

**PUBLIC MEETING OF
BOARD OF SCHOOL DIRECTORS
PENN DELCO SCHOOL DISTRICT
2821 CONCORD ROAD
ASTON, PA 19014**

**Minutes of the Board of School Directors
DECEMBER 7, 2020**

A special meeting of the Board of School Directors of the Penn-Delco School District convened on Monday, December 7, 2020, at 7:43 p.m. at the District Service Center pursuant to advertisement published in the Delaware County Daily Times.

School Directors Present:

Stephanie Ellis
Lisa Esler
Catherine Hilferty
M. Colleen Powell
Bernie Seasock
Kevin Tinsley
Leon Armour

School Directors Absent:

Kate Denney

Others in Attendance:

Dr. George Steinhoff, Superintendent
Eric Kuminka, Assistant Superintendent
Erik Zebley, Business Administrator
Nina Tyre, Director of Human Resources

MOTION FOR WAIVER OF FORMALITIES

A motion was made by Mrs. Ellis and seconded by Mrs. Powell to waive formalities.

Voting Aye: All
Voting No: None

MINUTES:

APPROVAL OF MINUTES – Upon considering the draft minutes attached hereto as Appendix “2”, it was resolved that the minutes of the regular meeting of November 18, 2020 as presented, be and are hereby approved.

Motion to approve the resolution was made by Mrs. Ellis and seconded by Mr. Tinsley the motion was unanimously approved.

ITEMS FOR BOARD INFORMATION

Dr. Steinhoff congratulated the Board on their re-organization and reappointment of the Solicitor.

Dr. Steinhoff mentioned an item on the agenda for approval for Temporary Remote Instruction Days on January 4 – 6, 2021. This will allow the District to review the statistics on Monday, January 4th, ensure our buildings are able to open with proper staffing and give parents enough time to make arrangements and not give them short notice. The District reviews numbers daily and quarantine is currently a challenge. Our staff is doing the best they can.

Dr. Steinhoff, on behalf of the District, shared condolences to the families of three great man who recently passed away. Mr. Pete Chambers; Mr. Chuck Grassano and Mr. Frank Garrett. These men would want us to stay positive and focus on our students.

ITEMS FOR BOARD DISCUSSION

None

PUBLIC COMMENTS

PREPARED AND INFORMAL COMMENTS AND INQUIRIES FROM CITIZENS GUIDELINES FOR PUBLIC PARTICIPATION IN BOARD MEETINGS

The Board recognizes the value to school governance of public comment on educational issues with the importance of involving members of the public in Board meetings. In order to permit fair and orderly expression of such comments, the Board will provide for two periods for public participation during Board meetings. The presiding officer at each public Board meeting will follow these guidelines:

- Public participation shall be permitted only as indicated on the order of business in the procedures of this Board, or at the discretion of the presiding officer on a given issue.
- Participants must be recognized by the presiding officer, and must preface their comments by an announcement of their name, address, and group affiliation, if appropriate.
- All statements shall be directed to the presiding officer; no participant may address or question Board members individually.
- Public participation at the beginning of the agenda will be limited to 15 minutes total and to three minutes per person, on agenda topics only.
- **Public participation at the end of the agenda will be limited to 30 minutes total and to three minutes per person.**

The presiding officer may interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant.

Approved January 24, 1990

PUBLIC COMMENTS

None

ITEMS FOR BOARD ACTION

6.01 Personnel – Professional

(1) Change of Status

- (a) Melissa Pembroke, long-term substitute Teacher at Coebourn, extended through the 2020/2021 school year.

(2) Leaves of Absence

- (a) Employee #841, adjusted FFCRA from 9/8/2020 through 12/2/2020.
- (b) Employee #3449, FFCRA from 11/17/2020 through 11/20/2020.
- (c) Employee #1771, FMLA from 11/16/2020 through 12/17/2020.
- (d) Employee #2555, FFCRA from 11/9/2020 through 11/17/2020 and adjusted FMLA from 11/18/2020 through 2/24/2021.
- (e) Employee #3459, FMLA from 2/25/2021 through 5/26/2021 and childrearing leave from 5/27/2021 through the 1st semester 2021/2022.
- (f) Employee #309, adjusted Sabbatical Leave for Restoration of Health from 9/1/2020 through 6/21/2021.
- (g) Employee #3626, temporary leave from 11/13/2020 through 11/16/2020.
- (h) Employee #3347, FFCRA from 12/1/2020 through 12/11/2020.
- (i) Employee #1984, FMLA from 12/3/2020 through 12/10/2020.
- (j) Employee #3584, FFCRA from 11/12/2020 through 11/13/2020.
- (k) Employee #3639, FFCRA from 12/3/2020 through 12/11/2020.

(3) Extra Duty Pay Assignments

Rescissions:

Sun Valley Non-Athletics

Kevin Meenan Robotics/Engineering 2.5 Units @ \$291 \$727.50

Elementary Non-Athletics

Theresa McHugh Parkside Safety Patrol 5 Units @ \$291 \$1,455.

Appointments:

Sun Valley Non-Athletics

Daniel Hill	Motif	5 Units @ \$291	\$1,455.
Cole Bowman	Ultimate Frisbee	2.5 Units @ \$291	\$727.50
Matthew Baldys	Ultimate Frisbee	2.5 Units @ \$291	\$727.50
Amy Grady	Vanguard Vol/Caring	5 Units @ \$291	\$1,455.
Brandon Bittner	Technical Director	12 Units @ \$291	\$3,492.
Theresa Greto	Variety Show Director	8 Units @ \$291	\$2,328.

(4) Extra Pay

(a) Class Coverage SVHS, 11/16/2020-11/20/2020

10-1110-123-000-30-80-00-000	<u>Hours</u>
Amy Grady	13.50

(b) GIEP Writing for SVHS, 11/2020

10-1243-123-000-00-00-00-000	<u>Hours</u>
Amy Grady	12.00

ITEMS FOR BOARD ACTION - Continued

(c) IEP Writing Outside of Contractual Hours, 11/2020	
10-1241-123-000-00-00-00-000	<u>Hours</u>
John Moletteri	11.00

6.02 Personnel – Classified

(1) Appointment

- (a) Stephanie Douglas, part-time Custodian at Pennell @ \$16.06/hour, up to 25 hours/week, 190 days/year, with part-time benefits in accordance with the PDSSPA contract, effective 11/23/2020.

(2) Leaves of Absence

- (a) Employee #3168, FFCRA from 11/12/2020 through 12/18/2020.
- (b) Employee #155, adjusted temporary leave from 9/29/2020 through 12/11/2020.
- (c) Employee #3620, temporary leave from 11/9/2020 through 12/23/2020.
- (d) Employee #3575, adjusted FFCRA from 10/12/2020 through 12/23/2020.
- (e) Employee #3382, temporary leave from 12/7/2020 through 1/11/2021.
- (f) Employee #2199, FMLA from 10/28/2020 through 11/2/2020.
- (g) Employee #3239, FFCRA from 12/2/2020 through 12/16/2020.
- (h) Employee #3272, FFCRA from 12/3/2020 through 12/15/2020.
- (i) Employee #3648, FFCRA from 12/3/2020 through 12/15/2020.

(3) Resignation

- (a) Heather Karpo, Clerical Assistant at Northley, effective 12/23/2020.

References: Penn-Delco Budget 2020-2021; Act 93 Plans; PDEA Agreement; PDESPA Agreement; PDSSPA Agreement; PA School Code Section 1108B.

Administrative Recommendation: To approve all personnel items as presented.

Following a motion by Mrs. Ellis and seconded by Mrs. Esler, the above motion was unanimously approved.

Voting Aye: All
Voting No: None

6.03 Act 1 Resolution

MOTION: To approve the Act 1 resolution certifying that the Penn-Delco School District will not exceed the applicable index (3.2%) for the 2021 – 2022 fiscal year, as presented.

6.04 Change Orders – SV – Secure Entry and Nurse Addition

MOTION: To approve the following change order(s), as presented:

- GC-04 John S. McManus, Inc.: for unforeseen conditions and owner directed changes, for an amount not to exceed \$4,580.

6.05 PDEA Memorandum of Understanding

MOTION: To approve the Memorandum of Understanding with the Penn-Delco Education Association dated November 9, 2020, as presented.

ITEMS FOR BOARD ACTION - Continued

6.06 Temporary Remote Instruction Days

Motion: To approve the Administrative Recommendation to revert to fully remote, all-virtual learning, for all schools, on Monday, January 4, 2021 through Wednesday, January 6, 2021. The district will return to its hybrid schedule on Thursday, January 7, 2021.

6.07 PDS/PDE Attestation Document

Motion: To affirm the PDE attestation document of 11/26/2020, which required all Superintendents and School Board Presidents to attest to reading and implementing updated PDE and PA Department of Health recommendations for responding to COVID-19 cases in schools, as presented.

Following a motion by Mrs. Jones and seconded by Mrs. Esler motions 6.03 – 6.07 were unanimously approved.

Voting Aye: All
Voting No: None

COMMENTS BY MEMBERS OF THE PUBLIC

None

COMMENTS BY MEMBERS OF THE BOARD

President Armour noted that teachers have been working harder during the Pandemic. Kudos to the Penn-Delco teachers, and he thanked them for their service.

Mr. Tinsley added the staff is doing an unbelievable job; he thanked them and wished everyone a Happy Holiday.

Dr. Steinhoff concurred with them and will relay this to the staff. Gratitude is well placed. Many are dealing with compassion fatigue, but we're doing the best we can in a difficult situation.

ADJOURNMENT

Following a motion by Mrs. Esler, seconded by Mrs. Powell, the Board adjourned by unanimous consent at 8:04 p.m.

Respectfully Submitted,



Erik Zebley
Board Secretary

NEXT MEETING: Wednesday, January 20, 2021, 7:30 p.m., via Zoom – Study Session
Wednesday, January 27, 2021, 7:30 p.m., via Zoom – Business Mtg.