

AGENDA
PUBLIC MEETING OF THE BOARD OF SCHOOL DIRECTORS
PENN-DELCO SCHOOL DISTRICT
Service Center
3000 Duttons Mill Road
Aston, PA 19014
August 23, 2023 - 7:30pm

1. OPENING OF MEETING

- 1.01 Call to Order and Pledge of Allegiance**
- 1.02 Roll Call**

2. MINUTES AND MONTHLY REPORTS

2.01 Approval of Minutes

MOTION: To approve the minutes of the July 19, 2023 Board Meeting.

2.02 Invoice Listing

MOTION: To approve the invoice listing for July - August 2023.

2.03 Treasurer's Report

MOTION: To approve the Treasurer's Report for July 2023.

3. SUPERINTENDENT'S REPORT

4. ANNOUNCEMENTS FOR THE PUBLIC

5. COMMENTS BY MEMBERS OF THE BOARD

6. ITEMS FOR BOARD INFORMATION AND DISCUSSION

7. COMMENTS BY MEMBERS OF THE PUBLIC

PREPARED AND INFORMAL COMMENTS AND INQUIRIES FROM CITIZENS

GUIDELINES FOR PUBLIC PARTICIPATION IN BOARD MEETINGS

The Board recognizes the value to school governance of public comment on educational issues with the importance of involving members of the public in board meetings. In order to permit fair and orderly expression of such comments, the Board will provide for two periods for public participation during board meetings. The presiding officer at each public board meeting will follow these guidelines:

- Public participation shall be permitted only as indicated on the order of business in the procedures of this board, or at the discretion of the presiding officer on a given issue.
- Participants must be recognized by the presiding officer and must preface their comments by an announcement of their name, address, and group affiliation, if appropriate.
- All statements shall be directed to the presiding officer; no participant may address or question board members individually.

- The public participation in the beginning of the agenda will be limited to 15 minutes total and to three (3) minutes per person, on agenda topics only.
- **The public participation at the end of the agenda will be limited to 30 minutes total and to three (3) minutes per person.**

The presiding officer may interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant.

Approved January 24, 1990

8. ITEMS FOR BOARD ACTION

8.01 Personnel – Professional

(1) Appointment

- (a) Danielle Dougherty, Professional Employee, effective 10/23/2023, pending pre-employment paperwork**

Education

West Chester University

BS, Biology

Professional Experience

YMWIC Foundation

Cert/Assign

Grades PK-4

Grades 5-6

Interventionist - Northley

Salary

B/2 \$53,974

Rationale

Theresa Cummings, Resignation

- (b) Jaclyn Mazuk, Temporary Professional Employee, effective 8/21/2023, pending pre-employment paperwork**

Education

West Chester University

BS, Elementary Education

Professional Experience

Southeast Delco School District

Marple Newtown School District

Cert/Assign

Grades 4-6

Mathematics 7-8

Social Studies 7-8

STEM - Northley

Salary

B/1 \$53,304

Rationale

Matthew Swan, Resignation

- (c) Andrew Wetzel, Long-term Substitute, effective 8/21/2023 through 1/24/2024, pending pre-employment paperwork**

Education

Penn State University

BS, Elementary Education

Professional Experience

Philipsburg-Osceola Area School District

Cert/Assign

Grades PK-4

3rd Grade - Coebourn

Salary

B/1 \$53,304

Rationale

Employee #3465, Leave

- (d) **Marissa Massini, Long-term Substitute, effective 8/21/2023 through 1/24/2024, pending pre-employment paperwork**

Education

Penn State University
BS, Elementary Education

Professional Experience

Garnet Valley School District
Mifflin County School District

Cert/Assign

Grades PK-4
4th Grade-Aston

Salary

B/1 \$53,304

Rationale

Employee #3099, Leave

- (e) **Whitney Bilski, Temporary Professional Employee, effective 8/29/2023, pending pre-employment paperwork**

Education

Cabrini University
BS, Elementary Education
Neuman Cabrini University
MS, Education

Professional Experience

Lindley Academy Charter School
Delaware College Preparatory Academy

Cert/Assign

Grades K-6
5th Grade-Parkside

Salary

M/2 \$56,449

Rationale

Josh Labik, Resignation

(2) **Resignation**

- (a) **Lyndsay Blaisse, 5th Grade Teacher at Pennell Elementary School, effective not later than 10/20/2023.**

(3) **Tuition Reimbursement**

Budget Code: 10-2834-240-000-30-00-00-000

Christopher Gorniok \$1,548

Millersville University
EDSU 701: Administrative
Aspect of Supervision

(4) **Extra Duty Pay Assignments 2023/2024 School Year**

Appointments:

Sun Valley Athletics (See Attached)

Northley Athletics (See Attached)

Non-Athletics (See Attached)

(5) **Extra Pay – Extended Employment**

- (a) **Elementary Summer Testing (7/24/23 & 8/3/23)**

#10-2260-123-000-10-00-00-000

Allison Carey

Hours

11.00

- (b) **Elementary Kindergarten Meeting, Outside of Contractual Hours (8/10/2023)**

#10-2260-123-989-10-00-00-000

6.00 Hours

Karen Cage
Ashley McColgan

Trish Lydon
Lindsey Wiley

Jessica Wood

- (c) **Elementary Reading Specialist, Outside of Contractual Hours (8/15/2023)**
#10-2260-123-989-10-00-00-000 **3.00 Hours**
Allison Carey Michelle Craley Jessica King
Maria Potter Michele Raucci
- (d) **Special Education Work, Outside of Contractual Hours (7/25/23 & 7/26/23)**
#10-1241-123-000-10-00-00-000 **Hours**
Marissa Fiorelli 12.00
Julianne Hill 4.00
- (e) **SVHS, Dean of Students Additional Hours (8/9/2023)**
#10-1110-123-000-30-80-00-000 **Hours**
John Moletteri 10.00
- (f) **SVHS, PBIS Meeting, Outside of Contractual Hours (8/10/2023 - 8/17/2023)**
#10-2260-123-989-30-00-00-000
- | | <u>Hours</u> | | <u>Hours</u> |
|---------------|---------------------|-----------------|---------------------|
| Monica Diehl | 18.00 | Kevin Meenan | 14.00 |
| Ed Dobbins | 7.00 | John Moletteri | 14.00 |
| Julianne Hill | 7.00 | Kathleen Phelps | 18.00 |
| Tara Kane | 7.00 | Scott Taylor | 11.00 |
| Julie Malone | 7.00 | Amanda Wessel | 18.00 |
- (g) **SVHS, STEM Training, Outside of Contractual Hours (7/24/23 - 8/4/2023)**
#10-2260-123-431-30-00-00-000 **Hours**
Frank Vaccaro 80.00
- (h) **NMS, PLC Work, Outside of Contractual Hours (6/22/2023)**
#10-2260-123-989-30-00-00-000 **Hours**
Danielle Cook 6.00
- (i) **SVHS, Summer School Program (7/5/2023 – 7/31/2023)**
#10-1420-123-000-30-00-00-000 **Hours**
Annette Helmandollar 58.00

8.02 Personnel – Classified

(1) Appointment

- (a) Nancy Fisher, Kindergarten Instructional Assistant at Parkside @ \$12.87/hour, up to 27.5 hours/week, 184 days/year with part-time benefits in accordance with the PDESPA contract, effective 9/05/2023 pending pre-employment paperwork.
- (b) Kristina Jamison, Kindergarten Instructional Assistant at Coebourn @ \$12.87/hour, up to 27.5 hours/week, 184 days/year with part-time benefits in accordance with the PDESPA contract, effective 9/05/2023 pending pre-employment paperwork.

(2) Change in Status

- (a)** Amber Johnston, from Playground/Cafeteria Assistant at Coebourn, to Kindergarten Instructional Assistant at Aston @ \$12.87/hour, up to 27.5 hours/week, 184 days/year with part-time benefits in accordance with the PDESPA contract, effective 09/05/2023.
- (b)** Dawn Howe, from Playground/Cafeteria Assistant at Coebourn, to Kindergarten Instructional Assistant at Aston @ \$13.02/hour, up to 27.5 hours/week, 184 days/year with part-time benefits in accordance with the PDESPA contract, effective 09/05/2023.

References: Penn-Delco Budget 2022-2023; Penn-Delco Budget 2023-2024; Act 93 Plans; PDEA Agreement; PDESPA Agreement; PDSSPA Agreement; PA School Code Section 1108B.

Administrative Recommendation: To approve all personnel items as presented.

8.03 Penn-Delco Covid-19 Health and Safety Plan Review and Revision

MOTION: To approve the proposed changes to the Penn-Delco School District Health and Safety Plan, as presented.

8.04 Change Order

MOTION: To approve the following change order(s) as presented:

- CO-01 – Gem Mechanical Services, Parkside Insulation Project, for unforeseen conditions for an amount not to exceed \$26,000.

8.05 Penn-Delco Bus Routes 2023-2024

MOTION: To approve the proposed bus routes and bus stops for the 2023-2024 school year, as presented.

8.06 Hourly Rate Change

8.06.1 Substitute Bus Driver Wage Adjustment

MOTION: To approve and set the hourly pay rate for substitute bus drivers to \$23.90 per hour, effective September 4, 2023.

8.06.2 Substitute Bus Aide Wage Adjustment

MOTION: To approve and set the hourly pay rate for substitute bus aides to \$13.00 per hour, effective September 4, 2023.

8.06.3 Substitute Custodian Wage Adjustment

MOTION: To approve and set the hourly pay rate for substitute custodians to \$15.28 per hour, effective September 4, 2023.

8.07 ELA Writing Pilot

MOTION: To approve the quote for a 3-year license for the Elementary ELA Writing Pilot from Performing in Education, LLC, in the amount of \$4,594.20.

8.08 Kindergarten Teacher at Coebourn Elementary

MOTION: To approve the addition of one (1) fulltime Kindergarten teacher at Coebourn Elementary School due to increased enrollments.

8.09 Capital Reserve Transfer

MOTION: To approve the transfer of \$1,750,000 from the general fund to the capital reserve fund for the year ended June 30, 2023.

8.10 ECS AHERA Contract

MOTION: To extend the current contract with Environmental Control Systems, Inc. (ECS) of Broomall, PA as the District's designated AHERA Management/RTK representative for a three-year period through June 30, 2026. Services will be on a time and materials basis per Exhibit "A" with prior approval of the District.

8.11 School Board Policies - Second Reading/Adoption

MOTION: To approve for adoption the following policies, as presented.

- Policy #247 - Hazing
- Policy #249 - Bullying/Cyberbullying
- Policy #709 - Building Security

8.12 Provision of Transportation Services for the Aston Community Day

Whereas, a request was made by Aston Township to have the School District provide busing services for Aston Community Day, Saturday, October 7, 2023 (rain date - October 14, 2023); and

Whereas, it is believed such services for the community are in the best interest of the School District and its residents;

Now, therefore, be it resolved, that the school district shall provide such busses and drivers as reasonably necessary, at the District's cost and expense, for Aston Community Day 2023, provided the District receives the necessary forms for facilities usage, and the Township's hold harmless agreement.

MOTION: To approve the request, as presented.

8.13 Penn-Delco Comprehensive Plan

MOTION: To approve the public posting of the draft PDSD Comprehensive Plan. Approval of the motion enables the School Board to approve the final plan for submission at its next monthly legislative meeting.

8.14 RSVP Memorandum of Understanding (MOU)

MOTION: To approve the Memorandum of Understanding with the RSVP Volunteer Agency for a three-year period, commencing August 24, 2023, as presented.

8.15 Student Handbooks

MOTION: To approve the PDSD Student handbooks for the 2023-2024 school year, as presented.

8.16 Recycling of Obsolete Items

MOTION: To recycle obsolete technology related equipment with Upcycle LLC., from Fairfield, NJ, at no cost to the district, as presented.

8.17 Special Education Agreements

- 8.17.1 MOTION:** To approve the Agreement with The Timothy School for Student #43894, as presented.
- 8.17.2 MOTION:** To approve the Agreement with Valley Forge Educational Services for Student #35385, as presented.
- 8.17.3 MOTION:** To approve the Agreement with Elwyn for 2:1 Services for Student #24764, as presented.
- 8.17.4 MOTION:** To approve the Confidential Settlement Agreement for Student #55712, as presented.
- 8.17.5 MOTION:** To approve the Agreement with Brett DiNovi & Associates PA, LLC, as presented.
- 8.17.6 MOTION:** To approve the Rate Agreement with Delta-T Group for the period August 28, 2023 through August 27, 2024, as presented.
- 8.17.7 MOTION:** To approve the Tuition Agreement with Child Guidance for Student #43797, as presented.
- 8.17.8 MOTION:** To approve the Tuition Agreement with Child Guidance for Student #36607, as presented.
- 8.17.9 MOTION:** To approve the Confidential Settlement Agreement for Student #36017, as presented.
- 8.17.10 MOTION:** To approve the Confidential Settlement Agreement for Student #36096, as presented.
- 8.17.11 MOTION:** To approve the Confidential Settlement Agreement for Student #35871, as presented.
- 8.17.12 MOTION:** To approve the Confidential Settlement Agreement for Student #36174, as presented.

9. COMMENTS BY MEMBERS OF THE PUBLIC

10. COMMENTS BY MEMBERS OF THE BOARD

11. FUTURE MEETING

Next Meeting: Wednesday, September 20, 2023 - Study Session - Service Center - 7:30pm
 Wednesday, September 27, 2023 - Business Meeting - Service Center - 7:30pm

12. ADJOURNMENT