

**PUBLIC MEETING OF THE BOARD OF SCHOOL DIRECTORS  
PENN-DELCO SCHOOL DISTRICT**

District Service Center  
3000 Duttons Mill Road  
Aston, PA 19014  
April 24, 2019 - 7:30pm

**1. OPENING OF MEETING**

- 1.01 Call to Order and Pledge of Allegiance
- 1.02 Roll Call

**2. MINUTES AND MONTHLY REPORTS**

**2.01 Approval of Minutes**

**MOTION:** To approve the minutes of the Regular Meeting of March 27, 2019.

**2.02 Invoice Listing**

**MOTION:** To approve the invoice listing for March - April 2019.

**2.03 Treasurer's Report**

**MOTION:** To approve the Treasurer's Report for March 2019.

**2.04 Budget Transfer Report**

**MOTION:** To approve the Budget Transfer Report for March - April 2019.

**3. STUDENT/STAFF RECOGNITIONS**

Sun Valley Boys Basketball Team - *Excellence in Athletic Achievement*

**4. STUDENT REPRESENTATIVES REPORT TO THE BOARD**

- Kyra Green
- Ryley Marker

**5. SUPERINTENDENT'S REPORT**

2019-2020 Proposed Budget Presentation - Tracy Marshall

**6. ANNOUNCEMENTS FOR THE PUBLIC**

**7. COMMENTS BY MEMBERS OF THE BOARD**

**8. ITEMS FOR BOARD INFORMATION**

**School Board Policies - First Reading for Adoption / Review of Revised Policies**

#209.2 - Diabetes Management

#210.1 - Possession/ Administration of Diabetes Medication/Devices/Supplies/Asthma Inhalers/Epinephrine Auto-Injectors

#323 - Tobacco/Nicotine [staff]

## **9. ITEMS FOR BOARD DISCUSSION**

### **10. PUBLIC COMMENTS**

#### **PREPARED AND INFORMAL COMMENTS AND INQUIRIES FROM CITIZENS GUIDELINES FOR PUBLIC PARTICIPATION IN BOARD MEETINGS**

The Board recognizes the value to school governance of public comment on educational issues with the importance of involving members of the public in Board meetings. In order to permit fair and orderly expression of such comments, the Board will provide for two periods for public participation during Board meetings. The presiding officer at each public Board meeting will follow these guidelines:

- Public participation shall be permitted only as indicated on the order of business in the procedures of this Board, or at the discretion of the presiding officer on a given issue.
- Participants must be recognized by the presiding officer, and must preface their comments by an announcement of their name, address, and group affiliation, if appropriate.
- All statements shall be directed to the presiding officer; no participant may address or question Board members individually.
- Public participation at the beginning of the agenda will be limited to 15 minutes total and to three minutes per person, on agenda topics only.
- **Public participation at the end of the agenda will be limited to 30 minutes total and to three minutes per person.**

The presiding officer may interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant.

Approved January 24, 1990

## **11. ITEMS FOR BOARD ACTION**

### **11.01 Personnel – Professional**

#### **(1) Extra Pay – Extended Employment**

##### **(a) After School and Saturday Detentions**

###### **#10-1110-123-000-30-70-00-000**

<b>Teacher</b>	<b>Hours</b>	<b>Teacher</b>	<b>Hours</b>
Francine Im	3.0	Nicole Sayre	6.0
Theresa McHugh	3.0	Shari Sharp	1.5
Kristen Prosper	7.5		

##### **(b) Kindergarten Registration (Certified School Nurse)**

###### **#10-2420-123-000-10-00-00-000**

Betsy King	2.0 hours
Kristie Pennoni	2.0 hours

##### **(c) SVHS Classroom Moving (Phase I)**

###### **#10-1110-123-000-30-80-00-000**

<u>Teacher</u>	<u>Hours</u>
Marcus Baron	5.0

**(d) SVHS Classroom Moving (Phase II)**  
**#10-1110-123-000-30-80-00-000**

<b>Teacher</b>	<b>Hours</b>	<b>Teacher</b>	<b>Hours</b>
Matthew Baldys	4.0	Joseph Kochersperger	5.0
Adria Bondanza	7.5	John Moletteri	5.0
Daniel Bondanza	3.0	Justin Nicholas	2.5
Allison Burns	4.0	James Page	5.0
Amy Caputo	6.0	Kathleen Phelps	6.0
Louis D'Alonzo	6.0	Christopher Quintans	6.0
Mary Elliott	6.5	Lauren Schneider	5.5
Amy Grady	7.0	Casey Simpkins	6.0
Erica Guidetti	6.0	Cheryl Weist	8.5

**(e) Delaware County Reading Olympics Coaches (Elementary) – 4/2/2019**  
**#10-1110-123-000-10-00-000-000**

<b>Teacher</b>	<b>Hours</b>	<b>Teacher</b>	<b>Hours</b>
Lauren Cassimatis (Aston)	5.0	Michelle Craley (Parkside)	5.0
Rebecca Donkin (Aston)	5.0	Lauren Mongada (Parkside)	5.0
Julie Klotz (Aston)	5.0	Debra Politano (Parkside)	5.0
Kaitlyn McPhillips (Aston)	5.0	Maria Potter (Parkside)	5.0
Nikole Lutteroty (Coebourn)	5.0	Colleen Bray (Pennell)	5.0
Trish Lydon (Coebourn)	5.0	Kris Hopkins (Pennell)	5.0
Jean Michels (Coebourn)	5.0	Michele Raucci (Pennell)	5.0
Jowel Roche (Coebourn)	5.0	Jackie Samuelian (Pennell)	5.0
Megan Snyder (Coebourn)	5.0	Gabby Trofa (Pennell)	5.0

**(f) Delaware County Reading Olympics Coaches (Secondary) – 4/2/2019**  
**#10-1110-123-000-30-00-000-000**

<b>Teacher</b>	<b>Hours</b>	<b>Teacher</b>	<b>Hours</b>
Nicole Armbruster (NMS)	5.0	Elizabeth Bereznak (NMS)	5.0
Mauri Fava (NMS)	5.0	Kevin Fowler (NMS)	5.0
Joanne Mathewson (NMS)	5.0	Lisa Pasceri (NMS)	5.0
Alison Roccio (NMS)	5.0	Kate Taylor (NMS)	5.0
Heather Thompson (NMS)	5.0	Jamie York (NMS)	5.0
Marnie Zimmerman (NMS)	5.0		

**(g) New Teacher Tech Training – 4/10/19**  
**#10-2260-123-000-10-00-00-000**

<b>Teacher</b>	<b>Hours</b>	<b>Teacher</b>	<b>Hours</b>
Brittany Boyer	1.0	Alana Lafferty	1.0
Lyndsay Dotzman	1.0	Marybeth McGrenra	1.0
Jessica Eggleston	1.0	Sophie Miluski	1.0
Rachael Harper	1.0	Lauren Mongada	1.0
Marilyn Issac	1.0	Kelsey Parker	1.0
Joshua Labik	1.0	Danielle Seaman	1.0

**(h) Portrait of a Graduate Meeting - 4/11/19**

**#10-2260-123-000-30-00-00-000**

<u>Teacher</u>	<u>Hours</u>
Nicole Armbruster	1.0
Danielle Clark	1.0
Jillian Foster	1.0
Chris Gorniok	1.0
Kat James	1.0
Virginia Lee	1.0
Karen Scharrer	1.0

**(i) New Teacher Meeting (Secondary) 2/26/19**

**#10-1110-123-000-30-80-00-000**

<u>Teacher</u>	<u>Hours</u>
Brittany Battinieri	1.5
Susan Koehler	1.5
Evan Marabella	1.5
Nicholas Meehan	1.5
Patrick O'Brien	1.5
Emily Willow	1.5

**(j) Curriculum Planning - Cyber Class AP Environmental (2/12/19 – 4/22/19)**

**#10-2260-123-000-30-00-00-000**

<u>Teacher</u>	<u>Hours</u>
Adria Bondanza	5.0

**(2) Appointments**

**(a)** Andrew Kaiser, Assistant Business Manager, at a salary of \$103,102, with benefits in accordance with the Act 93 Agreement, effective 6/24/19.

**(b) Summer School Program @ \$33.75/hour, 6/24/19 – 7/29/19**

Louis D'Alonzo	John Moletteri
Amy Grady	Kathleen Phelps
Annamaria Guille	Kathleen Taylor
Joseph Kochersperger	Christen Verna

**(3) Resignation**

**(a)** Anna Marie Linn, Special Education Teacher at Sun Valley, effective 6/17/19.

**(b)** Christina Miller, Kindergarten Teacher at Parkside Elementary, effective 6/17/19.

**(4) Leave of Absence**

**(a)** Megan Flanagan, Special Education Teacher at Northley, intermittent FMLA from 4/2/19 through 6/17/19.

**(b)** Adrienne Dever, EL Teacher, FMLA from 4/10/19 through 4/24/19.

**(c)** Patricia Krause, Kindergarten Teacher at Aston, FMLA from 5/15/19 through 6/17/19.

(d) Nikole Lutteroty, Reading Specialist at Coebourn Elementary, adjusted FMLA from 4/22/19 through 9/26/19.

(e) Jaclyn Samuelian, Special Education Teacher at Pennell Elementary, FMLA from 10/7/19 through 1/10/20.

**(5) Change of Status**

(a) Samantha Simonelli, long-term substitute Special Education Teacher, extended through the 2019-2020 school year.

**(6) Voluntary Transfers**

(a) Amy Grady from Special Education Teacher at Sun Valley to Family and Consumer Sciences Teacher at Sun Valley.

(b) Jennifer Maiale from Science Teacher at Northley to Biology Teacher at Sun Valley.

(c) Betsy King from Nurse at Aston/Parkside to Nurse at Northley.

(d) Meghan Pringle from 3<sup>rd</sup> Grade Teacher at Parkside Elementary to 2<sup>nd</sup> Grade Teacher at Pennell Elementary.

**(7) Wage and Salary Adjustment**

(a) James T. Pearn, MCJROTC Instructor at Sun Valley High School, from \$86,903.88 to \$88,077.48 in accordance with the agreement between the Marine Corps and Penn-Delco School District, effective 1/1/19.

**(8) Extra Duty Pay Assignment for the 2018/2019 school year**

**Appointment**

**Sun Valley Athletics**

Cody Brees	Asst. Track/Field Shared	9 Units @ \$276	\$2,484.
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**(9) Extra Duty Pay Non-Athletic Assignments for the 2019/2020 school year**

**Appointments**

**Sun Valley Non-Athletics**

Brandon Bittner	Technical Director	12 Units @ \$291	\$3,492.
Elizabeth Hazlett	Musical Director	12 Units @ \$291	\$3,492.
Elizabeth Hazlett	Musical Music Director	4.5 Units @ \$291	\$1,309.50
Darren Hazlett	Musical Music Director	4.5 Units @ \$291	\$1,309.50
Candice Jewell	Musical Choreographer	6 Units @ \$291	\$1,746.
Nicole Dilorio	Variety Show Choreographer	6 Units @ \$291	\$1,746.
Theresa Greto	Variety Show Director	8 Units @ \$291	\$2,328.

**Northley Non-Athletics**

Elizabeth Hazlett	Talent Show	5 Units @ \$291	\$1,455.
Darren Hazlett	Stage Band	5 Units @ \$291	\$1,455.
Darren Hazlett	Stage Crew	5 Units @ \$291	\$1,455.
Karen Thorpe	Drama/Musical Director	7 Units @ \$291	\$2,037.

**(10) Extra Duty Pay Athletic Assignments for the 2019/2020 school year**

(See Attached)

## **11.02 Personnel – Classified**

### **(1) Appointment**

- (a)** Gregory Leskovics, part-time Security Guard @ \$12.00/hour, on call as needed, no benefits, effective 4/2/19.
- (b)** Brenda Plummer, substitute Classroom Assistant @ \$11.00/hour, on call as needed, no benefits, effective 4/22/19.
- (c)** Benjamin Golder, Bus Aide @ \$14.54/hour, up to 25 hours/week, 184 days/year with part-time benefits in accordance with the PDSSPA contract, effective 4/22/19.
- (d)** Daniel Murray, substitute Bus Driver @ \$19.75/hour, on call as needed, no benefits, effective 4/24/19.
- (e)** Anthony Borsari, substitute Custodian @ \$12.28/hour, on call as needed, no benefits, effective 4/22/19.

### **(2) Resignation**

- (a)** Brittany Miles, Paraprofessional at Coebourn Elementary, effective 4/16/19.
- (b)** Edlira Kokona, substitute Custodian, effective 4/4/19.
- (c)** Colleen Kelly, Paraprofessional at Pennell Elementary, effective 4/18/19.

### **(3) Leave of Absence**

- (a)** Marybeth Seddon, Bus Driver, adjusted FMLA from 2/28/19 through 4/30/19.
- (b)** Crystal Coleman, part-time Custodian at Parkside Elementary temporary leave from 4/1/19 through 6/30/19.

### **(4) Change of Status**

- (a)** Tracey Kane from substitute Classroom Assistant to Paraprofessional (A2HQ, step 1) at Aston Elementary @ \$12.60/hour, up to 27.5 hours/week, 184 days/year with part-time benefits in accordance with the PDESPA contract, effective 4/1/19.
- (b)** Henry Babenko from substitute Custodian to part-time Custodian at Sun Valley @ \$15.17/hour, up to 25 hours/week, 190 days/year with part-time benefits in accordance with the PDSSPA contract, effective 4/8/19.
- (c)** Vernice Johnson from substitute Custodian to part-time Custodian at Sun Valley @ \$15.17/hour, up to 25 hours/week, 190 days/year with part-time benefits in accordance with the PDSSPA contract, effective 4/8/19.
- (d)** Taulant Kokona from substitute Custodian to part-time Custodian at Aston @ \$15.17/hour, up to 29.5 hours/week, 190 days/year with part-time benefits in accordance with the PDSSPA contract, effective 4/8/19.
- (e)** Anthony Gonzalez from Head Lifeguard to substitute Lifeguard @ \$11.89/hour, on call as needed, no benefits, effective 4/24/19.

**References: Penn-Delco Budget 2018-2019; Act 93 Plans; PDEA Agreement; PDESPA Agreement; PDSSPA Agreement; PA School Code Section 1108B.**

**Administrative Recommendation: To approve all personnel items as presented.**

**11.03 Grass Cutting Agreement**

**MOTION:** Renew the Grass Cutting Agreement to KMC Property Maintenance, LLC of Chester Heights, PA, the lowest responsible, kind, quality, and services being equal for an amount not to exceed \$1,070 per cut, in accordance with all specifications.

**11.04 Preparation and Solicitation of Bids**

**MOTION:** Request approval to prepare and solicit bids as follows:

1. Athletic Supplies – Funded by the General Fund

**11.05 Food Services Agreement**

**MOTION:** To approve the Chartwells Food Services Agreement for the 2019 – 2020 school year in accordance with RFP received and approved by PDE and Solicitor. This Agreement shall be in effect for one year starting July 1, 2019 and may be renewed by mutual agreement for up to four additional one-year periods.

**11.06 Disposal of Items**

**MOTION:** To approve the disposal of the following items, which are beyond repair or no longer needed, as presented below.

- 2007 Thomas C-2 36 Passenger Bus - #28, mileage 159,000.

**11.07 Final Application of Payment – Athletic Field**

**MOTION:** to approve the final payment application #6 for Hummer Turfgrass Systems, Inc. of Manheim, PA in the amount of \$14,226.39. This brings the total amount paid to \$284,527.72.

**11.08 Bank Account Closure**

**MOTION:** Authorize and Direct Administration to close the TD Bank Account “PDSD Bond Proceeds 2016” and to transfer the remaining funds of \$2,568.34 to the PLGIT 2016 Bond Proceeds account.

**11.09 Food Service:**

**MOTION:** Authorize the transfer of \$54,000 from the general fund to the food service fund to cover the decrease in net position in the food service fund for the 2017-2018 school year.

**11.10 PDSSPA Contract Extension**

**MOTION:** To approve the Memorandum of Understanding for the extension and modification of the Penn-Delco Service Support Professionals Association Collective Bargaining Agreement through June 30, 2022 as presented.

**11.11 Special Education .5 Long-term Substitute**

**MOTION:** To extend the Special Education .5 Long-term Substitute position through the 2019-2020 school year, including the appointment of Marisa Fiorelli to the position.

**11.12 Special Education Agreements**

**MOTION:** To approve the Settlement Agreement for student #43345, as presented.

**11.13 2018-2019 School Year Calendar Adjustment**

**MOTION:** To amend the current school year calendar by changing the last day of school for students from a half-day Friday, June 14, 2019 to a half-day Thursday, June 13, 2019.

**11.14 Special Education Plan**

**MOTION:** To approve the Penn-Delco School District tri-annual Special Education Plan, as presented.

**12. COMMENTS BY MEMBERS OF THE PUBLIC**

**13. COMMENTS BY MEMBERS OF THE BOARD**

**14. FUTURE MEETING**

Next Meetings: Wednesday, May 15, 2019 - Study Session - Service Center - 7:30pm

Wednesday, May 22, 2019 - Business Meeting - Service Center - 7:30pm

**15. ADJOURNMENT**