

**PUBLIC MEETING OF  
BOARD OF SCHOOL DIRECTORS  
PENN DELCO SCHOOL DISTRICT  
2821 CONCORD ROAD  
ASTON, PA 19014**

**Minutes of the Board of School Directors  
APRIL 28, 2021**

A regular meeting of the Board of School Directors of the Penn-Delco School District convened on Wednesday, April 28, 2021, at 7:56 p.m., pursuant to advertisement published in the Delaware County Daily Times.

**School Directors Present:**

Kate Denney  
Stephanie Ellis  
Lisa Esler  
Dawn Jones  
M. Colleen Powell  
Bernie Seasock  
Kevin Tinsley  
Leon Armour

**School Directors Absent:**

Catherine Hilferty

**Others in Attendance:**

Dr. George Steinhoff, Superintendent  
Eric Kuminka, Assistant Superintendent  
Erik Zebley, Business Administrator  
Nina Tyre, Human Resources Director

**MINUTES AND MONTHLY REPORTS**

The Agenda for this meeting is attached hereto as Appendix "1".

1. **APPROVAL OF MINUTES** – Upon considering the draft minutes attached hereto as Appendix "2", it was resolved that the minutes of the regular meeting of March 24, 2021 as presented, be and are hereby approved.

Motion to approve the resolution was made by Mrs. Jones and seconded by Mrs. Powell the motion was unanimously approved.

2. **APPROVAL OF INVOICE LISTING** – Upon considering the invoice listing attached hereto as Appendix "3", it was resolved that the invoice listing for March – April 2021 as presented, be and is hereby approved.

Motion to approve the resolution was made by Mrs. Ellis and seconded by Mrs. Esler.

Voting Yea: All  
Voting No: None

## **MINUTES AND MONTHLY REPORTS - Continued**

3. **APPROVAL OF TREASURER'S REPORT** – Upon considering the draft Treasurer's Report attached hereto as Appendix "4", it was resolved that the Treasurer's Report of March 2021, as presented, be and is hereby approved.

Mrs. Powell presented the Treasurer's Report for March 2021.

Motion to approve the Treasurer's Report was made by Mrs. Esler and seconded by Mrs. Denney. The motion was unanimously approved.

## 4. **BUDGET TRANSFER REPORT**

MOTION: To approve the Budget Transfer Report for March – April 2021.

Motion to approve the Transfer Report was made by Mrs. Jones and seconded by Mr. Tinsley. The motion was unanimously approved.

## **STUDENT REPRESENTATIVES REPORT TO THE BOARD**

Gianna Ellis, Felicia Christaldi and Autumn Brown reported on the following happenings at Sun Valley:

- Sun Valley was recognized as a National Unified Champion School by the Special Olympics;
- Unified track team hosted their first competition this past week and beat Haverford;
- Senior Prom will be held on May 7<sup>th</sup>;
- Seniors will have their clap out on June 2; Awards Ceremony on June 7 and Graduation on June 8 on the football field. Rain dates will be June 9 – 11;
- Sun Valley Theatre will be performing Momma Mia on June 5, 6 & 7;
- AP Exams are starting May 3<sup>rd</sup>;
- Junior Prom is scheduled on May 21 at the Waterfall in Delaware.

## **SUPERINTENDENT'S REPORT**

Dr. Steinhoff gave an update on the Comprehensive Plan submitted to PDE and approved. The District is looking forward to implementing this plan.

Dr. Steinhoff is excited to announce that Sun Valley High School is one of 17 schools in Pennsylvania to be designated National Banner Unified Champion Schools by the Special Olympics Pennsylvania (SOPA). An April Showers Plunge event with a special banner presentation to acknowledge the school's national recognition for providing inclusive sports and activities for students with and without intellectual disabilities recently took place. Dr. Steinhoff thanked those who made this honor possible.

Dr. Steinhoff acknowledged the Young Author Winners from Penn-Delco. Penn-Delco had 27 winners, of the 95 selected throughout the County, in the Young Authors Program, which is in its 43<sup>rd</sup> year; unfortunately, they will not be able to have a public celebration this year.

Dr. Steinhoff congratulated 6<sup>th</sup>-grade students David Geniec, Benjamin Grellis, Amaya Howard, and Riley Johnston whose team project won the 2021 STEM Design Delco Challenge. The "Greenhouse Dryer" project will advance to the State competition. Dr. Steinhoff also congratulated the Unified Bocce team, who placed 2<sup>nd</sup> at Districts.

Dr. Steinhoff announced the District Summer Theater Program will perform Godspell Jr. Practices will run from July 6<sup>h</sup> – 29<sup>th</sup>; they will hold two performances on July 29<sup>th</sup>. Sun Valley Theater will perform Momma Mia on June 3, 4, 5. Performances will be held at Northley Middle School.

**SUPERINTENDENT’S REPORT - Continued**

Dr. Steinhoff announced Pennell teacher, Lindsey Wiley, won the Franklin Mint Federal Credit Union’s Delaware County Excellence in Teaching Award, which recognizes some of the best and brightest teachers.

Lastly, Dr. Steinhoff is happy to announce that end-of-year events are taking place. Sun Valley’s graduation will be held at the stadium on June 8<sup>th</sup>, with rain dates in place.

**ANNOUNCEMENTS FOR THE PUBLIC**

President Armour announced, pursuant to Act 48 – Sunshine Act, this evening, the Board met in executive session to discuss legal and personnel issues.

**COMMENTS BY MEMBERS OF THE BOARD**

None

**ITEMS FOR BOARD INFORMATION AND DISCUSSION**

None

**PUBLIC COMMENTS**

**PREPARED AND INFORMAL COMMENTS AND INQUIRIES FROM CITIZENS  
GUIDELINES FOR PUBLIC PARTICIPATION IN BOARD MEETINGS**

The Board recognizes the value to school governance of public comment on educational issues with the importance of involving members of the public in Board meetings. In order to permit fair and orderly expression of such comments, the Board will provide for two periods for public participation during Board meetings. The presiding officer at each public Board meeting will follow these guidelines:

- Public participation shall be permitted only as indicated on the order of business in the procedures of this Board, or at the discretion of the presiding officer on a given issue.
- Participants must be recognized by the presiding officer, and must preface their comments by an announcement of their name, address, and group affiliation, if appropriate.
- All statements shall be directed to the presiding officer; no participant may address or question Board members individually.
- Public participation at the beginning of the agenda will be limited to 15 minutes total and to three minutes per person, on agenda topics only.
- **Public participation at the end of the agenda will be limited to 30 minutes total and to three minutes per person.**

The presiding officer may interrupt or terminate a participant’s statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant.

Approved January 24, 1990

**PUBLIC COMMENT:**

Melissa Lavery – 101 Greenbriar Ln – Aston; Commented on the Comprehensive Plan recently approved.

**ITEMS FOR BOARD ACTION**

**9.01 Personnel – Professional**

**(1) Appointments**

**(a) Samantha Ward, Temporary Professional Employee, effective 8/24/2021 pending pre-employment paper work**

**Education**

East Stroudsburg University  
BS, Communication Sciences & Disorders  
East Stroudsburg University  
MS, Communication Sciences & Disorders

**Cert/Assign**

Certification Pending  
District Wide - Speech  
& Language Pathologist

**Salary**

M/1 \$52,855

**Professional Experience**

Interboro School District

**Rationale**

J. Michels, Retirement

**(b) Extended School Year (ESY) Staff at \$33.75/hour, 7/6/2021 - 8/5/2021**

Monica Boccella	Nikole Lutteroty	Michele Raucci
Kate Doroshenko	Mary McGrenra	Ciara Scarcelli
Catherine Furia	John Moletteri	Kathleen Taylor
Brianna Joseph	Pete Papageorge	Gabrielle Trofa
Jessica Labish	Samantha Perrotta	Maureen Irving

**(2) Leaves of Absence**

- (a) Employee #1205, adjusted temporary leave from 4/6/2021 through 6/21/2021.
- (b) Employee #1984, FMLA from 6/18/2021 through 10/1/2021.
- (c) Employee #3099, adjusted FMLA from 4/6/2021 through 9/10/2021 and childrearing from 9/11/2021 through 1/26/2022.
- (d) Employee #3391, FMLA from 9/1/2021 through 11/29/2021 and childrearing from 11/30/2021 through 1/26/2022.
- (e) Employee #3558, temporary leave from 4/19/2021 through 6/11/2021.
- (f) Employee #176, adjusted temporary leave from 2/19/2021 through 4/30/2021.
- (g) Employee #740, FMLA from 4/8/2021 through 5/7/2021.
- (h) Employee #935, FMLA from 5/12/2021 through 6/21/2021.

**(3) Retirement**

- (a) Julie Schlesing, 1st grade Teacher at Pennell, effective 6/21/2021.
- (b) Daniel Graney, English Teacher at Sun Valley, effective 6/21/2021.

**(4) Professional Contract**

- (a) Virginia Jones, Guidance Counselor at Parkside

**(5) Extra Duty Pay Assignments 2020/2021**

**Rescission:**

**Sun Valley Non-Athletics**

Theresa Greto	Variety Show Director	4 Units @ \$291	\$1,164.
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**Appointments:**

**Sun Valley Athletics**

Lei Lyn	Asst. Track/Field Shared	9 Units @ \$276	\$2,484. (pro-rated)
Paul Egleston	Girls Head Track	15 Units @ \$291	\$4,365. (pro-rated)

**Northley Athletics**

Kate Doroshenko	Girls 7th Gr. Track	7 Units @ \$291	\$2,037.
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**ITEMS FOR BOARD ACTION - Continued**

**(6) Extra Pay**

**(a) Recoupment Hours & GIEP Writing Outside of Contractual Hours**

<b>10-1241-123-000-00-00-00-000</b>	<b><u>Hours</u></b>
Amy Grady	15.0
John Moletteri	5.25
Kathleen Taylor	1.50

**(b) Grade Recovery Planning & Tutoring Outside of Contractual Hours**

<b>10-2260-123-986-30-00-00-000</b>	<b><u>Hours</u></b>
Amy Grady	6.0
John Moletteri	1.0
Cheryl Wiest	2.0

**9.02 Personnel – Classified**

**(1) Appointments**

**(a)** Ayesha-Tai Nowell, substitute Classroom Assistant at Coebourn @ \$11.00/hour, on call as needed, no benefits, effective 4/6/2021.

**(b)** Mary Lobo, Library Assistant (A3, step 1) at Aston @ \$11.72/hour, 5 hours/day, 190 days/year with part-time benefits in accordance with the PDESPA contract, effective 4/6/2021.

**(c)** Jenna Moon, substitute Classroom Assistant at Parkside @ \$11.00/hour, on call as needed, no benefits, effective 4/8/2021.

**(d)** Victoria Hartman, substitute Health Room Licensed Assistant @ \$21.28/hour, on call as needed, no benefits, effective 4/12/2021.

**(e) Extended School Year (ESY) Staff 7/6/2021 – 8/5/2021**

**Paraprofessionals**

Robin Begley	Deborah Ebling	Christine Gentile
Caroline Hilton	Deborah Laverty	Constance LeBeau
Mary Marano	Melissa Pagan	Brenda Plummer
Alicia Simpson	Harriet Whelan	Marianne Zanghi

**HRLA**

Krista White  
Victoria Hartman

**(2) Retirement**

**(a)** Charles Rhoades, Assistant Head Custodian at Northley, effective 6/30/2021.

**(b)** Eleanor Popowicz, Hall Monitor at Sun Valley, effective 6/18/2021.

**(3) Resignation**

**(a)** Tara Loudon, Paraprofessional at Northley, effective 5/7/2021.

**(b)** Ryan McCann, Maintenance Specialist, effective 5/7/2021.

**(c)** Nicholas Martin, Maintenance Specialist, effective 4/26/2021.

**(4) Rate Adjustment**

**(a)** Taulant Kokona part-time Custodian rate \$15.61/hour effective 9/4/2019 through 6/30/2020 and \$16.06/hour effective 7/1/2020 through 4/15/2021.

**ITEMS FOR BOARD ACTION - Continued**

**(5) Change of Status**

- (a) Taulant Kokona from substitute Custodian to part-time Custodian at Sun Valley @ \$16.06/hour, up to 25 hours/week, 190 days/year, with part-time benefits in accordance with the PDSSPA contract, effective 4/16/2021.

**(6) Leaves of Absence**

- (a) Employee #3648, adjusted temporary leave from 1/19/2021 through 5/7/2021.  
(b) Employee #3644, adjusted temporary leave from 3/25/2021 through 4/9/2021.  
(c) Employee #3462, temporary leave from 2/4/2021 through 3/25/2021.  
(d) Employee #165, temporary leave from 3/18/21 through 4/26/21.

**(7) Additional Assignment**

- (a) Edlyne Surpris, part-time Custodian @ \$16.06/hour, as needed, effective 4/22/2021.

**References: Penn-Delco Budget 2020-2021; Act 93 Plans; PDEA Agreement; PDESPA Agreement; PDSSPA Agreement; PA School Code Section 1108B.**

**Administrative Recommendation: To approve all personnel items as presented.**

Following a motion by Mrs. Jones and seconded by Mrs. Powell the above motions were unanimously approved.

Voting Aye: All  
Voting No: None

**9.03 Preparation and Solicitation of Bids**

**MOTION:** Request approval to prepare and solicit bids as follows:

1. Athletic Supplies – Funded by the General Fund

**9.04 Donation**

**MOTION:** To accept the donation of general-purpose face masks, hand sanitizer, and sanitizing wipes from Kimberly-Clark.

**9.05 Special Education Agreements**

**9.05.1 MOTION:** To approve the Private School Tuition Agreement with Child Guidance Resource Center for Student #43852, as presented.

**9.05.2 MOTION:** To approve the ESY Agreement with CADES for student #43486, as presented.

**9.05.3 MOTION:** To approve the ESY Agreement with CADES for student #42834, as presented.

**9.05.4 MOTION:** To approve the Settlement Agreement and Release for student #36331, as presented.

**9.06 School Board Policies - Adoption/Retirement**

**MOTION:** To approve the following policies for retirement, as presented.

Policy #248 - Unlawful Harassment (Students)

Policy #348 - Unlawful Harassment (Staff)

**ITEMS FOR BOARD ACTION - Continued**

**9.07 Final Application of Payment – SV Secure Entry & Nurse Addition**

**MOTION:** To approve the final payment application #8 for J. R. Metzger, Inc. of Aston, PA, in the amount of \$16,437.95. This brings the total amount paid to \$164,379.50.

**9.08 School calendar adjustment for Aston Elementary**

**MOTION:** To amend the school calendar for Aston Elementary School to reflect a virtual learning day on Tuesday, May 18, 2021 (PA Primary Election Day) and a regular full day schedule for Wednesday, May 19, 2021. The proposed calendar change is only for Aston Elementary School.

**9.09 Election of Intermediate Unit Board Members**

**MOTION:** To approve the election of the following individuals to serve as members of the Delaware County Intermediate Unit Board of Directors:

*For the term July 1, 2021 to June 30, 2024*

Chichester	Edward Cardow
Penn-Delco	M. Colleen Powell
Rose Tree Media	Hillary Fletcher
Upper Darby	Rachel Mitchell
Wallingford-Swarthmore	Lawrence Kutys

**9.10 Penn-Delco School District Summer Theater Program**

**MOTION:** To approve the Penn-Delco School District Summer Theater Program for students entering grades 6-9 in the 2021-2022 school year.

**9.11 Service Agreement - In-school Nursing Services**

**MOTION:** To ratify the agreement with Lincoln Healthcare, of Phoenix, AZ, for in-school nursing services, as presented.

**9.12 Bid Award – Sun Valley Renovation Project – Arts & Athletic Phase**

**MOTION:** To approve the following bids, for the following:

**GENERAL CONTRACTOR**

**MOTION:** Award General Construction contract for Sun Valley High School additions and renovations (final phase) to John S. McManus, Inc. of Chester Heights, PA for base bid (\$3,928,900), Alt. 08B (\$11,600), Alt. 09A (\$10,000), and deduct Alt. 23E (\$106,000) for an amount not to exceed \$3,844,500 in accordance with all bid specifications.

**HVAC CONTRACTOR**

**MOTION:** Award HVAC Construction contract for Sun Valley High School additions and renovations (final phase) to Gaudelli Bros., Inc. of Millville, NJ for base bid (\$3,972,000), deduct Alt. 23E (\$614,400), for an amount not to exceed \$3,357,600 in accordance with all bid specifications.

**PLUMBING CONTRACTOR**

**MOTION:** Award Plumbing Construction contract for Sun Valley High School additions and renovations (final phase) to Jay R. Reynolds, Inc. of Willow Street, PA for base bid (\$954,000) for an amount not to exceed \$954,000 in accordance with all bid specifications.

**ITEMS FOR BOARD ACTION - Continued**

**ELECTRICAL CONTRACTOR**

**MOTION:** Award Electrical Construction contract for Sun Valley High School additions and renovations (final phase) to J. R. Metzger, Inc. of Aston, PA for base bid (\$2,048,000) and deduct Alt. 23E (\$40,200) and Alt. 26A (\$63,000) for an amount not to exceed \$2,070,800 in accordance with all bid specifications.

**In accordance with all bid specifications, subject to solicitor's review and execution of a mutually agreeable contract.**

**9.13 PlanCon Submission**

**MOTION:** Authorize and direct the Administration and Architect to submit PlanCon F for the renovations and additions (Arts & Athletic Phase) to Sun Valley High School construction as presented.

**9.14 Programmatic Change Resolution**

**MOTION:** To approve the Resolution as presented.

Following a motion by Mrs. Esler and seconded by Mrs. Ellis motions 9.03 – 9.14 were unanimously approved.

Voting Aye: All  
Voting No: None

**9.15 Extra Duty Pay Assignments 2021/2022**

**MOTION:** To approve the Administrative Recommendation for Head Football Coach, as presented.

**Appointments**

**Sun Valley Athletics**

Louis D'Alonzo	Head Football	24 Units @ \$291	\$6,984.
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*Comments:*

*Dr. Steinhoff noted, it is the Administrations recommendation to appoint this candidate.*

Following a motion by Mr. Armour and seconded by Mrs. Jones the above motion failed 0 - 8.

Voting Aye: None  
Voting No: Denney, Ellis, Esler, Jones, Powell, Seasock, Tinsley and Armour

**9.16 Extra Duty Pay Assignments 2021/2022**

**MOTION (from the floor, made by Dawn Jones):** To appoint Ernest Ellis, Jr. as Head Football Coach.

**Appointments**

**Sun Valley Athletics**

Ernest Ellis, Jr.	Head Football	24 Units @ \$291	\$6,984.
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Following a motion by Mrs. Jones and seconded by Mrs. Powell the above motions was approved.

Voting Aye: Denney, Esler, Jones, Powell, Seasock, Tinsley and Armour  
Voting No: None  
Abstain: Ellis



**COMMENTS BY MEMBERS OF THE PUBLIC**

None

**COMMENTS BY MEMBERS OF THE BOARD**

Mrs. Jones requested a change to the hiring process for Athletic Coaches.

Dr. Steinhoff commented on the change in calendar for Aston Elementary only. This change is being made due to the Primary Election needing to utilize the majority of the cafeteria area on May 18<sup>th</sup>. Communications will be sent to parents regarding this change.

President Armour noted going forward the meetings will be held at the Service Center, beginning with the Study Session on May 19, 2021.

**ADJOURNMENT**

Following a motion by Mrs. Jones and seconded by Mr. Seasock the Board adjourned by unanimous consent at 8:27 p.m.

Respectfully Submitted,



Erik Zebley  
Board Secretary

Next Meetings: Wednesday, May 19, 2021 – Study Session – Service Center - 7:30 p.m.  
Wednesday, May 26, 2021 – Board Meeting – Service Center – 7:30 p.m.