

**PUBLIC MEETING OF THE BOARD OF SCHOOL DIRECTORS
PENN-DELCO SCHOOL DISTRICT
District Service Center
3000 Duttons Mill Road
Aston, PA 19014
November 28, 2018 - 7:30pm**

1. OPENING OF MEETING

1.01 Call to Order and Pledge of Allegiance

1.02 Roll Call

2. MINUTES AND MONTHLY REPORTS

2.01 Approval of Minutes

MOTION: To approve the minutes of the regular meeting of October 24, 2018.

2.02 Invoice Listing

MOTION: To approve the invoice listing for October 2018 - November 2018.

2.03 Treasurer's Report

MOTION: To approve the Treasurer's Report for October 2018.

3. STUDENT REPRESENTATIVES' REPORT TO THE BOARD

– Kyra Green

– Ryley Marker

4. SUPERINTENDENT'S REPORT

5. ANNOUNCEMENTS FOR THE PUBLIC

6. COMMENTS BY MEMBERS OF THE BOARD

7. ITEMS FOR BOARD INFORMATION

7.01 School Board Policies - First Reading for Adoption / Review of Revised Policies

Board Policy #248 - Unlawful Harassment (pupils)

Board Policy #348 - Unlawful Harassment (employees)

Board Policy #251 - Homeless Students

8. PUBLIC COMMENTS

PREPARED AND INFORMAL COMMENTS AND INQUIRIES FROM CITIZENS GUIDELINES FOR PUBLIC PARTICIPATION IN BOARD MEETINGS

The Board recognizes the value to school governance of public comment on educational issues with the importance of involving members of the public in Board meetings. In order to permit fair and orderly expression of such comments, the Board will provide for two periods for public participation during Board meetings. The presiding officer at each public Board meeting will follow these guidelines:

- Public participation shall be permitted only as indicated on the order of business in the procedures of this Board, or at the discretion of the presiding officer on a given issue.
- Participants must be recognized by the presiding officer, and must preface their comments by an announcement of their name, address, and group affiliation, if appropriate.
- All statements shall be directed to the presiding officer; no participant may address or question Board members individually.
- Public participation at the beginning of the agenda will be limited to 15 minutes total and to three minutes per person, on agenda topics only.
- **Public participation at the end of the agenda will be limited to 30 minutes total and to three minutes per person.**

The presiding officer may interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant.

Approved January 24, 1990

9. ITEMS FOR BOARD REVIEW

9.01 Personnel – Professional

(1) Extra Pay – Extended Employment

(a) After School and Saturday Detentions

<u>Teacher</u>	<u>Hours</u>
Nicole Armbruster	3.00
Kate Doroshenko	2.25
Francine Im	3.00
Theresa McHugh	3.00
Lisa Pasceri	7.50
Kristen Prosper	.75
Nicki Sayre	3.00
Shari Sharp	4.50
Kevin Siegel	3.00
Richard Stetson	2.25

(b) Summer Student Testing, Coebourn – 8/7/18 – 8/21/18

Lutteroty, Nikole – 10 hours
Politano, Deborah – 6.5 hours

(c) Financial Aid Night, Sun Valley – 10/16/18

Foster, Jillian – 2.5 hours
Hartwell, Bill – 2.5 hours
Im, Francine – 2.5 hours
Judge, Erin – 2.5 hours

(d) Elementary Title I Parent Meeting – 10/23/18

Craley, Michele – 1.5 hours
Lutteroty, Nikole – 1.5 hours
Politano, Deborah – 1.5 hours

(e) Professional Education Council Meeting, 10/24/18

#10-2260-123-000-10-00-00-000

Teacher	Hours
Armbruster, Nicole	1
Bondanza, Adria	1
King, Jess	1
Neale, Courtney	1
Roche, Jowel	1
Sharp, Shari	1
Talley, Elisha	1
TOTAL	7

(2) Change of Status

(a) Marilyn Issac, long-term substitute Special Education Teacher, extended through 6/17/19.

(3) Resignation

(a) Daniel Palmer, Assistant Principal at Sun Valley High School, effective 11/29/18.

(4) Leaves of Absence

(a) Valerie Carr, Special Education Teacher at Sun Valley, Sabbatical Leave for Professional Development from 1/25/19 through 6/17/19.

(b) Rose Carroll, School Psychologist, FMLA from 2/27/19 through 5/28/19.

(c) Morgan Zimmerman, Reading Specialist at Aston Elementary, FMLA from 3/14/19 through 6/6/19.

(d) Megan Flanagan, Special Education Teacher at Northley, FMLA from 11/27/18 through 1/8/19.

(e) Lindsey Wiley, Special Education Teacher at Pennell Elementary, FMLA from 3/29/19 through 6/17/19.

(5) Extra Duty Pay Assignments for the 2018/2019 school year

Rescissions:

Sun Valley Athletics

Casey Simpkins	Boys Asst. Baseball	10 Units @ \$291	\$2,910.
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Sun Valley Non-Athletics

Valerie Carr	Department Head	8 Units @ \$291	\$2,328.
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Appointments:

Sun Valley Athletics

Christopher Quintans	Boys Head Baseball	15 Units @ \$291	\$4,365.
Brian Palmore	Boys Asst. Baseball	10 Units @ \$291	\$2,910.
Ryan Burton	Boys 9 th Gr. Asst. Baseball	9 Units @ \$291	\$2,619.
Angela Shicatano	Asst. Co-ed Swimming	10 Units @ \$276	\$2,760.

Northley Athletics

Maxwell Rowley	Boys 7 th Gr. Basketball	10 Units @ \$276	\$2,760.
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Sun Valley Non-Athletics

Amy Grady	Department Head	8 Units @ \$276	\$2,208.
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Northley Non-Athletics

Deborah Blaisse	Yearbook	8 Units @ \$291	\$2,328.
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9.02 Personnel – Classified**(1) Appointment**

- (a) Jennifer Herman, substitute Assistant @ \$10.35/hour, on call as needed, no benefits, effective 11/8/18.
- (b) Jennifer Benchino, Playground/Café Assistant (A1, step 1) at Coebourn Elementary @ \$10.85/hour, up to 22.5 hours/week, 184 days/year with part-time benefits in accordance with the PDESPA contract, effective 11/12/18.
- (c) Deanna Durante, Playground/Café Assistant (A1, step 1) at Aston Elementary @ \$10.85/hour, up to 22.5 hours/week, 184 days/year with part-time benefits in accordance with the PDESPA contract, effective 12/3/18.

(2) Resignation

- (a) Elizabeth Lukes, Paraprofessional at Aston Elementary, effective 11/9/18.
- (b) Ryan Polsky, Lifeguard, effective 10/30/18.
- (c) David Gasiorowski, part-time Security Guard, effective 11/9/18.
- (d) Paul Philiposian, part-time Security Guard, effective 11/28/18.
- (e) Marlena Sciecinski, Bus Aide, effective 11/15/18.
- (f) Diana Dur, substitute Health Room Licensed Assistant, effective 11/16/18.
- (g) Nicole Cannon, Maintenance Specialist, effective 11/19/18.
- (h) Robert Johnson Griffin, Bus Driver, effective 11/27/18.
- (i) George Sycz, Bus Aide, effective 11/19/18.

(3) Leave of Absence

- (a) Debra Meara, Bus Aide, temporary leave from 10/24/18 through 12/21/18.
- (b) Crystal Coleman, part-time Custodian at Parkside, temporary leave from 10/22/18 through 11/12/18.

(4) Change of Status

- (a) Danalynn Fennell from substitute Classroom Assistant to Paraprofessional (A2HQ, step 1) at Pennell @ \$12.60/hour, 5.5 hours/day, 184 days/year with part-time benefits in accordance with the PDESPA contract, effective 10/26/18.
- (b) Hope Kolb from substitute Classroom Assistant to Paraprofessional (A2HQ, step 1) at Pennell @ \$12.60/hour, 5.5 hours/day, 184 days/year with part-time benefits in accordance with the PDESPA contract, effective 10/26/18.
- (c) Elizabeth Dougherty from Playground/Café Assistant at Parkside to Substitute Assistant @ \$10.35/hour, on call as needed, no benefits, effective 10/29/18.
- (d) Shannon Tucker from Paraprofessional at Northley to Bus Aide @ \$14.54/hour, up to 27.5 hours/week, 184 days/year with part-time benefits in accordance with the PDSSPA contract, effective 10/31/18.
- (e) Theresa Micklo from Library Assistant at Coebourn to Paraprofessional (A2HQ, step 18) at Coebourn @ \$16.55/hour, up to 27.5 hours/week, 184 days/year with part-time benefits in accordance with the PDESPA contract, effective 10/31/18.
- (f) Koffitse Nyagblo from part-time Custodian at Sun Valley to substitute Custodian @ \$12.28/hour, on call as needed, no benefits effective 11/16/18.

- (g) Michael Ancone from Maintenance Specialist to Skilled Maintenance – Grounds @ \$22.70/hour, 8 hours/day, 261 days/year with full-time benefits in accordance with the PDSSPA contract, effective 12/17/18.
- (h) Karen Heisler from Health Room Licensed Assistant to substitute Health Room Licensed Assistant @ \$21.06/hour, on call as needed, no benefits, effective 12/12/18.

References: Penn-Delco Budget 2018-2019; Act 93 Plans; PDEA Agreement; PDESPA Agreement; PDSSPA Agreement; PA School Code Section 1108B.

Administrative Recommendation: To approve all personnel items as presented.

9.03 Accept Local Audit

MOTION: To accept the local audit completed by Maillie, LLP of Oaks, PA for the 2017 – 2018 school year, as presented.

9.04 Moving Agreement

MOTION: To approve the Agreement between Penn-Delco School District and Wayne Moving & Storage Company, of West Chester, PA to provide moving and storage services at Sun Valley High School in conjunction with the classroom renovations, as presented.

9.05 Commitment of Fund Balance

MOTION: To approve the following fund balance commitments for the fiscal year ending June 2018.
\$2,800,000 Retirement Rate Stabilization Fund
\$4,800,000 Capital Projects
\$2,238,439 Debt Service

9.06 Special Education and Student Placement Agreements

9.06.01 MOTION: To approve the Agreement with Community Integrated Services, Inc. for Student #130037, as presented.

9.07 Transfer of Funds

MOTION: To approve the transfer of \$1,000,000 from General Fund capital projects to Capital Reserve Fund (32) for capital improvements to Parkside Elementary School.

9.08 DCIU Renewal Agreement for Frontline Consortium Partnership

MOTION: To approve the renewal agreement for participation in the Frontline (formerly MyLearningPlan) Consortium partnership agreement as presented.

9.09 School Board Policies - Adoption

MOTION: To approve for adoption the following new and revised policies, as presented.

Board Policy #006 - Meetings

Board Policy #007 - Policy Manual Access

Board Policy #108 - Adoption of Textbooks

Board Policy #302 - Employment of Superintendent/Assistant Superintendent

Board Policy #311 - Reduction of Staff

Board Policy #336 - Personal Necessity Leave

Board Policy #704 - Maintenance

Board Policy #810.2 - Transportation - Video/Audio Recording

Board Policy #827 - Conflict of Interest

9.10 Administrative Regulations - Adoption

MOTION: To approve Administrative Regulation #800-AR-1, Records Retention Schedule, as presented.

9.11 Property Tax

MOTION: To approve the request to waive penalty for 2018 property tax, as presented.

9.12 Change Orders - Sun Valley HS Summer 2018 Project

MOTION: To approve change order(s) as presented:

GC-03 John S. McManus, Inc.: for an amount not to exceed \$8,745

- Fencing Rental - \$1,241
- Additional Steel Framing - \$4,236
- Flash Patching Second Floor Corridor - \$3,268

10. COMMENTS BY MEMBERS OF THE PUBLIC

11. COMMENTS BY MEMBERS OF THE BOARD

12. FUTURE MEETING

Next Meeting: Monday, December 3, 2018 – Reorganization Meeting – Service Center - 7:30pm
Monday, December 3, 2018 - Special Meeting - Service Center - immediately following
Reorganization Meeting

13. ADJOURNMENT