

**PUBLIC MEETING OF
BOARD OF SCHOOL DIRECTORS
PENN DELCO SCHOOL DISTRICT
2821 CONCORD ROAD
ASTON, PA 19014**

**Minutes of the Board of School Directors
JANUARY 22, 2020**

A regular meeting of the Board of School Directors of the Penn-Delco School District convened on Wednesday, January 22, 2020, at 7:41 p.m. at the District Service Center pursuant to advertisement published in the Delaware County Daily Times.

School Directors Present:

Stephanie Ellis
Lisa Esler
Catherine Hilferty
M. Colleen Powell
Bernie Seasock
Kevin Tinsley

School Directors Absent:

Leon Armour
Kate Denney
Dawn Jones

Others in Attendance:

Dr. George Steinhoff, Superintendent
Eric Kuminka, Assistant Superintendent
Erik Zebley, Business Administrator
Nina Tyre, Director of Human Resources

MINUTES AND MONTHLY REPORTS

The Agenda for this meeting is attached hereto as Appendix "1".

1. **APPROVAL OF MINUTES** – Upon considering the draft minutes attached hereto as Appendix "2", it was resolved that the minutes of the reorganization meeting of December 2, 2019; special meetings of December 2, 2019 and January 8, 2020 as presented, be and are hereby approved.

Motion to approve the resolution was made by Mrs. Esler and seconded by Mrs. Powell the motion was unanimously approved.

2. **APPROVAL OF INVOICE LISTING** – Upon considering the invoice listing attached hereto as Appendix "3", it was resolved that the invoice listing for November – December 2019 and January 2020 as presented, be and is hereby approved.

Motion to approve the resolution was made by Mrs. Esler and seconded by Mrs. Powell.

Voting Yea: All
Voting No: None

MINUTES AND MONTHLY REPORTS - Continued

3. **APPROVAL OF TREASURER’S REPORT** – Upon considering the draft Treasurer’s Report attached hereto as Appendix “4”, it was resolved that the Treasurer’s Report of December 2019, as presented, be and is hereby approved.

Mrs. Powell presented the Treasurer’s Report for December 2019.

Motion to approve the Treasurer’s Report was made by Mrs. Esler and seconded by Ms. Hilferty the motion was unanimously approved.

4. **BUDGET TRANSFER REPORT**

MOTION: To approve the Budget Transfer Report for December 2019

Motion to approve the Transfer Report was made by Mrs. Powell and seconded by Mrs. Esler. The motion was unanimously approved.

SCHOOL/COMMUNITY RECOGNITION

Dr. Steinhoff introduced State Representative Leanne Krueger. Representative Krueger read a Resolution recently passed by the House recognizing January as School Board Recognition month, which received bipartisan support in the House. She presented each Board member with a certificate of recognition for their service. Dr. Steinhoff thanked Representative Krueger for her support of Penn-Delco.

SUPERINTENDENT’S REPORT

Dr. Steinhoff introduced Mr. Christopher Peters from MM Architects. Mr. Peters gave a PowerPoint presentation on the renovations to Sun Valley which have occurred to date. He also reviewed the remaining options and the timeline associated with potential future renovations.

Dr. Steinhoff thanked the Board Members for their Service to the Community and Staff.

Dr. Steinhoff complimented Sun Valley Music teacher, Nicole Moyer, on a successful PMEA Chorus Festival this past week. The success was due to Nicole’s planning and hard work. Three of four of our students have advanced to PMEA’s Regional Festival.

Dr. Steinhoff indicated Legislators are aware something needs to be done on the impact Cyber/Charter School tuition is having on public schools.

Dr. Steinhoff noted the 2020 – 2021 Academic Calendar is on the agenda for approval this evening, which will have school beginning after Labor Day. Also on the agenda, is the disenrollment of students whose parents have not completed reverification.

ACCOUNCEMENTS FOR THE PUBLIC

Vice-President Hilferty announced, pursuant to Act 48 – Sunshine Act, prior to this meeting, the Board met in executive session to discuss legal and personnel issues.

COMMENTS BY MEMBERS OF THE BOARD

None

ITEMS FOR BOARD INFORMATION

PDEA Representative Pete Papageorge recognized the Board for their service to the District. He announced, that in lieu of a small gift to show their appreciation, PDEA made a donation in the Board's name to the Aston Public Library.

ITEMS FOR BOARD DISCUSSION

None

PUBLIC COMMENTS

**PREPARED AND INFORMAL COMMENTS AND INQUIRIES FROM CITIZENS
GUIDELINES FOR PUBLIC PARTICIPATION IN BOARD MEETINGS**

The Board recognizes the value to school governance of public comment on educational issues with the importance of involving members of the public in Board meetings. In order to permit fair and orderly expression of such comments, the Board will provide for two periods for public participation during Board meetings. The presiding officer at each public Board meeting will follow these guidelines:

- Public participation shall be permitted only as indicated on the order of business in the procedures of this Board, or at the discretion of the presiding officer on a given issue.
- Participants must be recognized by the presiding officer, and must preface their comments by an announcement of their name, address, and group affiliation, if appropriate.
- All statements shall be directed to the presiding officer; no participant may address or question Board members individually.
- Public participation at the beginning of the agenda will be limited to 15 minutes total and to three minutes per person, on agenda topics only.
- **Public participation at the end of the agenda will be limited to 30 minutes total and to three minutes per person.**

The presiding officer may interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant.

Approved January 24, 1990

PUBLIC COMMENT:

Thomas Walter Hegarty, NMS Student Body President, requested the Board consider allowing back-packs again next year. He offered alternate solutions and reasons why they should be allowed again.

ITEMS FOR BOARD ACTION

10.01 Personnel – Professional

(1) Extra Pay – Extended Employment

(a) After School and Saturday Detentions

#10-1110-123-000-30-70-00-000

<u>Teacher</u>	<u>Hours</u>
Monica Boccella	.75
Danielle Cook	7.50
Cheri Freeman	.75
Francine Im	3.00
Maureen Irving	3.00
Lauren Notofrancesco	7.50
Johanna O'Donnell	.75
Michelle Ritz	2.25
Nicole Sayre	3.00
Shari Sharp	3.00
Kevin Siegel	6.00

(b) GIEP Conferences & Writing, 11/18/19-12/19/19

#10-1243-123-000-30-00-00-000

<u>Teacher</u>	<u>Hours</u>
Amy Grady	33.0

(c) Interagency Meeting, 12/19/19

#10-1110-123-000-30-80-00-000

<u>Teacher</u>	<u>Hours</u>
John Moletteri	1.0

(d) IEP Writing, 10/28/19

#10-1241-123-000-00-00-00-000

<u>Teacher</u>	<u>Hours</u>
Kate Furia	6.0

(e) IEP Meeting, 1/3/20

#10-1241-123-000-00-00-00-000

<u>Teacher</u>	<u>Hours</u>
Melissa Lidstone	1.0

(2) Leave of Absence

(a) Jacqueline McElhenney, Special Education Teacher at Coebourn Elementary, adjusted FMLA from 1/27/20 through 4/28/20 and childrearing leave from 4/29/20 through the first semester of the 2020/2021 school year.

(b) Lindzy Sokol, 5th Grade Teacher at Aston Elementary, FMLA from 3/6/20 through 6/8/20.

(c) Maria Potter, Child Study Team Coordinator at Parkside/Coebourn, FMLA from 1/13/20 through 2/10/20.

ITEMS FOR BOARD ACTION - Continued

(3) Wage and Salary Adjustment

- (a) Danielle Cook, Spanish Teacher at Northley, from Master's, step 6 @ \$57,395 to Master's 60, step 6 @ \$61,790 effective 11/26/19.
- (b) Virginia Lee, Guidance Counselor at Parkside Elementary, from Master's, step 1 @ \$52,855 to Master's 60, step 1 @ \$56,250 effective 12/23/19.
- (c) Erin Judge, Guidance Counselor at Sun Valley, from Master's, step 5 @ \$55,865 to Master's 60, step 5 @ \$60,030, effective 1/3/20.

(4) Tuition Reimbursement

Budget Code: 10-2260-240-000-10-00-00-000

Budget Code: 10-2260-240-000-30-00-00-000

Eric Kuminka \$3,117.00 Widener University
Assistant Superintendent -Dissertation Research

Budget Code: 10-2260-240-000-10-00-00-000

Danielle Murray \$5,970.00 Widener University
Supervisor, Elem. C&I -Quantitative Inquiry, Analysis and Application
-History & Philosophy of Reading: Past, Present, Future

Budget Code: 10-2834-240-000-30-00-00-000

Patrick Sasse \$3,870.00 West Chester University
Principal, Sun Valley -Political and Legal Trends in Educational Policy
-Quantitative Methods for Educational Researchers

Budget Code: 10-2271-240-000-30-00-00-000

Elizabeth Bereznak \$1,287.00 Villanova University
Northley -Policy Analysis

Valerie Carr \$1,287.00 Widener University
Sun Valley -Policy Concepts
-Teaching English Language Learners

Katherine DeRitis \$643.50 West Chester University
Sun Valley -Applications in Educational Technology
\$643.50 Adjusted from \$1,287.00 on 9/18/19 agenda
-Curriculum Development

Kevin Dougherty \$643.50 West Chester University
Sun Valley -Law and Ethics in Business Environment

Erin Judge \$643.50 West Chester University
Sun Valley -Trauma & Crisis Intervention Work & the
Professional Counselor

ITEMS FOR BOARD ACTION - Continued

John Moletteri Sun Valley	\$1,287.00	Cabrini University -Technology and Communications -Special Education Administration
Kathleen Phelps Sun Valley	\$643.50	St. Joseph's University -Evidence Based Practice: AI&I Method
Karen Scharrer Northley	\$643.50	University of West Florida -Measurement and Single Case Design
Budget Code: 10-2271-240-000-10-00-00-000		
Brittany Boyer Coebourn	\$2,574.00	West Chester University -Integrated Educational Technology for Effective Instruction -Issues of Diversity in Teaching Reading
Rebecca Cacciola Aston	\$1,287.00	West Chester University -Comprehension and Vocabulary: Development and Instruction
Lauren Cassimatis Aston	\$1,287.00	West Chester University -Problems in Literacy Development
Courtney Hatch Pennell	\$1,287.00	West Chester University -Problems in Literacy Development
Kristine Hopkins Pennell	\$643.50	West Chester University -Teaching-Learning: Theory to Practice
Virginia Lee Parkside	\$643.50	Rosemont College -Assessment and Appraisal in Counseling
Panagiotis Papageorge Aston	\$1,287.00	Rosemont College -Action Research in Education -Standards-Aligned Curriculum and Instruction
Tamara Scheuermann Aston	\$1,287.00	West Chester University -Problems in Literacy Development
Emily Wreath Aston	\$1,287.00	West Chester University -Problems in Literacy Development

ITEMS FOR BOARD ACTION - Continued

(5) Extra Duty Pay Assignments for the 2019/2020 school year

Rescissions:

Northley Athletics

John Diprojetto 7th Gr. Boys Baseball 7 Units @ \$291 \$2,037.

Appointments:

Northley Athletics

John Diprojetto 8th Gr. Boys Baseball 9 Units @ \$291 \$2,619.

Christiane Guydish 8th Gr. Girls Track 9 Units @ \$291 \$2,619.

(6) Extra Duty Pay Athletics Assignments for the 2020/2021 school year

(See Attached)

10.02 Personnel – Classified

(1) Resignation

(a) Wendy Warren, substitute Health Room Licensed Assistant, effective 12/3/19.

(b) Davine Mercado, substitute Health Room Licensed Assistant, effective 12/17/19.

(c) Haunani-Rae Lopez-Cabalo, Paraprofessional at Sun Valley, effective 1/28/20.

(d) Daniel Murray, substitute Bus Driver, effective 8/13/19.

(e) Christopher Farmer, full-time Custodian at Aston Elementary, effective 1/31/20.

(f) George Noblit, Playground/Café Assistant at Pennell Elementary, effective 1/19/20.

(2) Retirement

(a) Gary Coughlin, regular Bus Driver, effective 1/10/20.

(3) Change of Status

(a) Michelle Steel from substitute Classroom Assistant to Paraprofessional (A2HQ, step 1) at Sun Valley @ \$12.93/hour, up to 27.5 hours/week, 184 days/year with part-time benefits in accordance with the PDESPA contract, effective 12/16/19.

(b) Robert Johnson Griffin from substitute Bus Driver to regular Bus Driver @ \$25.19/hour, up to 27.5 hours/week, 190 days/year with part-time benefits in accordance with the PDSSPA contract, effective 12/16/19.

(c) Leotina Brightwell from full-time Custodian at Sun Valley to Assistant Head Custodian at Sun Valley @ \$16.87/hour, 8 hours/day, 262 days/year, with full-time benefits in accordance with the PDSSPA contract, effective 1/23/20.

(d) Jamie Hoesch from Paraprofessional at Northley to substitute Classroom Assistant @ \$11.00/hour, on call as needed, no benefits, effective 1/27/20.

ITEMS FOR BOARD ACTION - Continued

(4) Leave of Absence

- (a) Gary Coughlin, regular Bus Driver, adjusted FMLA from 11/5/19 through 1/9/20.
- (b) Sarah Cox, regular Bus Driver, FMLA from 12/12/19 through 2/27/20.
- (c) Cynthia Ives, Paraprofessional at Aston Elementary, adjusted temporary leave from 12/9/19 through 1/12/20.
- (d) Richard Seddon, regular Bus Driver, adjusted temporary leave from 11/6/19 through 2/10/20.
- (e) Charles Rhoades, full-time Custodian at Northley, FMLA from 1/8/20 through 3/9/20.

References: Penn-Delco Budget 2019-2020; Act 93 Plans; PDEA Agreement; PDESPA Agreement; PDSSPA Agreement; PA School Code Section 1108B.

Administrative Recommendation: To approve all personnel items as presented.

Following a motion by Mrs. Esler and seconded by Mrs. Powell, the above motions were unanimously approved.

Voting Aye: All
Voting No: None

10.03 Change Orders – Parkside – Secure Entry & Renovations

MOTION: To approve the following change order(s) as presented:

- EC-02 AJM Electric: for unforeseen conditions, for an amount not to exceed \$19,964.
- PC-01 Cook’s Service Co.: for owner directed changes, for a net credit of \$2,300.
- MC-01 Five Star Mechanical: for owner directed changes, for a net credit of \$235.
- GC-05 John S. McManus, Inc.: for owner directed changes, for an amount not to exceed \$6,232.

10.04 Student Activities Fund

MOTION: Request approval to close the following Student Activities Funds as listed below:

81-0496-000-000-80-12-00-000	MOTIF Club
81-0496-000-000-80-46-00-000	Jim Elmer Memorial Scholarship
81-0496-000-000-80-50-00-000	Dorothea Reynolds Memorial
81-0496-000-000-80-16-00-000	JROTC - Sun Valley
81-0496-000-000-80-28-00-000	SVHS Fashion Club
81-0496-000-000-80-89-00-000	Class of 2019

10.05 Disposal of Items

MOTION: To approve the disposal of the following items, which are beyond repair or no longer needed, as presented below.

- Office desk and chairs
- Science Books (NMS)
- Elementary Journey’s and Harcourt Math Books (Parkside)

ITEMS FOR BOARD ACTION - Continued

10.06 Apex Learning Agreement

MOTION: To approve the agreement with Apex Learning for digital curriculum solutions for secondary education.

10.07 Overnight Field Trip - Sun Valley Cheerleaders, Disney Resorts, Orlando, FL

MOTION: The Sun Valley High School Administration requests permission for 21 Sun Valley cheerleaders and 2 chaperones to attend The National High School Cheer Competition at Disneyworld in Florida. The group will travel February 5, 2020 through February 10, 2020.

10.08 Special Education and Student Placement Agreements

10.08.01 MOTION: To approve the agreement with Humanus, as presented, subject to Solicitor review.

10.08.02 MOTION: To approve the agreement with Reliant Staffing Services for nursing services, as presented.

10.09 Athletic Facility Improvements

MOTION: To accept the proposal received from Hummer Turfgrass Systems, Inc., for work related to cleanup and grading of the JV softball field, for an amount not to exceed \$4,230, as presented.

10.10 Disenrollment for Failure to Complete Residency Reverification

MOTION: To approve administrative action to disenroll and exclude the following identified students from Penn-Delco School District, effective January 27, 2020, for failure to comply, despite repeated warnings, with Board policy requiring parents/legal guardians/custodians to reverify legal residency within Penn-Delco School District (student numbers as presented):

ID #	ID #	ID #	ID #	ID #	ID #
24588	25170	35755	43197	43546	55064
24658	25248	35771	43267	43682	55138
24690	25253	35872	43293	43683	76736
24776	25254	36055	43302	43746	76764
24777	25261	36087	43376	43764	76896
24848	25262	36121	43428	43766	76902
24852	35240	36214	43500	43843	81865
25017	35316	36215	43539	54744	81890
25095	35529	43093	43542	54905	

10.11 PDEA Memorandum of Understanding

MOTION: To approve the Memorandum of Understanding with the Penn-Delco Education Association dated January 22, 2020 as presented.

10.12 PDESPA Memorandum of Understanding

MOTION: To approve the Memorandum of Understanding with the Penn-Delco Educational Support Personnel Association dated January 22, 2020 as presented.

ITEMS FOR BOARD ACTION - Continued

10.13 PlanCon F Submission

MOTION: To authorize and direct the Administration and Architect to submit PlanCon F, Attachment C, for the additions and renovations to Sun Valley High School as presented.

10.14 2020-2021 Instructional Calendar

MOTION: To approve the instructional calendar for the 2020-2021 school year, as presented.

10.15 School Board Policies - Adoption

MOTION: To approve for adoption the following revised policy, as presented.

- #233 - Suspension and Expulsion
- #705 - Facilities and Workplace Safety
- #906 - Public Complaint Procedures
- #918 - Title I Parent and Family Engagement

Following a motion by Mrs. Powell and seconded by Mrs. Esler, motions 10.03 – 10.15 were unanimously approved.

Voting Aye: All
Voting No: None

COMMENTS BY MEMBERS OF THE PUBLIC

None

COMMENTS BY MEMBERS OF THE BOARD

None

ADJOURNMENT

Following a motion by Mrs. Powell and seconded by Mrs. Esler, the Board adjourned by unanimous consent at 8:18 p.m.

Respectfully Submitted,



Erik Zebley
Board Secretary

Next Meetings: Wednesday, February 19, 2020 – Study Session – Service Center – 7:30 p.m.
Wednesday, February 26, 2020 – Business Meeting - Service Center - 7:30 p.m.