

**PUBLIC MEETING OF THE BOARD OF SCHOOL DIRECTORS  
PENN-DELCO SCHOOL DISTRICT  
District Service Center  
3000 Duttons Mill Road  
Aston, PA 19014  
February 27, 2019 - 7:30pm**

**1. OPENING OF MEETING**

- 1.01 Call to Order and Pledge of Allegiance**
- 1.02 Roll Call**

**2. MINUTES AND MONTHLY REPORTS**

**2.01 Approval of Minutes**

**MOTION:** To approve the minutes of the Regular Meeting of January 23, 2019.

**2.02 Invoice Listing**

**MOTION:** To approve the invoice listing for January - February 2019.

**2.03 Treasurer's Report**

**MOTION:** To approve the Treasurer's Report for January 2019.

**3. STUDENT REPRESENTATIVES REPORT TO THE BOARD**

**4. SUPERINTENDENT'S REPORT**

**5. ANNOUNCEMENTS FOR THE PUBLIC**

**6. COMMENTS BY MEMBERS OF THE BOARD**

**7. ITEMS FOR BOARD INFORMATION**

**School Board Policies - First Reading for Adoption / Review of Revised Policies**

#222 - Tobacco/Nicotine

#239 - Foreign Exchange Students

#247 - Hazing

#255 - Educational Stability for Children in Foster Care

## 8. PUBLIC COMMENTS

### **PREPARED AND INFORMAL COMMENTS AND INQUIRIES FROM CITIZENS GUIDELINES FOR PUBLIC PARTICIPATION IN BOARD MEETINGS**

The Board recognizes the value to school governance of public comment on educational issues with the importance of involving members of the public in Board meetings. In order to permit fair and orderly expression of such comments, the Board will provide for two periods for public participation during Board meetings. The presiding officer at each public Board meeting will follow these guidelines:

- Public participation shall be permitted only as indicated on the order of business in the procedures of this Board, or at the discretion of the presiding officer on a given issue.
- Participants must be recognized by the presiding officer, and must preface their comments by an announcement of their name, address, and group affiliation, if appropriate.
- All statements shall be directed to the presiding officer; no participant may address or question Board members individually.
- Public participation at the beginning of the agenda will be limited to 15 minutes total and to three minutes per person, on agenda topics only.
- **Public participation at the end of the agenda will be limited to 30 minutes total and to three minutes per person.**

The presiding officer may interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant.

Approved January 24, 1990

## 9. ITEMS FOR BOARD REVIEW

### **9.01 Personnel – Professional**

#### **(1) Extra Pay – Extended Employment**

##### **(a) After School and Saturday Detentions**

**#10-1110-123-000-30-70-000**

<u>Teacher</u>	<u>Hours</u>
Lisa Pasceri	7.50
Kathleen Phelps	3.00
Kristin Prosper	3.75
Jaclyn Samuelian	3.00
Shari Sharp	6.00
Kevin Siegel	2.25

##### **(b) Class Coverage - SVHS 11/30/18 – 12/14/18**

**#10-2260-123-000-30-00-00-000**

<u>Teacher</u>	<u>Hours</u>
Kevin Dougherty	33.0

##### **(c) Portrait of a Graduate Meeting – 1/24/19**

**#10-2260-123-000-10-00-00-000**

<u>Teacher</u>	<u>Hours</u>
Danielle Clark	1.0
Virginia Lee	1.0

**#10-2260-123-000-30-00-00-000**

<u>Teacher</u>	<u>Hours</u>
Jillian Foster	1.0
Joe Kochersperger	1.0

**(d) Professional Ed. Council Meeting - 1/23/19**

**#10-2260-123-000-10-00-00-000**

<u>Teacher</u>	<u>Hours</u>
Jessica King	1.0
Theresa McHugh	1.0
Georgia Polites	1.0
Jowel Roche	1.0
Elisha Talley	1.0

**#10-2260-123-000-30-00-00-000**

<u>Teacher</u>	<u>Hours</u>
Adria Bondanza	1.0
Amy Grady	1.0
Dan Hill	1.0
Jennifer Maiale	1.0
Lisa Pasceri	1.0
Shari Sharp	1.0

**(e) SVHS Classroom Moving (Phases I & IA) - 10/31/18**

**#10-1110-123-000-30-80-00-000**

<u>Teacher</u>	<u>Hours</u>
Lou D'Alonzo	3.0
Casey Simpkins	3.0
Christine Soring	3.0

**(f) First Semester Teacher Mentor Stipend**

**#10-2260-123-000-10-00-00-000**

<u>Teacher</u>	<u>School</u>
Barry, Sarah	Coebourn
Dever, Adrienne	Coebourn
Fulginiti, Andrea	Coebourn
Mooney, Jessica	Coebourn
Clark, John	Parkside
Craley, Michelle	Parkside
McHugh, Theresa	Parkside
Polites, Georgia	Parkside
Pringle, Megan	Parkside
Small, Nicole	Parkside
Cage, Karen	Pennell
Carlin, Katherine	Pennell
Furia, Kate	Pennell
Raucci, Michele	Pennell

**#10-2260-123-000-30-00-00-000**

<u>Teacher</u>	<u>School</u>
Carstensen, Rachelle	SVHS
D'Alonzo, Louis	SVHS
Dougherty, Kevin	SVHS
McCarthy, Colleen	SVHS
Morris, Matthew	SVHS
Hartwell, William	SVHS

**(g) New Teacher Meeting - 2/5/19**  
**#10-1110-123-000-10-00-00-000**  

<u>Teacher</u>	<u>Hours</u>
Chris Orlando	1.0

**(h) IEP Writing - 12/12/18**  
**#10-1241-123-000-30-00-00-000**  

<u>Teacher</u>	<u>Hours</u>
Julia Frei	1.0

**(i) Curriculum Planning - 9/11/18 – 12/20/18**  
**#10-2260-123-000-10-00-00-000**  

<u>Teacher</u>	<u>Hours</u>
Lindsey Wiley	5.0

**(2) Appointment**

**(a) Samantha Simonelli, Long-term Substitute, on or before 4/25/19 through 6/17/19, pending pre-employment paperwork**

**Education**

Albright College  
BA, History

**Professional Experience**

Substitute Teaching Service

**Cert/Assign**

Social Studies 7-12  
Sun Valley – Social Studies

**Salary**

B/1 \$49,900

**Rationale**

K. Buckmaster, Transfer

**(3) Change of Status**

**(a) Jessica Eggleston, long-term substitute 2<sup>nd</sup> Grade Teacher at Parkside, extended through the 19-20 school year.**

**(4) Extra Duty Pay Assignments for the 2018/2019 school year**

**Rescissions:**

**Sun Valley Athletics**

Stephen Bush	Boys Head Track/Field	15 Units @ \$291	\$4,365.
Brian McGeehan	Girls Head Track	15 Units @ \$276	\$4,140.

**Appointments:**

**Sun Valley Athletics**

Erin Carboni	Girls Lacrosse Asst.	10 Units @ \$291	\$2,910. Revised
Brian McGeehan	Boys Head Track/Field	15 Units @ \$276	\$4,140.

**Sun Valley Non-Athletics**

Michael Wright	.5 Band Assistant	2.5 Units @ \$276	\$690.
Andrew Williams	Band Assistant	5 Units @ \$291	\$1,455.

**Northley Athletics**

Evan Marabella	Boys Head Track/Field	9 Units @ \$276	\$2,484.
Chris Jackson	Boys 8 <sup>th</sup> Gr. Lacrosse	9 Units @ \$276	\$2,484.

**(5) Tuition Reimbursement**

**Budget Code: 10-2271-240-000-30-00-00-000**

Amanda Potter           \$2,574.00   Wilmington University  
Sun Valley               -- Measurement, Accountability and Student Learning  
                                  -- Technology and School Environment

Christine Soring       \$   643.50   West Chester University  
Sun Valley               -- Digital Media Production and Storytelling

Richard Stetson       \$1,287.00   Wilmington University  
Northley                -- Education, Ethics and the Law

**(6) Wage and Salary Adjustment**

- (a)** Jennifer Maiale, Science Teacher at Northley, from Bachelors, step 5 @ \$52,725 to Masters 60, step 5 @ \$58,900, effective 1/30/19.
- (b)** Rachael Kestenbaum, Kindergarten Teacher at Aston, from Bachelors, step 5 @ \$52,725 to Masters, step 5 @ \$54,855, effective 2/8/19.
- (c)** Zachary Orenstein, Social Studies Teacher at Northley, from Bachelors, step 2 @ \$50,255 to Masters, step 2 @ \$52,855, effective 2/13/19.

**(7) Leave of Absence**

- (a)** Allison Carey, 4<sup>th</sup> grade Teacher at Coebourn Elementary, adjusted FMLA from 2/4/19 through 5/9/19.
- (b)** Christopher Lawson, Business Teacher at Northley, FMLA from 1/28/19 through 2/10/19.
- (c)** Megan Flanagan, Special Education Teacher at Northley, adjusted FMLA from 11/27/18 through 1/4/19 and intermittent from 1/5/19 through 2/28/19.
- (d)** Morgan Zimmerman, Reading Specialist at Aston Elementary, adjusted FMLA from 2/19/19 through 5/14/19.
- (e)** Valerie Carr, Special Education Teacher at Sun Valley, Sabbatical Leave for Professional Development from 8/28/19 through 1/24/20.
- (f)** Colleen McCarthy, Art Teacher at Sun Valley, Sabbatical Leave for Professional Development from 8/28/19 through 6/17/20.
- (g)** Gabrielle Mack, 2<sup>nd</sup> grade Teacher at Aston Elementary, FMLA from 3/30/19 through 6/17/19.
- (h)** Rose Carroll, School Psychologist, adjusted FMLA from 2/28/19 through 5/30/19.
- (i)** Christen Verna, Special Education Teacher at Northley, FMLA from 2/14/19 through 2/27/19 and temporary leave from 2/28/19 through 3/10/19.

## **9.02 Personnel – Classified**

### **(1) Appointment**

- (a)** Ashley Reyes, Paraprofessional (A2HQ, step 1) at Sun Valley @ \$12.60/hour, up to 27.5 hours/week, 184 days/year with part-time benefits in accordance with the PDESPA contract, effective 2/4/19.
- (b)** Ryan McCann, Maintenance Specialist @ \$17.25/hour, 8 hours/day, 261 days/year, with full-time benefits in accordance with the PDSSPA contract, effective 2/1/19.
- (c)** Nicholas Martin, Maintenance Specialist @ \$17.25/hour, 8 hours/day, 261 days/year, with full-time benefits in accordance with the PDSSPA contract, effective 2/19/19.
- (d)** Taulant Kokona, substitute Custodian @ \$12.28/hour, on call as needed, no benefits, effective 2/8/19.
- (e)** Edlira Kokona, substitute Custodian @ \$12.28/hour, on call as needed, no benefits, effective 2/8/19.
- (f)** Janet MacCall, Bus Aide @ \$14.54/hour, up to 25 hours/week, 184 days/year with part-time benefits in accordance with the PDSSPA contract, effective 2/6/19.
- (g)** Justin Emery, HVAC/Plumber Mechanic @ \$33.59/hour, 8 hours/day, 261 days/year, with full-time benefits in accordance with the PDSSPA contract, effective 3/15/19.
- (h)** Staci Armour, Secretary to the Coebourn Principal (SB, step 1) @ \$15.99/hour, up to 37.5 hours/week, 261 days/year with full-time benefits in accordance with the PDESPA contract, effective 3/18/19.
- (i)** Spring 2019 Community Education Program Instructors

<u>Class</u>	<u>Instructor</u>
Aquatic Conditioning	Karen Sullivan
Mindfulness	Susan Long
Vigor Yoga	Ava Woodring-Emmison
Virtue Yoga	Ava Woodring-Emmison
Volleyball A	Karen Giannakarios
Volleyball B	Debbie Clowesley

### **(2) Resignation**

- (a)** Ashley Reyes, Paraprofessional at Sun Valley, effective 2/5/19.

### **(3) Retirement**

- (a)** William Green, Bus Mechanic, effective 7/5/19.

### **(4) Job Abandonment**

- (a)** John Morgan, part-time Custodian at Coebourn Elementary, effective 2/20/19.

**(5) Leave of Absence**

- (a)** Crystal Coleman, part-time Custodian at Parkside, temporary leave from 1/14/19 through 2/3/19.
- (b)** Odalis Morales, Paraprofessional at Aston, temporary leave from 12/4/18 through 2/5/19.
- (c)** Susan Nolek, Technology Clerical Assistant, FMLA from 1/30/19 through 2/8/19.
- (d)** Marybeth Seddon, Bus Driver, FMLA from 2/28/19 through 3/28/19.
- (e)** Sunny West, Technology Assistant at Coebourn/Parkside Elementary, FMLA from 3/1/19 through 3/31/19.
- (f)** Thomas Kennedy, part-time Custodian at Sun Valley, FMLA from 2/15/19 through 3/15/19.
- (g)** Dawn Armstrong, Paraprofessional at Coebourn Elementary, intermittent leave from 2/19/19 through 6/14/19.

**(6) Change of Status**

- (a)** Shannon Tucker from regular Bus Aide to substitute Bus Driver @ \$19.75/hour, on call as needed, no benefits, effective 2/14/19.
- (b)** Dennis Call from substitute Bus Driver to regular Bus Driver @ \$24.48/hour, 5.5 hours/day, 190 days/year with part-time benefits in accordance with the PDSSPA contract, effective 1/28/19.
- (c)** Christina Gentile from substitute Assistant to Paraprofessional (A2HQ, step 1) at Sun Valley @ \$12.60/hour, up to 27.5 hours/week, 184 days/year with part-time benefits in accordance with the PDESPA contract, effective 2/26/19.
- (d)** Michele Russello from substitute Classroom Assistant to Paraprofessional (A2HQ, step 1) at Sun Valley @ \$12.60/hour, up to 27.5 hours/week, 184 days/year with part-time benefits in accordance with the PDESPA contract, effective 2/26/19.

**References: Penn-Delco Budget 2018-2019; Act 93 Plans; PDEA Agreement; PDESPA Agreement; PDSSPA Agreement; PA School Code Section 1108B.**

**Administrative Recommendation: To approve all personnel items as presented.**

### **9.03 Bid Award – Parkside Secure Entrance & Renovations Project**

**MOTION:** To approve the following base bids, for the following:

**General Construction – Base Bid #1:** John S. McManus, Inc. of Chester Heights, PA to approve the Base Bid 1 of \$1,357,900.

**General Construction – Base Bid #2:** John S. McManus of Chester Heights, PA, to approve the Base Bid of \$ 150,000.

**HVAC:** Five Star Mechanical of West Chester, PA to approve the Base Bid of \$285,000.

**Plumbing:** Cook's Services Co., of Avondale, PA to approve the Base Bid of \$142,000.

**Electrical Contractor:** AJM Electric, Inc. of Chester Township, PA, to approve the Base Bid of \$275,742.

In accordance with all bid specifications, subject to solicitor's review and execution of a mutually agreeable contract.

### **9.04 School Portraits**

**MOTION:** To approve the extension of the proposal submitted by Barksdale Studios of Aston, PA for the 2019 – 2020 school year in accordance with RFP received May 28, 2009.

### **9.05 Exonerate TD Bank from Collecting Delinquent Taxes**

**MOTION:** To exonerate TD Bank, deputized School District tax collector of Aston, Brookhaven, and Parkside, from collecting delinquent 2018 – 2019 real estate tax bills, and to ratify the filing of unpaid delinquent real estate taxes with Delaware County Tax Claim Bureau.

### **9.06 Change Orders - Sun Valley HS Summer 2018 Project**

**MOTION:** To approve the following change order(s) as presented:

1. GC-04 John S. McManus, Inc.: for unforeseen conditions and owner directed changes, for an amount not to exceed \$17,917.

### **8.07 School Board Policies - Adoption**

**MOTION:** To approve for adoption the following new and revised policies, as presented.

Board Policy #105 - Curriculum

Board Policy #105.1 - Review of Instructional Materials by Parents/Guardians and Students

Board Policy #123.1 - Concussion Management

Board Policy #123.2 - Sudden Cardiac Arrest

### **9.08 Instructional Coach Position**

**MOTION:** To extend the grant-funded, full-time Teacher on Special Assignment position through the 2019-20 school year, including the appointment of Danielle Clark-Contrady to this position.

**9.09 IEP Writer Special Education Data Management**

**MOTION:** To approve the Agreement with Leader Services, for provision of Special Education data management, as presented.

**9.10 Blackboard, Inc. Website and Hosting and Messaging Software**

**MOTION:** To approve the Agreement with Blackboard, Inc., as presented, subject to solicitor's review.

**9.11 New Special Education Teacher Position**

**MOTION:** To approve the creation of one additional Special Education teacher position, effective for the start of the 2019-2020 school year.

*(NOTE: The district has confirmation of increased special education enrollment at the primary grades for the next school year).*

**9.12 Special Education and Student Placement Agreements**

**9.12.01 MOTION:** To approve the Agreement with Lindamood-Bell Learning Processes for Student #36213 as presented.

**9.12.02 MOTION:** To approve the Agreement with Lindamood-Bell Learning Processes for Student #35215 as presented.

**9.13 Business Administrator Appointment**

**MOTION:** To approve an employment agreement with Mr. Erik Zebley, PDSD Business Administrator, effective July 1, 2019 – June 30, 2022, as presented.

**9.14 Final Payment - Sun Valley**

**MOTION:** To approve the final payment for the Sun Valley - Kitchen/Cafeteria renovations for the following:

1. Aireko Abroad of Norristown, PA in the amount of \$90,688.24. This brings the total amount paid to \$1,583,407.71.

**10. COMMENTS BY MEMBERS OF THE PUBLIC**

**11. COMMENTS BY MEMBERS OF THE BOARD**

**12. FUTURE MEETING**

Next Meetings: Wednesday, March 20, 2019 - Study Session - Service Center - 7:30pm

Wednesday, March 27, 2019 - Business Meeting - Service Center - 7:30pm

**13. ADJOURNMENT**