

**AGENDA**  
**PUBLIC MEETING OF THE BOARD OF SCHOOL DIRECTORS**  
**PENN-DELCO SCHOOL DISTRICT**  
**Service Center**  
**3000 Duttons Mill Road**  
**Aston, PA 19014**  
**June 23, 2021 - 7:30pm**

**1. OPENING OF MEETING**

- 1.01 Call to Order and Pledge of Allegiance  
 1.02 Roll Call

**2. MINUTES AND MONTHLY REPORTS**

**2.01 Approval of Minutes**

**MOTION:** To approve the minutes of the regular meeting of May 26, 2021.

**2.02 Invoice Listing**

**MOTION:** To approve the invoice listing for May - June 2021.

**2.03 Treasurer's Report**

**MOTION:** To approve the Treasurer's Report for May 2021.

**2.04 Budget Transfer Report**

**MOTION:** To approve the Budget Transfer Report for May - June 2021.

**3. SUPERINTENDENT'S REPORT**

**3A. DCIU REPORT**

**4. ANNOUNCEMENTS FOR THE PUBLIC**

**5. COMMENTS BY MEMBERS OF THE BOARD**

**6. ITEMS FOR BOARD INFORMATION AND DISCUSSION**

**7. COMMENTS BY MEMBERS OF THE PUBLIC**

**PREPARED AND INFORMAL COMMENTS AND INQUIRIES FROM CITIZENS**

**GUIDELINES FOR PUBLIC PARTICIPATION IN BOARD MEETINGS**

The Board recognizes the value to school governance of public comment on educational issues with the importance of involving members of the public in board meetings. In order to permit fair and orderly expression of such comments, the Board will provide for two periods for public participation during board meetings. The presiding officer at each public board meeting will follow these guidelines:

- Public participation shall be permitted only as indicated on the order of business in the procedures of this board, or at the discretion of the presiding officer on a given issue.
- Participants must be recognized by the presiding officer and must preface their comments by an announcement of their name, address, and group affiliation, if appropriate.
- All statements shall be directed to the presiding officer; no participant may address or question board members individually.

- The public participation in the beginning of the agenda will be limited to 15 minutes total and to three (3) minutes per person, on agenda topics only.
- **The public participation at the end of the agenda will be limited to 30 minutes total and to three (3) minutes per person.**

The presiding officer may interrupt or terminate a participant’s statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant.

Approved January 24, 1990

**8. ITEMS FOR BOARD ACTION**

**8.01 Personnel – Professional**

**(1) Appointments**

- (a) Dana Condulis, Long-term Substitute, effective 8/24/2021 through 6/20/2022, pending pre-employment paperwork**

**Education**

James Madison University  
BS, Elementary Education  
James Madison University  
MA, Teaching

**Professional Experience**

R. Dean Kilby Elementary School  
Sidwell Friends School

**Cert/Assign**

Grades PK-4, Grades 5-6  
Coebourn – 5<sup>th</sup> Grade

**Salary**

M/1 \$52,855

**Rationale**

K. Nelson, Transfer

- (b) Cori Larck-Fiorilli, Temporary Professional Employee, effective 8/24/2021, pending pre-employment paperwork**

**Education**

West Chester University  
BS, Education/English Literature

**Professional Experience**

Spring-Ford Area School District

**Cert/Assign**

English 7-12  
Sun Valley – English

**Salary**

B/1 \$50,255

**Rationale**

D. Graney, Retirement

- (c) Pamela Sola, Temporary Professional Employee, effective 8/24/2021, pending pre-employment paperwork**

**Education**

West Chester University  
BS, Special Education

**Professional Experience**

Penn-Delco School District

**Cert/Assign**

Special Education PK-8, Special Education 7-12, Grades PK-4  
Parkside – Special Education

**Salary**

B/1 \$50,255

**Rationale**

G. Polites, Transfer

- (d) Secondary Summer School Staff @ \$33.75/hour, 7/6/2021 – 7/29/21**

Amy Grady  
Malik Nelson

- (e) Elementary Summer School Staff @ \$33.75/hour, 7/6/21 – 7/29/21**

Adrienne Dever

**(2) Change of Status**

- (a) Monica Boccella from long-term substitute Special Ed/Math Teacher at Northley to Special Ed/Math Teacher at Northley (permanent), effective 9/1/2021.

**(3) Leaves of Absence**

- (a) Employee #1949, adjusted FMLA from 6/7/2021 through 11/10/2021.
- (b) Employee #1759, FMLA from 5/13/2021 through 6/21/2021.
- (c) Employee #3446, FMLA from 9/7/2021 through 12/1/2021 and childrearing from 12/2/2021 through 6/20/2022.
- (d) Employee #3191, FMLA from 10/18/2021 through 1/20/2022 and childrearing from 1/21/2022 through 6/20/2022.

**(4) Wage and Salary Adjustment**

- (a) Colleen Kelly, Science Teacher at Northley, from Bachelor’s, step 3 @ \$51,620 to Master’s, step 3 @ \$53,970, effective 6/1/2021.
- (b) Christiane Romano, Math Teacher at Northley, from Bachelor’s, step 5 @ \$53,435 to Master’s, step 5 @ \$55,865, effective 6/2/2021.
- (c) Gabrielle Trofa, 3rd Grade Teacher at Pennell, from Bachelor’s, step 2 @ \$50,925 to Master’s, step 2 @ \$53,400, effective 6/4/2021.
- (d) Courtney Hatch, 4<sup>th</sup> Grade Teacher at Pennell, from Bachelor’s, step 3 @ \$51,620 to Master’s, step 3 @ \$53,970, effective 9/1/2021.

**(5) Extra Pay**

**(a) Special Education Recoupment Hours, IEP Writing, Tutoring, Equals Kit Set-Up, Outside of Contractual Hours (SVHS)**

#10-1241-123-000-00-00-00-000	Hours
Valerie Carr	8.0
Amanda Kikut	2.0
John Moletteri	4.0
Lisa Replogle	2.0
Ciara Scarcelli	12.0

**(b) Grade Recovery Outside of Contractual Hours - SVHS (5/3/2021 – 6/7/2021)**

**#10-2260-123-986-30-00-00-000**

	Hours		Hours
Meredith Benson	23	Jennifer Maiale	2
Brandon Bittner	12	Tyler Mertens	13
Adria Bondanza	18	John Moletteri	5
Brianne Caruso	12	Patrick O’Brien	14
Katie DeRitis	13	Amanda Potter	5
Amy Grady	18	Amanda Wessel	19
Susan Koehler	1	Cheryl Wiest	10

**(c) Apex Grading, Class Coverage, Student Tutoring Outside of Contractual Hours (SVHS)**

#10-1110-123-000-30-80-00-000	Hours
Susan Koehler	2.0
Jennifer Maiale	3.0
Evan Marabella	11.0

**(d) Second Semester Mentor Stipend**

**#10-2260-123-000-10-00-00-000**

<u>Teacher</u>	<u>School</u>
Allison Carey	Coebourn
Lauren Cassimatis	Aston
Nicole Gordon	Coebourn
Alison Miller (2)	Parkside
Meghan Pringle	Pennell
Tara Roe	Coebourn
Megan Snyder	Coebourn
Lindsey Wiley	Pennell

**#10-2260-123-000-30-00-00-000**

<u>Teacher</u>	<u>School</u>
Valerie Carr	SVHS
Betsy King	NMS
Michelle Lehman	SVHS
Amanda Potter	SVHS
Marnie Zimmerman	SVHS

**(6) Extra Duty Pay Assignments 2021/2022 school year**

**Appointments:**

**Sun Valley Athletics**

Shaelynn Risley	Girls Asst. Field Hockey	10 Units @ \$291	\$2,910.
Angela Radico	Head Cheerleading	21 Units @ \$276	\$5,796.
Brian Palmore	Head Baseball	15 Units @ \$291	\$4,365.

**Northley Athletics**

Monica Boccella	Girls 7 <sup>th</sup> Gr. Volleyball	7 Units @ \$276	\$1,932.
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**Sun Valley Non-Athletics**

Timothy Pry	Marching Band	20 Units @ \$291	\$5,820.
Michael Stadnicki	Band Assistant	5 Units @ \$291	\$1,455.
Keith Henning	Band Assistant	5 Units @ \$291	\$1,455.
Andrew Anthony	.5 Band Assistant	2.5 Units @ \$291	\$727.50
Samantha Kyler	.5 Band Assistant	2.5 Units @ \$291	\$727.50

**(7) Sick Day Payout for Retiree**

(a) Julie Schlesing, 72.5 days

**(8) Tuition Reimbursement**

**Budget Code: 10-2271-240-000-30-00-00-000**

Cole Bowman Sun Valley	\$643.50	Wilmington University -Supervisory Leadership: Staff Selection, Appraisal and Renewal
Jeffrey Hartman Sun Valley	\$1,287.00	LaSalle University -Motivation: The Art and Science of Inspiring Classroom Success -The Kinesthetic Classroom: Teaching and Learning Through Movement
Daniel Hill Sun Valley	\$1,287.00	LaSalle University -Styles of Teaching: Personality Type in the Classroom -Motivation: The Art and Science of Inspiring Classroom Success
Jamie Lansberry Sun Valley	\$1,287.00	West Chester University -History, Form and Ideology
Kenneth McCormick Sun Valley	\$643.50	LaSalle University -The Kinesthetic Classroom II: Moving Across the Standards
Patrick O'Brien Sun Valley	\$643.50	LaSalle University -Styles of Teaching: Personality Type in the Classroom
Amanda Potter Sun Valley	\$643.50	Wilmington University -Instructional Applications of Technology
Richard Stetson Northley	\$1,287.00	Wilmington University -Curriculum Development
Emily Willow Sun Valley	\$1,287.00	Kutztown University -Weaving and Textiles

**Budget Code: 10-2420-240-000-10-20-00-000**

**Budget Code: 10-2420-240-000-10-50-00-000**

Claire Gold Coebourn/Pennell	\$2,574.00	Eastern University -School Nurse Clinical Practicum -Foundations of Nursing Education
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**Budget Code: 10-2271-240-000-10-00-00-000**

Katie Cardwell Pennell	\$1,287.00	Temple University -Instructional Design and Development
Lauren Cassimatis Aston	\$1,287.00	West Chester University -Literacy and Practicum Seminar II
Courtney Hatch Pennell	\$1,287.00	West Chester University -Literacy and Practicum Seminar II
Joshua Labik Parkside	\$1,287.00	West Chester University -Developmental Perspectives on Learning and Teaching
Alison Miller Parkside	\$643.50	Temple University -Designing Assessment and Curriculum for Multilingual Students
Tamara Scheuermann Aston	\$1,287.00	West Chester University -Literacy and Practicum Seminar II
Lindsay Sutton Coebourn	\$643.50	West Chester University -Integrating Ed Tech for Effective Instruction
Matthew Swan Parkside	\$1,287.00	West Chester University -Developmental Perspectives on Learning and Teaching
Emily Wreath Aston	\$1,287.00	West Chester University -Literacy and Practicum Seminar II

**8.02 Personnel – Classified**

**(1) Appointment**

- (a) Talena Howard, substitute Custodian @ \$12.28/hour, on call as needed, no benefits, effective 6/7/2021.

**(2) Resignation**

- (a) Jedediah Palmer, Technology Support Technician at Sun Valley, effective 6/25/2021.
- (b) Earlando Samuel, substitute Custodian, effective 6/24/2021.
- (c) Lauren Bondrowski, Lifeguard, effective 6/23/2021.
- (d) Jennifer Brittingham, Lifeguard, effective 6/23/2021.
- (e) Anthony Gonzalez, Lifeguard, effective 6/23/2021.
- (f) David Montella, Lifeguard, effective 6/23/2021.
- (g) Daniel Taylor, Lifeguard, effective 6/23/2021.

**(3) Leaves of Absence**

- (a) Employee #773, temporary leave from 5/19/2021 through 6/18/2021.
- (b) Employee #3403, temporary leave from 5/13/2021 through 6/11/2021.
- (c) Employee #212, temporary leave from 6/18/2021 through 6/21/2021.

**(4) Change of Status**

- (a) Constance LeBeau from substitute Assistant to Paraprofessional (A2HQ, step 1) at Sun Valley @ \$13.28/hour, up to 27.5 hours/week, 184 days/year, with part-time benefits in accordance with the PDESPA contract, effective 2/19/2021.

**(5) Summer Cleaning/Maintenance Staff 6/21/2021 – 9/2/2021, as needed.**

Talena Howard

**(6) Transition Camp Staff, up to 3 hours/day, 8/23/2021 – 8/25/2021**

Jamilla Tribbey

**References: Penn-Delco Budget 2020-2021; Act 93 Plans; PDEA Agreement; PDESPA Agreement; PDSSPA Agreement; PA School Code Section 1108B.**

**Administrative Recommendation: To approve all personnel items as presented.**

**8.03 PDE Application for Flexible Instruction Days**

**MOTION:** To affirm and approve the Penn-Delco School District application for permission to utilize certain Flexible Instruction Days to meet the PDE annual instructional requirements, as presented.

**8.04 Special Olympics Pennsylvania Stipend**

**MOTION:** To approve “pass through” payment of \$750 each to Ken McCormick and Lisa Replogle for services as Unified Track & Field coach/advisor. Payment is subject to district’s receipt of \$1,500 stipend from Special Olympics of Pennsylvania.

**8.05 Penn-Delco Summer Programs Health and Safety Plan**

**MOTION:** To approve the Penn-Delco School District Health and Safety Plan for Summer 2021 summer programs, as presented.

**8.06 Tax Appeals**

**8.06.1 MOTION:** To authorize and direct the Solicitor to finalize the settlement of the real estate tax assessment appeal for 125 E. Brookhaven Rd., Brookhaven, PA (Folio #05-00-00103-00) at an assessment of \$175,605.

**8.06.2 MOTION:** To authorize and direct the Solicitor to finalize the settlement of the real estate tax assessment appeal for 127 E. Brookhaven Rd., Brookhaven, PA (Folio #05-00-00104-00) at an assessment of \$198,620.

**8.06.3 MOTION:** To authorize and direct the Solicitor to finalize the settlement of the real estate tax assessment appeal for 5 Brookhaven Rd., Brookhaven, PA (Folio #05-00-00105-00) at an assessment of \$75,775.

**8.07 Homestead and Farmstead Exclusion Resolution**

**MOTION:** To approve the 2021 Homestead and Farmstead Exclusion Resolution, as presented.

**8.08 Final Budget for 2021 – 2022**

The Proposed Final Budget for 2021 - 2022 was adopted on May 19, 2021, and has been duly advertised for adoption.

**MOTION:** To approve the 2021 - 2022 general fund budget at \$67,097,223 and the setting of the tax rate at 17.5655 mills for 2021 - 2022.

**8.09 Bid Award - Athletics**

**MOTION:** To approve the Interscholastic Athletic Bid Purchases for the 2021 – 2022 school year, as presented. Bids are awarded based on the lowest responsible bidder, kind, quality, and material being equal.

**8.10 Election of School Board Treasurer**

Nominations: \_\_\_\_\_

Motion to close nominations

**MOTION:** To elect \_\_\_\_\_ to serve as school board treasurer from July 1, 2021 through June 30, 2022.

**8.11 Pool Supervisor**

**MOTION:** To approve the appointment of Danual Campbell to Pool Supervisor at Northley Pool, not to exceed \$11,352 for the 2021 – 2022 fiscal year. Contracted service agreement, no benefits.

**8.12 PDESPA Collective Bargaining Agreement**

**MOTION:** To approve the Collective Bargaining Agreement between the Penn-Delco Educational Support Personnel Association and the Penn-Delco School District from July 1, 2021 through June 30, 2024, as presented.

**8.13 Provision of Transportation Services for the Aston Community Day**

Whereas, a request was made by Aston Township to have the School District provide busing services for Aston Community Day, Saturday, October 2, 2021; and

Whereas, it is believed such services for the community are in the best interest of the School District and its residents;

Now, therefore, be it resolved, that the school district shall provide such busses and drivers as reasonably necessary, at the District's cost and expense, for Aston Community Day 2021, provided the District receives the necessary forms for facilities usage, and the Township's hold harmless agreement.

**MOTION:** To approve the request, as presented.

**8.14 Special Education Agreements**

**8.14.1 MOTION:** To approve the ESY Tuition Agreement with Fairwold Academy for students #55259 and #36092, as presented.

**8.14.2 MOTION:** To approve the ESY Tuition Agreement with HMS School for Cerebral Palsy for students #25178, #35212, #35151, #36055, as presented.

**8.14.3 MOTION:** To approve the Tuition Agreement with Melmark for student #55087, as presented.

**8.14.4 MOTION:** To approve the agreement with BAYADA Home Health Care, Inc. for In School Nursing Services from 9/1/2021 through 8/31/2022, as presented.

**8.14.5 MOTION:** To approve the ESY Agreement with Child Guidance for student #36607, as presented.

**8.14.6 MOTION:** To approve the 2021-2022 Tuition Agreement with Child Guidance for student #36607, as presented.



**8.15 Summer Reading Assignments - Sun Valley High School**

**MOTION:** To approve the 2021 Summer Reading List for Sun Valley High School, as presented.

**8.16 Summer Reading Assignments - Northley Middle School**

**MOTION:** To approve the 2021 Summer Reading List for Northley Middle School, as presented.

**8.17 Dell Technology Purchase**

**8.17.1 MOTION:** To authorize the purchase of student Chromebooks, for an amount not to exceed \$138,000, in accordance with CoStars Contract 003-051, as presented.

**8.17.2 MOTION:** To authorize the purchase of staff laptops, for an amount not to exceed \$68,564.70, in accordance with CoStars Contract 003-051, as presented.

**8.18 Transfer of Funds**

**MOTION:** To approve the transfer of \$1,000,000 from the General Fund to Capital Reserve Fund (32) for district-wide capital improvements.

**8.19 Preparation, Solicitation & Advertisement of Bids**

**MOTION:** Request approval to prepare bid specifications and advertisement for public works improvement at Aston Elementary, funded by Capital Reserves Fund.

**8.20 Sun Valley High School ATSI Plan**

**MOTION:** To approve the Sun Valley High School Additional Targeted Support Improvement Plan, as presented.

**8.21 PDEA Memorandum of Understanding**

**MOTION:** To approve the Memorandum of Understanding with the Penn-Delco Educational Association dated June 16, 2021, as presented.

**8.22 2021-2022 Elementary and Secondary Marking Periods**

**MOTION:** To approve the trimester (elementary) and semester (secondary) marking period dates for the 2021-2022 school year.

**8.23 Disposal of Items**

**MOTION:** To approve the disposal of the following items, which are beyond repair or no longer needed, as presented below.

- Reference Books (Pennell)
- Wrestling Mat (SVHS)
- Exercise Equipment (SVHS)

**8.24 Penn-Delco 2021-2022 Health and Safety Plan**

**MOTION:** To approve the Penn-Delco School District Health and Safety Plan for the 2021-2022 school year, as presented.

**8.25 Bridges Elementary Math Program**

**MOTION:** To approve the adoption of the Bridges Elementary Math Program, as presented.

**8.26 PLANCON G – Sun Valley High School**

**MOTION:** Authorize and direct the Administration and Architect to submit PlanCon G for the Sun Valley Renovations Phase 1 through Phase 3, as presented. This cumulative filing accounts for the following PlanCon eligible projects:

- Sun Valley Summer 2018 Renovation; renovations to the C-wing classrooms & MIC project
- Sun Valley Secure Entry & Nurse Addition project
- Sun Valley Arts and Athletics Addition and Renovation project

**9. COMMENTS BY MEMBERS OF THE PUBLIC**

**10. COMMENTS BY MEMBERS OF THE BOARD**

**11. FUTURE MEETINGS**

Next Meetings: Wednesday, July 21, 2021 - Business Meeting - Service Center - 7:30pm

**12. ADJOURNMENT**