

**PUBLIC MEETING OF  
BOARD OF SCHOOL DIRECTORS  
PENN DELCO SCHOOL DISTRICT  
2821 CONCORD ROAD  
ASTON, PA 19014**

**Minutes of the Board of School Directors  
FEBRUARY 26, 2020**

A regular meeting of the Board of School Directors of the Penn-Delco School District convened on Wednesday, February 26, 2020, at 7:41 p.m. at the District Service Center pursuant to advertisement published in the Delaware County Daily Times.

**School Directors Present:**

Stephanie Ellis  
Dawn Jones  
M. Colleen Powell  
Bernie Seasock  
Kevin Tinsley  
Leon Armour

**School Directors Absent:**

Kate Denney  
Lisa Esler  
Catherine Hilferty

**Others in Attendance:**

Dr. George Steinhoff, Superintendent  
Eric Kuminka, Assistant Superintendent  
Erik Zebley, Business Administrator

**MINUTES AND MONTHLY REPORTS**

The Agenda for this meeting is attached hereto as Appendix "1".

1. **APPROVAL OF MINUTES** – Upon considering the draft minutes attached hereto as Appendix "2", it was resolved that the minutes of the regular meeting of January 22, 2020 as presented, be and are hereby approved.

Motion to approve the resolution was made by Mrs. Jones and seconded by Mrs. Powell the motion was unanimously approved.

2. **APPROVAL OF INVOICE LISTING** – Upon considering the invoice listing attached hereto as Appendix "3", it was resolved that the invoice listing for January – February 2020 as presented, be and is hereby approved.

Motion to approve the resolution was made by Mrs. Jones and seconded by Mrs. Powell.

Voting Yea: All  
Voting No: None

**MINUTES AND MONTHLY REPORTS - Continued**

**3. APPROVAL OF TREASURER'S REPORT** – Upon considering the draft Treasurer's Report attached hereto as Appendix "4", it was resolved that the Treasurer's Report of January 2020, as presented, be and is hereby approved.

Mrs. Powell presented the Treasurer's Report for January 2020.

Motion to approve the Treasurer's Report was made by Mrs. Jones and seconded by Mr. Tinsley the motion was unanimously approved.

**4. BUDGET TRANSFER REPORT**

**MOTION:** To approve the Budget Transfer Report for January – February 2020.

Motion to approve the Transfer Report was made by Mrs. Powell and seconded by Mrs. Jones. The motion was unanimously approved.

**SUPERINTENDENT'S REPORT**

Dr. Steinhoff shared a PowerPoint presentation, Teaching & Learning Conference, which was held during our February 14<sup>th</sup> in-service day.

Dr. Steinhoff gave an update on the renovations. Sun Valley's auditorium addition and renovations project bids were substantially higher than anticipated. The District is looking at doing a renovation to our current auditorium instead. Bids have gone out for the secure entry and nurse's addition and will be opened in March.

On the agenda this evening, Dr. Steinhoff noted the first reading of policy 249, Bully Prevention, which requires review every three years.

Dr. Steinhoff congratulated the Boys' Wrestling Team, who have 7 students moving onto Regionals.

Dr. Steinhoff invited everyone to come to Northley's production of Beauty and the Beast, Jr on February 28 & 29 and to Sun Valley's production of Cinderella on March 12, 13, & 14.

**ACCOUNCEMENTS FOR THE PUBLIC**

President Armour announced, pursuant to Act 48 – Sunshine Act, prior to this meeting, the Board met in executive session to discuss legal and personnel issues.

**COMMENTS BY MEMBERS OF THE BOARD**

None

**ITEMS FOR BOARD INFORMATION**

**School Board Policies – First Reading for Adoption/Review of Revised Policies**

#249 – Bullying/Cyberbullying

**ITEMS FOR BOARD DISCUSSION**

None

**PUBLIC COMMENTS**

**PREPARED AND INFORMAL COMMENTS AND INQUIRIES FROM CITIZENS  
GUIDELINES FOR PUBLIC PARTICIPATION IN BOARD MEETINGS**

The Board recognizes the value to school governance of public comment on educational issues with the importance of involving members of the public in Board meetings. In order to permit fair and orderly expression of such comments, the Board will provide for two periods for public participation during Board meetings. The presiding officer at each public Board meeting will follow these guidelines:

- Public participation shall be permitted only as indicated on the order of business in the procedures of this Board, or at the discretion of the presiding officer on a given issue.
- Participants must be recognized by the presiding officer, and must preface their comments by an announcement of their name, address, and group affiliation, if appropriate.
- All statements shall be directed to the presiding officer; no participant may address or question Board members individually.
- Public participation at the beginning of the agenda will be limited to 15 minutes total and to three minutes per person, on agenda topics only.
- **Public participation at the end of the agenda will be limited to 30 minutes total and to three minutes per person.**

The presiding officer may interrupt or terminate a participant’s statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant.

Approved January 24, 1990

**PUBLIC COMMENT:**

Daniela Cerullo, 231 Spring Valley Way – Aston; Commented on academic/homework concerns for honor students. Her son Vincent also spoke regarding his concerns.

**ITEMS FOR BOARD ACTION**

**9.01 Personnel – Professional**

**(1) Extra Pay – Extended Employment**

**(a) Professional Ed. Council Meeting, 1/22/2020**

**#10-2260-123-000-10-00-00-000**

<u>Teacher</u>	<u>Hours</u>
Elisha Deni	1.0
Courtney Hatch	1.0
Maureen Irving	1.0
Jessica King	1.0
Theresa McHugh	1.0
Georgia Polites	1.0
Jowel Roche	1.0

**#10-2260-123-000-30-00-00-000**

<u>Teacher</u>	<u>Hours</u>
Adria Bondanza	1.0
Rachelle Carstensen	1.0
Amy Grady	1.0
Dan Hill	1.0
Lisa Pasceri	1.0
Shari Sharp	1.0

**ITEMS FOR BOARD ACTION - Continued**

**(b) After School and Saturday Detentions**

**#10-1110-123-000-30-70-00-000**

<u>Teacher</u>	<u>Hours</u>
Nicole Armbruster	3.00
Danielle Cook	3.75
Lauren Notorfrancesco	1.50
Johanna O'Donnell	.75
Michelle Ritz	.75
Nicole Sayre	.75
Shari Sharp	1.50

**(c) First Semester Mentor Stipend**

**#10-2260-123-000-10-00-00-000**

<u>Teacher</u>	<u>School</u>
Cage, Karen	Pennell
Clark, John	Coebourn
DeHaven, Lauren	Parkside
Lydon, Trish	Coebourn
McDougall, Jennifer	Pennell
McHugh, Theresa	Parkside
Pennoni, Kristi	Coebourn
Reis, Brianna (2)	Aston
Snyder, Megan	Coebourn
Sorokanych, Tracy	Aston

**#10-2260-123-000-30-00-00-000**

<u>Teacher</u>	<u>School</u>
Cappella, Michael	NMS
Carstensen, Rachelle (2)	SVHS
Caruso, Brianne	SVHS
Doroshenko, Kate	NMS
Dougherty, Kevin	SVHS
Freeman, Cherie	NMS
Hartman, Jeffrey	SVHS
Hill, Daniel	SVHS
Ritz, Michelle	SVHS
Soring, Christine	SVHS
Varacalli, Amy	SVHS
Ventura, Christa	NMS

**(d) Junior Class Parent Night, 2/6/2020**

**#10-2260-123-000-30-00-00-000**

<u>Teacher</u>	<u>Hours</u>
Jillian Foster	2.00
Bill Hartwell	2.00
Francine Im	2.00
Kathryn James	2.00
Erin Judge	2.00

**ITEMS FOR BOARD ACTION - Continued**

**(e) CPR/AED Training, 2/8/2020**

**#10-1241-123-000-00-00-00-000**

<u>Teacher</u>	<u>Hours</u>
John Clark	4.75
Kristie Pennoni	5.50

**(f) IEP Meeting, 2/18/2020**

**#10-1241-123-000-00-00-00-000**

<u>Teacher</u>	<u>Hours</u>
Erica Guidetti	1.0

**(g) Math Study Council, 2/19/2020**

**#10-2260-123-000-10-00-00-000**

<u>Teacher</u>	<u>Hours</u>
Mike Bushnell	1.0
Pete Papageorge	1.0
Megan Snyder	1.0
Emily Wreath	1.0

**#10-2260-123-000-30-00-00-000**

<u>Teacher</u>	<u>Hours</u>
Amy Caputo	1.0
Christiane Guydish	1.0
Evan Marabella	1.0
Jessica Wooleyhan	1.0

**(h) GIEP Writing, 2/13/2020 – 2/19/2020**

**#10-1241-123-000-00-00-00-000**

<u>Teacher</u>	<u>Hours</u>
Amy Grady	23.0

**(2) Professional Contract**

**(a) Katie Cardwell, 1st Grade Teacher at Pennell Elementary**

**(3) Leave of Absence**

**(a) Gina Crowley, Guidance Counselor at Northley, FMLA from 4/14/2020 through 9/22/2020, and childrearing leave from 9/23/2020 through 1/27/2021.**

**(b) Rebecca Cacciola, 5th Grade Teacher at Aston Elementary, FMLA from 4/24/2020 through 10/2/2020.**

**(c) Maria Potter, Child Study Team Coordinator at Parkside/Coebourn, adjusted FMLA from 1/13/2020 through 2/7/2020.**

**(d) Gabrielle Mack, 2nd Grade Teacher at Aston Elementary, adjusted FMLA from 3/18/19 through 6/17/19 and childrearing leave from 8/28/19 through 6/17/2020.**

**(e) Kaitlyn Casey, 3<sup>rd</sup> Grade Teacher at Aston Elementary, FMLA from 6/1/2020 through 11/6/2020.**

**ITEMS FOR BOARD ACTION - Continued**

**(4) Extra Duty Pay for the 2019/2020 school year**

**Appointments:**

**Sun Valley Athletics**

Albert Juliano	Asst. Track/Field Shared	9 Units @ \$291	\$2,619.
Kenneth Palmore	Boys Asst. Baseball	10 Units @ \$276	\$2,760.
Brendan Seleyo	Boys 9 <sup>th</sup> Gr. Asst. Baseball	9 Units @ \$276	\$2,484.

**Northley Athletics**

Johana O'Donnell	Girls 7 <sup>th</sup> Gr. Track	7 Units @ \$276	\$1,932.
Patrick O'Brien	Boys Asst. Track/Field	7 Units @ \$276	\$1,932.

**Sun Valley Non-Athletics**

William Hartwell	Guidance Dept. Liaison	2.5 Units @ \$276	\$690.
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**(5) Extra Duty Pay for the 2020/2021 school year**

**Appointments:**

**Sun Valley Athletics**

Roman Coia	Girls Head Soccer	15 Units @ \$291	\$4,365.
Daniel Hill	Girls Tennis	12 Units @ \$291	\$3,492.
Alexis Damask	Girls Head Field Hockey	15 Units @ \$291	\$4,365.
Gregory Bernhardt	Head Football	24 Units @ \$291	\$6,984.

**Northley Athletics**

Edward Racine	Head Football	12 Units @ \$291	\$3,492.
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**(6) Tuition Reimbursement**

Budget Code: 10-2271-240-000-30-00-00-000

Tyler Mertens \$1,287.00 Wilmington University

Sun Valley -Administrative Internship

**(7) Retirement**

(a) Christine Leiser, 4th Grade Teacher at Aston Elementary, effective 8/4/2020.

**(8) Change in Status**

(a) Heather Coradill, long-term substitute 2nd grade Teacher at Aston, extended through the 2019/2020 school year.

**9.02 Personnel – Classified**

**(1) Appointment**

(a) Carleen April, substitute Assistant @ \$10.35/hour, on call as needed, no benefits, effective 2/6/2020.

(b) Alicia Garrett, substitute Bus Aide @ \$10.00/hour, on call as needed, no benefits, effective 2/13/2020.

(c) Georgette Miller, substitute Bus Driver @ \$19.75/hour, on call as needed, no benefits, effective 2/18/2020.

## **ITEMS FOR BOARD ACTION - Continued**

(d) Ashley Marano, substitute Classroom Assistant @ \$11.00/hour, on call as needed, no benefits, effective 2/18/2020.

(e) Philip Grau, part-time Security Guard @ \$12.00/hour, on call as needed, no benefits, effective 2/27/20.

### **(2) Change of Status**

(a) Jamie Hoesch, rescission of status change from Paraprofessional to Substitute Classroom Assistant, effective 1/27/2020.

(b) Leigh Elvin from part-time Custodian to full-time Head Custodian at Aston Elementary @ \$20.16/hour, up to 40 hours/week, 261 days/year with full-time benefits in accordance with the PDSSPA contract, effective 2/10/2020.

(c) Carole Hoesch from substitute Classroom Assistant to Paraprofessional (A2HQ, step 1) at Pennell Elementary @ \$12.93/hour, up to 27.5 hours/week, 184 days/year, with part-time benefits in accordance with the PDESPA contract, effective 2/10/2020.

(d) Angela Radico from substitute Classroom Assistant to Paraprofessional (A2HQ, step 1) at Northley @ \$12.93/hour, up to 27.5 hours/week, 184 days/year, with part-time benefits in accordance with the PDESPA contract, effective 2/10/2020.

(e) Lisa Marcelle from substitute Classroom Assistant to Paraprofessional (A2HQ, step 1) at Parkside Elementary @ \$12.93/hour, up to 27.5 hours/week, 184 days/year, with part-time benefits in accordance with the PDESPA contract, effective 2/19/2020.

(f) Jamilla Tribbey from substitute Classroom Assistant to Paraprofessional (A2HQ, step 1) at Northley @ \$12.93/hour, up to 27.5 hours/week, 184 days/year, with part-time benefits in accordance with the PDESPA contract, effective 2/19/2020.

### **(3) Additional Assignment**

(a) Gregory Leskovics, substitute Assistant @ \$10.35/hour, on call as needed, no benefits, effective 2/6/2020.

(b) Ralph McKinley, part-time Security Guard @ \$12.00/hour, on call as needed, no benefits, effective 2/14/2020.

### **(4) Leave of Absence**

(a) Caroline Hilton, Paraprofessional at Northley, temporary leave from 2/6/2020 through 2/21/2020.

(b) Theresa Micklo, Paraprofessional at Coebourn, temporary leave from 1/24/2020 through 2/14/2020.

(c) Richard Seddon, regular Bus Driver, adjusted temporary leave from 11/6/19 through 2/17/2020.

(d) Constance LeBeau, substitute Classroom Assistant, temporary leave from 2/3/2020 through 2/11/2020, and 3/9/2020 through 3/16/2020.

**ITEMS FOR BOARD ACTION - Continued**

(e) Sarah Cox, regular Bus Driver, adjusted FMLA from 12/12/19 through 2/9/2020, and intermittent FMLA leave from 2/10/2020 through 6/16/2020.

**(5) Deceased**

The Superintendent regrettably reports the death of Edward Skinner Jr., Bus Driver, on 1/31/2020.

**(6) Resignation**

(a) Samantha Murray, Bus Aide, effective 1/3/2020.

(b) Shakyra Davis, substitute Classroom Assistant, effective 2/6/2020.

(c) Alicia Martinez, Paraprofessional at Pennell Elementary, effective 2/14/2020.

(d) Sandra Baron, Playground/café Assistant at Pennell Elementary, effective 3/4/2020.

(e) David Palmer, Bus Driver, effective 2/24/2020.

**References: Penn-Delco Budget 2019-2020; Act 93 Plans; PDEA Agreement; PDESPA Agreement; PDSSPA Agreement; PA School Code Section 1108B.**

**Administrative Recommendation: To approve all personnel items as presented.**

Following a motion by Mrs. Jones and seconded by Mrs. Powell, the above motions were unanimously approved.

Voting Aye: All

Voting No: None

**9.03 School Portraits**

**MOTION:** To approve the extension of the proposal submitted by Barksdale Studios of Aston, PA for the 2020 – 2021 school year in accordance with RFP received May 28, 2009.

**9.04 Exonerate TD Bank from Collecting Delinquent Taxes**

**MOTION:** To exonerate TD Bank, deputized School District tax collector of Aston, Brookhaven, and Parkside, from collecting delinquent 2019–2020 real estate tax bills, and to ratify the filing of unpaid delinquent real estate taxes with Delaware County Tax Claim Bureau.

**9.05 Northley Middle School Long-term substitute ELA Teaching Position**

**MOTION:** To approve the creation of a long-term substitute ELA Teaching position for the 2020/2021 school year at Northley Middle School to accommodate additional sections of 8th grade ELA classes.

**9.06 Final Application of Payment – Parkside – Secure Entry & Renovations**

**9.06.1 MOTION:** To approve the final payment application #9 for John S. McManus, Inc. of Chester Heights, PA in the amount of \$40,118. This brings the total amount paid to \$1,398,763.



**ITEMS FOR BOARD ACTION - Continued**

**9.06.2 MOTION:** To approve the final payment application #8, Parkside Secure Entrance, for AJM Electric, Inc. of Chester Township, PA in the amount of \$18,488. This brings the total amount paid to \$299,611.

**9.07 Overnight Field Trip – Sun Valley High School FCCLA, Penn State University**

**MOTION:** The Sun Valley High School Administration requests permission for nine (9) Sun Valley students, teacher Amy Grady, and two (2) chaperons to attend The State Competition for the SVHS FCCLA (Family, Career, and Community Leaders of America) in State College, PA. The group will travel by school bus, March 30, 2020 through April 1, 2020.

**9.08 PlanCon F – Submission**

**MOTION:** Authorize and direct the Administration and Architect to submit PlanCon F for the Nurse Addition and Secure Entry/Canopy to Sun Valley High School, as presented.

**9.09 Special Education and Student Placement Agreements**

**9.09.01 MOTION:** To approve the Settlement Agreement and Release for Student #35723, as presented.

**9.09.02 MOTION:** To approve the Tuition Agreement for Student #43852, as presented.

**9.10 Regional Wide Area Network Resolution**

**MOTION:** To approve the Resolution regarding RWAN Service Order with the Delaware County Intermediate Unit, as presented.

**9.11 PlanCon K**

**MOTION:** To approve and submit PlanCon K for the refunding of the Series 2012 General Obligation Bonds.

**9.12 Book Donation**

**MOTION:** To approve the book donation from Pennell PTL, as presented.

**9.13 Request to Establish Student Activity Club for Sun Valley High School Social Studies National Honor Society**

**MOTION:** To establish the Social Studies National Honor Society at Sun Valley High School, as presented. This entity will encourage interest in, understanding of, and appreciation for the social studies.

Following a motion by Mrs. Jones and seconded by Mrs. Powell, motions 9.03 – 9.13 were unanimously approved.

Voting Aye: All  
Voting No: None

**COMMENTS BY MEMBERS OF THE PUBLIC**

None

**COMMENTS BY MEMBERS OF THE BOARD**

Mr. Tinsley commented on the 5 C's being implemented over time. Dr. Steinhoff indicated the challenges in getting students ready for life and having teachers learn new curriculum. They plan on addressing one area each year to allow for meaningful experiences to succeed.

**ADJOURNMENT**

Following a motion by Mrs. Jones and seconded by Mrs. Powell, the Board adjourned by unanimous consent at 8:17 p.m.

Respectfully Submitted,



Erik Zebley  
Board Secretary

Next Meetings:   Wednesday, March 18, 2020 – Study Session – Service Center – 7:30 p.m.  
                          Wednesday, March 25, 2020 – Business Meeting - Service Center - 7:30 p.m.