

**PUBLIC MEETING OF
BOARD OF SCHOOL DIRECTORS
PENN DELCO SCHOOL DISTRICT
2821 CONCORD ROAD
ASTON, PA 19014**

**Minutes of the Board of School Directors
FEBRUARY 23, 2022**

A regular meeting of the Board of School Directors of the Penn-Delco School District convened on Wednesday, February 23, 2022, at 7:42 p.m., pursuant to advertisement published in the Delaware County Daily Times.

School Directors Present:

Stephanie Ellis
Lisa Esler
Catherine Hilferty
Dawn Jones
M. Colleen Powell
Bernie Seasock
Leon Armour

School Directors Absent:

Kate Denney
Kevin Tinsley

Others in Attendance:

Dr. George Steinhoff, Superintendent
Dr. Eric Kuminka, Assistant Superintendent
Erik Zebley, Business Administrator
Nina Tyre, Human Resources Director

MINUTES AND MONTHLY REPORTS

The Agenda for this meeting is attached hereto as Appendix “1”.

1. **APPROVAL OF MINUTES** – Upon considering the draft minutes attached hereto as Appendix “2”, it was resolved that the minutes of the regular meeting of January 26, 2022, as presented, be and are hereby approved.

Motion to approve the resolution was made by Mrs. Jones and seconded by Mrs. Powell the motion was unanimously approved.

2. **APPROVAL OF INVOICE LISTING** – Upon considering the invoice listing attached hereto as Appendix “3”, it was resolved that the invoice listing for November and January 2022 – February 2022 as presented, be and is hereby approved.

Motion to approve the resolution was made by Mrs. Jones and seconded by Mrs. Esler.

Voting Yea: All
Voting No: None

MINUTES AND MONTHLY REPORTS - Continued

3. **APPROVAL OF TREASURER'S REPORT** – Upon considering the draft Treasurer's Report attached hereto as Appendix "4", it was resolved that the Treasurer's Report of January 2022, as presented, be and is hereby approved.

Mrs. Powell presented the Treasurer's Report for January 2022.

Motion to approve the Treasurer's Report was made by Mrs. Jones and seconded by Mrs. Esler. The motion was unanimously approved.

4. BUDGET TRANSFER REPORT

MOTION: To approve the Budget Transfer Report for January – February 2022.

Motion to approve the Transfer Report was made by Mrs. Jones and seconded by Mrs. Powell. The motion was unanimously approved.

STUDENT REPRESENTATIVES' REPORT TO THE BOARD

No Report

DELAWARE COUNTY I.U. REPORT

Mrs. Powell reported that over the last several weeks, students have participate in Delaware County Technical Schools SkillsUSA District 2 Regional Competitions. Skills/USA helps to establish industry standards for job skill training in the classroom. Sun Valley's Nick Markawicz, placed 1st in Welding Fabrication Team Competition; Michael Miles placed 2nd in Building construction and Nicholas Vitale placed 1st for HVAC-R.

SUPERINTENDENT'S REPORT

Dr. Steinhoff reviewed the topics which were reviewed during last week's Study Session.

- DCCC Trades/Dual Enrollment presentation
- 2022 – 2023 Budget process. 1% increase equals \$400,000.
- Changes to Health & Safety Plan. Administrative recommendation masks recommended, not required effective tomorrow 2/24/2022.

Dr. Steinhoff gave a summary of the ARP/Esser Grant and the recent survey. The areas most noted where funds should be utilized were individual/personalized learning support; mental health services and support; access to effective technology tools and extended enrichment opportunities.

Dr. Steinhoff presented Certificates of Recognition from PSBA to 4 Board Members for their years of service. Dawn Jones, Colleen Powell and Cathy Hilferty all with 8-years of Service and Kevin Tinsley with 12-years of Service.

Dr. Steinhoff announced that World Down Syndrome Awareness Day will be held on March 21st. The Districts will be once again be participating in Rock Your Socks Day.

SUPERINTENDENT'S REPORT - Continued

Dr. Steinhoff shared some updated construction pictures from Sun Valley. He introduced Mr. Brian Datte, who gave an update on the project timeline, which is on schedule. Mr. Datte reviewed the changes occurring in the auditorium, which should be completed by the end of March. He's happy to report that the seats will be arriving on Monday, February 28th. Dr. Steinhoff gave an overview of the projects that have occurred over the past 10-years in the District.

The Administration is recommending the hiring of Ryan Buterbaugh for Northley Middle School Principal, which is on the agenda this evening. Mr. Buterbaugh is currently the Assistant Principal at Radnor High School.

Dr. Steinhoff highlighted some events taking place currently. Penn-Delco elementary students are once again participating the Kids Heart Challenge, which has raised \$320,994.85 for the American Heart Association since its inception. There were special events held at each school on 2/2/22 and 2/22/22. The Swim & Dive teams qualified for Districts. The Boys Basketball team are currently playing in Quarter Finals tonight at Radnor. Girls Basketball had 10 wins this season and the Track and Field has increased the number of students participating.

ANNOUNCEMENTS FOR THE PUBLIC

President Armour announced, pursuant to Act 48 – Sunshine Act, this evening and Tuesday, February 22, 2022, the Board met in executive session to discuss legal and personnel issues.

COMMENTS BY MEMBERS OF THE BOARD

President Armour commented on the recommendation of Mr. Buterbaugh as Northley Principal. Mr. Alutius has some hard shoes to fill, but Mr. Buterbaugh seems to be the best candidate.

ITEMS FOR BOARD INFORMATION AND DISCUSSION

8.01 School Board Policies – First Reading for Adoption / Review of Revised Policies Policy #234 – Pregnant and Parenting Female Students

Dr. Steinhoff indicated there were some ages that needed to be updated, and the policy was not up to date.

PUBLIC COMMENTS

PREPARED AND INFORMAL COMMENTS AND INQUIRIES FROM CITIZENS GUIDELINES FOR PUBLIC PARTICIPATION IN BOARD MEETINGS

The Board recognizes the value to school governance of public comment on educational issues with the importance of involving members of the public in Board meetings. In order to permit fair and orderly expression of such comments, the Board will provide for two periods for public participation during Board meetings. The presiding officer at each public Board meeting will follow these guidelines:

- Public participation shall be permitted only as indicated on the order of business in the procedures of this Board, or at the discretion of the presiding officer on a given issue.
- Participants must be recognized by the presiding officer, and must preface their comments by an announcement of their name, address, and group affiliation, if appropriate.
- All statements shall be directed to the presiding officer; no participant may address or question Board members individually.
- Public participation at the beginning of the agenda will be limited to 15 minutes total and to three minutes per person, on agenda topics only.
- **Public participation at the end of the agenda will be limited to 30 minutes total and to three minutes per person.**

The presiding officer may interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant.

Approved January 24, 1990

PUBLIC COMMENT:

None

ITEMS FOR BOARD ACTION

10.01 Special Education Teacher at Sun Valley High School

MOTION: To approve the conversion of a long-term substitute Special Education Teacher position to a permanent Special Education Teacher position at Sun Valley High School.

10.02 Personnel – Professional

(1) Retirement

(a) Joel Alutius, Northley Middle School Principal, effective 6/30/2022.

(2) Resignation

(a) Nina Tyre, Director of Human Resources, effective 4/22/2022.

(3) Change of Status

(a) Keith Morey from long-term substitute Special Education Teacher at Sun Valley High School to Special Education Teacher (permanent) at Sun Valley High School, effective 2/23/2022.

(4) Leaves of Absence

- (a) Employee #3567, FMLA from 5/5/2022 through 6/20/2022.
- (b) Employee #2552, adjusted FMLA from 1/18/2022 through 2/8/2022.
- (c) Employee #3206, FMLA from 5/7/2022 through 6/20/2022.
- (d) Employee #2329, adjusted FMLA from 12/22/2021 through 2/11/2022.
- (e) Employee #913, FMLA from 2/7/2022 through 2/24/2022.

(5) Extra Duty Pay Assignments for the 2021/2022 school year

Rescissions:

Sun Valley Non-Athletics

Grant Butler	E-Gaming	5 Units @ \$315	\$1,575. Prorated
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Appointments:

Sun Valley Non-Athletics

Anthony DiProspero	E-Gaming	5 Units @ \$315	\$1,575. Prorated
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Sun Valley Athletics

Robert Liberatore	Asst. Baseball	10 Units @ \$315	\$3,150.
Kevin Meenan	Girls Asst. Softball	10 Units @ \$315	\$3,150.
Arden Keller	Asst. Co-ed Track/Field	10 Units @ \$315	\$3,150.

Northley Athletics

Barbara Boyle	Girls 8th Gr. Softball	9 Units @ \$315	\$2,835.
Evan Marabella	Asst. Wrestling	10 Units @ \$315	\$3,150 Prorated

(6) Extra Duty Pay Assignments for the 2022/2023 school year

Appointments:

Sun Valley Athletics

Edward Racine	Asst. Football	14 Units @ \$315	\$4,410.
Vicki Rudawsky	Asst. Co-ed Cross Country	10 Units @ \$315	\$3,150.
Alexis Damask	Head Girls Field Hockey	15 Units @ \$315	\$4,725.

ITEMS FOR BOARD ACTION - Continued

- (g) **SVHS, Class Coverage for Allison Burns (1/31/22 – 2/15/22)**
#10-1110-123-000-30-70-00-000 **Hours**
Anthony DiProspero 15.00
Allyson Coughlin 21.00
Malik Nelson 23.25
Lauren Schneider 31.50
- (h) **SVHS, Class Coverage for Cheryl Wiest (1/10/22 – 2/11/22)**
#10-1110-123-000-30-70-00-000 **Hours**
Adria Bondanza 30.00
Jennifer Maiale 33.00
Kevin Meenan 31.50
Justin Nicholas 31.50
Kathleen Phelps 30.00
- (i) **SVHS, Class Coverage for Lisa Replogle (1/24/22 – 2/17/22)**
#10-1110-123-000-30-70-00-000 **Hours**
Michele Lehman 40.00
Ciara Scarcelli 59.00
- (j) **SVHS, Class Coverage for Scott Taylor (1/10/22 – 1/21/22)**
#10-1110-123-000-30-70-00-000 **Hours**
Brittany Barr 13.50
Kevin Dougherty 13.50
Annamarie Guille 15.00
Michael Kunz 15.00
Davis Passen 12.00
- (k) **SVHS, Class Coverage for Louis D'Alonzo (2/7/22 - 2/17/22)**
#10-1110-123-000-30-70-00-000 **Hours**
Amanda Potter 13.00
Christopher Quintans 12.00
- (l) **NMS, Title I Parent Night (12/8/21)**
#10-1190-123-411-30-00-00-000 **Hours**
Jessica Wooleyhan 2.0
Lisa Pasceri 2.0
- (m) **NMS - P2G Grant Meeting - Outside of Contractual Hours (2/8/22)**
#10-1110-123-530-00-00-00-000 **Hours**
Michelle Ritz 1.0
Kevin Siegel 1.0

#10-1241-123-530-00-00-00-000
Kelly Lamberto 1.0

ITEMS FOR BOARD ACTION - Continued

(n) New Teacher Mentor Stipend – 1st Semester @ \$250 per assignment

Elementary - #10-2260-123-000-10-00-00-000

Sarah Constan (2)	Karen Newberg
Jessica King	Megan Pringle
Sharon Lachman	Danielle Seaman
Alison Miller	Nicole Small
Lauren Mongada (2)	Gabrielle Trofa

Secondary - #10-2260-123-000-30-00-00-000

Adria Bondanza	Kristin Prosper
Valerie Carr	Lauren Schneider
Dan Hill (2)	Chris Quintans

(o) NMS - MTSS Committee, Outside of Contractual Hours (2/10/22)

#10-2260-123-520-30-00-00-001 Hours

Danielle Cook	1.00
Jodi Cunniffe	1.00
Joanna Mathewson	1.00
Jacqueline Matys	1.00
Roseanne Newcomb	1.00
Lisa Pasceri	1.00
Jennifer Porter	1.00
Kathleen Taylor	1.00

10.03 Personnel – Classified

(1) Appointment

- (a)** Gail Costigan, Library Assistant (A3, step 1) at Northley @ \$12.22/hour, 5 hours/day, 190 days/year with part-time benefits in accordance with the PDESPA contract, effective 2/7/2022.
- (b)** Michael Cunningham, Playground/Café Assistant (A1, step 1) at Pennell @ \$11.51/hour, 22.5 hours/week, 184 days/year with part-time benefits in accordance with the PDESPA contract, effective 2/16/2022.
- (c)** Erica Valenti, Playground/Café Assistant (A1, step 1) at Parkside @ \$11.51/hour, 22.5 hours/week, 184 days/year with part-time benefits in accordance with the PDESPA contract, effective 2/22/2022.

(2) Resignation

- (a)** Suzanne Bernard, Bus Driver, effective 1/25/2022.
- (b)** Tamir Jones, substitute Bus Aide, effective 2/23/2022.

(3) Leaves of Absence

- (a)** Employee #3462, adjusted temporary leave from 6/8/2021 through 1/24/2022.
- (b)** Employee #3654, temporary leave from 2/3/2022 through 3/10/2022.

(4) Change of Status

- (a)** Ashley Marano from substitute Classroom Assistant to Paraprofessional (A2HQ, step 1) at Pennell @ \$13.77/hour, 27.5 hours/week, 184 days/year, with part-time benefits in accordance with the PDESPA contract, effective 2/9/2022.

ITEMS FOR BOARD ACTION - Continued

(5) Sick Day Payout for Retiree

(a) Patricia Morgan, 33 days

References: Penn-Delco Budget 2021-2022; Act 93 Plans; PDEA Agreement; PDESPA Agreement; PDSSPA Agreement; PA School Code Section 1108B.

Administrative Recommendation: To approve all personnel items as presented.

Following a motion by Mrs. Jones and seconded by Mrs. Powell the above motion were unanimously approved.

Voting Aye: All

Voting No: None

10.04 PlanCon H Submission

MOTION: Authorize and direct the Administration and Architect to submit PlanCon H, project 3902, for the renovations and additions to Sun Valley High School, as presented.

10.05 Exonerate TD Bank from Collecting Delinquent Taxes

MOTION: To exonerate TD Bank, deputized School District tax collector of Aston, Brookhaven, and Parkside, from collecting delinquent 2021 – 2022 real estate tax bills, and to ratify the filing of unpaid delinquent real estate taxes with Delaware County Tax Claim Bureau.

10.06 School Portraits

MOTION: To approve the extension of the proposal submitted by Barksdale Studios of Aston, PA for the 2022 – 2023 school year in accordance with RFP received May 28, 2009.

10.07 Technology Agreement

MOTION: To approve the Agreement between Penn-Delco School District and ePlus Technology of Pottstown, PA, for Rubrik back-up solution, hardware, and 3-year term of software maintenance and support, as presented.

10.08 Sun Valley High School Dean of Students

MOTION: To approve the creation of a High School Dean of Students position, effective 2022-2023 school year, with salary and benefits in accordance with the PDEA/PDSD Collective Bargaining Agreement.

10.09 Mid-Year PDSD Covid-19 Health and Safety Plan Review and Amendments

MOTION: To approve the proposed changes to the Penn-Delco School District Health and Safety Plan, in accordance with the required semi-annual review, as presented.

10.10 Classroom Book Kits

MOTION: To approve the proposal from Great Minds PBC, for Geodes, grades K – 2, as presented.

10.11 Tax Appeal

MOTION: To approve the finalized settlement of the real estate tax assessment appeal for 5000 Edgmont Ave, Brookhaven Borough (Folio #05-00-00401-02) at an assessment of \$26,000,000 for Tax Year 2021 and \$26,000,000 for Tax Year 2022.

ITEMS FOR BOARD ACTION - Continued

10.12 Northley Middle School Principal

MOTION: To appoint Ryan Buterbaugh as Northley Middle School Principal, effective on or before May 23, 2022, at an annual salary of \$134,000, pending satisfactory completion of all pre-employment paperwork.

10.13 PDSSPA Collective Bargaining Agreement

MOTION: To approve the Collective Bargaining Agreement between the Penn-Delco Service Support Professionals Association and the Penn-Delco School District from July 1, 2022 through June 30, 2025, as presented.

10.14 Special Education Agreement

MOTION: To approve the Transportation Agreement for student #55422, as presented.

10.15 Neumann University Facility Use Agreement

MOTION: To approve the agreement with Neumann University to host the Sun Valley High School Class of 2022 Commencement Ceremony, as presented.

Following a motion by Mrs. Jones and seconded by Mrs. Ellis motions 10.04 – 10.15 were unanimously approved.

Voting Aye: All
Voting No: None

COMMENTS BY MEMBERS OF THE PUBLIC

None

COMMENTS BY MEMBERS OF THE BOARD

Mrs. Jones clarified that masks are now optional.

President Armour noted moving back to Neumann University for graduation. We wanted to ensure we would have our date locked in going forward.

ADJOURNMENT

Following a motion by Mrs. Jones and seconded by Mrs. Powell the Board adjourned by unanimous consent at 8:07 p.m.

Respectfully Submitted,



Erik Zebley
Board Secretary

Next Meetings: Wednesday, March 16, 2022 – Study Session – Service Center – 7:30 p.m.
Wednesday, March 23, 2022 – Business Meeting – Service Center – 7:30 p.m.