

**AGENDA**  
**PUBLIC MEETING OF THE BOARD OF SCHOOL DIRECTORS**  
**PENN-DELCO SCHOOL DISTRICT**  
District Service Center  
3000 Duttons Mill Road  
Aston, PA 19014  
November 20, 2019 - 7:30pm

**1. OPENING OF MEETING**

- 1.01 Call to Order and Pledge of Allegiance
- 1.02 Roll Call

**2. MINUTES AND MONTHLY REPORTS**

**2.01 Approval of Minutes**

**MOTION:** To approve the minutes of the Board Meeting of October 23, 2019.

**2.02 Invoice Listing**

**MOTION:** To approve the invoice listing for October - November 2019.

**2.03 Treasurer's Report**

**MOTION:** To approve the Treasurer's Report for October 2019.

**2.04 Budget Transfer Report**

**MOTION:** To approve the Budget Transfer Report for October 2019.

**3. STUDENT REPRESENTATIVES' REPORT TO THE BOARD**

- Ryley Marker, Senior
- Gianna Ellis, Sophomore

**4. SUPERINTENDENT'S REPORT**

**5. ANNOUNCEMENTS FOR THE PUBLIC**

**6. COMMENTS BY MEMBERS OF THE BOARD**

**7. ITEMS FOR BOARD INFORMATION**

**8. ITEMS FOR BOARD DISCUSSION**

**9. PUBLIC COMMENTS**

**PREPARED AND INFORMAL COMMENTS AND INQUIRIES FROM CITIZENS  
GUIDELINES FOR PUBLIC PARTICIPATION IN BOARD MEETINGS**

The Board recognizes the value to school governance of public comment on educational issues with the importance of involving members of the public in Board meetings. In order to permit fair and orderly expression of such comments, the Board will provide for two periods for public participation during Board meetings. The presiding officer at each public Board meeting will follow these guidelines:

- Public participation shall be permitted only as indicated on the order of business in the procedures of this Board, or at the discretion of the presiding officer on a given issue.
- Participants must be recognized by the presiding officer, and must preface their comments by an announcement of their name, address, and group affiliation, if appropriate.
- All statements shall be directed to the presiding officer; no participant may address or question Board members individually.
- Public participation at the beginning of the agenda will be limited to 15 minutes total and to three minutes per person, on agenda topics only.
- **Public participation at the end of the agenda will be limited to 30 minutes total and to three minutes per person.**

The presiding officer may interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant.

Approved January 24, 1990

## 10. ITEMS FOR BOARD ACTION

### 10.01 Personnel – Professional

#### (1) Extra Pay – Extended Employment

##### (a) Secondary Counselors - Financial Aid Night, 10/15/2019

#10-2420-123-000-30-00-00-000

<u>Teacher</u>	<u>Hours</u>
Jillian Foster	2.0
Bill Hartwell	2.0
Francine Im	2.0
Kat James	2.0

##### (b) Secondary Counselors - College Fair, 10/23/2019

#10-2420-123-000-30-00-00-000

<u>Teacher</u>	<u>Hours</u>
Jillian Foster	4.0
Bill Hartwell	3.0
Francine Im	3.0
Kat James	3.0
Erin Judge	3.0

##### (c) Special Education File Review NMS, 11/5/19

#10-1241-123-000-00-00-00-000

<u>Teacher</u>	<u>Hours</u>
Karen Scharrer	1.5

##### (d) Special Education IEP Meeting, 11/11/19

#10-1241-123-000-00-00-00-000

<u>Teacher</u>	<u>Hours</u>
Jillian Foster	1.0
John Moletteri	1.0

##### (e) ILT Data Meeting – NMS, 8/7/19

#10-2260-123-000-30-00-00-000

<u>Teacher</u>	<u>Hours</u>
Gina Ragan	4.0

**(f) Professional Ed. Council Meeting, 10/23/19**

**#10-2260-123-000-10-00-00-000**

<u>Teacher</u>	<u>Hours</u>
Elisha Deni	1.0
Courtney Hatch	1.0
Maureen Irving	1.0
Jessica King	1.0
Theresa McHugh	1.0
Georgia Polites	1.0
Jowel Roche	1.0

**#10-2260-123-000-30-00-00-000**

<u>Teacher</u>	<u>Hours</u>
Adria Bondanza	1.0
Megan Flanagan	1.0
Dan Hill	1.0
Lisa Pasceri	1.0
Shari Sharp	1.0

**(g) Math Study Council, 11/4/19**

**#10-2260-123-000-10-00-00-000**

<u>Teacher</u>	<u>Hours</u>
Mike Bushnell	1.0
Pete Papageorge	1.0
Meg Snyder	1.0
Jessica Wood	1.0
Emily Wreath	1.0

**#10-2260-123-000-30-00-00-000**

<u>Teacher</u>	<u>Hours</u>
Suzanne Brindle	1.0
Amy Caputo	1.0
Louis D'Alonzo	1.0
Christiane Guydish	1.0
Evan Marabella	1.0

**(h) After School and Saturday Detentions**

**#10-1110-123-000-30-70-00-000**

<u>Teacher</u>	<u>Hours</u>
Danielle Cook	.75
Maureen Irving	3.00
Lauren Notorfrancesco	.75
Lisa Pasceri	3.00
Kathleen Phelps	3.00
Kristin Prosper	1.50
Michelle Ritz	.75
Nicole Sayre	4.50
Shari Sharp	4.50
Kevin Siegel	3.00
Richard Stetson	.75
Christen Verna	.75

**(i) Secondary Ready For Life Planning Meeting, 10/24/2019**

**#10-2420-123-000-30-00-00-000**

<u>Teacher</u>	<u>Hours</u>
Nicole Armbruster	1.25
Jillian Foster	1.25
Joe Kochersberger	1.25
Karen Scharrer	1.25

**(j) Elementary Title I Parent Meeting, 11/11/19**

**#10-3300-330-411-00-00-00-000**

<u>Teacher</u>	<u>Hours</u>
Julie Klotz	2.0
Morgan Zimmerman	2.0
Deborah Politano	2.0
Michelle Craley	2.0

**(k) Project Lead the Way Training, 7/6/19 – 7/19/19**

**#10-2271-360-000-30-00-00-000**

<u>Teacher</u>	<u>Hours</u>
Daniel Bondanza	87.0

**(l) EL Parent Night, 11/14/19**

**#10-2270-330-421-10-00-00-000**

<u>Teacher</u>	<u>Hours</u>
Adrienne Dever	3.0
Danielle Cook	3.0

**(2) Professional Contract**

**(a) Lindsey Wiley, Special Education Teacher at Pennell**

**(3) Wage and Salary Adjustment**

**(a) Kristie Pennoni, School Nurse at Coebourn/Pennell, from Bachelor's, step 6 @ \$54,880 to Master's, step 6 @ \$57,395 effective 10/30/19.**

**(4) Appointment**

**(a) Jodi Cunniffe, Professional Employee, effective on or before 1/21/20, pending pre-employment paperwork**

**Education**

West Chester University  
BS, Health and Physical Education  
Wheelock College  
MS, Early Intervention  
Neumann University  
Doctorate Candidacy Dec. 2019  
Counseling Education and Supervision

**Professional Experience**

Downingtown Area School District  
Easter Seals of Southeastern PA

**Cert/Assign**

School Psychologist,  
Special Education N-12  
Northley - Psychologist

**Salary**

\$80,000

**Rationale**

K. Policastro, resignation

**(b) Kelly Lamberto, Professional Employee, effective on or before 1/21/20, pending pre-employment paperwork**

**Education**

Monmouth University  
BA, Criminal Justice and Political Science  
Neumann University  
MS, Education

**Professional Experience**

William Penn School District  
Philadelphia School District

**Cert/Assign**

Special Education PK-8,  
Grades PK-4  
Northley – Special Education

**Salary**

M60/4 \$58,950

**Rationale**

K. Scharrer, transfer

**(5) Resignation**

**(a)** Lanny Blair, Principal at Northley Middle School, effective 12/2/19.

**(b)** Ashlyn Marabella, Special Education Teacher at Sun Valley, on or before 1/17/20.

**(6) Change of Status**

**(a)** Joel Alutius from Acting Principal for Northley Middle School to Principal of Northley Middle School at a salary of \$133,630 effective 12/3/19.

**(7) Leave of Absence**

**(a)** Shannon Berkheimer, 1<sup>st</sup> Grade Teacher at Coebourn Elementary, FMLA from 10/23/19 through 11/1/19.

**(b)** Kelly Muller, 4<sup>th</sup> Grade Teacher at Pennell Elementary, intermittent FMLA from 10/25/19 through 12/20/19.

**(c)** Nicole Sayre, Guidance Counselor at Northley, FMLA from 4/10/20 through 6/17/20.

**(d)** Jacqueline McElhenney, Special Education Teacher at Coebourn Elementary, FMLA from 2/3/20 through the first semester of the 2020/2021 school year.

**(8) Extra Duty Pay Assignments**

**Rescissions:**

**Sun Valley Athletics**

Cody Brees	Asst. Indoor Track	10 Units @ \$291	\$2,910.
Cody Brees	Asst. Track/Field Shared	9 Units @ \$291	\$2,619.

**Appointments:**

**Sun Valley Athletics**

Albert Juliano	Asst. Indoor Track	10 Units @ \$276	\$2,760.
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## **10.02 Personnel – Classified**

### **(1) Appointments**

- (a)** Komi Nyadzo, part-time Custodian at Aston Elementary @ \$15.61/hour, up to 25 hours/week, 190 days/year, with part-time benefits in accordance with the PDSSPA contract, effective 10/28/19.
- (b)** Amele Medjago, part-time Custodian at Pennell Elementary @ \$15.61/hour, up to 25 hours/week, 190 days/year, with part-time benefits in accordance with the PDSSPA contract, effective 10/28/19.
- (c)** Nicole Osborn, substitute Health Room Licensed Assistant @ \$21.16/hour, on call as needed, no benefits, effective 11/11/19.
- (d)** Anzhelika Stefanovich, full-time Custodian at Sun Valley @ \$16.74/hour, 8 hours/day, 261 days/year, with full-time benefits in accordance with the PDSSPA contract, effective 12/6/19.
- (e)** Coleen Cunningham, substitute Classroom Assistant @ \$11.00/hour, on call as needed, no benefits, effective 12/2/19.

### **(2) Resignation**

- (a)** Amanda Perkins, Playground/Café Assistant at Coebourn Elementary, effective 10/29/19.
- (b)** Karen Borcky, substitute Health Room Licensed Assistant, effective 11/8/19.
- (c)** Marci Dunn, Playground/Café Assistant at Parkside Elementary, effective 11/27/19.
- (d)** Hope Kolb, Paraprofessional at Pennell Elementary, effective 11/28/19.

### **(3) Change of Status**

- (a)** Lisa Goldsmith from regular Bus Driver to substitute Bus Driver @ \$19.75/hour, on call as needed, no benefits, effective 11/4/19.

### **(4) Leave of Absence**

- (a)** Cynthia Ives, Paraprofessional at Aston Elementary, temporary leave from 12/9/19 through 1/1/20.
- (b)** Deborah Laverty, Paraprofessional at Northley, adjusted temporary leave from 10/7/19 through 11/19/19 and intermittent leave from 11/20/19 through 4/6/20.

### **(5) Sick Day Payout for Retiree**

- (a)** Vivian Allison, 2.5 days

**References: Penn-Delco Budget 2019-2020; Act 93 Plans; PDEA Agreement; PDESPA Agreement; PDSSPA Agreement; PA School Code Section 1108B.**

**Administrative Recommendation: To approve all personnel items as presented.**

**10.03 Overnight Field Trip - Sun Valley Senior Class, Orlando, FL**

**MOTION:** The Sun Valley High School Administration requests permission for the senior class of 2020 and five (5) chaperons to travel to Walt Disney World in Orlando, Florida for their senior class trip. The group will travel May 22, 2020 through May 26, 2020.

**10.04 Accept Local Audit**

**MOTION:** To accept the local audit completed by Maillie, LLP of Oaks, PA for the 2018 – 2019 school year, as presented.

**10.05 Commitment of Fund Balance**

**MOTION:** To approve the following fund balance commitments for the fiscal year ending June 30, 2019.

\$4,000,000 Capital Projects

\$3,588,439 Debt Service

\$1,200,000 Retirement Rate Stabilization Fund

**10.06 2020 Tax Appeals**

**MOTION:** To grant the solicitor's office leave to appeal any and all decisions of the county tax assessment appeal board for the 2020 tax year to the Court of Common Pleas as it deems appropriate.

**10.07 Payment of Routine Bills**

**MOTION:** To authorize the Administration to pay all routine bills incurred for necessary operational expenses between November 21, 2019 and January 22, 2020.

**10.08 Neumann University License Agreement with Penn-Delco School District**

**MOTION:** To approve the License Agreement between Penn-Delco School District and Neumann University to hold the Sun Valley High School graduation ceremonies at the Miranda Center of Neumann University on Tuesday, June 9, 2020, as presented.

**10.09 Special Education and Student Placement Agreements**

**10.09.01 MOTION:** To approve the Agreement with the Davidson School at Elwyn for Student #36264, as presented.

**10.09.02 MOTION:** To approve the Agreement with Jay Tarnoff, certified School Psychologist, as presented.

**10.09.03 Staffing Plus Services Agreement**

**MOTION:** Approve the agreement with Staffing Plus, as presented, subject to solicitor review.

**10.10 PlanCon Submission**

**MOTION:** Authorize and direct the Administration and Architect to submit PlanCon F for the renovations and additions to Sun Valley High School as presented.

**10.11 2012 Bond Redemption**

**MOTION:** To approve a Resolution authorizing the optional redemption of the General Obligation Bonds, Series 2012, with an outstanding principal amount of \$3,135,000, as presented.

**10.12 Professional Education Plan**

**MOTION:** To approve the PDSB Professional Education Plan in fulfillment of the PA Comprehensive Plan requirement, as presented.

**10.13 Copier Lease**

**MOTION:** To approve the lease with Ricoh USA, Inc. as presented, subject to review and approval by the district’s solicitor.

**10.14 Request to Establish Student Activity Club for Sun Valley High School English National Honor Society**

**MOTION:** To establish the English National Honor Society at Sun Valley High School, as presented. This entity will recognize accomplishments of students who excel in ELA and will foster literacy within the school and community.

**10.15 Change Orders – Parkside –Secure Entry & Renovations**

**MOTION:** To approve the following change order(s) as presented:

- GC-04 John S. McManus, Inc.: for unforeseen conditions and owner directed changes, for an amount not to exceed \$1,079.28.

**10.16 DCIU Suicide Risk and Threat Assessment Services Agreement**

**MOTION:** To approve the Agreement with Delaware County Intermediate Unit for Suicide Risk and Threat Assessment Trainings and Consultation Services, as presented.

**10.17 Final Application of Payment – Parkside Secure Entrance – Base Bid 2**

**MOTION:** to approve the final payment application #5, Parkside Secure Entrance, Base Bid 2, for John S. McManus, Inc. of Chester Heights, PA in the amount of \$7,500. This brings the total amount paid to \$150,000.

**10.18 School Board Policies - Adoption**

**MOTION:** To approve for adoption the following revised policy, as presented.  
#808 - Food Services

**11. COMMENTS BY MEMBERS OF THE PUBLIC**

**12. COMMENTS BY MEMBERS OF THE BOARD**

**13. FUTURE MEETINGS**

Next Meetings: Monday, December 2, 2019 - Reorganization Meeting - Service Center - 7:30pm

Monday, December 2, 2019 - Business Meeting - Service Center - 7:30pm  
(immediately following re-organization meeting)

Wednesday, December 18, 2019 - Business Meeting - Service Center - 7:30pm

**14. ADJOURNMENT**