Dear Parent or Guardian:

If you are currently, or will be, residing with a resident within the Penn-Delco School District you must submit the attached Multiple Occupancy Affirmation. **All affirmations must be notarized.**

These affirmations and all necessary documents must be submitted during registration or reverification. All affirmations must be approved by the Office of Student Residency in order for the student to attend Penn-Delco School District. (Please note: New registrations require an appointment. Please call Marti Owens at 610-497-6300 ext. 1308.

**All parties concerned in Multiple Occupancy affirmations must do the following:**

**Complete the affidavit, and have all four pages signed and notarized.**

**Tax Payer/ Homeowner must provide to the School District**
1. Deed, current tax bill, or mortgage statement
2. 1 current utility bill (in owner’s name)
3. Valid Pennsylvania driver’s license or state ID

**If the residence is a leased property, the lessee must provide to the School District**
1. Current lease
2. Valid Pennsylvania driver’s license or state ID
3. 1 current utility bill
4. Notarized proof from the owner of record or his/her agent granting permission for the parties involved to reside at the residence. **NOTE: ONLY THE OWNER OF RECORD OR HIS/HER AGENT CAN GRANT PERMISSION FOR THE PARTIES TO RESIDE IN A PROPERTY (A LESSEE CANNOT).**

**Parents of the student(s) must provide to the School District**
1. Valid Pennsylvania driver’s license or state ID card. This identification must reflect the address listed on the affidavit and must be in our possession at the time of the registration or reverification.
2. Two of the following items must reflect the address listed on the affirmation:
   a. W-2 Form from your Employer
   b. Public Assistance Letter
   c. Current Pay Stub
   d. Vehicle Registration Card
   e. Utility Bill

The burden of proof establishing current legal residency is yours. Please come to the Administration office well prepared. Please be advised that the submission of support affirmation must be submitted to the School District every year that your family is residing in a multiple occupancy residence. (This procedure is known as residency reverification, and does not require an appointment).

Sincerely,

Office of Student Residency
PENN-DELCO SCHOOL DISTRICT
SWORN STATEMENT FOR MULTIPLE OCCUPANCY REGISTRATION
(TO BE COMPLETED BY PARENT)

Date: ______________

Students Name (s)   Grade   Previous Address
_______________________________   ______
_______________________________   ______
_______________________________   ______

I ___________________________________am the legal parent or guardian. I reside with child/children
(Parent Name)
_____________________________________________________
(Name of Child/Children)

at ______________________________, __________________, PA _____________. This is a residence within
(Street Address)   (City)   (Zip Code)

Penn-Delco School District, which is owned or leased by ________________________________________.
(Name of Homeowner)

who is a Penn-Delco School District resident.

I assume responsibility for notifying the Penn-Delco School District should there be any changes in my residency
arrangements. By signing this document I am swearing to the fact that all information provided in this affirmation
is correct, and that I have read and understand the following statement.

State law requires that a student attend the school in the district where the parents officially reside. Therefore, I understand if
any of this information proves to be incorrect, the Penn-Delco School District has the right to reject this application or
immediately withdraw the student from school district classes if attending. Penn-Delco School District also has the right to
collect cost of attendance for the time that the child has been improperly enrolled for the school year, the costs for attendance
currently is a minimum of $11,257.11 for elementary students and $11,936.23 for secondary students. Knowingly providing
false information in this affidavit may also result in a fine of no more than $300.00 for the benefit of the school district in
which the person resides or to perform up to 240 hours of community service, or both. A copy of this affidavit will be
submitted to the Internal Revenue Service.

Date: ______________

Signed and Sworn to (affirmed) before me this _____ day of ___________, 20____.

________________________________
Notary Public

________________________________
Signature of Parent(s)

Telephone Number
PENN-DELCO SCHOOL DISTRICT
SWORN STATEMENT FOR MULTIPLE OCCUPANCY REGISTRATION
(TO BE COMPLETED BY HOMEOWNER/ LESSEE)

Date: _____________

I, _______________________________________, certify that I am the legal homeowner or lessee of the property
(Legal Homeowner or Lessee)
located at ______________________________________ in the Penn-Delco School District.
(Address)

I further swear that ______________________________________ are living on a permanent basis at
(Names of Parents and Children)
the above address and not just for the balance of the school term.

Should _______________________________________ move from my house/apartment,
(Name of Parent and Student)
whether within the Penn-Delco School District or not, I shall notify the school district.

I am aware that the facts as stated above are subject to investigation. Should it be determined that the above is not a true
statement of fact, either now or in the future, I may be liable to reimburse the district the annual cost of attendance for the
time the that the child/children has been improperly enrolled in the Penn-Delco School District, plus any applicable legal fees
or other related costs. The costs for attendance currently are a minimum of $11,257.11 for elementary students and
$11,936.23 for secondary students.

PLEASE NOTE: A PERSON WHO KNOWINGLY PROVIDES FALSE INFORMATION IN THIS SWORN STATEMENT FOR THE
PURPOSE OF ENROLLING IN A SCHOOL DISTRICT FOR WHICH THE CHILD IS NOT ELIGIBLE COMMITS A SUMMARY
OFFENSE AND SHALL UPON CONVICTION FOR SUCH VIOLATION BE SENTENCED TO PAY A FINE OF NO MORE THAN
$300.00 FOR THE BENEFIT OF THE SCHOOL DISTRICT IN WHICH THE PERSON RESIDES OR TO PERFORM UP TO 240
HOURS OF COMMUNITY SERVICE, OR BOTH. IN ADDITION, THE PERSON SHALL PAY ALL COURT COSTS AND SHALL BE
LIABLE TO THE SCHOOL DISTRICT FOR THE COST OF ATTENDANCE DURING THE PERIOD OF ENROLLMENT AS STATED
ABOVE.

Date: ________________

__________________________________________
Signature of Homeowner/Lessee

__________________________________________
Relationship to Residents

The ______ day of ________, 20____.

__________________________________________
Notary Public

__________________________________________
Telephone Number
AUTHORIZATION AND VERIFICATION AGREEMENT
(OWNER/LESSEE)

I, ________________________________, do hereby give the Penn-Delco School District authorization (Name of Homeowner or Lessee)

to contact any/all of the following to verify residency dependency, and authenticity of all information and documentation that I have provided/submitted to Penn-Delco School District, relative to the registration of the below named students.

____________________________________________________________________________________

(Please Print) Names of students
1. Internal Revenue Service
2. Employer
3. Welfare Agency
4. Previous Landlord or current occupant of former address
5. Bureau of Motor Vehicles
6. U.S. Postal Service

___________________________________
Signature of Homeowner/Lessee

___________________________________
Address

___________________________________
Telephone Number

Signed and Sworn to (affirmed) before me

This _______ day of _______________, 20____.

___________________________________
Notary Public

PLEASE NOTE: A PERSON WHO KNOWINGLY PROVIDES FALSE INFORMATION IN THIS SWORN STATEMENT FOR THE PURPOSE OF ENROLLING IN A SCHOOL DISTRICT FOR WHICH THE CHILD IS NOT ELIGIBLE COMMITS A SUMMARY OFFENSE AND SHALL UPON CONVICTION FOR SUCH VIOLATION BE SENTENCED TO PAY A FINE OF NO MORE THAN $300.00 FOR THE BENEFIT OF THE SCHOOL DISTRICT IN WHICH THE PERSON RESIDES OR TO PERFORM UP TO 240 HOURS OF COMMUNITY SERVICE, OR BOTH. IN ADDITION, THE PERSON SHALL PAY ALL COURT COSTS AND SHALL BE LIABLE TO THE SCHOOL DISTRICT FOR THE COST OF ATTENDANCE DURING THE PERIOD OF ENROLLMENT.
AUTHORIZATION AND VERIFICATION AGREEMENT  
(Parent/Legal Guardian)

I, _____________________________________, do hereby give the Penn-Delco School District authorization
(Parent/Legal Guardian Name)
to contact any/all of the following to verify residency dependency, and authenticity of all information and
documentation that I have provided/submitted to Penn-Delco School District, relative to the registration of
the below named students.

____________________________________
Signature of Parent/Legal Guardian

____________________________________
Address

____________________________________
Telephone Number

Signed and Sworn to ( affirmed) before me

This _______ day of _______________, 20____.

____________________________________
Notary Public

PLEASE NOTE: A PERSON WHO KNOWINGLY PROVIDES FALSE INFORMATION IN THIS SWORN STATEMENT FOR THE
PURPOSE OF ENROLLING IN A SCHOOL DISTRICT FOR WHICH THE CHILD IS NOT ELIGIBLE COMMITS A SUMMARY
OFFENSE AND SHALL UPON CONVICTION FOR SUCH VIOLATION BE SENTENCED TO PAY A FINE OF NO MORE THAN
$300.00 FOR THE BENEFIT OF THE SCHOOL DISTRICT IN WHICH THE PERSON RESIDES OR TO PERFORM UP TO 240
HOURS OF COMMUNITY SERVICE, OR BOTH. IN ADDITION, THE PERSON SHALL PAY ALL COURT COSTS AND SHALL BE
LIABLE TO THE SCHOOL DISTRICT FOR THE COST OF ATTENDANCE DURING THE PERIOD OF ENROLLMENT.