

AGENDA
PUBLIC MEETING OF THE BOARD OF SCHOOL DIRECTORS
PENN-DELCO SCHOOL DISTRICT
Service Center
3000 Duttons Mill Road
Aston, PA 19014
January 24, 2024 - 7:30pm

1. OPENING OF MEETING

- 1.01 Call to Order and Pledge of Allegiance
- 1.02 Roll Call

2. MINUTES AND MONTHLY REPORTS

2.01 Approval of Minutes

- (1) **MOTION:** To approve the minutes of the November 20, 2023 Board meeting.
- (2) **MOTION:** To approve the minutes of the Special Board meeting of December 4, 2023.
- (3) **MOTION:** To approve the minutes of the Reorganization meeting of December 4, 2023.

2.02 Invoice Listing

MOTION: To approve the invoice listing for November 2023 - January 2024.

2.03 Treasurer's Report

MOTION: To approve the Treasurer's Report for December 2023.

2.04 Budget Transfer Report

MOTION: To approve the Budget Transfer Report for November and December 2023 - January 2024.

3. STUDENT REPRESENTATIVES' REPORT TO THE BOARD

- Seamus McGroary
- Olivia Ellis

4. DCIU REPORT

5. SUPERINTENDENT'S REPORT

- Board Recognition Month

6. ANNOUNCEMENTS FOR THE PUBLIC

7. COMMENTS BY MEMBERS OF THE BOARD

8. ITEMS FOR BOARD INFORMATION AND DISCUSSION

9. COMMENTS BY MEMBERS OF THE PUBLIC

PREPARED AND INFORMAL COMMENTS AND INQUIRIES FROM CITIZENS

GUIDELINES FOR PUBLIC PARTICIPATION IN BOARD MEETINGS

The Board recognizes the value to school governance of public comment on educational issues with the importance of involving members of the public in board meetings. In order to permit fair and orderly expression of such comments, the Board will provide for two periods for public participation during board meetings. The presiding officer at each public board meeting will follow these guidelines:

- Public participation shall be permitted only as indicated on the order of business in the procedures of this board, or at the discretion of the presiding officer on a given issue.
- Participants must be recognized by the presiding officer and must preface their comments by an announcement of their name, address, and group affiliation, if appropriate.
- All statements shall be directed to the presiding officer; no participant may address or question board members individually.
- The public participation in the beginning of the agenda will be limited to 15 minutes total and to three (3) minutes per person, on agenda topics only.
- **The public participation at the end of the agenda will be limited to 30 minutes total and to three (3) minutes per person.**

The presiding officer may interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant.

Approved January 24, 1990

10. ITEMS FOR BOARD ACTION

10.01 Personnel – Professional

(1) Appointment

(a) Maura Bernatowicz, Temporary Professional Employee, effective 01/25/2024

Education

Cabrini University

BS, Elementary Education

Professional Experience

Lower Merion School District

Cert/Assign

Grades PK-4

Aston-3rd Grade

Salary

B/1 \$53,304

Rationale

Kaitlyn Casey, Resignation

(b) Jamie McArdle Temporary Professional Employee, effective 01/25/2024

Education

West Chester University

BS, Elementary Education

Professional Experience

Penn-Delco School District

Union-Chadds Ford School District

Cert/Assign

Grades PK-4

Aston-4th Grade

Salary

B/2 \$53,974

Rationale

Kaitlyn Ranieri, Resignation

(c) Allison Riley, Long-term Substitute, extended through 06/14/2024

Education

Penn State University

BS, Elementary Education

Professional Experience

Media Children's House

Cert/Assign

Grades PK-4

Aston- 1st Grade

Salary

B/1 \$53,304

Rationale

Leave, EE #3237

(d) Benjamin Revak, Long-term Substitute, effective 1/22/2024 through 6/14/2024

Education

Chestnut Hill College
BA, Communications
Chestnut Hill College
MA, English Literature

Professional Experience

Kelly Education
Southeast Delco School District

Cert/Assign

English 7-12
Sun Valley – Business

Salary

M/1 \$56,449

Rationale

Leave, EE #3568

(e) Alyssa Gantz, Long-term Substitute, effective 1/25/2024 through 6/14/2024

Education

Millersville University
BS, Biology

Professional Experience

Kelly Education

Cert/Assign

General Science (Emergency Cert)
Northley – Science

Salary

B/1 \$53,304

Rationale

Leave, EE #3567

(2) Wage and Salary Adjustment

(a) Michael Johnson, Special Education Teacher at Sun Valley, from Bachelor's, step 9 @ \$61,699 to Master's, step 9 @ \$67,514 effective 01/04/2024.

(b) Jamie Lansberry, High School English Teacher at Sun Valley, from Bachelor's, step 4 @ \$55,774 to Master's, step 4 @ \$57,904 effective 01/10/2024.

(c) Alyssa Croulet, Special Education Teacher at Pennell, from Master's, step 6 @ \$60,444 to Master's 60, step 6 @ \$64,839 effective 01/09/2024.

(3) Leaves of Absence

(a) Employee #3915, FMLA from 05/13/2024 through 06/14/2024

(b) Employee #3582, FMLA from 01/08//2024 through 02/18/2024

(c) Employee #3117, Intermittent FMLA from 01/16/2024 through 06/16/2024

(d) Employee #1377, FMLA from 01/23/2024 through 02/11/2024

(4) Resignation

(a) Scott Taylor, Science Teacher at Sun Valley High School, effective 03/31/2024.

(b) Katherine Carlin, 5th Grade Teacher at Pennell Elementary, effective not later than March 13, 2024.

(5) Retirement

(a) Kathleen DiMichele, Social Studies Teacher at Northley, effective June 15, 2024.

Budget Code: 10-2271-240-000-10-00-00-000 (continued)

Danielle Seaman Parkside	\$1,500	Wilkes University -Literacy and Learning in the Content Areas
Pamela Sola Parkside	\$1,500	West Chester University -PSY 521
Jacqueline Zingani Parkside	\$3000	Widener University -Reading and Language Arts -Diag & Remed RDG DIFF

Budget Code: 10-2271-240-000-30-00-00-000

Brittany Barr Sun Valley	\$3,000	LaSalle University -Brain-Based Teaching and Learning -Motivation: The Art and Science of Inspiring Classroom Success
Renee DiPietro Northley	\$525	University of the Arts -AI in the Classroom
Danielle Dougherty Sun Valley	\$1,095	Immaculata University -Making an Impact: Building Positive Relationships with your Students
Erin Kenney Northley	\$750	La Salle University Assessment Techniques: Assessing for Student Learning
Jamie Lansberry Sun Valley	\$3,000	West Chester University -Capstone Writing and Research Seminar -Critical Pedagogies and Literacies
Ciara Scarcelli Sun Valley	\$3,000	La Salle University -Assessment Techniques: Assessing for Student Learning -Differentiated Instruction
Christa Ventura Northley	\$750	La Salle University Assessment Techniques: Assessing for Student Learning
Christine Soring Sun Valley	\$1,500	St. Joseph University -Data Information Assessment -Equitable Fiscal Allocation
Madison Starinieri Sun Valley	\$1,500	La Salle University -Styles of Teaching: Personality Type in the Classroom

- (8) **Extra Pay – Extended Employment**
- (a) **Elementary, Additional Curriculum Work, Outside of Contractual Hours**
#10-2260-123-000-10-00-00-000 Hours
 Meghan Pringle 3.00
- (b) **Elementary Esser Before School Tutoring (1/3/24 - 1/12/24)**
#10-1190-123-998-10-00-00-000
- | | <u>Hours</u> | | <u>Hours</u> |
|-----------------|--------------|------------------|--------------|
| Karen Cage | 2.00 | Kristine Hopkins | 2.00 |
| Catherine Furia | 2.00 | Gabriella Trofa | 2.00 |
- (c) **NMS, Dean of Students Additional Hours (11/1/2023 - 12/21/2023)**
#10-2110-123-000-30-70-00-000 Hours
 Karen Scharrer 16.75
- (d) **SVHS, Dean of Students Additional Hours (11/1/2023 - 12/21/2023)**
#10-2110-123-000-30-80-00-000 Hours
 John Moleterri 10.50
- (e) **NMS, Class Coverage (11/15/23 - 12/22/23)**
#10-1110-123-000-30-70-00-000
- | | <u>Hours</u> | | <u>Hours</u> |
|-------------------|--------------|--------------------|--------------|
| Nicole Armbruster | 22.50 | Danielle Dougherty | 7.00 |
| Deborah Blaisse | 46.00 | Kevin Fowler | 32.50 |
| Jeff Deckman | 15.00 | Kathleen Sundquist | 22.50 |
- (f) **NMS, Winter Formal Chaperones, 3:00 Hours (12/8/23)**
#10-1110-123-000-30-70-00-000
 Samantha Amicone Molly Dwyer
 Kathleen DiMichele Brooke Teefy
- (g) **NMS, Before / After School Tutoring (10/30/23 - 12/20/23)**
#10-1190-123-996-30-70-00-000
- | | <u>Hours</u> | | <u>Hours</u> |
|--------------------|--------------|---------------|--------------|
| Deborah Blaisse | 12.00 | Michelle Ritz | 5.00 |
| Kathleen DiMichele | 18.00 | Kevin Siegel | 5.00 |
| Colleen Miller | 11.00 | Jamie York | 4.50 |
| Jennifer Porter | 5.00 | | |
- (h) **SVHS, Homebound Instruction (12/7/23 - 12/21/23)**
#10-1430-123-000-30-00-00-000 Hours
 Christopher Bell 4.50
 Erica Guidetti 8.00
 Danella Shallow 4.00
- (i) **SVHS, Esser Before / After School Tutoring (10/30/23 - 12/20/23)**
#10-1190-123-998-30-80-00-000
- | | <u>Hours</u> | | <u>Hours</u> |
|--------------------|--------------|---------------------|--------------|
| Anthony DiProspero | 2.00 | Cori Larck Fiorelli | 3.75 |
| Julianne Hill | 14.50 | Madison Starinieri | 4.50 |
| Susan Koehler | 14.75 | | |

**(j) SVHS, Class Coverage (10/11/23 - 12/22/23)
#10-1110-123-000-30-80-00-000**

	<u>Hours</u>		<u>Hours</u>
Anthony DiProspero	87.00	Michael Komorowski	42.00
Amy Grady	40.50	Madison Starinieri	45.00
Dan Hill	49.50		

**(k) SVHS, Guidance, Outside of Contractual Hours, 11/3/2023
#10-2120-123-000-30-80-00-000**

	<u>Hours</u>
Jillian Foster	1.25

**(l) Special Education Work, Outside of Contractual Hours (11/2023-12/2023)
#10-1241-123-000-10-00-00-000**

	<u>Hours</u>
Megan Flanagan	6.00
Melissa Lidstone	6.00
Kate Taylor	4.00

10.02 Personnel – Classified

(1) Appointment

(a) Fall 2023 and Spring 2024 Community Education Program Instructor

<u>Class</u>	<u>Instructor</u>
Vigor Yoga	Ava Woodring-Emmison
Virtue Yoga	Ava Woodring-Emmison

(b) Claire Campbell, Lifeguard at Northley, @ \$13.08/hour, on call as needed, no benefits, effective upon the completion of pre-employment paperwork.

(2) Leaves of Absence

(a) Employee #2206, FMLA from 01/11//2024 through 02/22/2024

(3) Resignation

(a) Spring Walker-Williams, Substitute Classroom Assistant at Pennell Elementary, effective 12/01/2023.

(4) Change in Status

(a) Edlyne Surpris, from part-time Bus Aide to substitute Bus Aide @ \$13.00/hour, on call as needed, no benefits effective 12/08/2023.

References: Penn-Delco Budget 2023-2024; Act 93 Plans; PDEA Agreement; PDESPA Agreement; PDSSPA Agreement; PA School Code Section 1108B.

Administrative Recommendation: To approve all personnel items as presented.

10.03 Donations

MOTION: To accept the donation from *Marotta/Main Architects*, in the amount of \$500.

10.04 Grass Cutting Agreement

MOTION: Renew the Grass Cutting Agreement to KMC Property Maintenance, LLC of Chester Heights, PA, the lowest responsible, kind, quality, and services being equal for an amount not to exceed \$1,503 per cut, in accordance with all specifications.

10.05 Board Member Resignation

MOTION: To accept the resignation of Board Member Mr. Kevin Tinsley, effective January 1, 2024.

10.06 Board Member Appointment

MOTION: To fill the vacancy and term of former school director Mr. Kevin Tinsley, by appointing Brent Hefton as school director according to School Code Section 315, effective January 24, 2024.

10.07(a) Table Motion 10.07

MOTION: To table Motion 10.07 and postpone until the February 28, 2024 Board meeting.

10.07 Board Vice-President Appointment - TABLED

~~**MOTION:** To appoint _____ as Vice President of the Penn-Delco Board of School Directors, effective January 24, 2024.~~

10.08 Overnight Field Trip - Sun Valley Basketball Team

MOTION: The Sun Valley High School Administration requests permission for the SVHS Boys Basketball Team to travel to Kissimee, Florida for a KSA Tournament. The group will travel December 26, 2024 and return December 31, 2024.

10.09 Disposal of Items

MOTION: To approve the disposal of the following items, which are no longer needed, as presented below.

- 3 Older desks (Sun Valley)
- 1 4-drawer file cabinet (Sun Valley)
- 5-drawer file cabinet (Sun Valley)

10.10 School Psychologist Intern Stipend

MOTION: To approve the pass through stipend payments of \$25,000 each to Janelle Pierce and Karlene Rutherford for participation in the PA Mental Health Education Learning Program in Schools. Payment is subject to district's receipt of funds from PHEAA and completion of the eligibility requirements for participation in the PA HELPS program.

10.11 Appointment of Local Auditor

MOTION: To appoint the firm of Maillie, LLP of Oaks, Pa to perform the Annual Financial Audit and the Single Audit for the 2023 - 2024, 2024 - 2025, and 2025 - 2026 school years, as presented.

10.12 SVHS Junior Prom 2025

MOTION: To approve the Agreement with The Waterfall, in Claymont, Delaware, for the Class of 2026 Junior Prom, as presented.

10.13 ATI Service Agreement

MOTION: To approve the Agreement with ATI for Athletic Trainer Services, as presented.

10.14 Athletic Trainer

MOTION: To approve the creation of one (1) Athletic Trainer position, with salary and benefits in accordance with the Act 93 Agreement.

10.15 2024-2025 Instructional Calendar

MOTION: To approve the instructional calendar for the 2024-2025 school year, as presented.

10.16 Roof & Wall Restoration Awards

10.16.1 MOTION: To accept the proposal from Garvey Roark, LLC of West Chester, PA for roof restoration at Pennell (base bid #1) and insulation and roof repairs at Northley Middle School and Sun Valley High School (add Alternate 1), through Omnia Partners Contract #R180903 for an amount not to exceed \$789,739. In accordance with all RFP/bid specifications, subject to solicitor review.

10.16.2 MOTION: To accept the proposal from Palmer Masonry Restoration of Philadelphia, PA for wall restoration and skylight work at Parkside Elementary (base bid #1), through Omnia Partners Contract #R180903 for an amount not to exceed \$181,900. In accordance with all RFP/bid specifications, subject to solicitor review.

10.17 Approval of New Curriculum at Sun Valley High School

MOTION: To approve the following new curriculum at Sun Valley High School, as presented:

- Course: AP African American Studies (Social Studies)
- Course: AP Computer Science Principles (STEM)
- Course: AP Pre-Calculus (Math)

10.18 Student Activities Fund

MOTION: Request Approval to close the following Student Activities Funds as listed below:
#81-0496-000-000-70-79-00-000 - Archery Club - NMS

11. COMMENTS BY MEMBERS OF THE PUBLIC

12. COMMENTS BY MEMBERS OF THE BOARD

13. FUTURE MEETING

Next Meeting: Wednesday, February 21, 2024 - Study Session - Service Center - 7:30pm
Wednesday, February 28, 2024 - Business Meeting - Service Center - 7:30pm

14. ADJOURNMENT