

AGENDA
STUDY SESSION
OF THE BOARD OF SCHOOL DIRECTORS
PENN-DELCO SCHOOL DISTRICT
Service Center
3000 Duttons Mill Road
Aston, PA 19014
April 17, 2024, 7:30pm

1. ITEMS FOR BOARD INFORMATION AND DISCUSSION

1.01 School Board Policies - First Reading for Adoption/Review/Retirement of Revised Policies

- Policy #255 - Educational Stability for Children in Foster Care (**Retire**)
- Policy #810 - Transportation
- Policy #903 - Public Comment in Board Meetings

1.02 Updates from DCIU Regional Legislative Committee

2. COMMENTS BY MEMBERS OF THE BOARD

3. COMMENTS BY MEMBERS OF THE PUBLIC

**PREPARED AND INFORMAL COMMENTS AND INQUIRIES FROM CITIZENS
GUIDELINES FOR PUBLIC PARTICIPATION IN BOARD MEETINGS**

The Board recognizes the value to school governance of public comment on educational issues with the importance of involving members of the public in board meetings. In order to permit fair and orderly expression of such comments, the Board will provide for two periods for public participation during board meetings. The presiding officer at each public board meeting will follow these guidelines:

- Public participation shall be permitted only as indicated on the order of business in the procedures of this board, or at the discretion of the presiding officer on a given issue.
- Participants must be recognized by the presiding officer and must preface their comments by an announcement of their name, address, and group affiliation, if appropriate.
- All statements shall be directed to the presiding officer; no participant may address or question board members individually.
- The public participation in the beginning of the agenda will be limited to 15 minutes total and to three (3) minutes per person, on agenda topics only.
- **The public participation at the end of the agenda will be limited to 30 minutes total and to three (3) minutes per person.**
- The presiding officer may interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant.

4. ITEMS FOR BOARD REVIEW

4.01 Personnel – Professional

(1) Appointment

(a) Caroline Biddle, Head Athletic Trainer, Northley Middle School/Sun Valley High School at a salary of \$62,000, with benefits in accordance with the Act 93 Agreement, pending pre-employment paperwork.

(2) Resignation

(a) Sara Castelluccio, Special Education Learning Support Teacher at Pennell Elementary, effective 06/14/2024.

(b) Jessica LaTour, Kindergarten Teacher at Pennell Elementary, effective 04/12/2024.

(c) Jacob Springer, Music Teacher at Aston and Coebourn Elementary, effective 06/14/2024.

(3) Leaves of Absence

(a) Employee #3374, temporary leave from 05/21/2024 through 06/14/2024; and childrearing leave from 09/03/2024 through 01/22/2025.

(4) Wage and Salary Adjustments

(a) Danielle Dougherty, Interventionist at Northley Middle School, from Bachelor’s, Step 2 @ \$53,974 to Master’s, Step 2 @ \$60,174, effective 04/03/2024.

(b) James Nielsen, Math Teacher at Sun Valley, from Master’s, step 12 @ \$75,154 to Master’s 60, step 12 @ \$80,229, effective 04/30/2024.

(5) ESY staff, at Rate of \$40.00/hour, 7/01/2024 – 8/01/2024

K-12 Teacher

Julianne Hill
 Kate Furia
 Lauren Harner
 Emily Phillips
 Pamela Sola
 Gabby Trofa
 Kelsey Vidal

Elementary

Alyssa Croulet
 Kim Martone
 Megan O’Brien
 Ciara Scarcelli
 Kate Taylor
 Emily Willow

Secondary

Megan Flanagan

(6) Extra Duty Pay Assignments

Appointments:

Extra Duty Pay Assignments 2024/2025 School Year - Athletics

Job	2024-2025	# Units	Location	Rate/Unit	Total Remun.
Boys Football Asst. 4	Ochmanowicz, Michael	14	SV	\$315.00	\$4,410.00
Boys Soccer 8th Gr	Campbell, Dan	9	NMS	\$315.00	\$2,835.00

(7) Extra Pay – Extended Employment

(a) Elementary Tutoring - ESSER (1/29/2024 - 3/22/2024)

#10-1110-123-000-10-00-00-000

<u>Hours</u>		<u>Hours</u>		<u>Hours</u>	
Maura Bernatowicz	27.00	Kristine Hopkins	6.00	Elizabeth Russella	4.00
Michael Bushnell	4.00	Katelyn Maloney	4.00	Stephanie Sciecinski	4.00
Karen Cage	5.00	Ashley McColgan	4.00	Danielle Seaman	4.00
Lauren Cassimatis	27.00	Theresa McHugh	4.00	Gabriella Trofa	7.00
Catherine Furia	4.00	Georgia Polites	4.00	Susan Weber	27.00

(b) NMS Tutoring - ESSER (2/1/2024 - 3/22/2024)

#10-1110-123-000-30-70-00-000

<u>Hours</u>		<u>Hours</u>	
Kathleen DiMichele	8.00	Michelle Ritz	5.00
Colleen Miller	13.00	Kevin Siegel	1.00

(c) SVHS Tutoring - ESSER (2/5/2024 - 3/20/2024)

#10-1190-123-998-30-80-00-000

<u>Hours</u>		<u>Hours</u>	
Cori Larck-Fiorelli	4.50	Kathleen Phelps	3.00
Julie Malone	6.50	Madison Starinieri	12.75

(d) NMS, Dean of Students Additional Hours (3/1/2024 - 3/21/2024)

#10-2110-123-000-30-70-00-000

<u>Hours</u>	
Karen Scharrer	14.00

(e) NMS, NJHS Session, Outside Contractual Hours (3/15/2024)

#10-2110-123-000-30-70-00-000

<u>Hours</u>	
Kevin Siegel	2.00

(f) NMS, 5th Grade Parent Night, 2.00 Hours (3/19/2024),

#10-2120-123-000-30-80-00-000

Gina Crowley	Colleen Miller	Kate Taylor
Gina Gantz	Lisa Pasceri	

(g) NMS, Lesson Plan, Outside of Contractual Hours, 1.00 Hour (4/6/2024)

#10-2260-123-000-10-00-00-000

Lisa Pasceri	Jessica Wooleyhan
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(h) SVHS, Dean of Students Additional Hours (2/1/2024 - 2/28/2024)

#10-2110-123-000-30-80-00-000

<u>Hours</u>	
John Moletteri	16.50

(i) SVHS, Class Coverage (1/29/2024 - 4/5/2024)

#10-1110-123-000-30-80-00-000

<u>Hours</u>	
Amy Grady	13.50
Madison Starinieri	34.00

(j) SVHS, Sophomore Dance Chaperones, 3.50 Hours (3/8/2024)

#10-1110-123-000-30-80-00-000

Marc Baron	Amy Grady
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(k) SVHS Career & College Fair, Outside of Contractual Hours (3/20/2024), #10-2120-123-000-30-80-00-000

	<u>Hours</u>		<u>Hours</u>
Jillian Foster	4.50	Erin Judge	2.50
Francine Im	4.50	Megan Snyder	4.50
Kathryn James	4.50		

(l) Project Lead the Way Training (7/10/2023 – 7/21/2023)

#10-2260-123-000-30-00-00-000	<u>Hours</u>
Charles Breiling	80.00

(m) Special Education Work, Outside of Contractual Hours (2/6/2024 - 2/24/2024)

#10-1241-123-000-10-00-00-000	<u>Hours</u>
Susan Mingey	5.00
Kim Casertano	7.00

(n) Professional Education Council, 1.00 Hour (3/20/2024)

#10-2260-123-000-10-00-00-000		
Adria Bondanza	Maureen Irving	Jowel Roche
Rachelle Carstensen	Theresa McHugh	Shari Sharp
Sarah Constan	Lisa Pasceri	Jennifer Smith
Kristine Hopkins	Maria Potter	

4.02 Personnel – Classified

(1) Appointment

(a) Shane Borsari, part-time evening Custodian, Pennell Elementary, @ \$17.54/hour, up to 25 hours/week, 190 days/year with part-time benefits in accordance with the PDSSPA contact, effective 04/01/2024.

(2) Resignation

(a) Mary Howell, Sub Bus Driver with the Transportation Department, effective 04/26/2024

(b) Kristie Ellis, Library Assistant at Pennell Elementary, effective 04/18/2024

(c) Shane Borsari, part-time evening Custodian @ Pennell Elementary, effective 04/05/24

(3) Retirement

(a) Cynthia Cecco, Paraprofessional (HQ) at Parkside Elementary, effective June 14, 2024

(b) Charron Greer Verica, Confidential Administrative Assistant to the Superintendent, effective August 2, 2024

(4) Leaves of Absence

(a) Employee #2210 temporary leave from 03/15/2024 through 03/19/2024

(5) Extended School Year (ESY) Staff, 7/01/24 – 8/01/24

Elementary Paraprofessionals:

Paula Cadden
Erika Colonna
Theresa Lancellotti
Erin Muldowney
Michelle Steel

Secondary Paraprofessionals:

Caroline Hilton
Deb Laverty
Constance LeBeau
Sherry Summers

(6) Change in Status

(a) Janet MacCall, from part-time Bus Aide to substitute Bus Aide @ \$13.00/hour, on call as needed, no benefits, effective 04/12/2024.

References: Penn-Delco Budget 2023-2024; Act 93 Plans; PDEA Agreement; PDESPA Agreement; PDSSPA Agreement; PA School Code Section 1108B.

Administrative Recommendation: To approve all personnel items as presented.

4.03 Proposed Final Budget for 2024 – 2025

1. The Proposed Final Budget was presented on April 17, 2024. Passage on April 24, 2024, enables the document to become public and a budget hearing to be scheduled.

2. Approval of 2024 – 2025 Proposed Final Budget

MOTION: To approve the Proposed Final Budget for 2024 – 2025 (PDE-2028), as presented.

4.04 2024 Community Education Program

<u>Class</u>	<u>Instructor</u>	<u>Dates</u>	<u>Pay</u>
Lifeguard Training	Angela Shicatano	3/20/24 – 3/23/24	\$1,000

4.05 Capital Reserve Transfer

MOTION: To approve the transfer of \$1,750,000 from the general fund to the capital reserve fund for capital improvements.

4.06 Special Education Agreements

4.06.01 MOTION: To approve the Tuition Contract with HMS School for Student #36837, as presented.

4.06.02 MOTION: To approve the Settlement Agreement and Release for Student #43399, as presented.

4.06.03 MOTION: To approve the Settlement Agreement and Release for Student #43558, as presented.

4.06.04 MOTION: To approve the Elwyn ESY Placement Agreement for Student #24764, as presented.

4.06.05 MOTION: To approve the Elwyn ESY Contract for 2:1 Services for Student #24764, as presented.

4.07 Disposal of Items

MOTION: To approve the disposal of the following items, which are beyond repair or no longer needed, as presented below.

- 13 Office Chairs (NMS)
- 13 Guest Chairs (NMS)
- Obsolete Library Books (Parkside)

4.08 Change Orders – Sun Valley Window Replacement & Façade Repair

MOTION: To approve the following change order(s) as presented:

- GC-01 L.J. Paolella Construction, Inc. of Brookhaven, PA for unused allowances, for a credit amount of \$3,500.

4.09 Final Payment Application – Sun Valley Window Replacement & Façade Repair

MOTION: to approve the final payment application #10 for L.J. Paolella Construction, Inc. of Brookhaven, PA in the amount of \$179,389.88. This brings the total amount paid to \$1,421,000.

4.10 Special Olympics Pennsylvania Stipend

MOTION: To approve “pass through” payment of \$500 each to Michele Lehman and Ciara Scarcelli for services as Unified Bocce coach/advisor. Payment is subject to district’s receipt of \$1,000 stipend from Special Olympics of Pennsylvania.

4.11 Microsoft Volume Licensing

MOTION: to ratify the Participation Agreement for Enrollment for Education Solutions (ESS) through the Lancaster Lebanon Intermediate Unit, as presented.

5. COMMENTS BY MEMBERS OF THE PUBLIC

6. COMMENTS BY MEMBERS OF THE BOARD

7. FUTURE MEETING

Next Meeting: Wednesday, April 24, 2024 - Business Meeting - Service Center - 7:30pm

8. ADJOURNMENT