

**PUBLIC MEETING OF
BOARD OF SCHOOL DIRECTORS
PENN DELCO SCHOOL DISTRICT
2821 CONCORD ROAD
ASTON, PA 19014**

**Minutes of the Board of School Directors
FEBRUARY 22, 2023**

A regular meeting of the Board of School Directors of the Penn-Delco School District convened on Wednesday, February 22, 2023, at 7:39 p.m., pursuant to advertisement published in the Delaware County Daily Times.

School Directors Present:

Dawn Jones
Kevin Tinsley
John Mancinelli
M. Colleen Powell
Leon Armour

School Directors Absent:

Kate Denney
Stephanie Ellis
Bernie Seasock

Others in Attendance:

Dr. George Steinhoff, Superintendent of Schools
Dr. Eric Kuminka, Assistant Superintendent
Erik Zebley, Business Administrator

MINUTES AND MONTHLY REPORTS

The Agenda for this meeting is attached hereto as Appendix "1".

1. **APPROVAL OF MINUTES** – Upon considering the draft minutes attached hereto as Appendix "2", it was resolved that the minutes of the regular meeting of January 25, 2023 and the special meeting of February 15, 2023, as presented, be and are hereby approved.

Motion to approve the resolution was made by Mrs. Jones and seconded by Mrs. Powell the motion was unanimously approved.

2. **APPROVAL OF INVOICE LISTING** – Upon considering the invoice listing attached hereto as Appendix "3", it was resolved that the invoice listing for January – February 2023 as presented, be and is hereby approved.

Motion to approve the resolution was made by Mrs. Jones and seconded by Mrs. Powell.

Voting Yea: All
Voting No: None

MINUTES AND MONTHLY REPORTS - Continued

3. **APPROVAL OF TREASURER'S REPORT** – Upon considering the draft Treasurer's Report attached hereto as Appendix "4", it was resolved that the Treasurer's Report of January 2023, as presented, be and is hereby approved.

Mrs. Powell presented the Treasurer's Report for January 2023.

Motion to approve the Treasurer's Report was made by Mrs. Jones and seconded by Mr. Tinsley. The motion was unanimously approved.

4. **BUDGET TRANSFER REPORT**

MOTION: To approve the Budget Transfer Report for January – February 2023.

Motion to approve the Transfer Report was made by Mrs. Powell and seconded by Mr. Tinsley. The motion was unanimously approved.

STUDENT REPRESENTATIVES' REPORT TO THE BOARD

Sophia Esposito reported on the following happenings at Sun Valley:

- Choir Decades annual show was sold out;
- Frosh Dance was held on February 3rd and had a great turnout;
- Class of 2025 announced their field trip to the Phillies game on Sunday April 23rd;
- Class of 2024 will have their annual field trip to Busch Gardens and Kings Dominion ;
- Junior Prom tickets go on sale March 1st;
- Seniors will have their trip to Disney in May;
- Senior Prom will be on May 12th at the Loews Hotel, tickets will go on sale the end of April;
- Winter sports are mostly finished and spring sports have started practices;
- Third marking period has official started on January 30th and will end on March 31st;
- Course selection requests for next year have been completed.

DCIU REPORT

Mrs. Powell shared good news, Nick Markawicz, Sun Valley senior took first place in welding skills and moves onto States next month. After graduation, he plans a career in pipe fit welding. Congratulations Nick.

SUPERINTENDENT'S REPORT

Dr. Steinhoff gave a recap of the topics discussed at last weeks' Study Session. He also announced that the April Study Session will be held at Northley Middle School. Dr. Steinhoff shared a PowerPoint presentation which Principal Roskos shared last week, "I Belong Here". This initiative at Sun Valley has a goal to revive Valley pride; which has been positive so far. They currently offer over 40 active clubs and after school activities.

Dr. Steinhoff reviewed items on the agenda for approval this evening. This include refunding measures; full-day Kindergarten Resolution and Minor changes to the 2023 – 2024 instructional calendar.

PDE notified the District, that the Comprehensive Plan is due on October 31, 2023; Dr. Steinhoff reviewed the timeline to meet this deadline.

Dr. Steinhoff announced the external Cyber Charters School enrollment decreased by 23 students. Penn-Delco's Cyber Academy is always open should someone wish to enroll.

SUPERINTENDENT'S REPORT - Continued

Dr. Steinhoff congratulated the employees who participated in the Health Trust initiatives "Maintain, don't Gain" which took place from Thanksgiving through Winter Break. Each participant received a mug for participating, but three employees won Apple watches; he congratulated them. Penn-Delco had the highest participation rate in all of Delaware County.

Dr. Steinhoff is happy to report a successful launch of SafeArrival Attendance Reporting System. Parents are using this form to report attendance. Black History Month is coming to a close and will have a special assembly and performances on Monday, February 28th. This has been planned, produced and will be performed by our own students. Bridges Math is having a solid year 2. A lot of time and effort has been put in by the teachers.

Dr. Steinhoff was presented with a check for more than \$6,500 from "Be the Joy Foundation" who held a fundraising campaign to raise money to cover outstanding lunch balances. Dr. Steinhoff thanked our local families who generously contributed to this effort to help others with ongoing lunch debts.

The Student Council of Northley Middle School led classes in a Thanksgiving Breakfast Food Drive and collected 750 food items used to create Thanksgiving food packages for 10 families at Northley. They took 2nd place in Explore.Act.Tell's fall campaign in PA & NJ. The team's winning grant of \$1,500 will be donated to the Kensington Project; through the Kensington Project, food insecure people, and those battling opioid addiction can get the help and support they need.

Dr. Steinhoff congratulated Jameson Camp (Parkside) and Thomas Gold (Coebourn) for their participating in the PA Invention Convention which was held last week. Their inventions were presented to a Shark Tank-like panel and other student attendees.

Dr. Steinhoff is pleased to announce Sun Valley Academic Hi-Q hosted their first competition, since the renovations to the auditorium, with a win.

Dr. Steinhoff announced Sun Valley had 8 musicians selected for PMEA Festivals this year. Evelyn Chaney was chosen for Regional band as first chair flutist on March 24. Avery Landis, Seamus McGroary, Madison Meehan and Samantha Young were selected for the PMEA Regional Choir Festival and performed at West Chester University this past weekend.

Dr. Steinhoff shared the dates for the upcoming musicals that will be held. Sun Valley's production, Chicago will run from March 16 – 18 with a special presentation for Senior Citizens on March 15th. Northley's production, The Little Mermaid, Jr, will run from March 1- 4.

Dr. Steinhoff highlighted the sports teams on their successful season.

- Bocce team placed second in the championship competition today and are sending them to Regional Competition on March 7th. Congratulations to the entire Bocce program for their accomplishments this season;
- Indoor track team has been great this winter. The 4x200 team has qualified for the PA Meet of Champions, individually, senior Ikon Jones qualified for the Meet of Champions in the 60m Dash;
- Swim team diver Alaina Cummings and swimmer Kara Damico have qualified for the District tournament. Kara is seeded 1st in the 50 Free and 3rd in the 100 Free;
- Wrestling team won their 4th straight Chesmont Championship and advanced to the semifinals at the District Duals for the first time in school history. As a team, they've also won six tournaments. The top 4 qualifiers from each weight class advance to the Regionals next weekend. The top 5 from Regionals advance to States the following weekend;

SUPERINTENDENT’S REPORT - Continued

- Boys’ basketball season ended with a touch loss in the first round of the playoffs. JV delivered a 18-2 record, while our varsity team finished 15-8, including winning 10 out of their last 12 games;
- Girls’ basketball followed up their success last year with another good year, going 10 – 12 and missing the playoffs by a fraction of a point;
- Cheery competition team found continued success this winter, winning a competition and coming in 2nd in several others.

Lastly, Dr. Steinhoff shared highlights from students who participated in events for the Eagles. Unfortunately, our local team didn’t win the Superbowl.

ANNOUNCEMENTS FOR THE PUBLIC

President Armour announced, pursuant to Act 48 – Sunshine Act, this evening, the Board met in executive session to discuss legal and personnel issues.

COMMENTS BY MEMBERS OF THE BOARD

None

ITEMS FOR BOARD INFORMATION AND DISCUSSION

None

PUBLIC COMMENTS

**PREPARED AND INFORMAL COMMENTS AND INQUIRIES FROM CITIZENS
GUIDELINES FOR PUBLIC PARTICIPATION IN BOARD MEETINGS**

The Board recognizes the value to school governance of public comment on educational issues with the importance of involving members of the public in Board meetings. In order to permit fair and orderly expression of such comments, the Board will provide for two periods for public participation during Board meetings. The presiding officer at each public Board meeting will follow these guidelines:

- Public participation shall be permitted only as indicated on the order of business in the procedures of this Board, or at the discretion of the presiding officer on a given issue.
- Participants must be recognized by the presiding officer, and must preface their comments by an announcement of their name, address, and group affiliation, if appropriate.
- All statements shall be directed to the presiding officer; no participant may address or question Board members individually.
- Public participation at the beginning of the agenda will be limited to 15 minutes total and to three minutes per person, on agenda topics only.
- **Public participation at the end of the agenda will be limited to 30 minutes total and to three minutes per person.**

The presiding officer may interrupt or terminate a participant’s statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant.

Approved January 24, 1990

PUBLIC COMMENT:

The following people spoke in support of full-day Kindergarten:

- Sarah Wiemer – 3566 Edgewater Ln – Brookhaven
- Mariel Dibartolomeo – 3667 Deepwater Ln – Brookhaven
- Samantha Gabe – 2209 Gettysburg Dr – Aston

ITEMS FOR BOARD ACTION

10.01 Personnel – Professional

(1) Appointment

- (a) Jamie McArdle, Long-term Substitute, effective 2/8/2023 through 6/16/2023**

Education

West Chester University
BS, Elementary Education

Professional Experience

Unionville-Chadds Ford School District

Cert/Assign

Grades PK-4
Aston – 4th grade

Salary

B/1 \$53,013

Rationale

S. Yoon, Resignation

- (b) Alexa Ward, Long-term Substitute, effective 3/6/2023 through 6/16/2023 pending pre-employment paperwork**

Education

West Chester University
BA, Early Education

Professional Experience

Interboro School District

Cert/Assign

Grades PK-4
Aston - 1st/2nd grade

Salary

B/1 \$53,013

Rationale

Emp. #2059/Emp. #3237,
Leaves

- (c) Jacqueline Zingani, Temporary Professional Employee, effective 3/20/2023 pending pre-employment paperwork**

Education

Neumann University
BA, Early Education/Special Education

Professional Experience

The Timothy School

Cert/Assign

Grades PK-4, Special
Education PK-8
Parkside – Interventionist

Salary

B/1 \$53,013

Rationale

M. Lindemuth, Transfer

- (d) Tarryn Maloney, Long-term Substitute, effective 02/22/2023 through 6/16/2023 pending pre-employment paperwork**

Education

Shippensburg University
BA, Spanish/Secondary Education
University of Phoenix
Master of Arts in Education/Elementary

Professional Experience

Kelly Staffing Education
Palm Beach County School District
Central Dauphin School District

Cert/Assign

Elementary K-6
4th Grade Coebourn

Salary

M/1 \$55,613

Rationale

M. Carroll, TOSA

(2) Resignation

- (a) Francine Gill, Long Term Substitute Social Studies Teacher at Sun Valley, effective 2/14/2023**

ITEMS FOR BOARD ACTION

(8) Extra Pay – Extended Employment

(a) SVHS, Winter Formal Chaperone (1/21/23)

#10-1110-123-000-30-80-00-000	<u>Hours</u>
Elizabeth Boccella	3.00
Julie Malone	3.50
Kim Martone	3.00

(b) SVHS, Freshman Dance Chaperone (2/3/23)

#10-1110-123-000-30-80-00-000	<u>Hours</u>
Kim Martone	3.00

(c) SVHS, ATSI Tutoring, Outside of Contractual Hours (1/23/23)

#10-1190-123-998-30-80-00-00-000	<u>Hours</u>
Kathleen Phelps	6.00
Lindsay Turk	1.00

(d) NMS, Dean of Students Additional Hours (1/11/23 – 1/31/23)

#10-1110-123-000-30-70-00-000	<u>Hours</u>
Karen Scharrer	10.00

(e) SVHS, Dean of Students Additional Hours (1/9/23-1/31/23)

#10-1110-123-000-30-80-00-000	<u>Hours</u>
John Moletteri	7.50

(f) NMS - P2G Grant Meeting, Outside of Contractual Hours (1/24/23)

#10-1110-123-530-30-00-00-000	<u>Hours</u>	<u>Hours</u>
Danielle Cook	1.00	Lisa Pasceri 1.00
Renee DiPietro	1.00	Kevin Siegel 1.00
Melissa Lidstone	.50	Heather Thompson 1.00
Jackie Matys	1.00	

(g) SVHS, Midterm Curriculum Coverage (1/9/23)

#10-1110-123-000-30-80-00-000	<u>Hours</u>
Jennifer Maxwell	2.00

(h) SVHS, Class Coverage (11/21/22 - 1/12/23)

#10-1110-123-000-30-80-00-000	<u>Hours</u>
Frank Vaccaro	45.00

**(i) New Teacher Mentor Stipend – 1st Semester
Elementary - #10-2260-123-000-10-00-00-000**

Brittany Boyer	Marisa Fiorelli (2)	Karen Newberg
Mike Bushnell	Kate Furia	Kristen Port
Kelly Campagna	Sharon Lachman	Michele Raucci
Sarah Constan	Marybeth McGrenra	Nicole Small
Michelle Craley	Danielle Seaman	Lindsey Wiley (2)
Marianne Fallon	Alison Miller	

ITEMS FOR BOARD ACTION

Secondary - #10-2260-123-000-30-00-00-000

Matt Baldys	Elizabeth Hazlett	Colleen McCarthy
Marc Baron	Dan Hill (2)	Colleen Miller
Jill Bednar	Francine Im	John Moletteri
Amy Caputo	Susan Koehler (2)	Amanda Potter
Valerie Carr	Michele Lehman	Lauren Schneider
Monica Diehl	Joe Malaczewski (2)	Matt Swan
Renee DiPietro	Patricia Malaczewski (2)	Christen Verna
Edward Dobbins	Jennifer Maxwell	Jessica Wooleyhan
Erica Guidetti	Karen Newberg	

10.02 Personnel – Classified

(1) Leaves of Absence

(a) Employee #3574, adjusted temporary leave from 2/6/2023 through 6/16/2023.

(2) Change of Status

- (a)** Phyllis McShane from Playground/Café Assistant at Coebourn to part-time day custodian at Pennell @ \$17.03/hour, up to 25 hours/week, 190 days/year with part-time benefits in accordance with the PDSSPA contract, effective 2/9/2023.
- (b)** Terry Nichols from part-time Custodian at Parkside to substitute Bus Driver @ \$21.75/hour, on call as needed, no benefits, effective 1/30/2023.
- (c)** Karen Kelly from Clerical Assistant at Northley to Secretary to the Assistant High School Principals (SB, step 1) @ \$17.06/hour, 37.5 hours/week, 261 days/year with fulltime benefits in accordance with the PDESPA contract, effective 2/13/2023.
- (d)** Elena Alboretto from substitute Assistant to Clerical Assistant (A3, step 1) at Northley @ \$12.47/hour, up to 28.75/week, 221 days/year with part-time benefits in accordance with the PDESPA contract, effective 2/13/2023.
- (e)** Robert Johnson Griffin, from Regular Bus Driver to substitute Bus Driver @ \$21.75/hour, on call as needed, no benefits, effective 2/15/2023.

(3) Sick Day Payout for Retiree

(a) Barbara Whisler, 73.50 days

References: Penn-Delco Budget 2022-2023; Act 93 Plans; PDEA Agreement; PDESPA Agreement; PDSSPA Agreement; PA School Code Section 1108B.

Administrative Recommendation: To approve all personnel items as presented.

Following a motion by Mrs. Jones and seconded by Mrs. Powell motions the above motions were unanimously approved.

Voting Aye: All

Voting No: None

ITEMS FOR BOARD ACTION

10.03 PlanCon K – Submission

MOTION: To approve and submit PlanCon K for the Series 2021 General Obligation Bonds.

10.04 Exonerate TD Bank from Collecting Delinquent Taxes

MOTION: To exonerate TD Bank, deputized School District tax collector of Aston, Brookhaven, and Parkside, from collecting delinquent 2022 – 2023 real estate tax bills, and to ratify the filing of unpaid delinquent real estate taxes with Delaware County Tax Claim Bureau.

10.05 School Portraits

MOTION: To approve the extension of the proposal submitted by Barksdale Studios of Aston, PA for the 2023 – 2024 school year in accordance with RFP received May 28, 2009.

10.06 Special Education Agreements

10.06.1 MOTION: To approve the Confidential Settlement and Release for Student #55384, as presented.

10.06.2 MOTION: To approve the Therapy Services Agreement between Penn-Delco School District and Pediatric Therapeutic Services, Inc., as presented.

10.07 Audio System

MOTION: To approve the proposal from JD Sound and Video, Voorhees, NJ for Installation of PA system in Sun Valley Gymnasium, for an amount not to exceed \$22,288.83.

10.08 Furniture

MOTION: To approve the purchase of furniture from Virco, through US Communities 2023 Contract pricing, for Parkside Elementary School, for an amount not to exceed \$63,842.00, funded by Capital Reserves Fund.

10.09 SVHS Band 2024 Overnight Field Trip

MOTION: The Sun Valley High School Administration requests permission for members of the SVHS Band and Chorus to travel to Walt Disney World in Orlando, Florida. The band and chorus will perform at the resort. Students and chaperones will travel on Thursday, February 8, 2024, and return Monday, February 12, 2024.

10.10 Ductwork Repair

MOTION: To accept the proposals from GEM Mechanical, of Aston, PA, for ductwork insulation repair at Parkside Elementary School, Costars Contract 008-E22-887 pricing for an amount not to exceed \$172,500 as follows:

1. Roof 1 for an amount not to exceed \$36,000
2. Roofs 2 and 3 for an amount not to exceed \$136,500.

10.11 Title IX Co-Coordinator

MOTION: To appoint Dr. David Criscuolo as Title IX Co-Coordinator for the Penn-Delco School District.

10.12 Full-Day Kindergarten Resolution

MOTION: To approve the Resolution for Full-Day Kindergarten, as presented.

10.13 2023-2024 Instructional Calendar

MOTION: To approve the amended instructional calendar for the 2023-2024 school year, as presented.

ITEMS FOR BOARD ACTION

10.14 Memorandum of Understanding – Delaware County Community College

MOTION: To approve the Memorandum of Understanding (MOU) with DCCC regarding the Pathways Program: Electro-Mechanical & Automotive Technologies, as presented.

10.15 Memorandum of Understanding – Delaware County Community College

MOTION: To approve the Memorandum of Understanding (MOU) with DCCC regarding the Pathways Program: Business Academy, Teacher’s Academy, Pre-Nursing, as presented.

10.16 Memorandum of Understanding – The University of Delaware

MOTION: To approve the Memorandum of Understanding (MOU) with The University of Delaware regarding the Horn Entrepreneurship program with Sun Valley High School, as presented.

10.17 2013A Bond Refunding Parameters Resolution

MOTION: To approve a resolution authorizing the incurrence of nonelectoral debt to be evidenced by the issuance of Bonds, Series 2023 in the maximum aggregate principal amount of \$10,215,000, to provide funds for the Refunding Project, as presented.

10.18 Donation

MOTION: To accept the donation from *Be the Joy* Foundation for student lunch accounts, in the amount of \$6,596.27.

Following a motion by Mrs. Jones and seconded by Mrs. Powell motions 10.03 – 10.18 were unanimously approved.

Voting Aye: All
Voting No: None

10.19 Board Member Appointment

MOTION: To fill the vacancy and term of former school director Ms. Lisa Esler by appointing Patrick Twisler as school director according to School Code Section 315, effective immediately.

Following a motion by Mrs. Jones and seconded by Mrs. Powell motions the above motions were unanimously approved.

Voting Aye: All
Voting No: None

COMMENTS BY MEMBERS OF THE PUBLIC

None

COMMENTS BY MEMBERS OF THE BOARD

President Armour commented that having full-day Kindergarten has been an objective of his since being on the Board. With enrollment numbers being down allowed this opportunity.

Dr. Steinhoff presented Mr. Erik Zebley, Business Administrator, with a certificate of successful completion of PASBO’s Business Administrator Certification.

ADJOURNMENT

Following a motion by Mrs. Jones and seconded by Mr. Armour the Board adjourned by unanimous consent at 8:15 p.m.

Respectfully Submitted,



Erik Zebley
Board Secretary

Next Meetings: Wednesday, March 15, 2023 – Study Session – Service Center – 7:30 p.m.
Wednesday, March 22, 2023 – Business Meeting – Service Center – 7:30 p.m.