

**AGENDA
STUDY SESSION
OF THE BOARD OF SCHOOL DIRECTORS
PENN-DELCO SCHOOL DISTRICT
Via Zoom
November 11, 2020, 7:30pm**

1. ITEMS FOR BOARD INFORMATION

Overview of Annual Financial Audit Report – Mr. Christopher Herr, Maillie, LLP

2. ITEMS FOR BOARD DISCUSSION

3. COMMENTS BY MEMBERS OF THE BOARD

4. COMMENTS BY MEMBERS OF THE PUBLIC

PREPARED AND INFORMAL COMMENTS AND INQUIRIES FROM CITIZENS GUIDELINES OR PUBLIC PARTICIPATION IN BOARD MEETINGS

The Board recognizes the value to school governance of public comment on educational issues with the importance of involving members of the public in board meetings. In order to permit fair and orderly expression of such comments, the Board will provide for two periods for public participation during board meetings. The presiding officer at each public board meeting will follow these guidelines:

- Public participation shall be permitted only as indicated on the order of business in the procedures of this board, or at the discretion of the presiding officer on a given issue.
- Participants must be recognized by the presiding officer and must preface their comments by an announcement of their name, address, and group affiliation, if appropriate.
- All statements shall be directed to the presiding officer; no participant may address or question board members individually.
- The public participation in the beginning of the agenda will be limited to 15 minutes total and to three (3) minutes per person, on agenda topics only.
- **The public participation at the end of the agenda will be limited to 30 minutes total and to three (3) minutes per person.**
- The presiding officer may interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant.

Approved January 24, 1990

5. ITEMS FOR BOARD REVIEW

5.01 Personnel – Professional

(1) Leave of Absence

- (a) Employee #2100, adjusted FMLA from 10/12/2020 through 10/20/2020, and 10/23/2020.
- (b) Employee #2835, adjusted FMLA from 9/1/2020 through 10/30/2020.
- (c) Employee #3335, FFCRA from 10/27/2020 through 12/23/2020.
- (d) Employee #3039, FFCRA from 10/26/2020 through 10/27/2020.
- (e) Employee #176, intermittent FMLA from 10/5/2020 through 1/27/2021.
- (f) Employee #3569, FFCRA from 10/19/2020 through 10/19/2020.
- (g) Employee #3237, FFCRA from 10/29/2020 through 10/30/2020.
- (h) Employee #1759. FFCRA from 11/6/2020 through 11/20/2020.
- (i) Employee #3376, FFCRA from 11/5/2020 through 11/10/2020.
- (j) Employee #434, FFCRA from 11/5/2020 through 11/5/2020.

(2) Extra Duty Pay Assignments

Rescission:

Sun Valley Athletics

Zachary Bush	Head Indoor Track	12 Units @ \$291	\$3,492.
Angela Shicatano	Asst. Co-ed Swimming	10 Units @ \$291	\$2,910.

Appointments:

Sun Valley Athletics

Paul Egleston	Head Indoor Track	12 Units @ \$291	\$3,492.
Angela Shicatano	Head Co-ed Swimming	16 Units @ \$291	\$4,656.

(3) Wage and Salary Adjustment

- (a) Kathleen Phelps, Teacher at Sun Valley, from Master's, step 13 @ \$74,185 to Master's 60, step 13 @ \$80,475 effective 10/28/2020.

(4) Extra Pay

(a) Class Coverage SVHS, 9/14/2020-10/30/2020

10-1110-123-000-30-80-00-000	<u>Hours</u>
Louis D'Alonzo	21.00
Paul Egleston	22.50
Amy Grady	15.00
Erica Guidetti	48.00
Amanda Potter	30.00
Christopher Quintans	22.50

(b) Guidance Hours SVHS - Freshman Transfer Orientation, 10/8/2020

10-2260-123-000-30-00-00-000	<u>Hours</u>
Kathryn James	2.00

(c) Special Education Hours Outside of Contractual Hours, 10/2020

10-1243-123-000-00-00-00-000	<u>Hours</u>
Rachelle Carstensen	9.00
Amy Grady	6.00

(d) Kindergarten Parent Meeting, 8/24/2020

10-2260-123-986-10-00-00-000	<u>Hours</u>
Karen Cage	1.00
Rachael Kestenbaum	1.00
Pat Krause	1.00
Jessica LaTour	1.00
Trish Lydon	1.00
Ashley McColgan	1.00

5.02 Personnel – Classified

(1) Appointments

- (a)** JoAnn Robinson, Playground/Café Assistant (A1, step 1) at Pennell Elementary @ \$11.12/hour, 22.5 hours/week, 184 days/year with part-time benefits in accordance with the PDESPA contract, effective 10/29/2020.
- (b)** Deborah Portner, Technology Support Technician at Aston/Parkside (SB, step 1) @ \$16.30/hour, up to 37.5 hours/week, 261 days/year with full-time benefits in accordance with the PDESPA contract, effective 11/9/2020.
- (c)** Michael Mann, Health Room Licensed Assistant @21.28/hour, 22.5 hours/week, 184 days/year with part-time benefits in accordance with the PDESPA contract, effective 11/12/2020.

(2) Leave of Absence

- (a)** Employee #2646, FFCRA from 10/21/2020 through 12/23/2020.
- (b)** Employee #3344, FFCRA from 10/5/2020 through 10/6/2020.
- (c)** Employee #2414, Temporary leave from 9/28/2020 through 11/30/2020.
- (d)** Employee #3462, FFCRA from 10/26/2020 through 11/6/2020.
- (e)** Employee #3482, adjusted FFCRA from 9/8/2020 through 12/23/2020.
- (f)** Employee #155, adjusted temporary leave from 9/29/2020 through 11/30/2020.
- (g)** Employee #2909, FMLA from 10/22/2020 through 11/6/2020.
- (h)** Employee #3605, adjusted FFCRA from 10/12/2020 through 12/31/2020.
- (i)** Employee #3514, FFCRA from 10/26/2020 through 11/06/2020.
- (j)** Employee #2165, FFCRA from 11/2/2020 through 11/11/2020.
- (k)** Employee #3512, FFCRA from 11/2/2020 through 11/9/2020.
- (l)** Employee #2877, FFCRA from 11/2/2020 through 11/12/2020.
- (m)** Employee #3436, adjusted FFCRA from 9/2/2020 through 12/23/2020.
- (n)** Employee #3507, FFCRA from 11/10/2020 through 11/23/2020.

(3) Retirement

(a) Joanne Carter, substitute Assistant, effective 10/29/2020.

(4) Resignation

(a) Enton Elbasani, Electrician, effective 11/11/2020.

References: Penn-Delco Budget 2020-2021; Act 93 Plans; PDEA Agreement; PDESPA Agreement; PDSSPA Agreement; PA School Code Section 1108B.

Administrative Recommendation: To approve all personnel items as presented.

5.03 Commitment of Fund Balance

MOTION: To approve the following fund balance commitments for the fiscal year ending June 30, 2020.

\$4,000,000 Capital Projects

\$1,871,982 Debt Service

\$1,200,000 Retirement Rate Stabilization Fund

5.04 Accept Local Audit

MOTION: To accept the local audit completed by Maillie, LLP of Oaks, PA for the 2019 – 2020 school year, as presented.

5.05 Tax Appeals

MOTION: To grant the solicitor's office leave to appeal any and all decisions of the county tax assessment appeal board for the 2021 tax year to the Court of Common Pleas as it deems appropriate.

5.06 Payment of Routine Bills

MOTION: To authorize the Administration to pay all routine bills incurred for necessary operational expenses between November 18, 2020 and January 27, 2021.

5.07 Donation of Masks

MOTION: To accept the cloth mask donation from the U. S. Department of Health and Human Services.

5.08 CARES Act Agreement

MOTION: To ratify the CARES act pass through funding agreement with the Delaware County Intermediate Unit in the amount of \$388,134.10, as presented.

5.09 Substitute Bus Driver Wage Adjustment

MOTION: To approve and set the hourly pay rate for substitute bus drivers to \$21.75, per hour, effective December 1, 2020.

5.10 Special Education Agreements

5.10.1 MOTION: To approve the Agreement with Elwyn, for student #36264, as presented.

5.10.2 MOTION: To approve the Agreement with Elwyn, for student #24764, as presented.

5.10.3 MOTION: To approve the Transportation Agreement for student #55259, as presented

5.10.4 MOTION: To approve the Educational Services Agreement for student #76879, as presented

5.11 Private Purpose Trust – Scholarship Fund

MOTION: To approve and authorize the Administration to establish a Private Purpose Trust Fund to report all fiduciary activities of the Sun Valley Scholarship Program held in a trustee capacity.

5.12 Change Orders – SV – Secure Entry and Nurse Addition

MOTION: To approve the following change order(s), as presented:

- GC-03 John S. McManus, Inc.: for unforeseen conditions and owner directed changes, for an amount not to exceed \$5,749.
- EC-01 J. R. Metzger, Inc.: for owner directed changes, for an amount not to exceed \$1,379.50.

6. COMMENTS BY MEMBERS OF THE PUBLIC

7. COMMENTS BY MEMBERS OF THE BOARD

8. FUTURE MEETING

Next Meeting: Wednesday, 11/18/2020 - Business Meeting - via Zoom - 7:30pm

9. ADJOURNMENT