

**AGENDA
STUDY SESSION
OF THE BOARD OF SCHOOL DIRECTORS
PENN-DELCO SCHOOL DISTRICT
Service Center
3000 Duttons Mill Road
Aston, PA 19014
November 15, 2023, 7:30pm**

1. ITEMS FOR BOARD INFORMATION AND DISCUSSION

- 1.01 Audit Presentation by Maillie, LLP of Oaks, PA for the 2022 – 2023 school year**
- 1.02 School Board Policies/Administrative Regulations - First Reading for Adoption/Review**
 - Policy #810 - Transportation
- 1.03 School Board Policies/Administrative Regulations - Second Reading for Adoption/Review**
 - Policy #259 - Non-Discrimination/Gender Preference Accommodations

2. COMMENTS BY MEMBERS OF THE BOARD

3. COMMENTS BY MEMBERS OF THE PUBLIC

**PREPARED AND INFORMAL COMMENTS AND INQUIRIES FROM CITIZENS
GUIDELINES FOR PUBLIC PARTICIPATION IN BOARD MEETINGS**

The Board recognizes the value to school governance of public comment on educational issues with the importance of involving members of the public in board meetings. In order to permit fair and orderly expression of such comments, the Board will provide for two periods for public participation during board meetings. The presiding officer at each public board meeting will follow these guidelines:

- Public participation shall be permitted only as indicated on the order of business in the procedures of this board, or at the discretion of the presiding officer on a given issue.
- Participants must be recognized by the presiding officer and must preface their comments by an announcement of their name, address, and group affiliation, if appropriate.
- All statements shall be directed to the presiding officer; no participant may address or question board members individually.
- The public participation in the beginning of the agenda will be limited to 15 minutes total and to three (3) minutes per person, on agenda topics only.
- **The public participation at the end of the agenda will be limited to 30 minutes total and to three (3) minutes per person.**
- The presiding officer may interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant.

Approved January 24, 1990

4. ITEMS FOR BOARD REVIEW

4.01 Personnel – Professional

(1) Extra Duty Pay Rescissions 2023/2024 School Year

Athletics	2023-2024	Units	Location	Rate/Unit	Total
Co-ed Track/Field Asst. 1	Gantz, Julia	10	SV	\$315	\$3,150

(2) Extra Duty Pay Assignments 2023/2024 School Year

Athletics	2023/2024	Units	Location	Rate/Unit	Total
Co-ed Track/Field Head	Shirlow, Andy	15	SV	\$315	\$4,725
Co-ed Track/Field Asst. 1	Rudawsky, Vicki	10	SV	\$315	\$3,150
Co-ed Track/Field Asst. 2	Keller, Arden	10	SV	\$315	\$3,150
Co-ed Track/Field Asst. 3	Moat, William	10	SV	\$315	\$3,150
Girls Softball Asst. 1	Signora, Sarah	10	SV	\$315	\$3,150
Boys Baseball Gr 8	Diprojetto, John	9	NMS	\$315	\$2,835
Co-ed Track/Field Asst	Gantz, Julia	9	NMS	\$315	\$2,835
Boys Soccer 7th Gr	Campbell, Dan	9	NMS	\$315	\$2,835
Boys Wrestling Asst.	Holefelder, Shane	10	NMS	\$315	\$3,150

Non-Athletics	2023/2024	Units	Location	Rate/Unit	Total
Fitness Club	Sola, Pamela	2.5	Parkside	\$315	\$787.50
Environmental Club	Mongada, Lauren	2.5	Parkside	\$315	\$787.50
Robotics/CSEA Perch Club	Frias, Isabella	2.5	NMS	\$315	\$787.50
Robotics/CSEA Perch Club	Di Pietro, Renee	2.5	NMS	\$315	\$787.50
Lead Teacher	Perrotta, Samantha	6	Aston	\$315	\$1,890
Newspaper	Vidal, Kelsey	5	Aston	\$315	\$1,575

(3) Wage and Salary Adjustments

(a) Sherin Motawea, Long-term Substitute, from Master’s step 1, @ \$55,904 to Master’s 60 step 1, @ \$59,299 effective 10/04/2023.

(4) Extra Pay – Extended Employment

(a) Northley Middle School, Class Coverage (10/2/23 - 10/26/23)

#10-1110-123-000-30-70-00-000	Hours
Kathleen DiMichele	37.00
Kathleen Sundquist	10.75

(b) Northley Middle School, Haunted Hallway & Dance Chaperones (10/27/23)

#10-1110-123-000-30-70-00-000	Hours
Nicole Armbruster	3.00
Colleen Miller	3.00
Kate Taylor	3.00

(c) NMS, Dean of Students Additional Hours (10/2/2023 - 10/31/2023)

#10-2110-123-000-30-70-00-000	Hours
Karen Scharrer	14.00

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| (d) SVHS, Homecoming Dance Chaperone (9/30/23) | |
| #10-1110-123-000-30-80-00-000 | <u>Hours</u> |
| Marc Baron | 1.00 |
| Julie Malone | 4.00 |
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| (e) SVHS, Class Coverage (10/2/23 - 10/26/23) | |
| #10-1110-123-000-30-80-00-000 | <u>Hours</u> |
| Amy Grady | 19.50 |
| Dan Hill | 31.50 |
| Michael Komorowski | 12.00 |
| Madison Starinieri | 19.50 |
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| (f) SVHS, After School Tutoring (10/19/23 - 11/9/23) | |
| #10-1110-123-000-30-80-00-000 | <u>Hours</u> |
| Susan Koehler | 10.25 |
| Madison Starinieri | 9.00 |
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| (g) SVHS, Guidance Hours, Outside of Contractual Hours (9/19/2023) | |
| #10-2120-123-000-30-80-00-000 | <u>Hours</u> |
| Jillian Foster | 1.00 |
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| (h) SVHS, Dean of Students Additional Hours (10/9/2023 - 10/25/2023) | |
| #10-2110-123-000-30-80-00-000 | <u>Hours</u> |
| John Moletteri | 2.50 |
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| (i) Special Education Work, Outside of Contractual Hours (9/2023) | |
| #10-1241-123-000-10-00-00-000 | <u>Hours</u> |
| Kate Gallagher | 14.00 |
| Julianne Hill | 1.75 |
| Kate Taylor | 4.00 |
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| (j) PDS Summer Nursing Hours (8/17/2023 - 9/2/2023) | |
| #10-2420-123-000-30-00-00-000 | <u>Hours</u> |
| Claire Gold | 20.00 |

4.02 Personnel – Classified

(1) Appointment

- (a)** Jolene Blew, Part-time evening Custodian at Parkside @ \$17.54/hour, up to 25 hours/week, 190 days/year with part-time benefits in accordance with the PDSSPA contract, effective November 8, 2023.

- (b)** Janice Barbieri, Sub Classroom Assistant, Districtwide @ \$11.33/hour, up to 25 hours/week, 190 days/year with part-time benefits in accordance with the PDESPA contract, effective November 27, 2023.

- (c)** Chelsea Zubrzycki, Playground/Cafeteria Assistant at Coebourn Elementary @ \$12.13/hour, up to 22.5 hours/week, 184 days/year with part-time benefits in accordance with the PDESPA contract, effective at November 17, 2023.

(2) Leaves of Absence

(a) Employee #3507, FMLA from 10/27/2023 through 11/13/2023.

(3) Change in Status

(a) Jamari Brown, from substitute Bus Aide to Bus Aid @ \$16.80/hour, up to 25 hours/week, 184 days/year with part-time benefits in accordance with the PDSSPA contract, effective 11/03/2023.

References: Penn-Delco Budget 2023-2024; Act 93 Plans; PDEA Agreement; PDESPA Agreement; PDSSPA Agreement; PA School Code Section 1108B.

Administrative Recommendation: To approve all personnel items as presented.

4.03 Payment of Routine Bills

MOTION: To authorize the administration to pay all routine bills incurred for necessary operational expenses between November 16, 2023, and January 17, 2024.

4.04 DCIU Computer Repair Agreement

MOTION: To approve the Agreement with the Delaware County Intermediate Unit (DCIU) for computer repair services, beginning September 11, 2023, and ending June 30, 2024, as presented.

4.05 Food Services

MOTION: To accept the proposal from Joseph Daino, Jr., to provide consulting services for the Food Service Management Company bid process, for an amount not to exceed \$2,800.

4.06 Tax Appeal

MOTION: To authorize and direct the Solicitor to finalize the settlement of the real estate tax assessment appeals for the following properties:

- 4950 Edgmont Avenue, Brookhaven Borough (Folio No. 05-00-00401-01) at an assessment of \$900,000 for 2022; \$800,800 for 2023 and 2024.

4.07 Accept Local Audit

MOTION: To accept the local audit completed by Maillie, LLP of Oaks, PA for the 2022 – 2023 school year, as presented.

4.08 Preparation and Solicitation of Bids

MOTION: Request approval to prepare bid specifications and advertisement as follows:

1. Bus Buy-Back for 2025 – 2026 school year
2. Parkside Facade Repairs
3. Pennell Facade Repairs
4. Pennell Roof Restoration

4.09 Special Education Agreements

4.09.1 MOTION: To approve the Tuition Agreement with Mill Creek School for Student #35639, as presented.

4.10 Residency Investigation Services Agreement

MOTION: To approve the renewal service agreement with Jeanne Arabia, Private Investigator, as presented.

4.11 Act 1 Resolution

MOTION: To approve the Act 1 index resolution certifying that the Penn-Delco School District will not exceed the tax rate index (6.6%) calculated by the Pennsylvania Department of Education for the 2024 – 2025 fiscal year, as presented.

4.12 Buggy Field Scoreboard Installation

MOTION: To accept the proposal from Sun Valley Baseball Booster Club and Aston Valley Baseball League for donation of a new scoreboard to be furnished and installed at Buggy Field. Approval is subject to receipt of the funds from Sun Valley Baseball Booster Club and Aston Valley Baseball league per proposal.

4.13 Additional Extra-Pay Units for 2023-2024 School Year

MOTION: To approve the Memorandum of Understanding (MOU) with the Penn Delco Education Association allocating extra pay units for one (1) Girls Wrestling Coach for the 2023-2024 school year.

5. COMMENTS BY MEMBERS OF THE PUBLIC

6. COMMENTS BY MEMBERS OF THE BOARD

7. FUTURE MEETING

Next Meeting: Monday, November 20, 2023 - Business Meeting - Service Center - 7:00pm

8. ADJOURNMENT