions via Zoom.
- SAT practice tests were conducted this week. The actual exam is February 7th.
- Principal Sasse, class advisor and class officers are meeting via Zoom to discuss end of year events.
- PMEA accounted the following musicians were selected to their 2020 – 2021 District 12

Competition:

District Band

Nathan McCarty, Percussion
Kayden Maiorine, Percussion

District Choir

Autumn Brown, Alto
Nicole Buscaglia, Alto
Abby Chambers, Soprano
Je’Myah Richardson, Soprano
Chiara Robinson, Soprano

Dr. Steinhoff asked how school spirit been during this year. Gianna indicated having sports back helps. She has noticed a difference being in school versus all virtual.

Felicia enjoys attending in-person instruction, she agrees having sports back helps.

Autumn, who’s all virtual, but is also glad to see sports starting back.

SUPERINTENDENT'S REPORT

Dr. Steinhoff commented on the impact of Covid regarding student instruction and how the mitigation requirements have hindered us. Discussed prioritizing the vaccine for our staff and a top priority to being more students back to in-person learning. Dr. Steinhoff will be meeting with the Principals to devise a plan to allow students who have the greatest need, such as IEP's or 504 plans, as well as kindergarten students to return to in-person instruction.

Dr. Steinhoff is sad to report on the agenda this evening there is a motion regarding the recent passing of two employees; Jim Merkins, a bus driver and Frank Garrett, Volleyball Coach. On behalf of the District, he passed on condolences to their families. He also noted the recent passing of Aston Commissioner, Carol Graham. Commissioner Graham always recognized and supported the students in the Penn-Delco School District. He expressed condolences to her family.

Dr. Steinhoff thanked the Board, as this is School Board Recognition month, for their dedication and commitment to the District and Community.

ANNOUNCEMENTS FOR THE PUBLIC

President Armour announced, pursuant to Act 48 – Sunshine Act, this evening, the Board met in executive session to discuss legal and personnel issues.

COMMENTS BY MEMBERS OF THE BOARD

None

ITEMS FOR BOARD INFORMATION

None

ITEMS FOR BOARD DISCUSSION

None

PUBLIC COMMENTS

PREPARED AND INFORMAL COMMENTS AND INQUIRIES FROM CITIZENS GUIDELINES FOR PUBLIC PARTICIPATION IN BOARD MEETINGS

The Board recognizes the value to school governance of public comment on educational issues with the importance of involving members of the public in Board meetings. In order to permit fair and orderly expression of such comments, the Board will provide for two periods for public participation during Board meetings. The presiding officer at each public Board meeting will follow these guidelines:

- Public participation shall be permitted only as indicated on the order of business in the procedures of this Board, or at the discretion of the presiding officer on a given issue.
- Participants must be recognized by the presiding officer, and must preface their comments by an announcement of their name, address, and group affiliation, if appropriate.
- All statements shall be directed to the presiding officer; no participant may address or question Board members individually.
- Public participation at the beginning of the agenda will be limited to 15 minutes total and to three minutes per person, on agenda topics only.
- **Public participation at the end of the agenda will be limited to 30 minutes total and to three minutes per person.**

The presiding officer may interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant.

Approved January 24, 1990

PUBLIC COMMENT:

Lisa Butler, 116 Julianna Way – Aston; commented on the temperatures in the classrooms at Sun Valley. Dr. Steinhoff was not aware of any issue, but will look into it.

ITEMS FOR BOARD ACTION

10.01 PDEA Memorandum of Understanding

MOTION: To approve the Memorandum of Understanding with the Penn-Delco Education Association dated December 18, 2020, as presented.

10.02 Personnel – Professional

(1) Leaves of Absence

- (a) Employee #434, FFCRA from 12/8/2020 through 12/11/2020.
- (b) Employee #3313, FFCRA from 12/14/2020 through 12/18/2020.
- (c) Employee #2873, adjusted FMLA from 9/30/2020 through 1/5/2021.
- (d) Employee #3054, adjusted FMLA from 9/28/2020 through 12/23/2020.
- (e) Employee #2555, adjusted FMLA from 11/18/2020 through 2/25/2021.
- (f) Employee #1099, FMLA from 12/10/2020 through 12/22/2020.
- (g) Employee #1771, adjusted FMLA from 11/16/2020 through 1/6/2021, and intermittent FMLA from 1/7/2021 through 2/8/2021.
- (h) Employee #1968, FMLA from 1/19/2021 through 3/10/2021.
- (i) Employee #1205, FMLA from 12/21/2020 through 3/15/2021.
- (j) Employee #3099, FMLA/Childrearing from 4/7/2021 through the 1st semester of the 2021/2022 school year.
- (k) Employee #3335, temporary leave from 3/3/2021 through 4/13/2021.
- (l) Employee #3459, adjusted FMLA from 1/19/2021 through 4/21/2021 and childrearing leave from 4/22/2021 through the 1st semester of the 2021/2022 school year.

(2) Wage and Salary Adjustment

- (a) Joseph Malaczewski, Math Teacher at Sun Valley, from Master's, step 16 @ \$90,000 to Master's 60, step 16 @ \$96,000 effective 12/22/2020.
- (b) Lisa Replogle, Special Education Teacher at Sun Valley, from Master's, step 9 @ \$64,465 to Master's 60, step 9 @ \$68,925 effective 12/23/2020.
- (c) Alisha Plakis, 3rd Grade Teacher at Pennell, from Bachelor's, step 4 @ \$52,725 to Master's, step 4 @ \$54,855 effective 1/11/2021.
- (d) Brittany Boyer, 3rd Grade Teacher at Coebourn, from Bachelor's, step 2 @ \$50,925 to Master's, step 2 @ \$53,400 effective 1/15/2021.

(3) Change of Status

- (a) Samantha Perrotta long-term substitute Teacher extended through the 2020/2021 school year.

(4) Retirement

- (a) Patricia Krause, Kindergarten Teacher at Aston Elementary, effective 3/10/2021.

ITEMS FOR BOARD ACTION - Continued

(5) Extra Pay

(a) Class Coverage Aston, 12/14/2020 – 12/23/2020, 6.5 days, in accordance with PDEA

Memorandum of Understanding

10-1110-123-000-10-40-00-000

Lauren Cassimatis

Natalie Hosterman

Traci Sorokanych

(b) Class Coverage Aston, 11/11/2020 – 12/23/2020, 27.5 days, in accordance with PDEA Memorandum of Understanding.

10-1110-123-000-10-40-00-000

Sarah Constan

Panagiotis Papageorge

Kaitlyn Ranieri

(c) Class Coverage SVHS, 12/3/2020 – 12/11/2020

10-1110-123-000-30-80-00-000 Hours

Michele Lehman 9.0

Lisa Replogle 9.0

Erica Guidetti 19.5

(d) Special Education Case Management and Caseload Coverage, Outside of Contractual Hours, 9/4/2020-12/2/2020

10-1241-123-000-00-00-00-000 Hours

Rachelle Carstensen 4.0

Valerie Carr 10.0

Susan Koehler 18.0

Michelle Lehman 8.0

(e) Special Education, GIEP Writing, GIEP Conferences, 11/11/2020-12/3/2020
10-1241-123-000-00-00-00-000 Hours

Amy Grady 15.00

(f) Translation of Registration Documents, 1/4/2021

10-2190-610-411-00-00-00-000 Hours

Jill Bednar 2.0

(g) Title I Parent Meeting, 1/13/2021

10-2190-610-411-00-00-00-000 Hours

Michelle Craley 2.0

Nikole Lutteroty 2.0

(6) Tuition Reimbursement

Budget Code: 10-2271-240-000-10-00-00-000

Katherine Beall \$1,287.00 West Chester University
Coebourn -Orthographic & Language

Brittany Boyer \$1,287.00 West Chester University
Coebourn -Organization and Supervision of Literacy
Programs

ITEMS FOR BOARD ACTION - Continued

Rebecca Cacciola Aston	\$2,574.00	Slippery Rock University -Historical, Psychological and Linguistic Foundations of Literacy -Statistical Interpretation & Analysis in Reading Research and Assessments
Katie Cardwell Pennell	\$1,287.00	Temple University -Education & Human Development – Capstone Seminar
Marisa Fiorelli Aston	\$2,574.00	Clarion University -Teacher Leadership as the Gateway to Enhancing Instructional Effectiveness -Peer Mentoring and Its Impact on the Professional Community
Courtney Hatch Pennell	\$1,287.00	West Chester University -Organization and Supervision of Literacy Programs: K-12
Joshua Labik Parkside	\$1,287.00	West Chester University -Teaching-Learning: Theory to Practice
Alisha Plakis Pennell	\$1,287.00	West Chester University -Organization and Supervision of Literacy Programs
Matthew Swan Parkside	\$1,287.00	West Chester University -Teaching-Learning: Theory to Practice
Gabrielle Trofa Pennell	\$1,287.00	West Chester University -Educational Change: A Systemic View
Jessica Wood Pennell	\$2,574.00	Wilmington University -Phonemic Awareness and Auditory Processing -Brain-based Reading Instruction
Budget Code: 10-2271-240-000-30-00-00-000		
Brittany Battinieri Sun Valley	\$1,287.00	LaSalle University -The Bully Proof Classroom
Cole Bowman Sun Valley	\$643.50	Wilmington University -School and Community: Building a Shared Vision
Amy Caputo Sun Valley	\$1,287.00	Indiana University of Pennsylvania -Teaching Proportional Reasoning -Teaching Problem Solving in Math Education

ITEMS FOR BOARD ACTION - Continued

Colleen Kelly Northley	\$2,574.00	Wilkes University -Biology and Life Sciences for Middle Level Education -Earth and Space Sciences for Middle Level Education
Joseph Malaczewski Sun Valley	\$1,287.00	Indiana University of Pennsylvania -Assessment of Student Learning -Precalculus & Discrete Math for Secondary Teachers
Lisa Replogle Sun Valley	\$1,287.00	Immaculata University -PA School Code and School Board Policy -Communication Theory and Practice
Christiane Romano Northley	\$2,574.00	Wilkes University -Using Assessment to Guide Instruction -Data, Statistics and Probability in the Middle Level
Emily Willow Sun Valley	\$1,287.00	Kutztown University -Integrated Curriculum in the Art Classroom

Budget Code: 10-2260-240-000-10-00-00-000

Budget Code: 10-2260-240-000-30-00-00-000

Eric Kuminka Assistant Superintendent	\$3,120.00	Widener University -Doctoral Dissertation
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Budget Code: 10-2260-240-000-10-00-00-000

Danielle Murray Elementary C & I	\$2,940.00	Widener University -Correlates of Literacy
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(7) Extra Duty Pay Assignments

Appointments:

Sun Valley Athletics

Christopher Quintans	Boys Baseball Head	15 Units @ \$291	\$4,365.
Brian Palmore	Boys Baseball Asst.	10 Units @ \$291	\$2,910.
Antonio Gibson	Boys Lacrosse Head	15 Units @ \$291	\$4,365.
Paul Egleston	Boys Track/Field Asst.	10 Units @ \$291	\$2,910.
Albert Juliano	Boys/Girls Track/Field Asst.	9 Units @ \$291	\$2,619.
Casey Simpkins	Girls Softball Asst.	10 Units @ \$291	\$2,910.
Kevin Meenan	Girls Softball Asst.	10 Units @ \$291	\$2,910.
Daniel Hill	Boys Tennis	12 Units @ \$291	\$3,492.
Shawn Potter	Girls Softball Head	15 Units @ \$291	\$4,365.
Erin Carboni	Girls Lacrosse Head	15 Units @ \$291	\$4,365.

ITEMS FOR BOARD ACTION - Continued

10.03 Personnel – Classified

(1) Appointment

- (a) Joseph Lopchinsky, part-time Custodian at Parkside @ \$16.06/hour, up to 25 hours/week, 190 days/year, with part-time benefits in accordance with the PDSSPA contract, effective 12/16/2020.
- (b) Joan Gibson, Playground/Café Assistant (A1, step 1) at Parkside Elementary @ \$11.12/hour, 22.5 hours/week, 184 days/year with part-time benefits in accordance with the PDESPA contract, effective 1/7/2021.

(2) Leaves of Absence

- (a) Employee #3575, adjusted FFCRA from 10/12/2020 through 11/25/2020.
- (b) Employee #3405, FFCRA from 12/4/2020 through 12/16/2020.
- (c) Employee #1405, FFCRA from 12/3/2020 through 12/9/2020.
- (d) Employee #3102, FFCRA from 11/30/2020 through 12/9/2020.
- (e) Employee #2133, FFCRA from 12/7/2020 through 12/21/2020.
- (f) Employee #199, FFCRA from 12/7/2020 through 12/10/2020.
- (g) Employee #950, FFCRA from 12/7/2020 through 12/18/2020.
- (h) Employee #2014, FFCRA from 11/30/2020 through 12/15/2020.
- (i) Employee #3382, adjusted temporary leave from 12/7/2020 through 12/18/2020.
- (j) Employee #2770, FFCRA from 12/15/2020 through 12/22/2020.
- (k) Employee #3403, FFCRA from 12/14/2020 through 12/15/2020.
- (l) Employee #3175, FMLA from 12/14/2020 through 1/15/2021.
- (m) Employee #3497, FFCRA 12/22/2020.
- (n) Employee #3344, FFCRA from 12/21/2020 through 12/22/2020.
- (o) Employee #589, Intermittent FMLA from 11/4/2020 through 4/30/2021.

(3) Change of Status

- (a) Tamir Jones from regular Bus Aide to substitute Bus Aide @ \$10.00/hour, on call as needed, no benefits, effective 12/7/2020.
- (b) Lisa Marcelle from Paraprofessional at Parkside to Technology Clerical Assistant (B, step 2) @ \$15.45/hour, up to 28.75 hours/week, 261 days/year with part-time benefits in accordance with the PDESPA contract, effective 1/19/2021.
- (c) Lisa Radico from Paraprofessional at Coebourn to substitute Assistant @ \$10.35/hour, on call as needed, no benefits effective 1/27/2021.

(4) Retirement

- (a) Lynn Watkins, Bus Aide, effective 12/22/2020.
- (b) Linda Parker, Financial Office Assistant at Sun Valley, effective 6/25/2021.

(5) Deceased

The Superintendent regrettably reports the death of Frank Garrett, Volleyball Coach, on 12/2/2020.

The Superintendent regrettably reports the death of James Merkins, Bus Driver, on 12/30/2020.

ITEMS FOR BOARD ACTION - Continued

(6) Resignation

- (a) Alexander Micklo, Lifeguard at Northley, effective 12/14/2020.
- (b) Sunny West, Technology Support Technician, effective 1/8/2021.
- (c) Rosa Fernandez, full time Custodian at Sun Valley, effective 11/24/2020.
- (d) Courtney Marshall, Playground/Café Assistant at Coebourn, effective 12/22/2020.
- (e) Anthony Borsari, substitute Custodian, effective 1/27/2021.
- (f) Lisa Goldsmith, substitute Bus Driver, effective 1/27/2021.
- (g) David Dargay, substitute Bus Driver, effective 1/27/2021.
- (h) Carleen April, substitute Assistant, effective 1/5/2021.
- (i) Elizabeth McGlinchey, Paraprofessional at Pennell, effective 1/14/2021.
- (j) Michael Horvat, substitute Custodian, effective 1/27/2021.

(7) Sick Day Payout for Retiree

- (a) Lynn Watkins, 5.5 days

References: Penn-Delco Budget 2020-2021; Act 93 Plans; PDEA Agreement; PDESPA Agreement; PDSSPA Agreement; PA School Code Section 1108B.

Administrative Recommendation: To approve all personnel items as presented.

Following a motion by Mrs. Jones and seconded by Mrs. Ellis the above motions were unanimously approved.

Voting Aye: All
Voting No: None

10.04 Bid Buy-Back

MOTION: To reject all bids received on December 18, 2020 for the Bus Buy-Back.

10.05 Van Lease

MOTION: to approve lease of 1 (one) van from Rohrer Bus Sales of Duncannon, PA, for a 9-passenger school student van. Lease is for three (3) years, beginning April, 2021. Net price of \$8,640 per year, as presented.

10.06 Bus Buy-Back Extension

MOTION: To approve the one-year extension of the bus buy-back bid award for Rohrer Bus Sales of Duncannon, PA, for the 2021 – 2022 school year in accordance with all bid specifications received December 21, 2017 and board approved on January 24, 2018.

10.07 PlanCon K

MOTION: To approve and submit PlanCon Part K for the issuance of General Obligation Bonds, Series of 2020 (Taxable) to advance refund a portion of General Obligation Bonds, Series A of 2013.

10.08 2021-2022 Instructional Calendar

MOTION: To approve the instructional calendar for the 2021-2022 school year, as presented.

ITEMS FOR BOARD ACTION - Continued

10.09 Gym Floor - Coebourn

MOTION: To accept the proposal from Miller Flooring Company, Inc. of West Chester, PA, for the gym floor removal and replacement at Coebourn Elementary through the COSTARS purchasing cooperative in the amount of \$168,480.

10.10 Binax Rapid Antigen Testing MOA

MOTION: To approve the MOA with the Chester County Health Department to enable the Penn-Delco School District to participate in "Project ACE-IT," permitting the district to access and utilize Rapid Antigen Tests as needed.

10.11 PSBA Principles for Effective Governance and Leadership

MOTION: To reaffirm and approve the guiding governance document, "Principles for Governance and Leadership," as recommended by the Pennsylvania School Boards Association (PSBA), and as presented.

10.12 Change Orders – SV – Secure Entry and Nurse Addition

MOTION: To approve the following change order(s) as presented:

- HVAC-02 JBM Mechanical, Inc.: for unforeseen conditions, for an amount not to exceed \$1,434.

10.14 PDEA Memorandum of Understanding

MOTION: To approve the Memorandum of Understanding with the Penn-Delco Education Association dated January 27, 2021, as presented.

10.15 PDESPA Memorandum of Understanding

MOTION: To approve the Memorandum of Understanding with the Penn-Delco Educational Support Personnel Association dated January 27, 2021, as presented.

10.16 PDSSPA Memorandum of Understanding

MOTION: To approve the Memorandum of Understanding with the Penn-Delco Service Support Professionals Association dated January 27, 2021, as presented.

10.17 Memorial Scholarship Fund

MOTION: Authorize and direct the Administration to establish the Chuck Grassano Memorial Scholarship Fund at Sun Valley High School to honor the memory of Mr. Chuck Grassano, who was a former teacher and coach, as presented.

Following a motion by Mrs. Esler and seconded by Mrs. Denney motions 10.04 – 10.12 and 10-14 – 10-17 were unanimously approved.

Voting Aye: All
Voting No: None

ITEMS FOR BOARD ACTION - Continued

10.13 PDSB Diversity, Education, and Inclusion Steering Committee

MOTION: To approve the PDSB Diversity, Education, and Inclusion Steering Committee Resolution, as presented.

Following a motion by Mrs. Esler and seconded by Mrs. Ellis to postpone the vote on item 10.13 until the next meeting, vote was recorded as follows:

Voting Aye: Esler, Ellis, Denney and Jones
Voting No: Powell, Seasock, Tinsley and Armour

Motion fails 4 – 4

Dr. Steinhoff gave an overview of the purpose of this agenda item.

Following a motion by Mr. Tinsley and seconded by Mr. Seasock, to approve the above motion, vote was recorded as follows:

Voting Aye: Powell, Seasock, Tinsley and Armour
Voting No: Denney, Ellis, Esler and Jones

Motion fails 4 – 4

10.18 Adjusted Kindergarten Cohort Hybrid Schedules

MOTION: To permit the administration to combine Kindergarten Cohort A and Cohort B sections into one combined section, in any PDSB elementary school that has the available space, enrollment, and means to provide additional in-person instruction, and ensuring that the health and safety mitigation strategies expected of the school district can still be met.

Following a motion by Mrs. Esler and seconded by Mrs. Denney the above motion was unanimously approved.

Voting Aye: All
Voting No: None

COMMENTS BY MEMBERS OF THE PUBLIC

Sue Fee Schaeffer – 2358 Clearview Lane – Aston; What happens with the resolution, since it failed. Would the Board commit to this being on the agenda next month.

Mr. Puppio indicated that any Board Member or the District, can ask for it to be on the next agenda, or any future agenda for consideration. President Armour indicated it would be on next month's agenda.

Kourtney Dix – 3444 Commerce Avenue – Brookhaven; Asked about Kindergarten students returning for more in-person instruction.

Dr. Steinhoff will work with each principal to get the plan worked out.

COMMENTS BY MEMBERS OF THE PUBLIC - Continued

Kate Bigelow; commented on the great work of the cafeteria workers in distributing lunches and is the District looking at other options. Also, asked if Board members are provided information if they can't attend a meeting?

Mr. Zebley discussed the challenges with meeting the demands of the lunch distribution. Today there were 7,600 meals handed out in a 2-hour window. We take all issues into account in consideration with our food services contract and the State guidelines, regulations and restrictions.

Melissa Huber – 107 McLaughlin Drive – Aston; Thanked the Board for trying to come up with a different plan for the kindergarten students.

COMMENTS BY MEMBERS OF THE BOARD

Dr. Steinhoff noted that a survey was recently sent out to parents whose students have an IEP or 504 Plan. He's requested that they complete survey, so modifications can be made to their schedule.

Dr. Steinhoff suggested if parents are concerned with their child's instruction, that they reach out to the teacher or the Principal.

ADJOURNMENT

Following a motion by Mrs. Esler and seconded by Mrs. Ellis the Board adjourned by unanimous consent at 8:50 p.m.

Respectfully Submitted,



Erik Zebley
Board Secretary

Next Meetings: Wednesday, February 17, 2021 – Study Session – via Zoom - 7:30 p.m.
Wednesday, February 24, 2021 – Board Meeting – via Zoom – 7:30 p.m.