

Naviance Family Connection User Guide

As a reminder, you may access **Family Connection** by going to the **PDS** homepage. Click the drop down box for **Sun Valley**. Click **Naviance student sign in** on the left side under Site Shortcuts. There is also a link in the Naviance section of the Guidance webpage.

Sign in with your username (your email address) and password (self selected)

If you forget your password, click on "forgot your password" on the sign-in page. To change your username, stop by guidance or email your counselor.

Read below for some highlights of the 3 tabs in Family Connection.

About Me

- Click "**my profile**" under the **official things** heading. Make sure all information is accurate.
- Click "**resume**" under **interesting things about me**. Update your extracurricular activities, awards and achievements.

Careers

- Take a career interests survey
 1. Click on "**Career Interest Profiler**" under **what are my interests?**
 2. Read the introduction and click "**Start Profiler.**"
 3. Once you have answered all the questions, click "**View Results.**"
 4. Read about your highest categories of interest and click on "**View Matching Occupation List.**"
 5. Click on any career in the list to obtain more information including needed skills and average salaries.
 6. Save any occupations that you might consider.
- Search for any job by clicking on **explore careers & clusters**
- The results the interest profiler and any saved careers can be reviewed at any time by clicking on "**career interest profiler**" or "**favorite careers & clusters.**"

Colleges (over 3000 colleges in database)

- Complete a comprehensive college search
 1. Click on "**college search**" under the **college research** heading
 2. Go through each category (click "**next**" to advance) and identify the criteria you want to use to narrow the database of colleges to a manageable list
 3. Click "**view results**" at any time to see the list of schools fitting your criteria.
 4. Click on any college on your list to **view its profile**. Click on "**SCHOOL STATS**" and "**GRAPH**" to view application history for SVHS students.
 5. Create a list of prospective colleges by clicking "**pick**" next to the college name and "**Add to My Colleges**" at the top of the page to save this information in your **Colleges I'm Thinking About** list.
- Search for specific colleges at any time by typing a school's name in the **search for colleges** field on the top left side of the screen