

**PUBLIC MEETING OF  
BOARD OF SCHOOL DIRECTORS  
PENN DELCO SCHOOL DISTRICT  
2821 CONCORD ROAD  
ASTON, PA 19014**

**Minutes of the Board of School Directors**

**AUGUST 26, 2020**

A regular meeting of the Board of School Directors of the Penn-Delco School District convened on Wednesday, August 26, 2020, at 7:30 p.m. via electronic communication, pursuant to advertisement published in the Delaware County Daily Times.

**School Directors Present:**

Kate Denney  
Stephanie Ellis  
Dawn Jones  
M. Colleen Powell  
Bernie Seasock  
Kevin Tinsley  
Leon Armour

**School Directors Absent:**

Lisa Esler  
Catherine Hilferty

**Others in Attendance:**

Dr. George Steinhoff, Superintendent  
Eric Kuminka, Assistant Superintendent  
Erik Zebley, Business Administrator  
Nina Tyre, Human Resources Director

**MINUTES AND MONTHLY REPORTS**

The Agenda for this meeting is attached hereto as Appendix "1".

1. **APPROVAL OF MINUTES** – Upon considering the draft minutes attached hereto as Appendix "2", it was resolved that the minutes of the regular meeting of July 29, 2020 and the special meetings of August 10, 2020 and August 17, 2020 as presented, be and are hereby approved.

Motion to approve the resolution was made by Mrs. Powell and seconded by Mrs. Denney the motion was unanimously approved.

2. **APPROVAL OF INVOICE LISTING** – Upon considering the invoice listing attached hereto as Appendix "3", it was resolved that the invoice listing for August 2020 as presented, be and is hereby approved.

Motion to approve the resolution was made by Mrs. Denney and seconded by Mr. Tinsley

Voting Yea: All  
Voting No: None

### **MINUTES AND MONTHLY REPORTS - Continued**

3. **APPROVAL OF TREASURER'S REPORT** – Upon considering the draft Treasurer's Report attached hereto as Appendix "4", it was resolved that the Treasurer's Report of July 2020, as presented, be and is hereby approved.

Mrs. Powell presented the Treasurer's Report for July 2020.

Motion to approve the Treasurer's Report was made by Mrs. Denney and seconded by Mr. Tinsley. The motion was unanimously approved.

### **SUPERINTENDENT'S REPORT**

Dr. Steinhoff is hoping to get back to in-person meetings beginning next month, provided we can properly social distance.

Dr. Steinhoff remarked that over the past week, the District has conducted Zoom information sessions on virtual and cyber learning, special education, information for incoming Kindergarten students and a general Q & A on reopening. He thanked Mr. Gorniok, Mr. Kuminka, Ms. Bell, Mrs. McClure, Mr. McCormack and Ms. Murray for participating. Additional information on back to school and reopening will be sent out this week.

Dr. Steinhoff is pleased to report that Penn-Delco has received 1,050 new chrome books and are expecting another 550 tomorrow. Dr. Thomas and his staff are hard at work inventorying those so they can be distributed before the start of the school year. Parents will receive information from the schools for dates and times for distribution.

Dr. Steinhoff noted the District has turned its attention to getting a great start with virtual learning beginning on September 8<sup>th</sup>. He wanted the parents to know that the District understands the challenges and ask for understanding as well of our teachers who are doing work entirely different from what they have done before. He remains hopeful that we can convert to a hybrid start on October 12<sup>th</sup>.

Dr. Steinhoff is pleased to announce that the District is able to keep over 85% of its support staff actively working during our virtual start. Our hope is to recall the other 15% once we can begin in-person instruction.

Dr. Steinhoff gave an update on the construction at Sun Valley. We're anticipating a completion of the entrance between September 10<sup>th</sup> and 15<sup>th</sup>. The Health Suite is on pace for a late Fall/early winter completion.

Dr. Steinhoff shared good news. At a previous board meeting, the Board approved a bond refunding parameters resolution to refinance certain debt. This has yielded a \$2.97 million dollars in savings for the District, and will be used to reduce debt payments by approximately \$165,000 each year through 2038.

Dr. Steinhoff shared we are finalizing our plans to kick off the school year with our staff next Tuesday. During our in-service days, staff will receive specialized training on Schoology, NEARPOD, which is a virtual teaching tool, Curriculum and NEWSELA, Special Education support, Social Emotional Learning, and COVID-19 Universal Health and Safety Procedures.

Lastly, Dr. Steinhoff acknowledge Jean Michels, who has had a distinguished career in Penn-Delco as a speech therapist and Theresa Micklo, who have announced their retirements, which will be voted on this evening.

**ANNOUNCEMENTS FOR THE PUBLIC**

President Armour announced, pursuant to Act 48 – Sunshine Act, this evening, the Board met in executive session to discuss legal and personnel issues.

**COMMENTS BY MEMBERS OF THE BOARD**

None

**ITEMS FOR BOARD INFORMATION**

President Armour commented on items 9.08 & 9.09 on the agenda this evening. His commented on the assessments and reassessment process and the impact they have on the District.

**ITEMS FOR BOARD DISCUSSION**

None

**PUBLIC COMMENTS**

**PREPARED AND INFORMAL COMMENTS AND INQUIRIES FROM CITIZENS**

**GUIDELINES FOR PUBLIC PARTICIPATION IN BOARD MEETINGS**

The Board recognizes the value to school governance of public comment on educational issues with the importance of involving members of the public in Board meetings. In order to permit fair and orderly expression of such comments, the Board will provide for two periods for public participation during Board meetings. The presiding officer at each public Board meeting will follow these guidelines:

- Public participation shall be permitted only as indicated on the order of business in the procedures of this Board, or at the discretion of the presiding officer on a given issue.
- Participants must be recognized by the presiding officer, and must preface their comments by an announcement of their name, address, and group affiliation, if appropriate.
- All statements shall be directed to the presiding officer; no participant may address or question Board members individually.
- Public participation at the beginning of the agenda will be limited to 15 minutes total and to three minutes per person, on agenda topics only.
- **Public participation at the end of the agenda will be limited to 30 minutes total and to three minutes per person.**

The presiding officer may interrupt or terminate a participant’s statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant.

Approved January 24, 1990

**PUBLIC COMMENT:**

None

**ITEMS FOR BOARD ACTION**

**9.01 Personnel – Professional**

**(1) Appointments**

**(a) Molly Dwyer, Long-term substitute, effective 9/1/2020 through 6/21/2021**

**Education**

Kutztown University  
BS, Education  
Professional Experience  
Kelly Educational Staffing  
Penn-Delco School District

**Cert/Assign**

English 7-12  
Northley – ELA

**Salary**

B/2 \$50,925

**Rationale**

New Position

**(b) Tina Louise Kelly-Nerelli, Professional Employee, effective on or before 10/26/2020 pending pre-employment paperwork**

**Education**

Millersville University  
BA, Art

**Professional Experience**

Saint Patrick School  
Haverford School District  
Rose Tree Media School District  
Upper Darby School District

**Cert/Assign**

Art PK-12  
Aston/Parkside – Art

**Salary**

B/3 \$51,620

**Rationale**

S. McGinn, Resignation

**(c) Ciara Scarcelli, Temporary Professional Employee, effective on or before 10/26/2020 pending pre-employment paperwork**

**Education**

Cabrini University  
BS, Education

**Professional Experience**

The Davidson School at Elwyn

**Cert/Assign**

Special Education PK-12, Grades PK-4  
Sun Valley – Special Education

**Salary**

B/1 \$50,255

**Rationale**

L. Herbert, Resignation

**(2) Retirement**

**(a)** Jean Michels, Speech Teacher at Coebourn Elementary, effective 8/20/2020.

**(3) Resignation**

**(a)** Kristie Pennoni, School Nurse at Coebourn/Pennell Elementary, effective 8/20/2020.

**(b)** Erin Burns, Spanish Teacher at Sun Valley, effective 8/19/2020.

**(4) Leave of Absence**

**(a)** Employee #841, FFCRA from 9/8/2020 through 11/30/2020.

**(b)** Employee #309, Sabbatical Leave for Restoration of Health from 9/1/2020 through 1/27/2021.

**(c)** Employee #968, FFCRA from 9/1/2020 through 10/9/2020.

**(d)** Employee #2100, FMLA from 10/12/2020 through 10/26/2020.

**ITEMS FOR BOARD ACTION - Continued**

**(5) Extra Pay**

**(a) Safety Training Outside of Contractual Hours During Covid-19, 7/27/2020**

<b>10-1241-123-000-00-00-00-000</b>	<b><u>Hours</u></b>
Karen Scharrer	2.0
Lindsey Wiley	2.0
Amanda Kikut	2.0

**(b) Positive Action Training Webinar, 8/11/2020**

<b>10-1241-123-000-10-00-00-000</b>	<b><u>Hours</u></b>
Kelly Lamberto	2.0
Samantha Perrotta	2.0

**10-1241-123-000-30-00-00-000**

John Moletteri	2.0
Kevin Siegel	2.0
Erin Judge	2.0

**(c) Summer Guidance Hours - SVHS**

<b>10-2260-123-000-30-00-00-000</b>	<b><u>Hours</u></b>
Kathryn James	16.25

**(d) Nurses Manual – K-12 – 8/18/2020**

<b>10-2260-123-000-00-00-00-000</b>	<b><u>Hours</u></b>
Ginamarie Capuano	7.0
Kelly Dignazio	7.0
Betsy King	7.0
Kristie Pennoni	7.0

**(e) Summer Tutoring for Student #24518**

<b>10-1241-123-000-30-00-00-000</b>	<b><u>Hours</u></b>
Rachelle Carstenson	15.0

**(f) Sondag Training, 8/21/2020**

<b>10-1241-123-000-00-00-00-000</b>	<b><u>Hours</u></b>
Megan Flanagan	6.0
Kate Doroshenko	6.0
Jessica Labish	5.0

**ITEMS FOR BOARD ACTION - Continued**

**(g) Safety Cares Training 8/10-12/2020**

**10-2260-123-000-10-00-00-000** **Hours**

Kate Furia 7.0  
Alana Lafferty 7.0

**10-2260-123-000-30-00-00-000**

Barb Boyle 4.0  
Megan Flanagan 7.0  
Amanda Kikut 31.0 (Trainer)  
Michele Lehman 3.0  
John Moletteri 3.0  
Lisa Replogle 7.0  
Kevin Siegel 7.0  
Karen Scharrer 31.0 (Trainer)  
Kate Taylor 3.0  
Lindsey Wiley 31.0 (Trainer)

**10-2271-360-000-30-00-00-000**

Brianna Joseph 7.0

**(h) Curriculum & Technology in a Virtual World 8/11-12/2020**

**10-2260-123-986-10-00-00-000** **Hours**

Mike Bushnell 14.0  
Katie Cardwell 14.0  
Allison Carey 14.0  
Lauren Cassimatis 14.0  
Kelsey Gislason 7.0  
Trish Lydon 14.0  
Kaitlyn Maloney 14.0  
Jennifer McDougall 7.0  
Tyler Mertens 14.0  
Lauren Mongada 14.0  
Panagiotis Papageorge 14.0  
Emily Wreath 14.0

**10-2260-123-986-30-00-00-000** **Hours**

Elizabeth Bereznak 14.0  
Adria Bondanza 14.0  
Allison Burns 7.0  
Kevin Fowler 7.0  
Ashley McColgan 14.0  
Michelle Ritz 14.0  
Christiane Romano 14.0  
Lauren Schneider 7.0

**(i) Special Education Summer Hours**

**10-1241-123-000-30-00-00-000** **Hours**

Jodi Cunniffe 28.0

**ITEMS FOR BOARD ACTION - Continued**

**(j) Pathways To Reopening, 7/2020 – 8/2020**

<b>10-2260-123-986-10-00-00-000</b>	<b><u>Hours</u></b>
Lauren Mongada	4.0
Meghan Pringle	5.5
Danielle Seaman	4.0
<b>10-2260-123-986-30-00-00-000</b>	
Kevin Fowler	4.5
Betsy King	19.0
Kathryn James	18.5
Christen Verna	4.0

**(6) Extra Duty Pay Assignments**

**APPOINTMENTS:**

**Sun Valley Athletics**

Jillian Foster                      Girls Asst. Volleyball 10 Units @ \$291                      \$2,910.

**Non-Athletics**

(See Attached)

**(7) Wage and Salary Adjustment**

(a) Kathleen DiMichele, Social Studies Teacher at Northley, from Master's 60, step 13 @ \$80,475 to Doctorate, step 13 @ \$85,350 effective 9/1/2020.

(b) Kristine Hopkins, 2nd Grade Teacher at Pennell Elementary, from Master's, step 16 @ \$90,000 to Master's 60, step 16 @ \$96,000 effective 9/1/2020.

**9.02 Personnel – Classified**

**(1) Appointment**

(a) Charles Buchan, full-time Custodian at Northley @ \$17.23/hour, up to 40 hours/week, 261 days/year with full-time benefits in accordance with the PDSSPA contract, effective 8/31/2020.

**(2) Leave of Absence**

(a) Employee #137, temporary leave from 9/3/2020 through 3/2/2021.

(b) Employee #3436, FFCRA from 9/2/2020 through 11/17/2020.

**(3) Resignation**

(a) Carleen April, substitute Assistant, effective 8/11/2020.

(b) Kathleen Fetsick, substitute Health Room Licensed Assistant, effective 8/26/2020.

(c) Sharon Schlotzhauer, substitute Health Room Licensed Assistant, effective 8/26/2020.

**ITEMS FOR BOARD ACTION - Continued**

**(4) Retirement**

(a) Theresa Micklo, Paraprofessional at Coebourn Elementary, effective 9/8/2020.

(b) Richard Siegfried, Bus Driver, effective 8/25/2020.

**References: Penn-Delco Budget 2020-2021; Act 93 Plans; PDEA Agreement; PDESPA Agreement; PDSSPA Agreement; PA School Code Section 1108B.**

**Administrative Recommendation: To approve all personnel items as presented.**

Following a motion by Mrs. Jones and seconded by Mrs. Denney the above motion was unanimously approved.

Voting Aye: All

Voting No: None

**9.03 ACA (Affordable Care Act) Service Agreement**

**MOTION:** To approve the agreement with Gallagher Benefit Services, Media, PA to provide Data Management Services in compliance with ACA.

**9.04 HP Financial Services Agreements**

**9.04.1 MOTION:** To approve the buyout of 16 Probook 430s from lease #475366585400005 for an amount not to exceed \$2,036, as presented.

**9.04.2 MOTION:** To approve the buyout of 80 Probook 640s from lease #475366585400005 for an amount not to exceed \$10,164, as presented.

**9.05 Special Education Agreements**

**9.05.1 MOTION:** To approve the 2020-2021 annual Agreement with Foundations Behavioral Health for Specialized Education Services, as presented.

**9.05.2 MOTION:** To approve the Agreement with Criticare Home Health & Nursing Corporation, as presented.

**9.05.3 MOTION:** To approve the Tuition Agreement and Private School Placement Services with Fairwold Academy for student #36092 and student #55259, as presented.

**9.06 Instructional Technology Resources**

**9.06.1 MOTION:** To approve the agreement with Makemusic for \$6,280.00, as presented.

**9.06.2 MOTION:** To approve the agreement with Sight Reading Factory for \$722.48, as presented.



**ITEMS FOR BOARD ACTION - Continued**

**9.07 Change Orders – SV – Secure Entry and Nurse Addition**

**MOTION:** To approve the following change order(s) as presented:

- GC-02 John S. McManus, Inc.: for unforeseen conditions and owner directed changes, for an amount not to exceed \$3,858.
- HVAC-01 JBM Mechanical, Inc.: for unforeseen conditions and owner directed changes, for an amount not to exceed \$1,292.

**9.08 Real Estate Tax Assessment Appeals**

**MOTION:** That the Board authorizes and directs the Solicitor to initiate and prosecute real estate tax assessment appeals from undervalued 2021 real estate tax assessments that have resulted from the countywide reassessment; the Board authorizes and directs the Solicitor and the District’s real estate appraiser to determine the appropriate assessments to appeal, without consideration of the property type, in accordance with the standard methodologies that have been approved by the Business Administrator.

**9.09 Countywide Real Estate Tax Reassessment**

**MOTION:** That the Board authorizes and directs the Solicitor to initiate and prosecute appropriate legal action to attempt to remedy what appears to be a uniformity issue in the Penn-Delco School District that has resulted from the countywide reassessment.

**9.10 Recycling of Obsolete Items**

**MOTION:** To recycle obsolete technology related equipment with Upcycle LLC., from Fairfield, NJ, at no cost to the district, as presented.

**9.11 Emergency Instructional Time Resolution**

**MOTION:** To approve the Emergency Instructional Time Resolution, as presented.

**9.12 Penn-Delco Bus Routes 2020-2021**

**MOTION:** To approve the proposed bus routes and bus stops for the 2020-2021 school year, as presented.

Following a motion by Mrs. Powell and seconded by Mrs. Jones the above motion 9.03 – 9.12 were unanimously approved.

Voting Aye: All  
Voting No: None

**COMMENTS BY MEMBERS OF THE PUBLIC**

None

**COMMENTS BY MEMBERS OF THE BOARD**

President Armour thanked Dr. Steinhoff, his cabinet and the Administration for their hard work over the summer.

**ADJOURNMENT**

Following a motion by Mrs. Jones and seconded by Mrs. Powell the Board adjourned by unanimous consent at 7:54 p.m.

Respectfully Submitted,



Erik Zebley  
Board Secretary

Next Meetings: Wednesday, September 16, 2020 - Study Session - Virtual - 7:30pm  
Wednesday, September 23, 2020 - Board Meeting - Virtual - 7:30pm