

**AGENDA**  
**PUBLIC MEETING OF THE BOARD OF SCHOOL DIRECTORS**  
**PENN-DELCO SCHOOL DISTRICT**  
District Service Center  
3000 Duttons Mill Road  
Aston, PA 19014  
March 30, 2020 - 7:30pm

**1. OPENING OF MEETING**

**1.01 Call to Order and Pledge of Allegiance**

**1.02 Roll Call**

**1.03 Emergency Policy Approval**

**Policy #006.1 - Attendance at Meetings via Electronic Communication**

**MOTION: To approve School Board Policy #006.1, as presented.**

**2. MINUTES AND MONTHLY REPORTS**

**2.01 Approval of Minutes**

**MOTION: To approve the minutes of the Regular Board Meeting of February 26, 2020.**

**2.02 Invoice Listing**

**MOTION: To approve the invoice listing for February - March 2020.**

**2.03 Treasurer's Report**

**MOTION: To approve the Treasurer's Report for February 2020.**

**2.04 Budget Transfer Report**

**MOTION: To approve the Budget Transfer Report for February - March 2020.**

**3. SUPERINTENDENT'S REPORT**

**4. ANNOUNCEMENTS FOR THE PUBLIC**

**5. COMMENTS BY MEMBERS OF THE BOARD**

**6. ITEMS FOR BOARD INFORMATION**

**7. ITEMS FOR BOARD DISCUSSION**

**8. PUBLIC COMMENTS**

**PREPARED AND INFORMAL COMMENTS AND INQUIRIES FROM CITIZENS**

**GUIDELINES FOR PUBLIC PARTICIPATION IN BOARD MEETINGS**

The Board recognizes the value to school governance of public comment on educational issues with the importance of involving members of the public in Board meetings. In order to permit fair and orderly expression of such comments, the Board will provide for two periods for public participation during Board meetings. The presiding officer at each public Board meeting will follow these guidelines:

- Public participation shall be permitted only as indicated on the order of business in the procedures of this Board, or at the discretion of the presiding officer on a given issue.
- Participants must be recognized by the presiding officer, and must preface their comments by an announcement of their name, address, and group affiliation, if appropriate.
- All statements shall be directed to the presiding officer; no participant may address or question Board members individually.
- Public participation at the beginning of the agenda will be limited to 15 minutes total and to three minutes per person, on agenda topics only.
- **Public participation at the end of the agenda will be limited to 30 minutes total and to three minutes per person.**

The presiding officer may interrupt or terminate a participant’s statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant.

Approved January 24, 1990

**9. ITEMS FOR BOARD ACTION**

**9.01 Personnel – Professional**

**(1) Extra Pay – Extended Employment**

**(a) After School and Saturday Detentions**

**#10-1110-123-000-30-70-00-000**

<u>Teacher</u>	<u>Hours</u>
Elizabeth Berezna	.75
Danielle Cook	6.00
Francine Im	3.00
Theresa McHugh	3.00
Lauren Notorfrancesco	1.50
Karen Scharrer	1.50
Kevin Siegel	2.25
Michelle Ritz	.75
Christen Verna	6.00

**(b) PDS Conference Day - Professional Development, 2/14/2020 (2 Hours)**

**#10-2260-123-000-10-00-00-000**

Arra, Bryan	Kravatz, Cynthia
Cameron, Vivienne	Lindsey, Amy
Cardwell, Katie	Lutteroty, Nikole
Clark, John	Lutteroty, Wayne
Constan, Sarah	Mongada, Lauren
Crayley, Michelle	Papageorge, Pete
Dever, Adrienne	Politano, Deborah
Gordon, Nicole	Ranieri, Kaitlyn
Jacobs, Alex	Reaume, Bill
Juliano, Albert	Wiley, Lindsay
Klotz, Julie	Zimmerman, Morgan

**#10-2260-123-000-30-00-00-000 (2 Hours – Unless otherwise noted)**

Bednar, Jill	Nicholas, Justin
Bowman, Cole	Pasceri, Lisa
Buckmaster, Kristin (4)	Quintans Chris
Burns, Allison	Ritz, Michelle (4)
Caputo, Amy	Sayre, Nicole
Coffman, Jennifer	Scharrer, Karen
Cook, Danielle	Schnieder, Lauren
DiPietro, Renee	Siegel, Kevin
Fava, Mauri	Smith, Kerri
Kikut, Amanda	Turk, Lindsay
Maxwell, Jennifer	

**(c) Class Coverage – Spanish SVHS, 1/29/2020-3/6/2020**

**#10-1110-123-000-30-70-00-000**

<u>Teacher</u>	<u>Hours</u>
Monica Diehl	27.25

**(2) Appointments**

**(a) Carly Koelle, Long-term Substitute, effective first school day after Covid-19 Emergency School Closure through 1/27/2021, pending pre-employment paperwork.**

**Education**

Lock Haven University  
BS, Elementary Education  
University of Scranton  
MS, School Counseling

**Professional Experience**

Silver Springs-Martin Luther School  
First Philadelphia Preparatory Charter School

**Cert/Assign**

Elementary K-6, Elem. & Sec.  
School Counselor PK-12  
Northley – School Counselor

**Salary**

M/1 \$52,855

**Rationale**

G. Crowley, Leave

**(b) Lisa Replogle, Special Education Teacher at Sun Valley, adjusted effective date 3/10/20.**

**(3) Extra Duty Pay Assignments for the 2020/2021 school year**

**Appointments:**

**Sun Valley Athletics**

Michele Lehman	Asst. Cheerleading	14 Units @ \$291	\$4,074.
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**(4) Leave of Absence**

**(a) Jessica Mooney, Special Education Teacher at Coebourn Elementary, FMLA from 5/15/2020 through 10/23/2020 and childrearing leave from 10/24/2020 through 1/27/2021.**

**(b) Jacqueline McElhenney, Special Education Teacher at Coebourn Elementary, adjusted FMLA from 1/27/2020 through 5/12/2020 and childrearing leave from 5/13/2020 through 1/27/2021.**

**(c) Lindzy Sokol, 5th Grade Teacher at Aston Elementary, adjusted FMLA from 3/6/2020 through 6/17/2020.**

#### **(4) Wage and Salary Adjustment**

- (a)** John Moletteri, Special Education Teacher at Sun Valley, from Master's, step 1 @ \$52,855 to Master's 60, step 1 @ \$56,250 effective 3/18/2020.

### **9.02 Personnel – Classified**

#### **(1) Appointment**

- (a)** Richard Hildebrand, substitute Bus Driver @ \$19.75/hour, on call as needed, no benefits, effective 3/5/2020.
  
- (b)** Louise Ernst, substitute Bus Aide @ \$10.00/hour, on call as needed, no benefits, effective 3/10/2020.

#### **(2) Leave of Absence**

- (a)** Charles Rhoades, full-time Custodian at Northley, adjusted FMLA from 1/8/2020 through 2/28/2020.
  
- (b)** Deborah Laverty, Paraprofessional at Northley, adjusted temporary leave from 10/7/19 through 11/19/19 and intermittent leave from 11/20/19 through 3/2/2020.
  
- (c)** Joseph DiCamillo, Multimedia Content Specialist, FMLA from 3/4/2020 through 4/12/2020.

#### **(3) Retirement**

- (a)** Thomas Krause, Technology Assistant, effective 7/3/2020.
  
- (b)** Diane Schwandt, Secretary to the Parkside Principal, effective 6/17/2020.
  
- (c)** Roger Bost, Head Custodian at Parkside Elementary, effective 10/16/2020.
  
- (d)** Dawn Armstrong, Paraprofessional at Coebourn Elementary, effective 6/16/2020.

#### **(4) Resignation**

- (a)** Patricia Michalkiewicz, Bus Aide, effective 3/25/2020.
  
- (b)** Kerry Blose, substitute Bus Driver, effective 3/25/2020.
  
- (c)** Madison Skwirut, Lifeguard, effective 3/25/2020.
  
- (d)** Brendan Skwirut, Lifeguard, effective 3/25/2020.

**References: Penn-Delco Budget 2019-2020; Act 93 Plans; PDEA Agreement; PDESPA Agreement; PDSSPA Agreement; PA School Code Section 1108B.**

**Administrative Recommendation: To approve all personnel items as presented.**

**9.03 Preparation and Solicitation of Bids**

**MOTION:** Request approval to prepare and solicit bids as follows:

1. Athletic Supplies – Funded by the General Fund

**9.04 Delaware County Intermediate Unit Special Education Funding Agreement 2020-2021**

**MOTION:** To approve the Delaware County Intermediate Unit Special Education Budget of \$19,026,431 with Penn-Delco’s estimated share for students receiving Intermediate Unit special education services in the amount of \$585,388 for the 2020-2021 school year.

**9.05 Delaware County Intermediate Unit General Operating Budget 2020-2021**

**MOTION:** To approve the Delaware County Intermediate Unit General Operating budget of \$9,616,248 for the 2020-2021 school year. Penn-Delco’s share is projected to be not more than \$44,252.47. Submit the same for approval to the Department of Education of the Commonwealth of Pennsylvania.

**9.06 Delaware County Intermediate Unit Technical Schools Budget 2020-2021**

**MOTION:** To approve the Delaware County Technical School’s budget of \$14,406,225 for the 2020-2021 school year. Penn-Delco’s share is projected to be not more than \$644,054. Submit the same for approval to the Department of Education of the Commonwealth of Pennsylvania.

**9.07 School Board Policies - Adoption**

**MOTION:** To approve for adoption the following revised policy, as presented.

#249 - Bullying/Cyberbullying

**9.08 Consulting Agreement**

**MOTION:** To approve the Amendment to Gallagher Benefit Services, Inc. Agreement to provide health consulting services through June 30, 2023, as presented and subject to solicitor review.

**9.09 Special Education Agreements**

**9.09.1 MOTION:** To approve the confidential settlement agreement for student #54614, as presented.

**9.10 PlanCon Submission**

**MOTION:** Authorize and direct the Administration and Architect to submit PlanCon F for the Sun Valley High School secure entry & nurse addition, as presented.

**9.11 Bid Award – Sun Valley Secure Entry & Nurse Addition**

**MOTION:** To approve the base bids for the following:

**General Construction:** John S. McManus of Chester Heights, PA to approve the Base Bid of \$1,717,000.

**Mechanical:** JBM Mechanical Inc. of Nazareth, PA to approve the Base Bid of \$290,000.

**Plumbing:** JBM Mechanical, Inc. of Nazareth to approve the Base Bid of \$169,000.

**Electrical Contractor:** J. R. Metzger, Inc. of Aston, PA to approve the Base Bid of \$163,000.

In accordance with all bid specifications, subject to solicitor’s review and execution of a mutually agreeable contract.

**9.12 Election of Intermediate Unit Board Members**

**MOTION:** To approve the election of the following individuals to serve as members of the Delaware County Intermediate Unit Board of Directors:

*For the term July 1, 2020 to June 30, 2023*

Garnet Valley	Tracy Karwoski
Haverford	Susan Mingey
Marple Newtown	Barbara S. Harvey
Springfield	Margaret Rovinski
William Penn	Joana Hopkins

**9.13 Secondary Marking Period Adjustment**

**MOTION:** To approve an extension of the third marking period for Northley Middle School and Sun Valley High School to April 30, 2020, with the fourth marking period beginning May 1, 2020.

**9.14 Covid-19 Emergency Closing Memorandums of Understanding**

**MOTION:** To approve the memorandums of understanding with PDESPA and PDSSPA, as presented.

**9.15 Covid-19 Emergency Closing Operational Authority Resolution**

**MOTION:** To approve the resolution enumerating certain essential duties during the COVID-19 emergency closing and declaration period, as presented and as recommended by the School District Solicitor.

**10. COMMENTS BY MEMBERS OF THE PUBLIC**

**11. COMMENTS BY MEMBERS OF THE BOARD**

**12. FUTURE MEETINGS**

Next Meetings: Wednesday, April 15, 2020 - Study Session - Service Center - 7:30pm  
Wednesday, April 22, 2020 - Board Meeting - Service Center - 7:30pm

**13. ADJOURNMENT**