

AGENDA
STUDY SESSION
OF THE BOARD OF SCHOOL DIRECTORS
PENN-DELCO SCHOOL DISTRICT
Northley Middle School
2801 Concord Road
Aston, PA 19014
April 19, 2023, 7:30pm

1. ITEMS FOR BOARD INFORMATION AND DISCUSSION

1.01 Penn-Delco PSBA Legislative Board Representative Vacancy

1.02 School Board Policies - First Reading for Adoption / Review of Revised Policies

- Policy #113.2 - Behavior Support
- Policy #137 - Home Education Programs
- Policy #137.2 - Participation in Cocurricular Activities and Academic Courses by Home Education Students
- Policy #137.3 - Participation in Career and Technical Education Programs by Home Education Students
- Policy #204 - Attendance
- Policy #218.4 - Discipline of Student Convicted/Adjudicated of Sexual Assault
- Policy #221 - Dress and Grooming
- Policy #333 - Professional Development

2. COMMENTS BY MEMBERS OF THE BOARD

3. COMMENTS BY MEMBERS OF THE PUBLIC

PREPARED AND INFORMAL COMMENTS AND INQUIRIES FROM CITIZENS
GUIDELINES FOR PUBLIC PARTICIPATION IN BOARD MEETINGS

The Board recognizes the value to school governance of public comment on educational issues with the importance of involving members of the public in board meetings. In order to permit fair and orderly expression of such comments, the Board will provide for two periods for public participation during board meetings. The presiding officer at each public board meeting will follow these guidelines:

- Public participation shall be permitted only as indicated on the order of business in the procedures of this board, or at the discretion of the presiding officer on a given issue.
- Participants must be recognized by the presiding officer and must preface their comments by an announcement of their name, address, and group affiliation, if appropriate.
- All statements shall be directed to the presiding officer; no participant may address or question board members individually.
- The public participation in the beginning of the agenda will be limited to 15 minutes total and to three (3) minutes per person, on agenda topics only.
- **The public participation at the end of the agenda will be limited to 30 minutes total and to three (3) minutes per person.**
- The presiding officer may interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant.

4. ITEMS FOR BOARD REVIEW

4.01 Personnel – Professional

(1) Appointment

(a) Shawna Heiles, Long-term Substitute, effective 4/14/2023 through 01/24/2024

Education

Northeastern University
BS, Healthcare Management
University of Phoenix
Masters Education/Teacher Education

Professional Experience

Radnor Township School District

Cert/Assign

Grades PK-4
Aston – 4th grade

Salary

M/1 \$55,613

Rationale

Emp. 3099, Leave

(b) Cynthia Rendel, Long-term Substitute, effective 04/24/2023 through 01/24/2024

Education

Boston College
BA, Elementary Education

Professional Experience

Gordon Early Literacy Center

Cert/Assign

Elementary K-6
3rd Grade Coebourn

Salary

B/1 \$53,013

Rationale

Emp. 3465, Leave

(2) Resignation

(a) Virginia Jones, School Counselor at Parkside, effective June 16, 2023.

(3) Leaves of Absence

(a) Employee # 3138, FMLA from 08/29/2023 through 11/22/2023, and childrearing leave from 11/23/2023 through 01/24/2024.

(b) Employee #3504, FMLA from 03/20/2023 through 04/10/2023.

(c) Employee # 1492, FMLA from 04/20/2023 through 05/22/2023.

(d) Employee # 2693, FMLA from 08/29/2023 through 11/22/2023, and childrearing leave from 11/23/2023 through 01/24/2024.

(4) Extra Pay – Extended Employment

(a) **NMS, Title I Parent Meeting (3/14/2023)**

#10-1190-123-411-30-00-00-000 **Hours**

Lisa Pasceri 2.00

Jessica Wooleyhan 2.00

(b) **SVHS, Dean of Students Additional Hours (3/15/2023 – 3/31/23)**

#10-1110-123-000-30-80-00-000 **Hours**

John Moletteri 7.75

(c) **NMS, Dean of Students Additional Hours (3/1/2023 – 3/31/23)**

#10-1110-123-000-30-70-00-000 **Hours**

Karen Scharrer 19.00

(d) **K-12 Plan Session, Outside of Contractual Hours (1/30/23)**

#10-1110-123-000-10-00-00-000 **Hours**

Nicki Sayre 2.00

(e) SVHS, ATSI Tutoring, Outside of Contractual Hours (3/23/23)

#10-1190-123-998-30-80-00-00-000	<u>Hours</u>
Dan Hill	10.00
Kathleen Phelps	2.00
Lindsay Turk	.50
Cheryl Wiest	3.75

(f) NMS - P2G Grant Meeting, Outside of Contractual Hours (3/28/23)

#10-1110-123-530-00-00-00-000	<u>Hours</u>	<u>Hours</u>
Elizabeth Berezna	1.00	Melissa Lidstone .50
Danielle Cook	1.00	Jackie Matys 1.00
Renee DiPietro	1.00	Heather Thompson 1.00

(g) Faculty In-Service, Outside of Contractual Hours (3/23/23)

#10-2271-123-990-10-00-00-000	<u>Hours</u>
Jessica LaTour	2.50

(h) NMS, After School Academic Support (3/7/23 – 3/31/23)

#10-1190-123-996-30-00-00-000	<u>Hours</u>	<u>Hours</u>
Elizabeth Berezna	3.00	Kathleen DiMichele 10.00
Rachelle Carstensen	8.00	Colleen Miller 9.00
Danielle Cook	6.00	Kelly Morales 9.00
Theresa Cummings	5.00	Christen Verna 5.00

(i) Elementary Reading Olympics Coaches, 5 Hours (3/29/23)

#10-3210-123-000-10-00-00-000		
Colleen Bray	Rebecca Donkin	Michelle Raucci
Allison Carey	Julia Frei	Megan Snyder
Lauren Cassimatis	Michaela Lindemuth	Gabby Trofa
Dana Condulis	Lauren Mongada	Morgan Zimmerman
Sarah Constan	Deborah Politano	
Michelle Craley	Maria Potter	

(j) Pennell Elementary Variety Show Set Up (3/24/23)

#10-3210-123-000-30-80-51-000	<u>Hours</u>
Brandon Bittner	4.00

4.02 Personnel – Classified

(1) Appointment

- (a)** Leonard Jefferis, Skilled Maintenance (Grounds) @ the Service \$25.48/hour, up to 40 hours/week, 261 days/year with fulltime benefits in accordance with the PDSSPA contact, effective 04/10/2023.
- (b)** Precious Twyman, part-time Evening Custodian @ Aston @17.03/hour, up to 25 hours/week, 190 days/year with part-time benefits in accordance with the PDSSPA contact, effective 04/17/2023.
- (c)** Daniella Morales, Sub Classroom Assistant @ Pennell @11.33/hour, up to 25 hours/week, 190 days/year with part-time benefits in accordance with the PDESPA contact, effective 04/17/2023.

(2) Change in Status

- (a)** Terry Nichols from substitute Bus Driver to regular Bus Driver @ \$27.47/hour, up to 27.5 hours/week, 184 days/year with part-time benefits in accordance with the PDSSPA contract, effective 03/27/2023.
- (b)** Thomas Hazinsky, from part-time Custodian at the Service Center to substitute Custodian @ \$12.28/hour, on call as needed, no benefits effective 03/24/2023.
- (c)** Phyllis McShane, part-time Custodian at Pennell Elementary to substitute Custodian @ \$12.28/hour, on call as needed, no benefits effective 04/10/2023.

(3) Resignation

- (a)** John Stinger, part-time Custodian at Parkside Elementary, effective 04/13/2023.

(4) Leaves of Absence

- (a)** Employee #3743, temporary leave from 03/06/2023 through 06/16/2023.
- (b)** Employee #227, FMLA from 06/22/2023 through 08/04/2023.

References: Penn-Delco Budget 2022-2023; Act 93 Plans; PDEA Agreement; PDESPA Agreement; PDSSPA Agreement; PA School Code Section 1108B.

Administrative Recommendation: To approve all personnel items as presented.

4.03 Tax Appeals

MOTION: To authorize and direct the Solicitor to finalize the settlement of the real estate tax assessment appeals for the following properties:

- 103 Spring Valley Way Aston Township (Folio No. 02-00-02485-57) at an assessment of \$410,000 for 2022 and \$347,438 for 2023;
- 8 Green Lane, Aston Township (Folio No. 02-00-01108-00) at an assessment of \$218,400 for 2023;
- 4612 Edgmont Avenue, Brookhaven Borough (Folio No. 05-00-00424-03) at an assessment of \$830,000 for 2021; \$830,000 for 2022 and \$604,240 for 2023.

4.04 Special Olympics Pennsylvania Stipend

MOTION: To approve “pass through” payment of \$500 each to Michele Lehman and Ciara Scarcelli for services as Unified Bocce coach/advisor. Payment is subject to district’s receipt of \$1,000 stipend from Special Olympics of Pennsylvania.

4.05 Transfer of Funds

MOTION: To approve the transfer of \$1,500,000. from General Fund capital projects to Capital Reserve Fund (32) for capital improvements.

4.06 PlanCon K – Submission

MOTION: To approve and submit PlanCon K for the Series 2022 General Obligation Bonds.

4.07 Donation

MOTION: To accept the donation from Giant to support food security and food assistance initiatives in the amount of \$5,545.94.

4.08 Lakeside Youth Service Agreement

MOTION: To approve the agreement with Lakeside Youth Service for the provision of two NeuroLogic Counselors, therapeutic services, and Professional Development for the 2023-2024 school year.

4.09 Bank Account Closure

MOTION: To authorize and direct Administration to close the TD Bank Tax Account ending in 487 and transfer the remaining funds of \$2,800.28 plus accrued interest to the TD Bank General Fund Account.

4.10 Special Education Agreements

4.10.1 MOTION: To approve the Standard Education Agreement with Devereux for Student #36092, as presented.

4.11 Change Orders – Sun Valley HS Arts and Athletics

MOTION: To approve the following change order(s) as presented:

- EC-06 J. R. Metzger, Inc. for unused allowances, for a credit amount of \$10,112.49.

4.12 Overnight Field Trip - Sun Valley High School, Disney World, Orlando, Florida

MOTION: The Sun Valley High School Administration requests permission for the SVHS 2024 senior class to travel to Walt Disney World in Orlando, Florida. Students and faculty members will travel May 23, 2024 through May 27, 2024.

4.13 Summer 2023 Reading Assignments

MOTION: To approve the 2023 Summer Reading Lists, as presented.

4.14 Today’s Child Learning Centers Memorandum of Understanding

MOTION: To approve the Memorandum of Understanding (MOU) with Today’s Child Learning Centers, effective 7/1/2023 through 6/30/2026, as presented.

4.15 Proposed Final Budget for 2023 – 2024

1. The Proposed Final Budget was presented on April 19, 2023. Passage on April 26, 2023 enables the document to become public and a budget hearing to be scheduled.

2. Approval of 2023 – 2024 Proposed Final Budget

MOTION: To approve the Proposed Final Budget for 2023 – 2024 (PDE-2028), as presented.

5. COMMENTS BY MEMBERS OF THE PUBLIC

6. COMMENTS BY MEMBERS OF THE BOARD

7. FUTURE MEETING

Next Meeting: Wednesday, April 26, 2023 - Business Meeting - Service Center - 7:30pm

8. ADJOURNMENT