

AGENDA
SPECIAL PUBLIC MEETING OF THE BOARD OF SCHOOL DIRECTORS
PENN-DELCO SCHOOL DISTRICT

Service Center
3000 Duttons Mill Road
Aston, PA 19014
June 21, 2023, 7:30pm

1. OPENING OF MEETING

- 1.01 Call to Order and Pledge of Allegiance
- 1.02 Roll Call

2. MINUTES AND MONTHLY REPORTS

- 2.01 Approval of Minutes
MOTION: To approve the minutes of the May 24, 2023 Board meeting.

- 2.02 Invoice Listing
MOTION: To approve the invoice listing for May - June 2023.

- 2.03 Treasurer's Report
MOTION: To approve the Treasurer's Report for May 2023.

- 2.04 Budget Transfer Report
MOTION: To approve the Budget Transfer Report for May - June 2023.

3. ANNOUNCEMENTS FOR THE PUBLIC

4. COMMENTS BY MEMBERS OF THE BOARD

5. ITEMS FOR BOARD INFORMATION AND DISCUSSION

6. COMMENTS BY MEMBERS OF THE PUBLIC

PREPARED AND INFORMAL COMMENTS AND INQUIRIES FROM CITIZENS
GUIDELINES FOR PUBLIC PARTICIPATION IN BOARD MEETINGS

The Board recognizes the value to school governance of public comment on educational issues with the importance of involving members of the public in board meetings. In order to permit fair and orderly expression of such comments, the Board will provide for two periods for public participation during board meetings. The presiding officer at each public board meeting will follow these guidelines:

- Public participation shall be permitted only as indicated on the order of business in the procedures of this board, or at the discretion of the presiding officer on a given issue.
- Participants must be recognized by the presiding officer and must preface their comments by an announcement of their name, address, and group affiliation, if appropriate.
- All statements shall be directed to the presiding officer; no participant may address or question board members individually.
- The public participation in the beginning of the agenda will be limited to 15 minutes total and to three (3) minutes per person, on agenda topics only.

- The public participation at the end of the agenda will be limited to 30 minutes total and to three (3) minutes per person.
- The presiding officer may interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant.

Approved January 24, 1990

7. ITEMS FOR BOARD ACTION

7.01 Personnel – Professional

(1) Appointment

(a) Sara Lynch, Temporary Professional Employee, effective 08/21/2023

Education

Neumann University
BA, Early Childhood Education

Professional Experience

Upper Darby School District
School District of Haverford Township

Cert/Assign

Grades PK-4
Aston – Special Ed

Salary

B/2 \$53,974

Rationale

Replacement Phoebe Thomas

(b) Elizabeth Russella, Temporary Professional Employee, effective 08/21/2023

Education

West Chester University
BS, Early Childhood Education

Professional Experience

Christina School District

Cert/Assign

Grades PK-4
Parkside – Kindergarten

Salary

B/2 \$53,974

Rationale

New

(c) Julia Gantz, Temporary Professional Employee, effective 08/21/2023, pending pre-employment paperwork

Education

Eastern University
MS, Early Childhood Education

Professional Experience

Haverford School District/
(Counseling Internship)

Cert/Assign

Elementary & Secondary School
Counselor PK-12
Northley – Counselor

Salary

M/1 \$55,904

Rationale

Replacement
Nicole Sayre

(d) Lindsay Devinney, Temporary Professional Employee, effective 08/21/2023, pending pre-employment paperwork

Education

West Chester University
BS, Early Childhood Education

Professional Experience

Garnet Valley School District

Cert/Assign

Grades PK-4
Pennell - 2nd Grade

Salary

B/1 \$53,304

Rationale

Replacement
Jessica Wood

- (e) **Kathleen Sundquist, Professional Employee, effective 08/21/2023, pending pre-employment paperwork**

Education

Drexel University
MS, Science of Instruction
Saint Joseph University
MS, Biology

Professional Experience

Upper Darby High School

Cert/Assign

Biology 7-12/Northley - Science

Salary

M/3 \$61,049

Rationale

Replacement

Colleen Kelly

- (f) **Elementary Summer School Staff at \$40.00/hour, July 10, 2023 through July 27, 2023**

Kyrsten Amanto	Melissa Pembroke
Dawn Anderson	Samantha Perrotta
Lauren Cassimatis	Tara Roe
Trish Lydon	Lauren Vitale
Jennifer McDougall	

- (g) **High School Summer School Staff, at \$40.00/hour, July 5, 2023 through August 4, 2023**

Elizabeth Boccella	Cori Larck-Fiorilli
Annette Helmandollar	Olivia Mancarella
Michael Komorowski	

- (h) **ESY staff, at Rate of \$40.00/hour, 7/5/23 – 8/3/23**

Elementary

Emily Phillips

Secondary

John Moletteri

(2) Resignation

- (a) Tina Louise Kelly-Nerelli, Art Teacher at Aston/Parkside, effective June 16, 2023
- (b) Amanda Potter, Math Teacher at Sun Valley High School, effective June 16, 2023
- (c) Nikole Lutteroty, Reading Specialist at Coebourn Elementary, effective June 16, 2023
- (d) Alisha Plakis, Third Grade Teacher at Pennell Elementary effective June 16, 2023

(3) Wage and Salary Adjustment

- (a) Samantha Amicone, Grade 8 Math Teacher at Northley, from Bachelor's, step 4 @ \$55,483 to Master's, step 4 @ \$57,613 effective 5/23/2023

(4) Leaves of Absence

- (a) Employee #3570, FMLA from 10/03/2023 through 01/23/2024
- (b) Employee #3447, FMLA from 05/15/2023 through 06/20/2023
- (c) Employee #401, FMLA from 08/29/2023 through 11/08/2023
- (d) Employee #1575, FMLA from 04/12/2023 through 06/16/2023

(5) Tuition Reimbursement

Budget Code: 10-2271-240-000-30-00-00-000

Samantha Amicone Northley	\$3,000	West Chester University -Teacher Research
Meredith Benson Sun Valley	\$3,000	Wilmington University -Psychology of Learning -Curriculum Development
Kevin Dougherty Sun Valley	\$1,500	West Chester University -Comp of Effective Leadership -Fin Analysis and Valuation
Molly Dwyer Northley	\$1,500	Kutztown University -Curriculum & Instruction in Writing
Mallory Genna Sun Valley	\$563	Delaware County Intermediate Unit -Strategies for Challenging Student Behaviors
Susan Koehler Sun Valley	\$750	La Salle University -Motivation: The Art and Science of Inspiring Classroom Success
Jamie Lansberry Sun Valley	\$3,000	West Chester University -Teacher as Writer -Research Methods of Writing, Teaching and Criticism
Cori Larck-Fiorilli Sun Valley	\$2,250	LaSalle University -Motivation: The Art and Science of Inspiring Classroom Success -Assessment Techniques: Assessing for Student Learning
John Moletteri Sun Valley	\$750	Cabrini University -Educational Research
Roseanne Newcomb Northley	\$575	Immaculata University -Addressing Learning Disabilities in Education
Ciara Scarcelli Sun Valley	\$1,500	LaSalle University -Styles of Teaching: Personality Type in the Classroom
Christine Soring Sun Valley	\$1,500	Saint Joseph -Transformation Leadership -Leadership of Social Justice
Madison Starinieri Sun Valley	\$1,500	LaSalle University -Brain-Based Teaching and Learning
Christen Verna Northley	\$1,500	Immaculata University -Principal K-12 Certification -Supervision

Budget Code: 10-2271-240-000-10-00-00-000

Alyssa Croulet Pennell	\$1,500	Saint Joseph University -Behavior Assessment -Measuring Evaluation Behavior Change
Bridget Hanney Coebourn	\$3,000	East Stroudsburg University -Reading & Language Development -Teaching Content Area Reading to Diverse Learners
Jessica LaTour Pennell	\$750.00	Wilmington University -Differentiated Instruction
Kaitlyn Maloney Parkside	\$1,500	Wilkes University -Literacy Development & Literature in Adolescents
Mary Beth McGrenra Coebourn	\$3,000	East Stroudsburg University -Inclusionary Practices -Teaching Content Area Reading to Diverse Learners
Samantha Perrotta Aston	\$3,000	Wilmington University -Foundations of Reading -Curriculum Development
Danielle Seaman Parkside	\$1,500	Wilkes University -Advanced Linguistics: Language Foundations for Teachers of Reading, Writing and Spelling
Pamela Sola Parkside	\$1,500	West Chester University -Classroom Management
Gabriella Trofa Pennell	\$563	Delaware County Intermediate Unit -A New Look at Working with Students with Autism

(6) Extra Duty Pay Assignments 2023/2024 school year

Rescission:

Monica Boccella Girls Volleyball Asst. 10 Unit @315 \$3150

Appointments:

Sun Valley Athletics

Eddie Racine	Boys Football Asst.	14 Units @315	\$4410
Andre Gilmore	Boys Football Asst.	14 Units @315	\$4410
Steven Kmett	Boys Football Asst.	14 Units @315	\$4410
Patrick Brown	Boys Football Asst.	14 Units @315	\$4410
Anthony Pompillii	Boys Soccer Head (JV)	10 Units @315	\$3150
Elizabeth Boccella	Girls Volleyball Head	15 Units @315	\$4725
Andy Shirlow	Coed Cross-Country Head	13 Units @315	\$4095
Vicki Rudawsky	Coed Cross-Country Asst.	10 Units @315	\$3150

Appointments:

Sun Valley Athletics (continued)

Craig Maloney	Boys Basketball Head	18 Units @315	\$5670
Thomas Ellis	Boys Wrestling Head	18 Units @315	\$5670
Andrew Marano	Boys Wrestling Asst.	10 Units @315	\$3150
Anthony Zambino	Girls Basketball Head	18 Units @315	\$5670
James Winner Jr.	Girls Basketball Asst.	12 Units @315	\$3780
Andy Shirlow	Indoor Track Head	12 Units @315	\$3780
Vicki Rudawsky	Indoor Track Asst.	10 Units @315	\$3150
Angela Shicatano	Swimming (Co-Ed) Head	16 Units @315	\$5040
Michele Lehman	Unified Sports-Bocce	2 Units @315	\$ 630
Brian Palmore	Boys Baseball Head	15 Units @315	\$4725
Samantha Amicone	Girls Lacrosse Head	15 Units @315	\$4725

Appointments:

Northley Athletics

Olivia Mancarella	Girls Soccer 8th Gr	9 Units @315	\$2835
Annette Helmandollar	Girls Soccer 7th Gr	9 Units @315	\$2835
Molly Dwyer	Girls Volleyball 8th Gr	9 Units @315	\$2835
John Diprojetto	Boys Basketball 8th Gr	12 Units @315	\$3780
John Holefelder	Boys Wrestling Head	12 Units @315	\$3780
Dan Campbell	Swimming Head	13 Units @315	\$4095
Nicole Armbruster	Swimming Asst.	11 Units @315	\$3465
Samantha Amicone	Girls Basketball 8th Gr	12 Units @315	\$3780
Dan Campbell	Boys Baseball Gr 7	9 Units @315	\$2835
Kevin Siegel	Co-ed Track & Field Head	11 Units @315	\$3465

Non-Athletics

Theresa McHugh	Safety Patrol (Parkside)	5 Units @315	\$1575
Joshua Labik	Environmental Club	2.5 Units @315	\$787.50
Joshua Labik	STEM Club	2.5 Units @315	\$787.50

(7) Extra Pay – Extended Employment

(a) NMS, After School Academic Support (5/2/23 – 6/9/23)

#10-1190-123-996-30-00-00-000

<u>Hours</u>		<u>Hours</u>	
Elizabeth Berezna	5.00	Kathleen DiMichele	11.00
Rachelle Carstensen	12.00	Colleen Miller	12.00
Danielle Cook	6.00	Kelly J. Morales	5.00
Theresa Cummings	5.00	Nicki Sayre	15.00

(b) NMS, 8th Grade Dance Chaperone (5/19/23), 3.5 Hours

#10-1110-123-000-30-70-00-000

Monica Boccella	Molly Dwyer	Karen Scharrer
Danielle Cook	Kate Gallagher	

(c) NMS, AP Testing, Outside of Contractual Hours (5/1/2023 – 5/10/2023)

#10-1110-123-000-30-00-00-000

Erin Judge	<u>Hours</u>
	4.00

**(d) SVHS, ATSI Tutoring, Outside of Contractual Hours (3/1/23 - 6/9/23)
#10-1190-123-998-30-80-00-00-000**

	<u>Hours</u>		<u>Hours</u>
Chris Bell	5.00	Susan Koehler	13.50
Liz Boccella	3.00	Julie Malone	6.00
Valerie Carr	3.75	Olivia Mancarella	21.00
Dan Hill	4.00	Kathleen Phelps	2.50
Tara Kane	5.00	Madison Starinieri	6.00

(e) SVHS, Arts Alive (5/10/23 – 5/24/23)

	<u>Hours</u>
Colleen McCarthy	20.25
Ron Plummer	20.00
Emily Willow	27.50

(f) Professional Education Council, 5/24/2023, 1 Hour

#10-2260-123-000-10-00-00-000		
Rachelle Carstensen	Maureen Irving	Maria Potter
Sarah Constan	Julie Malone	Jowel Roche
Jennifer Green	Theresa McHugh	Shari Sharp
Kristine Hopkins	Lisa Pasceri	

(g) New Teacher Mentor Stipend – 2nd Semester

Elementary - #10-2260-123-000-10-00-00-000

Michael Bushnell	Marisa Fiorelli (2)	Kristen Port
Kelly Campagna	Sharon Lachman	Michele Raucci
Sarah Constan (2)	Mary Beth McGrenra	Lindsey Wiley (2)
Michelle Craley	Jennifer Green (2)	
Marianne Fallon	Allison Miller	

Secondary - #10-2260-123-000-30-00-00-000

Matthew Baldys	Edward Dobbins	Patricia Malaczewski (2)
Marc Baron	Elizabeth Hazlett	Colleen McCarthy
Jill Bednar	Daniel Hill (2)	Amanda Potter
Amy Caputo	Francine Im	Lauren Schneider
Valerie Carr	Susan Koehler	Christen Verna
Monica Diehl	Cori Larck-Fiorelli	Jessica Wooleyhan
Renee DiPietro	Joseph Malaczewski (2)	

(h) NMS, Dean of Students Additional Hours (5/1/2023 – 6/14/23)

	<u>Hours</u>
Karen Scharrer	29.00

(i) SVHS, Dean of Students Additional Hours (4/28/2023 – 6/12/23)

	<u>Hours</u>
John Moletteri	8.50

**(j) Writing Pilot Committee Meeting, 5/30/2023 – 6/14/2023, 4 Hours
#10-1110-123-000-10-00-000-000**

Colleen Bray	Maureen Irving	Stephanie Quarantotto
Michael Bushnell	Sharon Lachman	Jowel Roche
Kelly Campagna	Patricia Lydon-2 Hrs.	Danielle Seaman
Lauren Cassimatis	Ashley McColgan	Kelsey Vidal
Sarah Constan	Jennifer McDougall	Randi West
Marissa Fiorelli	Lauren Mongada	M. Lindemuth – 2 Hours
Kristine Hopkins	Meghan Pringle	

**(k) Cyber Course Design and Build Stipend, \$1,800.00
#10-2260-123-990-30-00-00-000**

Elizabeth Boccella	Lauren Schneider
Kathleen DiMichele	Christine Soring
Cori Larck-Fiorelli	

(l) Faculty In-Service, Outside of Contractual Hours (6/15/23-6/16/23)

#10-2271-123-990-10-00-00-000	<u>Hours</u>
Jessica LaTour	5.00

(m) Comprehensive Planning Committee (5/25/23 - 6/13/23)

#10-2260-123-000-10-00-00-000

<u>Name</u>	<u>School</u>	<u>Hours</u>
Vivienne Cameron	Coebourn	2
Michelle Craley	Parkside	2
Lauren DeHaven	Parkside	3
Jill Healy	Aston	3
Erin Marth	Aston	2
Jennifer McDougall	Pennell	3
Lauren Mongada	Parkside	3
Stephanie Quarantotto	Pennell	2
Nicole Small	Coebourn	1
Traci Sorokanych	Aston	2
Gabrielle Trofa	Pennell	3
Lindsey Wiley	Pennell	2

#10-2260-123-000-30-00-00-000

<u>Name</u>	<u>School</u>	<u>Hours</u>
Nicole Armbruster	NMS	2
Adria Bondanza	SVHS	2
Mike Cappella	NMS	2
Valerie Carr	SVHS	2
Edward Dobbins	SVHS	1
Francine Im	SVHS	3
Betsy King	NMS	2
Robert Liberatore	NMS	2
James Page	SVHS	3
Gina Ragan	NMS	3
Alison Roccio	NMS	2
Christen Verna	NMS	3

7.02 Personnel – Classified

(1) Appointment

(a) Summer Cleaning Staff 6/20/2023 – 8/31/2023, as needed

Irene Amedzro	Amanda Petrillo	Cameron Trainer
Joe Comey	Cleo Ricks	Joseph Trainer
Tom Hazinsky	Vernica Samuel	Precious Twyman
Shamika Jacobs	Jill Shamburger	John Verzella
Vernice Johnson	Janice Sordi	Charles Wheeler
Terry Nichols	Mark Thompson	

(b) Summer Transportation Workers

<u>Bus Drivers</u>	<u>Bus Drivers</u>	<u>Sub Bus Drivers</u>	<u>Bus Aides</u>
Catherine Baer	Kenneth Millard	Marty Howell	Sue Ann Arters
Christina Boccassini	Erin Miller	Marteea Jones	Jamari Brown
Joseph Comey	Richard Parris	William Magee	Maureen Connors
Sarah Cox	Lynn Owsiany		Suzanne Dukes
Kelley Deprince	Marge Pusztay		Tomika Jones
Audrey Golder	William Scheivert		Tiffany Jones
Chyelle Jamison	David Seleyo		Kyshun Stanley
Anthony Jones	Theresa Silva		Alicia Starks
Patricia Keenan	Margie Smith		Thomas Tucker
Donna Kilpatrick	Janet Spear		
Cheryl Kyler	Marc Thompson		
Sheena Litwin	Scott Rickards		

(c) Extended School Year (ESY) Staff 7/5/23 – 8/3/23

Paraprofessionals

Dawn Howe

(2) Change of Status

(a) Lorraine Adams from substitute Classroom Assistant to Paraprofessional (A2HQ, step 1) at Coebourn @ \$14.02/hour, 27.5 hours/week, one-time payment of \$250, 184 days/year, with part-time benefits in accordance with the PDESPA contract, effective 06/02/2023.

(3) Resignation

(a) Stephanie Miller, Substitute Classroom Assistant, effective June 1, 2023

(b) Monica Esposito, Secretary to the Principal at Northley, effective July 14, 2023

References: Penn-Delco Budget 2022-2023; Penn-Delco Budget 2023-2024; Act 93 Plans; PDEA Agreement; PDESPA Agreement; PDSSPA Agreement; PA School Code Section 1108B.

Administrative Recommendation: To approve all personnel items as presented.

7.03 SVHS Junior Prom 2024

MOTION: To approve the Agreement with Aramark/Adventure Aquarium for the Class of 2025 Junior Prom, as presented.

7.04 Pool Supervisor

MOTION: To approve the appointment of Danual Campbell to Pool Supervisor at Northley Pool, not to exceed \$11,352 for the 2023 – 2024 fiscal year. Contracted service agreement, no benefits.

7.05 Tax Appeal

MOTION: To authorize and direct the Solicitor to finalize the settlement of the real estate tax assessment appeals for the following properties:

- 2230 Bridgewater Road, Aston Township (Folio No. 02-00-00153-00) at an assessment of \$199,472 for 2023.

7.06 Final Budget for 2023 – 2024

The Proposed Final Budget for 2023 - 2024 was adopted on April 26, 2023, and has been duly advertised for adoption.

MOTION: To approve the 2023 - 2024 general fund budget at \$71,679,378 and the setting of the tax rate at 19.0898 mills for 2023 - 2024.

7.07 Homestead and Farmstead Exclusion Resolution

MOTION: To approve the 2023 Homestead and Farmstead Exclusion Resolution, as presented.

7.08 Payment of Routine Bills

MOTION: To authorize the administration to pay all routine bills incurred for necessary operational expenses between June 21, 2023 and July 19, 2023.

7.09 Consulting Agreement

MOTION: To approve the Amendment to Gallagher Benefit Services, Inc. Agreement to provide health consulting services through June 30, 2027, as presented.

7.10 Special Education Agreements

7.10.1 MOTION: To approve the Tuition Agreement with Mill Creek School for Student #35851, as presented.

7.10.2 MOTION: To approve the Contract for 2:1 Services with Elwyn for Student #24764, as presented.

7.10.3 MOTION: To approve the ESY Placement Agreement with Elwyn for Students #24318 and #24764, as presented.

7.10.4 MOTION: To approve the Contract Agreement with Dr. John Wilson III for Student #24764, as presented.

7.10.5 MOTION: To approve the Service Agreement with Building Blocks Behavioral Services, as presented.

7.10.6 MOTION: To approve the ESY Tuition Agreement with Overbrook School for the Blind for Students #36048 and #54974, as presented.

7.10.7 MOTION: To approve the agreement with Chadds Ford Alternacare (d/b/a CRITICARE), as presented.

7.10.8 MOTION: To approve the Standard Education Agreement with Devereux for Student #55712, as presented.

7.10.9 MOTION: To approve the ESY Master Service Agreement between Devereux and Penn-Delco School District.

7.10.10 MOTION: To approve the ESY Addendum with The Timothy School for Student #43894, as presented.

7.10.11 MOTION: To approve the amended Confidential Settlement Agreement for Student #35723, as presented.

7.11 Change Order – Roofing Project – Service Center

MOTION: To approve the change order for United States Roofing Corp of Norristown, PA for unforeseen conditions and owner directed changes, for an amount not to exceed \$19,085, as presented.

7.12 Job Descriptions

7.12.1 MOTION: To approve the High School Hall Monitor Job Description, as presented.

7.12.2 MOTION: To approve the High School Department Head Job Description, as presented.

7.12.3 MOTION: To approve the Classroom Assistant - Regular Education, Job Description, as presented.

7.13 LinkIt! Agreement

MOTION: To approve the Software License Agreement between LinkIt! and Penn-Delco School District in the amount of \$31,418.00, as presented.

7.14 IXL Learning

MOTION: To approve the renewed three-year Contract with IXL Learning, for the period of July 1, 2023 – June 30, 2026, in the amount of \$103,370.00, as presented.

7.15 Disposal of Books

MOTION: Authorize and direct the Administration to dispose of the following books as presented. If there is no interested parties wishing to purchase the books, the Administration will donate said books. Any books not purchased or donated will be disposed of.

8. COMMENTS BY MEMBERS OF THE PUBLIC

9. COMMENTS BY MEMBERS OF THE BOARD

10. FUTURE MEETING

Next Meeting: Wednesday, July 19, 2023 - Business Meeting - Service Center - 7:30pm