

**AGENDA**  
**PUBLIC MEETING OF THE BOARD OF SCHOOL DIRECTORS**  
**PENN-DELCO SCHOOL DISTRICT**  
**Service Center**  
**3000 Duttons Mill Road**  
**Aston, PA 19014**  
**April 26, 2023 - 7:30pm**

**1. OPENING OF MEETING**

- 1.01 Call to Order and Pledge of Allegiance**
- 1.02 Roll Call**

**2. MINUTES AND MONTHLY REPORTS**

**2.01 Approval of Minutes**

**MOTION:** To approve the minutes of the March 22, 2023 Board Meeting and the April 19, 2023 Special Board Meeting.

**2.02 Invoice Listing**

**MOTION:** To approve the invoice listing for March - April 2023.

**2.03 Treasurer's Report**

**MOTION:** To approve the Treasurer's Report for March 2023.

**2.04 Budget Transfer Report**

**MOTION:** To approve the Budget Transfer Report for March - April 2023.

**3. STUDENT REPRESENTATIVES' REPORT TO THE BOARD**

- Sophia Esposito, Senior
- Seamus McGroary, Junior

**4. DCIU REPORT**

**5. SUPERINTENDENT'S REPORT**

**6. ANNOUNCEMENTS FOR THE PUBLIC**

**7. COMMENTS BY MEMBERS OF THE BOARD**

**8. ITEMS FOR BOARD INFORMATION AND DISCUSSION**

**9. COMMENTS BY MEMBERS OF THE PUBLIC**

**PREPARED AND INFORMAL COMMENTS AND INQUIRIES FROM CITIZENS**

**GUIDELINES FOR PUBLIC PARTICIPATION IN BOARD MEETINGS**

The Board recognizes the value to school governance of public comment on educational issues with the importance of involving members of the public in board meetings. In order to permit fair and orderly expression of such comments, the Board will provide for two periods for public participation during board meetings. The presiding officer at each public board meeting will follow these guidelines:

- Public participation shall be permitted only as indicated on the order of business in the procedures of this board, or at the discretion of the presiding officer on a given issue.
- Participants must be recognized by the presiding officer and must preface their comments by an announcement of their name, address, and group affiliation, if appropriate.
- All statements shall be directed to the presiding officer; no participant may address or question board members individually.
- The public participation in the beginning of the agenda will be limited to 15 minutes total and to three (3) minutes per person, on agenda topics only.
- **The public participation at the end of the agenda will be limited to 30 minutes total and to three (3) minutes per person.**

The presiding officer may interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant.

Approved January 24, 1990

## **10. ITEMS FOR BOARD ACTION**

### **10.01 Personnel – Professional**

#### **(1) Appointment**

- (a) Shawna Heiles, Long-term Substitute, effective 4/14/2023 through 01/24/2024

**Education**

Northeastern University  
 BS, Healthcare Management  
 University of Phoenix  
 Masters Education/Teacher Education

**Professional Experience**

Radnor Township School District

**Cert/Assign**

Grades PK-4  
 Aston – 4th grade

**Salary**

M/1 \$55,613

**Rationale**

Emp. 3099, Leave

- (b) Cynthia Rendel, Long-term Substitute, effective 04/24/2023 through 01/24/2024

**Education**

Boston College  
 BA, Elementary Education

**Professional Experience**

Gordon Early Literacy Center

**Cert/Assign**

Elementary K-6  
 3rd Grade Coebourn

**Salary**

B/1 \$53,013

**Rationale**

Emp. 3465, Leave

#### **(2) Resignation**

- (a) Virginia Jones, School Counselor at Parkside, effective June 16, 2023.

- (b) Colleen Kelly, Science Teacher at Northley Middle School, effective June 16, 2023.

**(3) Leaves of Absence**

- (a) Employee # 3138, FMLA from 08/29/2023 through 11/22/2023, and childrearing leave from 11/23/2023 through 01/23/2024.
- (b) Employee #3504, FMLA from 03/20/2023 through 04/10/2023.
- (c) Employee # 1492, FMLA from 04/20/2023 through 05/22/2023.
- (d) Employee # 2693, FMLA from 08/29/2023 through 11/22/2023, and childrearing leave from 11/23/2023 through 01/23/2024.
- (e) Employee # 3313, adjusted FML from 04/12/2023 through 09/18/2022, and childrearing leave from 09/19/2023 through 01/23/2024.

**(4) Tuition Reimbursement**

**Budget Code: 10-2834-240-000-30-00-00-000**

Ryan Buterbaugh \$1025.00

Gwynedd Mercy University

-Doctorate of Education -Leadership in  
PK-12 Schools and School Districts

**(5) Extra Pay – Extended Employment**

**(a) NMS, Title I Parent Meeting (3/14/2023)**

#10-1190-123-411-30-00-00-000	<u>Hours</u>
Lisa Pasceri	2.00
Jessica Wooleyhan	2.00

**(b) SVHS, Dean of Students Additional Hours (3/15/2023 – 3/31/23)**

#10-1110-123-000-30-80-00-000	<u>Hours</u>
John Moletteri	7.75

**(c) NMS, Dean of Students Additional Hours (3/1/2023 – 3/31/23)**

#10-1110-123-000-30-70-00-000	<u>Hours</u>
Karen Scharrer	19.00

**(d) K-12 Plan Session, Outside of Contractual Hours (1/30/23)**

#10-1110-123-000-10-00-00-000	<u>Hours</u>
Nicki Sayre	2.00

**(e) SVHS, ATSI Tutoring, Outside of Contractual Hours (3/23/23)**

#10-1190-123-998-30-80-00-00-000	<u>Hours</u>
Dan Hill	10.00
Kathleen Phelps	2.00
Lindsay Turk	.50
Cheryl Wiest	3.75

**(f) NMS - P2G Grant Meeting, Outside of Contractual Hours (3/28/23)**

#10-1110-123-530-00-00-00-000

	<u>Hours</u>		<u>Hours</u>
Elizabeth Berezna	1.00	Melissa Lidstone	.50
Danielle Cook	1.00	Jackie Matys	1.00
Renee DiPietro	1.00	Heather Thompson	1.00



**(3) Resignation**

- (a)** John Stinger, part-time Custodian at Parkside Elementary, effective 04/13/2023.
- (b)** Gail Costigan, Library Assistant at Northley Middle School, effective 05/05/2023.

**(4) Leaves of Absence**

- (a)** Employee #3743, temporary leave from 03/06/2023 through 06/16/2023.
- (b)** Employee #227, FMLA from 06/22/2023 through 08/04/2023.
- (c)** Employee #212, FMLA from 04/11/2023 through 04/14/2023.

**References: Penn-Delco Budget 2022-2023; Act 93 Plans; PDEA Agreement; PDESPA Agreement; PDSSPA Agreement; PA School Code Section 1108B.**

**Administrative Recommendation: To approve all personnel items as presented.**

**10.03 Tax Appeals**

**MOTION:** To authorize and direct the Solicitor to finalize the settlement of the real estate tax assessment appeals for the following properties:

- 103 Spring Valley Way Aston Township (Folio No. 02-00-02485-57) at an assessment of \$410,000 for 2022 and \$347,438 for 2023;
- 8 Green Lane, Aston Township (Folio No. 02-00-01108-00) at an assessment of \$218,400 for 2023;
- 4612 Edgmont Avenue, Brookhaven Borough (Folio No. 05-00-00424-03) at an assessment of \$830,000 for 2021; \$830,000 for 2022 and \$604,240 for 2023.

**10.04 Special Olympics Pennsylvania Stipend**

**MOTION:** To approve “pass through” payment of \$500 each to Michele Lehman and Ciara Scarcelli for services as Unified Bocce coach/advisor. Payment is subject to district’s receipt of \$1,000 stipend from Special Olympics of Pennsylvania.

**10.05 Transfer of Funds**

**MOTION:** To approve the transfer of \$1,500,000. from General Fund capital projects to Capital Reserve Fund (32) for capital improvements.

**10.06 PlanCon K – Submission**

**MOTION:** To approve and submit PlanCon K for the Series 2022 General Obligation Bonds.

**10.07 Donation**

**MOTION:** To accept the donation from Giant to support food security and food assistance initiatives in the amount of \$5,545.94.

**10.08 Lakeside Youth Service Agreement**

**MOTION:** To approve the agreement with Lakeside Youth Service for the provision of two NeuroLogic Counselors, therapeutic services, and Professional Development for the 2023-2024 school year.

**10.09 Bank Account Closure**

**MOTION:** To authorize and direct Administration to close the TD Bank Tax Account ending in 487 and transfer the remaining funds of \$2,800.28 plus accrued interest to the TD Bank General Fund Account.

**10.10 Special Education Agreements**

**10.10.1 MOTION:** To approve the Standard Education Agreement with Devereux for Student #36092, as presented.

**10.10.2 MOTION:** To approve the Confidential Settlement Agreement and Release for Student #36092, as presented.

**10.11 Change Orders – Sun Valley HS Arts and Athletics**

**MOTION:** To approve the following change order(s) as presented:

- EC-06 J. R. Metzger, Inc. for unused allowances, for a credit amount of \$10,112.49.

**10.12 Overnight Field Trip - Sun Valley High School, Disney World, Orlando, Florida**

**MOTION:** The Sun Valley High School Administration requests permission for the SVHS 2024 senior class to travel to Walt Disney World in Orlando, Florida. Students and faculty members will travel May 23, 2024, through May 27, 2024.

**10.13 Summer 2023 Reading Assignments**

**MOTION:** To approve the 2023 Summer Reading Lists, as presented.

**10.14 Memorandum of Understanding - Today's Child Learning Centers**

**MOTION:** To approve the Memorandum of Understanding (MOU) with Today's Child Learning Centers, effective 7/1/2023 through 6/30/2026, as presented.

**10.15 Memorandum of Understanding – Delaware County Community College**

**MOTION:** To approve the Memorandum of Understanding (MOU) with DCCC regarding the Pathways Program for the 2023-2024 school year: Electro-Mechanical & Automotive Technologies, as presented.

**10.16 Memorandum of Understanding – Delaware County Community College**

**MOTION:** To approve the Memorandum of Understanding (MOU) with DCCC regarding the Pathways Program for the 2023-2024 school year: Business Academy, Teacher's Academy, as presented.

**10.17 School Board Policies - Second Reading/Adoption**

**MOTION:** To approve for adoption the following policies, as presented.

- Policy #113.2 - Behavior Support
- Policy #137.2 - Participation in Cocurricular Activities and Academic Courses by Home Education Students
- Policy #137.3 - Participation in Career and Technical Education Programs by Home Education Students
- Policy #204 - Attendance
- Policy #218.4 - Discipline of Student Convicted/Adjudicated of Sexual Assault
- Policy #333 - Professional Development

**10.18 Disposal of Items**

**MOTION:** To approve the disposal of the following items, which are no longer needed, as presented below.

- Approximately student 50 desk and chairs

**10.19 PDS/ Expulsion for Student #81956**

**MOTION:** To approve the Due Process Hearing Adjudication, as presented.

**10.20 Proposed Final Budget for 2023 – 2024**

1. The Proposed Final Budget was presented on April 19, 2023. Passage on April 26, 2023, enables the document to become public and a budget hearing to be scheduled.

**2. Approval of 2023 – 2024 Proposed Final Budget**

**MOTION:** To approve the Proposed Final Budget for 2023 – 2024 (PDE-2028), as presented.

**11. COMMENTS BY MEMBERS OF THE PUBLIC**

**12. COMMENTS BY MEMBERS OF THE BOARD**

**13. FUTURE MEETING**

Next Meeting: Wednesday, May 17, 2023 - Study Session - Service Center - 7:30pm  
Wednesday, May 24, 2023 - Business Meeting - Service Center - 7:30pm

**14. ADJOURNMENT**