

**AGENDA
STUDY SESSION
OF THE BOARD OF SCHOOL DIRECTORS
PENN-DELCO SCHOOL DISTRICT
Service Center
3000 Duttons Mill Road
Aston, PA 19014
February 21, 2024, 7:30pm**

1. ITEMS FOR BOARD INFORMATION AND DISCUSSION

2. COMMENTS BY MEMBERS OF THE BOARD

3. COMMENTS BY MEMBERS OF THE PUBLIC

**PREPARED AND INFORMAL COMMENTS AND INQUIRIES FROM CITIZENS
GUIDELINES FOR PUBLIC PARTICIPATION IN BOARD MEETINGS**

The Board recognizes the value to school governance of public comment on educational issues with the importance of involving members of the public in board meetings. In order to permit fair and orderly expression of such comments, the Board will provide for two periods for public participation during board meetings. The presiding officer at each public board meeting will follow these guidelines:

- Public participation shall be permitted only as indicated on the order of business in the procedures of this board, or at the discretion of the presiding officer on a given issue.
- Participants must be recognized by the presiding officer and must preface their comments by an announcement of their name, address, and group affiliation, if appropriate.
- All statements shall be directed to the presiding officer; no participant may address or question board members individually.
- The public participation in the beginning of the agenda will be limited to 15 minutes total and to three (3) minutes per person, on agenda topics only.
- **The public participation at the end of the agenda will be limited to 30 minutes total and to three (3) minutes per person.**
- The presiding officer may interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant.

Approved January 24, 1990

4. ITEMS FOR BOARD REVIEW

4.01 Personnel – Professional

(1) Appointment

(a) Tara Czerwinski, Temporary Professional Employee, effective 02/08/2024

Education

Lafayette College
BA, English
Hofstra University
MS, Secondary English Education
Wilmington University
M.Ed., School Counseling

Professional Experience

Cecil County Public Schools
Penn-Delco School District
West Chester Area School District

Cert/Assign

English 7-12,
Secondary School
Counselor 7-12
Counselor – Pennell/Coebourn

Salary

M60/3 \$61,049

Rationale

New Position

(b) Lori Travers, Professional Employee, effective 02/05/2024

Education

West Chester University
BS, Elementary Education
West Chester University
MS, Elementary School Counseling

Professional Experience

Avon Grove School District
Rose Tree Media School District
Penn-Delco School District
Chester Upland School District

Cert/Assign

Elementary School
Counselor K-6,
Elementary K-6
Counselor – Aston/Parkside

Salary

M60/5 \$63,079

Rationale

New Position

(c) Andrew Wetzel, Temporary Professional Employee, effective 02/07/2024

Education

Penn State University
BS, Elementary Education
Professional Experience
Philipsburg-Osceola Area School District
Penn-Delco School District

Cert/Assign

Grades PK-4
5th Grade – Pennell

Salary

B/1 \$53,304

Rationale

Katherine Carlin, Resignation

(2) Retirement

(a) Teresa Ford, Coebourn Elementary Principal, effective 6/28/2024

(3) Leaves of Absence

(a) Employee #3570, temporary leave from 01/25/2024 through 02/29/2024

(b) Employee #1603, FMLA from 08/27/2024 through 11/20/2024, and childrearing leave from 11/21/2024 through 01/22/2025

(4) Wage and Salary Adjustment

(a) Angela Harrison, 5th Grade Teacher at Pennell, from Master's, step 7 @ \$62,574 to Master's 60, step 7 @ \$66,599, effective 02/16/2024

(5) Extra Duty Pay Assignments 2023/2024 School Year

2023-2024 Rescissions						
Job	Bd. Meeting	2023-2024	# Units	Location	Rate/Unit	Total Remun.
Newspaper	November	Vidal, Kelsey	2.5	Aston	\$315.00	\$787.50
Cheerleading Coach	July	Venuti, Ashley	6	NMS	\$315.00	\$1,890.00

2023-2024 Athletics						
Girls Softball 7th Gr	February	Vincent, Bruce	9	NMS	\$315.00	\$2,835.00
Cheerleading Coach	February	Venuti, Ashley	9	NMS	\$315.00	\$2,835.00
Boys Baseball Asst. 1	February	Valente, Dominic	10	SVHS	\$315.00	\$3,150.00

2023-2024 Non-Athletics						
Job	Bd. Meeting	2023-2024	# Units	Location	Rate/Unit	Total Remun.
Newspaper	February	Vidal, Kelsey	5	Aston	\$315.00	\$1,575.00

Extra Duty Pay Assignments 2024/2025 School Year

2024-2025 Athletics						
Job	Bd. Meeting	2023-2024	# Units	Location	Rate/Unit	Total Remun.
Girls Head Volleyball Coach	February	Boccella, Elizabeth	15	SVHS	\$315.00	\$4,725.00
Girls Head Field Hockey Coach	February	Genna, Mallory	15	SVHS	\$315.00	\$4,725.00
Girls Assistant Field Hockey Coach	February	Helmandollar, Annette	10	SVHS	\$315.00	\$3,150.00
Boys Head Soccer Coach	February	Chambers, Robert	15	SVHS	\$315.00	\$4,725.00
Boys Assistant Soccer	February	Parente, Owen	10	SVHS	\$315.00	\$3,150.00
Girls Assistant Volleyball Coach	February	Morey, Keith	10	SVHS	\$315.00	\$3,150.00
Girls 7th Grade Soccer Coach	February	Starinieri, Madison	9	NMS	\$315.00	\$2,835.00
Golf	February	Palmore, Brian	12	SVHS	\$315.00	\$3,780.00
Girls Head Soccer	February	McManus, Joshua	15	SVHS	\$315.00	\$4,725.00

(6) Tuition Reimbursement for the 2023-2024 School Year

Budget Code: 10-2834-240-000-30-00-00-000

Ryan Buterbaugh \$1,076
 Administrator

Gwynedd Mercy University
 Dissertation Advisement

Budget Code: 10-2271-240-000-30-00-00-000

Jaclyn Mazuk Northley	\$3,000	Neumann University -Professional Development Planning and Assessment/EDU 606 -Culturally Responsive Teaching/ EDU 505
Erin Kenney Northley	\$563	Immaculata University -Strategies for Challenging Student Behaviors

Budget Code: 10-2271-240-000-10-00-00-000

Jessica King Coebourn	\$264	Augustana University -Building Literacy and Social Emotional through Reading Aloud
Bridget McCaffrey Aston	\$3,000	Neumann University -EDU-605-R Intro to Instruct Coaching -EDU-606-R Prof Dec Planning/Assessment
Pamela Sola Parkside	\$1,500	West Chester University -Assistive Technology for Communication

(7) Extra Pay – Extended Employment

(a) New Teacher Mentor Stipend – 1st Semester

Elementary - #10-2260-123-000-10-00-00-000

Bryan Arra	Kate Furia	Ashley McColgan	Danielle Seaman
Allison Carey	Nicole Gordon	Jenn McDougall	Rick Stetson
Sarah Constan	Jill Healy	Alison Miller	Gabby Trofa
Michelle Craley	Natalie Hosterman	Lauren Mongada	Jessica Wood
Michelle DeLong	Sharon Lachman	Megan Pringle	Emily Wreath
Marissa Fiorelli	Amy Lindsey	Tara Roe	

Secondary - #10-2260-123-000-30-00-00-000

Nicole Armbruster	Adria Bondanza	Cori Larck-Fiorelli	Kevin Siegel
Matt Baldys	Amy Caputo	R. Alex Liberatore	Heather Thompson
Jill Bednar	Fran Im	Lauren Schneider	Jessica Wooleyhan

(b) Professional Education Council, 12/13/2023, 1.00 Hour

#10-2260-123-000-10-00-00-000

Adria Bondanza	Kristine Hopkins	Maria Potter
Rachelle Carstensen	Maureen Irving	Jowel Roche
Sarah Constan	Julie Malone	Shari Sharp
Jennifer Green	Theresa McHugh	
Dan Hill	Lisa Pasceri	

(c) Elementary Tutoring - ESSER (1/17/24 - 1/25/24)

#10-1190-123-996-10-00-00-000

	<u>Hours</u>		<u>Hours</u>
Karen Cage	7.00	Kristine Hopkins	7.00
Catherine Furia	6.00	Gabriella Trofa	6.00

(d) NMS Tutoring - ESSER (1/3/24 - 1/24/24)

#10-1190-123-996-30-70-00-000

	<u>Hours</u>		<u>Hours</u>
Kathleen DiMichele	12.00	Michelle Ritz	8.00
Colleen Miller	9.00	Kevin Siegel	3.00
Jennifer Porter	6.00		

(e) SVHS Tutoring - ESSER (1/3/24 - 1/24/24)

#10-1190-123-996-30-80-00-000

	<u>Hours</u>		<u>Hours</u>
Annamaria Guille	3.00	Cori Larck-Fiorelli	1.50
Dan Hill	29.00	Kathleen Phelps	12.00
Sue Koehler	6.50		

(f) NMS, Class Coverage (12/11/23 - 1/12/24)

#10-1110-123-000-30-70-00-000

	<u>Hours</u>		<u>Hours</u>
Nicole Armbruster	27.00	Danielle Dougherty	27.00
Jeff Deckman	24.00	Kevin Fowler	27.00

(g) SVHS, Class Coverage (10/3/23 - 1/18/24)

#10-1110-123-000-30-80-00-000

	<u>Hours</u>		<u>Hours</u>
Charles Breiling	88.50	Dan Hill	24.00
Amy Grady	46.50	Madison Starinieri	9.00

(h) SVHS, Freshman Dance and Winter Formal Chaperones, (2/2024)

#10-1110-123-000-30-80-00-000

	<u>Hours</u>		<u>Hours</u>
Elizabeth Boccella	3.50	Ciara Scarcelli	3.50
Mallory Genna	4.00	Madison Starinieri	3.00
Amy Grady	3.25	Emily Willow	3.00

(i) SVHS, Homebound Instruction (12/7/23 - 1/10/24)

#10-1430-123-000-30-00-00-000

	<u>Hours</u>
Cori Larck-Fiorelli	4.00

(j) SVHS, Dean of Students Additional Hours (1/5/2024 - 1/31/2024)

#10-2110-123-000-30-80-00-000

	<u>Hours</u>
John Moletterri	16.00

(k) NMS, Dean of Students Additional Hours (1/2/2024 - 1/31/2024)

#10-2110-123-000-30-70-00-000

	<u>Hours</u>
Karen Scharrer	13.00

(l) Cyber Course Design and Build Stipend, \$1,800

#10-2260-123-990-30-00-00-000

Christopher Bell

(m) Special Education Work, Outside of Contractual Hours (1/18/24-2/12/24)

#10-1241-123-000-10-00-00-000

Hours

Amanda Kikut

8.00

Kate Taylor

4.00

Lindsey Wiley

3.00

(n) Sports Literature Curriculum Revision, Outside of Contractual Hours

#10-2260-123-000-10-00-00-000

Hours

Cori Larck-Fiorelli

3.00

(o) Writing Pilot Committee Meeting, 2/12/2024, 1.5 Hours

#10-1110-123-000-10-00-000-000

Colleen Bray

Krisitne Hopkins

Jenn McDougall

Jowel Roche

Michael Bushnell

Maureen Irving

Lauren Mongada

Danielle Seaman

Lauren Cassimatis

Trish Lydon

Meghan Pringle

Kelsey Vidal

Sarah Constan

Ashley McColgan

Stephanie Quarantotto

(p) De-escalation Presentation Planning, Outside of Contractual Hours

#10-2271-360-000-30-00-00-000

Hours

Amanda Kikut

3.00

Karen Scharrer

3.00

4.02 Personnel – Classified

(1) Appointment

- (a)** Gina Leiby, substitute Assistant @ \$11.33/hour, on call as needed, no benefits, effective pending the completion of pre-employment paperwork

(2) Resignation

- (a)** Grace Keeley, Substitute Aid at Service Center, effective 02/06/2024.
- (b)** Shamika Jacobs, PT evening Custodian at Pennell Elementary, effective 02/23/2024.
- (c)** Jude Auguste, Sub Bus Driver in the Transportation Department, effective 02/29/2024.
- (d)** Patricia Devine, Sub Bus Driver in the Transportation Department, effective 02/29/2024.
- (e)** Ruth Williams, Substitute Aid at Service Center, effective 02/29/2024.
- (f)** Jennifer Herman, Substitute Aid at Service Center, effective 02/29/2024.
- (g)** George Otsyina, Custodian Substitute at Service Center, effective 02/29/2024.
- (h)** Robert Johnson Griffin, Bus Driver in the Transportation Department, effective 02/29/2024.
- (i)** Linda Manzi, Substitute Aid at Service Center, effective 02/29/2024.
- (j)** Natalie DelGiorno, Substitute Aid at Service Center, effective 02/29/2024.

(3) Leaves of Absence

(a) Employee #1995, FMLA leave from 02/20/2024 through 04/02/2024

(b) Employee #715, FMLA leave from 03/07/2024 through 05/02/2024

References: Penn-Delco Budget 2023-2024; Act 93 Plans; PDEA Agreement; PDESPA Agreement; PDSSPA Agreement; PA School Code Section 1108B.

Administrative Recommendation: To approve all personnel items as presented.

4.03 Request to Establish Student Activity Club at Sun Valley High

MOTION: To establish the Chick-Fil-A Leader Academy at Sun Valley High School, as presented. The C-F-A Leader Academy is an after-school club where students learn to develop their leadership skills and serve their community through volunteering.

4.04 Exonerate TD Bank from Collecting Delinquent Taxes

MOTION: To exonerate TD Bank, deputized School District tax collector of Aston, Brookhaven, and Parkside, from collecting delinquent 2023 – 2024 real estate tax bills, and to ratify the filing of unpaid delinquent real estate taxes with Delaware County Tax Claim Bureau.

4.05 School Portraits

MOTION: To approve the extension of the proposal submitted by Barksdale Studios of Aston, PA for the 2024 – 2025 school year, in accordance with RFP received May 28, 2009.

4.06 Bus Buy-Back Bid Award 2025 – 2026 School Year

MOTION: To award/approve the bus buy-back bid, to Rohrer of Duncannon, PA as presented, lowest responsible bidder, in accordance with bid specifications received February 13, 2024.

4.07 Close Bank Account

MOTION: Authorize Administration to close the PLGIT bank account “PDSD Bond Proceeds 2019” and direct administration to transfer the residual interest funds to the PLGIT GOB Bond 2019 account.

4.08 Board Vice-President Appointment

MOTION: To appoint _____ as Vice-President of the Penn-Delco Board of School Directors, effective February 28, 2024.

4.09 Donations

MOTION: To accept the donation from *Second Step*, in the amount of \$1,000, as presented.

4.10 Delaware County Intermediate Unit Board of Directors

MOTION: To approve the Resolution to appoint _____ as a candidate to serve as a member of the Delaware County Intermediate Unit Board of Directors for a term commencing July 1, 2024, and ending June 30, 2027.

4.11 Fiber Optic Wide Area Network

MOTION: To approve the agreement with Crown Castle Fiber LLC for dark fiber WAN services, as presented. This is a five-year agreement, monthly recurring cost of \$4,200 prior to e-rate grant reimbursement.

5. COMMENTS BY MEMBERS OF THE PUBLIC

6. COMMENTS BY MEMBERS OF THE BOARD

7. FUTURE MEETING

Next Meeting: Wednesday, February 28, 2024 - Business Meeting - Service Center - 7:30pm

8. ADJOURNMENT