

## Penn-Delco School District COVID-19 Pathway to Reopening Schools Health and Safety Plan

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In Pennsylvania, each school entity must create a Health and Safety Plan, which will serve as the local guidelines for all instructional and non-instructional school reopening activities. As with all emergency plans, the Health and Safety Plan developed for each school entity should be tailored to the unique needs of each school and should be created in consultation with local health agencies. Given the dynamic nature of the pandemic, each plan should incorporate enough flexibility to adapt to changing conditions. The Plan documents a school entity's Health and Safety Plan, with a focus on professional learning and communications, to ensure all stakeholders are fully informed and prepared for a local, phased reopening of school facilities. A school entity's Health and Safety Plan must be approved by its governing body and posted on the school entity's publicly available website prior to the reopening of school. School entities should also consider whether the adoption of a new policy or the modification of an existing policy is necessary to effectively implement the Health and Safety Plan.

The Penn-Delco School District, which serves the residents and municipalities of Aston, Brookhaven, and Parkside, PA, is pleased to present a comprehensive “Pathway to Reopening” Health and Safety Plan to serve as our organization’s guidelines to reopen our school district in a safe, supportive, and protective manner. The guidelines included within address steps the district will take when the Delaware County Region is deemed to be in either a Yellow or Green Phase. Should the Governor declare the region or county to be within the Red Phase, the district will revert to virtual learning operations that are guided by our approved Continuity of Education plans for grades K-12, and essential employees will report as directed by their supervisor.

The development of this plan was created through the efforts of our leading Pathway to Reopening Committee and was comprised of sub-committees in the areas of: Facilities, Food Service, Curriculum and Instruction, Health and Safety, Technology, Communication, and Transportation. These subcommittees were led by administrators within the district who also used feedback and suggestions from other affected stakeholder groups. The guidelines being recommended in this plan are not novel – they are based on recommendations from medical, health, and education experts as well as regional departments of health. Throughout the document, reasonable efforts are stressed with a recognition that a virus pandemic may require nimble and quick adjustments to the plan to ensure that staff and students are protected to the best of our ability. Further, the plan acknowledges that much potential virus spread can occur outside of district operations and our typical school and workdays. As such, our job is to minimize the likelihood of transmission in the places we can control. The district welcomes partnerships with community organizations to help communicate effective virus mitigation practices that will “slow the spread” and “flatten the curve” within the region we serve.

The Penn-Delco School District will continue to monitor this Health and Safety Plan throughout the year and update as needed. Updates, addendums, and revisions will be reviewed and ultimately approved by the Board of School Directors.

In conjunction with school and district administrators, sub-committee chairpersons will be the overseers of the finalized Health and Safety Reopening Plan. They are committed to the following goals: 1) Review all final building plans; 2) Troubleshoot issues as they arise and address “potholes” that develop during implementation; 3) Recommend revisions if needed; and 4) Monitor plan implementation and serve as trusted advisors in their specific areas of expertise.

Data from parent and staff surveys informed this plan and provided the committees with feedback that is reflected in our final plan. While this is a final plan for Board approval, it does not suggest that additional work will not occur ahead of reopening. The facilities department continues to refine its guidelines for cleaning and disinfecting, communication to staff, students, and parents with recommended best practices will continue, signage with helpful reminders will be created and posted throughout our school sites, and additional PPE inventory will be ordered so as to be prepared for a lengthy period within the Yellow or Green Phases. School administrators are reviewing and updating school logistics to minimize the size of group gatherings, the amount of in-school travel that occurs, and other physical distancing measures to enable them to become part of the normal day-to-day practice during the pandemic.

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## Health and Safety Plan: Penn-Delco School District

The Penn-Delco School District has developed a “Pathway to Reopening” Plan that will define the guidance and strategies the district has put in place to reopen schools during the COVID-19 pandemic in a manner that is considerate of the health and safety needs of our students and staff. Our plan is informed by guidance from the Pennsylvania Department of Education (PDE), the Bucks and Chester County Departments of Health, the American Academy of Pediatricians, the Centers for Disease Control and Prevention (CDC), and Governor Wolf’s “Process to Reopen” Pennsylvania plan. The Governor’s office and PDE have categorized reopening into three broad phases: red, yellow, or green. These designations signal how counties and/or regions may begin easing some restrictions on school, work, congregate settings, and social interactions:

- The Red Phase: Schools remain closed for in-person instruction and all instruction must be provided virtually via remote learning, such as Penn-Delco Cyber. The district continues to update and increase the depth of its Continuity of Education Plans – plans that stipulate what standards and academic learning activities will be addressed via the virtual learning platform. The district Continuity of Education plan that gets triggered during a Red Phase of closing can be found on the PDSD website, [www.pdsd.org](http://www.pdsd.org). Since schools are closed during the Red Phase, no other gatherings may occur on school property or in school facilities for large groups or community use.
- The Yellow Phase and Green Phase: PDE affirms schools may provide in-person instruction after developing a written Health and Safety Plan. The Penn-Delco School District’s “Pathway to Reopening” Health and Safety plan was approved by the Penn-Delco Board of School Directors on July 29, 2020. This plan is also posted on the PDSD website, [www.pdsd.org](http://www.pdsd.org).

### **In the Yellow and Green Phases, Penn-Delco will:**

     Totally reopen for all students and staff for five-day, in-person instruction while also operating virtual and cyber-learning alternatives, such as Penn-Delco Cyber.

**XX** Reopen in a blended learning environment that balances in-person learning and remote learning for students (e.g. alternating days or weeks) on September 28, 2020 for low-incidence, special education, October 5, 2020 for grades K-2, October 8, 2020 for grade 6, and October 12, 2020 for all grades.

**XX** Full Remote Learning Model in which all Penn-Delco schools will begin the 2020-2021 school year in a virtual format until at least September 25, 2020 for all students, with staggered starts in the weeks following as the district transitions to blended, hybrid learning.

Anticipated dates for reopening in a hybrid, blended model are as follows:

- Sept 28, 2020 – Select Low incidence, Special Education students
- October 5, 2020 – K-2
- October 8, 2020 – Grade 6
- October 12, 2020 – All grades

## Pandemic Coordinator/Team

Part of the requirement for our Health and Safety plan is to identify a pandemic coordinator. Penn-Delco has identified co-pandemic coordinators and a pandemic team. The pandemic coordinator and team will be responsible for facilitating the local planning process, monitoring implementation of our local Health and Safety Plan, and continued monitoring of local health data to assess implications for school operations and potential adjustments to the Health and Safety Plan throughout the school year. Our pandemic team reflects the considerations and needs of the stakeholders we serve in Penn-Delco programs and services.

- Health and Safety Plan Development: Individual will play a role in drafting the Health and Safety Plan.
- Pandemic Crisis Response Team: Individual will play a role in school-year decision-making in the event of a confirmed case or exposure among staff and students.
- Both (Plan Development and Response Team): Individual will play a role in drafting the plan and school-year decision-making regarding response efforts in the event of a confirmed positive case.

The table below identifies our pandemic coordinators and pandemic team.

Individuals(s)	Stakeholder Group Represented	Pandemic Team Roles & Responsibilities
Dr. George Steinhoff	Penn-Delco School District	Pandemic Co-coordinator
Mr. Eric Kuminka	Penn-Delco School District	Pandemic Co-coordinator
Ms. Amy Bell	Penn-Delco School District	Pandemic Team Member
Mr. Brian Datte	Penn-Delco School District	Pandemic Team Member
Mr. Al Groer	Penn-Delco School District	Pandemic Team Member
Mrs. Betsy King	Penn-Delco School District	Pandemic Team Member
Mrs. Regina McClure	Penn-Delco School District	Pandemic Team Member
Mr. Pat Rafferty	Penn-Delco School District	Pandemic Team Member
Dr. Mark Thomas	Penn-Delco School District	Pandemic Team Member
Mrs. Nina Tyre	Penn-Delco School District	Pandemic Team Member
Mr. Erik Zebley	Penn-Delco School District	Pandemic Team Member
Jeanne Casner	Chester County Health Department (CCHD)	County Health Director
Lou Giangiulio, MD	Sugartown Pediatrics, LLC	District Physician
Katherine H. Meehan, Esquire	Raffaele Puppio	Legal Counsel

## Key Strategies, Policies, and Procedures

PDE requires each organization to develop a Health and Safety Plan that describes the key strategies, policies, and procedures used to satisfy the requirements, which are broken down into domains. The domain summary will serve as the public-facing description of the efforts Penn-Delco will take to ensure the health and safety of stakeholders throughout our district. For each requirement within each domain, Penn-Delco will document the following:

- Action Steps under Yellow Phase: Identify the discrete action steps required to prepare for and implement the requirement under the guidelines outlined for counties in yellow.
- Action Steps under Green Phase: Identify the discrete action steps required to prepare for and implement the requirement under the guidelines outlined for counties in green.
- Lead Individual and Position: List the person(s) responsible for ensuring the action steps are fully planned and the school system is prepared for effective implementation
- Materials, Resources, and/or Supports Needed: List any materials, resources, or support required to implement the requirement.
- Required Professional Development (PD): Identify the types of professional development that will be needed. In other words, will staff, students, families, or other stakeholders require professional development and/or specialized training?

The following charts outline the action steps Penn-Delco will take to support social distancing and other safety measures. It addresses cleaning, spacing in classrooms, mitigation efforts, strategies to support social distancing when feasible, and safety measures to support staff, students, and stakeholders.

Note: In the tables that follow, an asterisk (\*) denotes a mandatory element of the Plan. All other requirements are highly encouraged to the extent possible.

## Cleaning, Sanitizing, Disinfecting, and Ventilation

### Key Questions:

- Which stakeholders will be trained on cleaning, sanitizing, disinfecting, and ventilation protocols? When and how will the training be provided? How will preparedness be measured?
- How will you ensure the building is cleaned and ready to safely welcome staff and students?
- How will you procure adequate disinfection supplies meeting OSHA and CDC requirements?
- How often will you implement cleaning, sanitation, disinfecting, and ventilation protocols?
- What protocols will you put in place to clean and disinfect throughout the school day?

**Summary:** The Penn-Delco School District convened a group of administrators involved in Operations and Facilities to review all aspects of cleaning, sanitizing, disinfecting, and ventilation for all district facilities. Specialized meetings have been held with all lead custodians for in-depth review of revised cleaning protocols and expectations. The facilities staff conducted walkthroughs of classrooms and buildings to ascertain needs for cleaning, physical distancing, and protective barriers in certain areas. A deep cleaning will have occurred at school prior to reopening and with plan approval, will trigger additional levels of close cleaning and disinfecting on Wednesdays, in addition to enhanced daily routines. PDSB has engaged a consultant, Environmental Controls, to review cleaning, sanitizing, and disinfecting materials to ensure they are effective against COVID-19. All products were deemed effective against COVID-19. PDSB will utilize federal CARES dollars to purchase additional cleaning equipment to further strengthen our cleaning and mitigation response. In addition to extra cleaning repertoires by existing custodial staff, a “PDSB Clean Team” will rotate through school facilities to provide another layer of cleaning and disinfection. Since all schools operate in a secure and locked manner, classroom doors should remain open to promote increased ventilation and fresh air into classrooms in addition to ventilation through windows or HVAC systems adjusted to provide for additional fresh air.

The Director of Facilities in consultation with Principals and Head Custodians will determine daily cleaning and disinfection schedules. Ventilation protocols will be based on CDC guidance where feasible. Procurement of adequate supplies is the responsibility of the Business Manager, Assistant Business Manager, Director of Facilities, Custodial Supervisor, and Head Custodians.

REQUIREMENTS	Action Steps Under Yellow Phase	Action Steps Under Green Phase	Lead Individual and Position	Materials, Resources, and Supports Needed	PD Required?
<p><b>* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)</b></p>	<ul style="list-style-type: none"> <li>• Clean and disinfect frequently touched surfaces and objects within the school and on school buses at least daily, including door handles, handrails, sink handles, elevator buttons, and drinking fountains.</li> <li>• More frequent cleaning and disinfecting is required on greater use areas.</li> <li>• First clean the surface or object with soap and water then disinfect.</li> <li>• Complete daily classroom checklist for cleaning/disinfecting.</li> <li>• Head Custodians checks inventory of cleaning supplies and acts on known deficiencies.</li> <li>• All buses are to be cleaned and disinfected before each bus run and at the end of the day.</li> <li>• Space learning areas for social distancing needs.</li> <li>• Disinfection will be done using EPA-approved disinfectants against COVID-19.</li> <li>• More frequent disinfection of surfaces and objects touched by multiple people is important</li> </ul>	<p>Same as Yellow Phase</p>	<p>The Director of Facilities and Custodial Supervisor are responsible for ensuring an adequate amount of cleaning and disinfectant supplies are on hand at each site. They will monitor the custodial activities that are required to occur. Other ACT 93 administrators assigned to schools must monitor the physical condition of schools and promptly report any potential need for cleaning and disinfecting measures that must be completed on a daily basis.</p> <p>MR. BRIAN DATTE MR. DAVE TANNENBAUM</p>	<p>PDSD utilizes EPA approved disinfectants for use against COVID-19. The list is a partial list and additional disinfectants may be added as purchased. PPE are required for all custodial and facilities staff.</p> <p>CDC AND PA DEPT. OF HEALTH GUIDELINES</p> <p>Custodial Supplies Inventory</p>	<p>Yes. PD will be required for proper cleaning of facilities for custodial staff and contracted staff. Necessary PD will be provided prior to the reopening of schools</p>



REQUIREMENTS	Action Steps Under Yellow Phase	Action Steps Under Green Phase	Lead Individual and Position	Materials, Resources, and Supports Needed	PD Required?
<p>(Continued)  <b>* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)</b></p>	<ul style="list-style-type: none"> <li>• Targeting indoor frequently touch services include tables, doorknobs, light switches, countertops, handles, desk, phones, keyboards, toilets, faucets and sinks, touchscreens, and water fountains.</li> <li>• Outside routine cleaning is required on playground equipment.</li> <li>• Ensure ventilation systems operate properly and increase circulation of outdoor air by opening windows and doors when possible. Change filters regularly.</li> <li>• Disinfect high touch areas of HVAC and other building service systems (on off switches, thermostats)</li> <li>• Desktops will be cleaned in between groups of students and cleaning materials provided.</li> <li>• Take steps to limit or prohibit the use of communal drinking fountains and provide safe alternatives for providing water when possible.</li> </ul>		<ul style="list-style-type: none"> <li>• Head Custodians or lead custodian to assure daily cleaning procedures are met.</li> <li>• Staff will clean and disinfect personal workspace including, tables, desks, phones, keyboard, touchscreens and light switches in offices.</li> </ul>	<p>Custodial and facilities staff must have proper PPE on at all times during cleaning. PPE purchases for the organization to increase inventory and supplies for the pandemic will be coordinated with the business manager and facilities department. The transportation department will need additional supplies for added cleaning that will be occurring as well. The business office will maintain a list of multiple vendors to contact when inventory becomes tight.</p>	<p>Yes. Required PD will be completed prior to Reopening</p>

REQUIREMENTS	Action Steps Under Yellow Phase	Action Steps Under Green Phase	Lead Individual and Position	Materials, Resources, and Supports Needed	PD Required?
<p><b>Other cleaning, sanitizing, disinfecting, and ventilation practices</b></p>	<ul style="list-style-type: none"> <li>• Increase pest control services as students may be asked to eat in classrooms to support social distancing efforts.</li> <li>• Add plexiglass strategically in areas to maintain appropriate separation of space. Clean and disinfect plexiglass regularly</li> <li>• Increase ventilation, if feasible, by opening hallway doors after the closing of schools.</li> <li>• HVAC systems are monitored and inspected for proper functioning.</li> <li>• Isolation areas will be deep cleaned immediately after each use.</li> </ul>	<p>Same as Yellow Phase</p>	<p>Mr. Brian Datte</p>	<p>Adequate inventory of ventilation filters</p> <p>Confirmed HVAC repair/emergency repair contact in place and eligible for use.</p>	<p>No</p>

## Social Distancing and Other Safety Protocols

### Key Questions

- How will classrooms/learning spaces be organized to mitigate spread?
- How will you group students with staff to limit the number of individuals who come in contact with each other throughout the school day?
- What policies and procedures will govern use of other communal spaces within the school building?
- How will you utilize outdoor space to help meet social distancing needs?
- What hygiene routines will be implemented throughout the school day?
- How will you adjust student transportation to meet social distancing requirements?
- What visitor and volunteer policies will you implement to mitigate spread?
- Will any of these social distancing and other safety protocols differ based on age and/or grade ranges?
- Which stakeholders will be trained on social distancing and other safety protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

**Summary:** The Penn-Delco School District is eager to see students return to school for in-person instruction and believes we can accommodate this aim through physical distancing, the use of personal PPE, adjusting in-school logistics, limiting school attendance to students and essential personnel only, and canceling or postponing activities that may be inclined to lead to increased transmission of the virus, such as field trips and large assemblies. Numerous professional medical and education groups have pointed to the continued absence from school as unnecessary strain on the development of children and students who ordinarily benefit from a traditional school experience. To that end, PDSD seeks to emulate those parts of the school experience that it can safely do through increased safety protocols. The district recognizes that these accommodations will uniquely require patience, flexibility, and understanding in a spirit of collective efforts and commitment. There are three foundational precautions this Plan relies upon and affirms based upon universal and expert guidance:

1. Since the COVID-19 virus is spread through respiratory droplets, the use of PPE such as masks and shields is the most effective way to reduce the spread of the virus.
2. Physical distancing should always be considered and promoted to the maximum extent feasible.
3. In-person gatherings of groups that are not essential to the operation of the school should be avoided, or held virtually.

Classrooms will be reconfigured to adjust the physical layout with students facing the same direction and to allow for physical distancing up to the maximum extent possible while seeking six feet of separation. Large, unused spaces in school campuses may be commandeered for additional instructional space. Non-essential and personal items of staff and students will be reduced within classrooms to maximize the amount of space available. Classroom or lunchroom assignments for students may be changed to accommodate physical distancing needs. Teachers will be encouraged to schedule hygiene routines into their classroom schedules. Principals are responsible for creating building and class schedules that balance class sizes, student movement, and space utilization.

For transportation on school buses, no more than two (2) students per seat will be assigned and students must wear a mask as a condition for bus transport. Parents will be informed of the anticipated use of virtual and/or Zoom-type meetings to minimize the number of visitors to a school site for specific meetings. Whole-group staff meetings are encouraged to be held virtually.

Requirements	Action Steps Under Yellow Phase	Action Steps Under Green Phase	Lead Individual and Position	Materials, Resources and Supports needed	PD Required?
<p><b>*Classroom/learning space occupancy that allows for 6 ft. of separation among students and staff throughout the day, to the maximum extent feasible.</b></p>	<ul style="list-style-type: none"> <li>• Review and analyze current learning space for maximum separation.</li> <li>• Eliminate all non-essential classroom furnishings.</li> <li>• Minimize student travel and transition by moving staff and programming to the students rather than vice versa.</li> <li>• Utilize hallways, open areas, gymnasiums, and auditoriums as learning spaces.</li> <li>• Two students per seat while on a bus.</li> </ul>	<p>Same as Yellow Phase</p>	<p>Principals</p>	<p>Potentially additional student desks</p>	<p>No</p>

Requirements	Action Steps Under Yellow Phase	Action Steps Under Green Phase	Lead Individual and Position	Materials, Resources and Supports needed	PD Required?
<p><b>*Restricting the use of cafeterias and other congregate settings and serving meals in alternate settings.</b></p>	<ul style="list-style-type: none"> <li>• Schedule students to allow for social distancing when retrieving food.</li> <li>• Provide grab and go lunch options.</li> <li>• Permit the use of classrooms for students to eat in if necessary.</li> <li>• Use outdoor spaces when possible.</li> <li>• Switch to packaged utensils.</li> </ul>	<p>Same as Yellow Phase</p>	<p>Business Manager; Food Service Director; Principals</p>		<p>No</p>
<p><b>*Hygiene practices for students and staff including the manner and frequency of handwashing and other best practices.</b></p>	<ul style="list-style-type: none"> <li>• Scheduled handwashing/ sanitizing breaks</li> <li>• Hand sanitizer will be made available in all common areas and classrooms where sinks for handwashing are not available</li> <li>• Teach and reinforce washing hands and covering coughs and sneezes among students and staff</li> <li>• Drivers and aides will wash hands before each bus run.</li> <li>• Students/staff will wash before and after eating, specials, recess, after restroom use, and other times as necessary.</li> <li>• Hand sanitizer will be provided in classrooms, cafeterias, offices, and other spaces.</li> </ul>	<p>Same as Yellow Phase</p>	<p>Teacher Principal Director of Facilities</p>	<p>Posters Sanitizing stations Hand soap Operational sinks</p>	<p>Yes</p>

Requirements	Action Steps Under Yellow Phase	Action Steps Under Green Phase	Lead Individual and Position	Materials, Resources and Supports needed	PD Required?
<p><b>*Posting signs and other methods of reinforcement, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs</b></p>	<ul style="list-style-type: none"> <li>• Signage for social distancing and hygiene will be posted in restrooms, hallways, and throughout school classrooms and buildings.</li> <li>• Signs will be posted on each bus requiring students to wear masks, not share items, and keep hands to self.</li> <li>• Age-appropriate signage will be used in primary grades</li> <li>• Handwashing/sanitizing procedures will be displayed and frequently reinforced.</li> </ul>	<p>Same as Yellow Phase</p>	<p>Principals Supervisors</p>	<p>Produce Signs Purchase Signs Signage Adhesive</p>	<p>No</p>
<p><b>*Identifying and restricting non-essential visitors and volunteers</b></p>	<ul style="list-style-type: none"> <li>• Standardized procedures will be developed and distributed regarding visitors and volunteers.</li> <li>• Signage posted at each entrance door</li> <li>• Use of required self-screener to enter the building</li> <li>• Visitors must wear masks</li> <li>• Visitors with appointments must pass the self-screen assessment.</li> <li>• Invitations to meet virtually will be widely promoted and extended.</li> <li>• Use of outdoor item drop</li> </ul>	<p>Same as Yellow Phase</p>	<p>Principal Supervisors</p>	<p>Signs Regular electronic communication to community</p>	<p>No</p>

Requirements	Action Steps Under Yellow Phase	Action Steps Under Green Phase	Lead Individual and Position	Materials, Resources and Supports needed	PD Required?
<p><b>*Handling sports activities for recess and physical education classes consistent with the CDC Considerations for Youth Sports</b></p>	<ul style="list-style-type: none"> <li>• Posted signs. All students are encouraged to wear masks. Activities require social distancing</li> <li>• Review and analyze recess protocols/time/location. Allocate appropriate personnel to monitor student interactions on playground, recess, sports activities in PE.</li> <li>• Staggered gym/recess/breaks</li> <li>• Staff wear masks</li> <li>• Prepare all recess and PE spaces by marking appropriate spaces. Clean all equipment being used according to CDC guidance.</li> <li>• Provide additional separate recess locations, if available.</li> </ul>	<p>Same as Yellow Phase</p>	<p>Principal Teacher</p>	<p>Additional Alternative PE and recess apparatus that is geared for individual use.</p>	<p>No</p>
<p><b>Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students</b></p>	<ul style="list-style-type: none"> <li>• Consider the use of an A/B Schedule.</li> <li>• Assign students to additional professional staff who are available to provide supervision and/or instruction.</li> </ul>	<p>Same as Yellow Phase</p>	<p>Supervisors, Principal, Teachers</p>	<p>Marking Tape, Signs, Class Roster Review</p>	<p>No</p>

Requirements	Action Steps Under Yellow Phase	Action Steps Under Green Phase	Lead Individual and Position	Materials, Resources and Supports needed	PD Required?
<b>Limiting the sharing of materials among students</b>	<ul style="list-style-type: none"> <li>• Sharing of materials should be limited wherever possible.</li> <li>• Separate personal belongings.</li> <li>• Driver will remind students not to share items while on the bus.</li> <li>• Students should have personally marked supplies for their own use.</li> <li>• Use digital resources to replace physical items whenever possible.</li> <li>• Limit use of common items such as electronic writing devices</li> <li>• When sharing of materials is necessary (e.g. textbooks), hand-washing/hand-sanitizing procedure will be implemented before and after use.</li> </ul>	Same as Yellow Phase	Principal, Teachers, Bus drivers	Sanitizing stations, operational sinks and self-dispensing soap and sanitizer dispensers. Disinfectant materials.	No
<b>Adjusting transportation schedules and practices to create social distance between students</b>	<ul style="list-style-type: none"> <li>• No field trips or large gatherings</li> <li>• Student masks required on bus</li> <li>• Create additional runs for high volume bus routes</li> <li>• Permit opt-out of bus transportation</li> </ul>	Same as Yellow Phase	Supervisor of Transportation; Principals	Signs, tape for bus seats	No
<b>Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars</b>	<ul style="list-style-type: none"> <li>• Stagger arrival and departure times.</li> <li>• Communicate with Today's Child all new protocols.</li> </ul>	Same as Yellow Phase	Assistant Supt. Principals		No



Requirements	Action Steps Under Yellow Phase	Action Steps Under Green Phase	Lead Individual and Position	Materials, Resources and Supports needed	PD Required?
<b>Other social distancing and safety practices</b>	<ul style="list-style-type: none"> <li>• Students will be reminded to maintain social distancing while at the bus stop and while walking to school</li> <li>• Utilize outdoors when possible.</li> <li>• Place social distancing examples, signs, tape on floors, and other markers throughout the building.</li> <li>• Choral Arts Concerts/Performances - temporarily postponed and replaced with alternatives.</li> <li>• Instrumental Band and Music Concerts/Performances - temporarily postponed and replaced with alternatives.</li> <li>• Provide online training for staff.</li> </ul>	Same as Yellow Phase	Principal, Teachers, All Staff	Signage, Marking Tape.	Yes. COVID-19 Training Courses

## Monitoring Student and Staff Health

### Key Questions

- How will you monitor students, staff, and others who interact with each other to ensure they are healthy and not exhibiting signs of illness?
- Where, to whom, when, and how frequently will the monitoring take place (e.g. parent or child report from home or upon arrival to school)?
- What is the policy for quarantine or isolation if a staff, student, or other member of the school community becomes ill or has been exposed to an individual confirmed positive for COVID-19?
- Which staff will be responsible for making decisions regarding quarantine or isolation requirements of staff or students?
- What conditions will a staff or student confirmed to have COVID-19 need to meet to safely return to school? How will you accommodate staff who are unable to uncomfortable to return?
- How will you determine which students are willing/able to return? How will you accommodate students who are unable or uncomfortable to return?
- When and how will families be notified of confirmed staff or student illness or exposure and resulting changes to the local Health and Safety Plan?
- Which stakeholders will be trained on protocols for monitoring student and staff health? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

**Summary:** “Safe and Supportive Schools” remains one of Penn-Delco’s Five Keys to Excellence. Accordingly, the PTR put considerable emphasis into the planning for monitoring of staff and student health during the pandemic. These guidelines are based upon recommendations from medical professionals and have been reviewed by professionals in the field of health and welfare. A key assumption is that “we are all in this together,” and the honest monitoring and reporting of personal health conditions, as they relate to the virus, is expected of all students, their families, and staff. Families and staff will be responsible for all daily screening prior to arrival at school/work. School nurses will be the contact for any self-reporting by families and staff. Staff who have symptoms should utilize sick and personal leave and should not report to work. Students may not be sent to school if they have symptoms. Students and staff who have been around a person with a confirmed COVID-19 case will be expected to follow the Department of Health guidance for responding to a positive case of COVID-19.

Requirements	Action Steps Under Yellow Phase	Action Steps Under Green Phase	Lead Individual and Position	Materials, Resources and Supports needed	PD Required?
<p><b>* Monitoring students and staff for symptoms and history of exposure</b></p>	<ul style="list-style-type: none"> <li>• Staff and families of students will be required to take their own, or a child's temperature before reporting to school/work and to stay home if above 100.4°F or if experiencing other symptoms as outlined by the Chester County Health Department.</li> <li>• Self-screening tools will be posted at the entrance of buildings and distributed to students, parents, and staff.</li> <li>• Individuals must pass self-screener before entrance to district buildings.</li> <li>• Bus Drivers and staff will inform a nurse or principal if they see students evidencing COVID-19 symptoms.</li> <li>• Students presenting symptoms will be sent to nurse for further assessment.</li> </ul>	<p>Same as Yellow Phase</p>	<p>School Nurse</p>	<p>Nursing Supplies Thermometers Training Videos</p>	<p>Yes. The entire district community will be made aware of symptom check procedures.</p>

Requirements	Action Steps Under Yellow Phase	Action Steps Under Green Phase	Lead Individual and Position	Materials, Resources and Supports needed	PD Required?
<p><b>* Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</b></p>	<ul style="list-style-type: none"> <li>• Staff and students shall be sent home if they become ill particularly if they have COVID-19 symptoms based on the screening tool.</li> <li>• Create a closed off area for exclusive quarantine use.</li> <li>• While waiting to go home, ill persons will wear face mask (if feasible) and placed in a separate isolation area overseen by Penn-Delco personnel who will also wear a face mask.</li> <li>• Measures to protect confidentiality should be used to protect staff and student emotional wellbeing.</li> <li>• Any case of COVID-19 shall be reported to the Director of Human Resources.</li> </ul>	<p>Same as Yellow Phase</p>	<p>School Nurse</p>	<p>The district will seek an additional number of daily substitutes from its Substitute Provider to assist with potential staffing shortages.</p> <p>Medical PPE</p> <p>CCHD</p>	<p>Yes. Staff will be trained on specific COVID-19 “look-fors.”</p>
<p><b>* Returning isolated or quarantined staff, students, or visitors to school</b></p>	<ul style="list-style-type: none"> <li>• Follow Health Department guidance</li> <li>• Staff should follow the direction of the PDSH Human Resources Department for return to work directions</li> <li>• Human Resources will work directly with the Chester County Health Department for consultation and guidance</li> <li>• School nurses will work directly with Chester County Health Department or parent for follow-up</li> <li>• Physician’s Note required</li> </ul>	<p>Same as Yellow Phase</p>	<p>School Nurse Principal HR Director Secretary</p>	<p>None</p>	<p>Nursing staff in buildings will train staff on what to “look for” and building level processes</p>

Requirements	Action Steps Under Yellow Phase	Action Steps Under Green Phase	Lead Individual and Position	Materials, Resources and Supports needed	PD Required?
<b>Notifying staff, families, and the public of school closures and within school-year changes in safety protocols</b>	Any potential changes within the school year shall be communicated via email, voice message, and potentially social media should protocols and expectations change.	Same as Yellow Phase	All Administration Communication Coordinator		No
<b>Other monitoring and screening practices</b>	Students, parents, and staff will receive instruction on screening practices and the importance of self-monitoring and self-reporting of symptoms.	Same as Yellow Phase	Communications Coordinator Supervisors	Video recording	Yes. Based on COVID-19 Training Course.

## Other Considerations for Students and Staff

### Key Questions

- What is the local policy/procedure regarding face coverings for staff? What is the policy/procedure for students?
- What special protocols will you implement to protect students and staff at higher risk for severe illness?
- How will you ensure enough substitute teachers are prepared in the event of staff illness?
- How will the LEA strategically deploy instructional and non-instructional staff to ensure all students have access to quality learning opportunities, as well as supports for social emotional wellness at school and at home?

**Summary:** The additional health and safety measures noted within this section are to be used in all district locations throughout PDSD. The list is not intended to be exhaustive but instead includes the minimum expectations of additional steps and considerations to help stop the spread of a pandemic virus. Staff members will wear face masks and/or shields while on school property or when using school vehicles for the protection of themselves as well as others. School nurses and teachers shall make regular contact with parents of medically fragile or high-needs students. The district will attempt to increase its pool of substitute staff for the school year. Students at high risk will be welcome to utilize Penn-Delco Cyber or other virtual option provided by the district that meets their needs. Staff at higher risks should avoid gathering in groups of any size such as staff lounges. Support staff may be utilized to assist the delivery of services for high-risk services. The district will encourage guidance counselors to spend additional time addressing potential mental health and SEL needs of students who may struggle with the changes in the learning environment during the pandemic. Staff will be encouraged to utilize the Employee Assistance Program for assistance with the management of stress or other personal health needs that may be due to teaching and working during a pandemic.

Requirements	Action Steps Under Yellow Phase	Action Steps Under Green Phase	Lead Individual and Position	Materials, Resources and Supports needed	PD Required?
<b>*Protecting students and staff at higher risk for severe illness</b>	<ul style="list-style-type: none"> <li>• Increased amount of handwashing of staff working with students with significant medical or emotional needs. If unable to wash hands, use of hand sanitizer before and after interface with students. Use of face shields in addition to use of face masks. Disposable gowns will be provided for staff as necessary.</li> <li>• Encourage staff and students to stay home if ill.</li> <li>• Permit increased physical distancing between staff and students to the extent required to perform their jobs.</li> <li>• Consider the assignment of teachers to virtual teaching duties, or other staff to telework, if possible, for those staff members who are medically unable to physically report to a work location.</li> <li>• Staff use of face masks/shields is mandatory.</li> <li>• Limit movement into and out of classrooms of high-risk students.</li> <li>• Provide opportunities for select staff to utilize additional mitigation measures, as needed or required (e.g. gowns).</li> <li>• Consider flexible assignment of specific non-instructional duties to other staff not at higher risk for severe illness.</li> <li>• Flexible leave policies consistent with applicable law will be available for staff at risk of severe illness.</li> </ul>	Same as Yellow Phase	School Nurse, Teachers, Principal, HR Director	Masks/Shields  HR Info sheet on accommodations process.	No
<b>* Use of face coverings (masks or face shields) by all staff</b>	All staff must wear face coverings (mask or shield) while on school property or when using or driving school vehicles. Shields will be provided. Employees will supply their own personal mask of their preference. Teachers can choose to utilize mask or face shield based on their preference/instruction circumstances.	Same as Yellow Phase	Principal, Supervisors School Nurse	Shields & Masks	No

Requirements	Action Steps Under Yellow Phase	Action Steps Under Green Phase	Lead Individual and Position	Materials, Resources and Supports needed	PD Required?
<p><b>* Use of face coverings (masks or face shields) by students</b></p>	<ul style="list-style-type: none"> <li>• Use of face coverings is required for all students and staff in district buildings unless medically exempt.</li> <li>• Require students to carry a face mask with them at all times.</li> <li>• Require students to wear a face mask to ride the bus.</li> <li>• Require use of face masks in accordance with PA Executive Orders and guidance from CCHD</li> <li>• Develop protocols for younger or high-needs students who may have difficulty wearing a mask or face shield</li> <li>• Cloth masks are preferable and must be washed regularly.</li> <li>• PDSD will have disposable masks onsite for emergency use or when a mask is occasionally forgotten.</li> </ul>	<p>Same as Yellow Phase</p>	<p>Principals All Staff</p>	<p>Shields &amp; Masks  Clarify Procedures for non-compliance  Emergency back-up supply of PPE for masking and shielding. Face shields for all staff.</p>	<p>Yes. COVID-19 Training Courses  Program administration will be responsible for these action steps and reinforcing these measures in programs</p>
<p><b>Unique safety protocols for students with complex needs or other vulnerable individuals</b></p>	<ul style="list-style-type: none"> <li>• Virtual or remote learning options will be provided for students with complex needs.</li> <li>• IEP-based adjustments may be recommended to address unique needs of students with complex needs.</li> <li>• Flexible scheduling and hybrid opportunities are permitted for students with complex needs with parent/guardian approval.</li> <li>• Revisit student health plans and modify as necessary</li> <li>• For students with disabilities that are in need of specially designed instruction due to an emotional disturbance: Revisit mental health strategies and supports as needed.</li> </ul>	<p>Same as Yellow Phase</p>	<p>Special Education Director Principal School Nurse</p>	<p>Penn-Delco Online</p>	<p>No</p>



Requirements	Action Steps Under Yellow Phase	Action Steps Under Green Phase	Lead Individual and Position	Materials, Resources and Supports needed	PD Required?
<b>Strategic deployment of staff</b>	<ul style="list-style-type: none"> <li>• Paraprofessional support will be targeted to support students with the highest needs or vulnerabilities.</li> <li>• Facilities staff will be assigned to maximum amount of support available for regular cleaning and disinfecting.</li> <li>• School counselors, psychologists, and district social worker will be encouraged to extend additional attention to SEL matters related to learning in a pandemic environment.</li> <li>• Review staffing at each building and program and reassign staff as necessary or task specific duties after consultation with Human Resources.</li> <li>• Expressive Arts Teachers and Specialists may be required to travel to classrooms to minimize student travel through the building and protect cohort assignments.</li> <li>• Staff meetings may be held virtually via Zoom to minimize large group gatherings.</li> </ul>	Same as Yellow Phase	Principal HR Director		No
<b>Professional Development Opportunities and Travel of Staff</b>	Travel for PD Opportunities is not permitted.	Travel of PD Opportunities is not recommended and may only occur for a critical need with Superintendent approval.	Assistant Superintendent		No
<b>Field Trips, Extra Curricular Activities, and Events</b>	Field Trips are cancelled. Virtual Field Trip Opportunities should be explored.	Same as Yellow Phase	Assistant Superintendent		No

## Health and Safety Plan Professional Development

The success of your plan for a healthy and safe reopening requires all stakeholders to be prepared with the necessary knowledge and skills to implement the plan as intended. For each item that requires professional development, document the following components of your professional learning plan.

- **Topic:** List the content on which the professional development will focus.
- **Audience:** List the stakeholder group(s) who will participate in the professional learning activity.
- **Lead Person and Position:** List the person or organization that will provide the professional learning.
- **Session Format:** List the strategy/format that will be utilized to facilitate participant learning.
- **Materials, Resources, and or Supports Needed:** List any materials, resources, or support required to implement the requirement.
- **Start Date:** Enter the date on which the first professional learning activity for the topic will be offered.
- **Completion Date:** Enter the date on which the last professional learning activity for the topic will be offered.

Topic	Audience	Lead Person and Position	Session Format	Materials, Resources, and or Supports Needed	Start Date	Completion Date
<b>Coronavirus Awareness</b>	All Staff	Amy Bell, Pandemic Plan Coordinator	Online/Face to Face	SafeSchools	July 2020	9/6/2020
<b>Coronavirus: Cleaning and Disinfecting Your Workplace</b>	All Staff	Amy Bell	Online/Face to Face	SafeSchools	July 2020	9/6/2020
<b>Coronavirus: Managing Stress and Anxiety</b>	All Staff	Amy Bell, Nina Tyre	Online/Face to Face	SafeSchools	July 2020	9/6/2020
<b>Bloodborne Pathogen Exposure Prevention/Universal Precautions</b>	All Staff	Amy Bell, School Nurses	Online/Face to Face	SafeSchools	July 2020	9/6/2020

Topic	Audience	Lead Person and Position	Session Format	Materials, Resources, and or Supports Needed	Start Date	Completion Date
<b>Ventilation Protocols</b>	Maintenance/Custodial	Brian Datte, Facilities Director	Online/Face to Face	<a href="https://www.cdc.gov/coronavirus/2019-ncov/php/building-water-system.html">https://www.cdc.gov/coronavirus/2019-ncov/php/building-water-system.html</a>	July 2020	
<b>CDC: Cleaning, sanitizing, disinfecting protocols</b>	Maintenance/Custodial	Brian Datte Facilities Director	Online/Face to Face	<a href="https://www.cdc.gov/coronavirus/2019-ncov/community/clean-disinfect/index.html">https://www.cdc.gov/coronavirus/2019-ncov/community/clean-disinfect/index.html</a>		9/6/2020
<b>* Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices</b>	All staff and students	Principal School Nurse	Direct Instruction/Video	Specific Presentation is being developed by district staff.	August 2020	September 2020
<b>Handling sporting activities for recess and physical education classes consistent with the CDC Considerations for Youth Sports</b>	Administration Coaches	Principal Coaches	Video Instruction	Specific Presentation is being identified.	August 2020	
<b>*Handling music instruction</b>	Music teachers	Principal	Direct Instruction, possibly digital	Specific Presentation being identified	August 2020	September 2020
<b>Virtual Teaching/Learning</b>	Teachers K-12	Manager of Blended Learning	Virtual/in Person	Schoology, Chromebooks	August 2020	June 2020

## Health and Safety Plan Communications

**Summary:** Timely and effective family and caregiver communication about health and safety protocols and schedules will be critical. Schools should be particularly mindful that frequent communications are accessible in non-English languages and to all caregivers (this is particularly important for children residing with grandparents or other kin or foster caregivers). Additionally, LEAs should establish and maintain ongoing communication with local and state authorities to determine current mitigation levels in your community.

Topic Position	Audience	Lead Person	Mode of Communication	Start Date	Completion Date
<b>Status and Planning Updates to Staff and District Community throughout June and July.</b>	Entire PDSB district community,	Steinhoff/Palmarini	Email Website Postings Social Media Posts	June 1, 2020	Ongoing
<b>Return to work Status Letter from HR to 12-month Staff.</b>	12-month Staff	Nina Tyre	Emailed letter to all 12-month employees.	July 1, 2020	July 10, 2020
<b>Notification of School Board Presentation of Proposed Health and Safety</b>	Students/families Staff in PDSB	Steinhoff/Palmarini	Constant Contact Update	July 12, 2020 July 20, 2020	Approval of Plan by the School Board.
<b>FAQ Document and Draft Plan Disseminated</b>	Families and Staff in PDSB	Steinhoff/Palmarini	Constant Contact Update	July 24, 2020	Ongoing

Topic Position	Audience	Lead Person	Mode of Communication	Start Date	Completion Date
<b>Bi-monthly Staff “In the loop” Updates during Summer of 2020</b>	PDSD Staff	Dr. Steinhoff	Email	Ongoing	Ongoing
<b>Keeping staff, students, and all stakeholders informed and reminded about healthy hygiene practices and promote personal responsibility in reducing the spread of the disease.</b>	All stakeholders (anyone entering Penn-Delco buildings and classrooms)	Brian Datte/Principals/Palmarini	Posting of required signs in highly visible locations throughout all Penn-Delco buildings and classrooms	August 2020	June 2021
<b>Ensure employees feel safe in their work environment; students feel safe in school (inform about cleaning and sanitizing practices, social distancing) via post-opening surveys</b>	Staff Students/Parents	Eric Kuminka	Email Website Social Media	August 2020	September 2020

<b>Topic Position</b>	<b>Audience</b>	<b>Lead Person</b>	<b>Mode of Communication</b>	<b>Start Date</b>	<b>Completion Date</b>
<b>Development of Informational Videos on hygiene and safety protocols</b>	Students Staff Families	Palmarini/Dicamillo Bell	Email Website Newsletter/Constant Contact	July 2020	September 2020
<b>Development of Promotional Videos on Penn Delco Online Virtual Learning Options</b>	Parents	Palmarini/Dicamillo	Posted Online and to PDSD YouTube Channel	July 2020	June 2021
<b>Virtual Zoom meeting on Proposed Reopening Plan for K parents</b>	Parents	Steinhoff	Zoom, Website promotion	August 2020	August 2020
<b>Virtual Zoom meeting on Proposed Reopening Plan for staff</b>	Staff	Kuminka/Steinhoff	Zoom, Email promotion	August 2020	August 2020

## Facilities Cleaning, Sanitizing, Disinfecting and Ventilation Summary

Requirement(s)	Strategies, Policies and Procedures
<p><b>* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)</b></p>	<p>The District has completed the following online training courses with all custodial and maintenance personnel upon their return to the workplace in June.</p> <p>Prior to students and staff returning, a review of training in the areas of cleaning, sanitizing, disinfecting, and ventilation will be conducted. All cleaning protocols will be based on the guidance from the CDC <a href="https://www.cdc.gov/coronavirus/2019-ncov/community/clean-disinfect/index.html">https://www.cdc.gov/coronavirus/2019-ncov/community/clean-disinfect/index.html</a></p> <p>The Director of Facilities in consultation with Principals and Head Custodians will determine daily cleaning and disinfecting schedules. Specific Employee work areas must be clearly delineated and documented with time and location. The daily cleaning and disinfecting schedule will include plans for high-touch surfaces in general school areas (e.g. railings, hallways, library, bathrooms, etc.)</p> <p>Ventilation protocols will also be based on CDC guidance. <a href="https://www.cdc.gov/coronavirus/2019-ncov/php/building-water-system.html">https://www.cdc.gov/coronavirus/2019-ncov/php/building-water-system.html</a></p> <p>Outside group facility usage – facility permits will be submitted per the school district guidelines. Outside groups must submit a COVID-19 Health and Safety plan. All facility permits are subject to School Board approval.</p> <p>Increased use of PPE required (masks, gloves, face shields)</p> <p>Increased social distancing 7 hygiene practices</p> <p>The district will follow the <a href="#">CDC's Guidance for Cleaning &amp; Disinfecting Schools</a></p> <p>Clean and disinfect frequently touched surfaces and objects within the school and on buses at least daily, including door handles, sink handles, and drinking fountains.</p> <p>Steps will be taken to limit the use of communal drinking fountains and provide safe alternatives for providing water when possible.</p> <p>Increase classroom and building ventilation rates</p> <p>Classrooms and common areas will be ventilated with additional circulation of outdoor air when possible, using windows, doors, and/or fans.</p>

## Social Distancing and Other Safety Protocols Summary

Requirement(s)	Strategies, Policies and Procedures
<p><b>* Classroom/learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible</b></p> <p><b>* Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms</b></p> <p><b>* Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices</b></p> <p><b>* Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs</b></p>	<p>Classrooms will be reconfigured to adjust the physical layout with all students facing the same direction and to allow for appropriate physical distancing with a goal of 6 feet of separation.</p> <p>Principals and building teams will create necessary schedules to balance class sizes, student movement, and space utilization.</p> <p>Transportation will assign no more than two (2) students per seat, and students must wear a mask. Visitors/volunteers will have limited access, including parents. Staff and students only may access buildings. Social distancing and other safety protocols will be developmentally appropriate for students.</p> <p>Schedules should be as static as possible with efforts to cohort students where possible.</p> <p>Restrict interactions between groups of students</p> <p>Limit the number of individuals in a classroom or other space</p> <p>Hold classes in gyms, auditoriums, or other large spaces, or outdoors when possible</p> <p>Turn desks facing the same direction or have students only sit on one side of a table, spaced apart when possible</p> <p>Students will be encouraged to use hand sanitizer, provided at stations within the cafeterias, prior to consuming food or beverages.</p> <p>Parents/guardians will be encouraged to deposit funds using the online payment portal, avoiding the handling of cash and checks in the cafeteria.</p> <p>Meal condiments will be limited and provided to students on the serving trays</p> <p>Student dining areas and cafeteria serving areas will be thoroughly cleaned between lunch periods.</p> <p>All staff will be trained on healthy hygiene practices so they can teach them to students using <a href="#">CDC health promotion materials</a>, <a href="#">handwashing techniques</a>, and <a href="#">tips for families to help children develop good handwashing techniques</a>, as well as district-created content.</p> <p>Ensure adequate hygiene supplies to support healthy habits</p> <p>Post <a href="#">CDC Germs are Everywhere</a> and <a href="#">Wash Your Hands</a> posters in all cafeterias, restrooms, and other high traffic areas (<a href="#">translated posters</a>).</p>
<p><b>* Handling sporting activities consistent with the CDC Considerations for Youth Sports for recess and physical education classes</b></p>	<p>Restrict nonessential visitors, volunteers, and activities that involve other groups.</p> <p>No outside groups may rent or request use of indoor facilities</p>



Requirement(s)	Strategies, Policies and Procedures
<p><b>*Limiting the sharing of materials among students</b></p> <p><b>Staggering the use of communal spaces and hallways</b></p> <p><b>Adjusting transportation schedules and practices to create social distance between students</b></p> <p><b>Coordinating with local childcare regarding onsite care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars</b></p> <p><b>Other social distancing and safety practices</b></p>	<p>Limit large group activities in accordance with PIAA guidelines</p> <p>Select and provide safe opportunities for exercise and sports events for students, considering:</p> <ul style="list-style-type: none"> <li>• Physical proximity of players</li> <li>• Amount of touching of shared equipment</li> <li>• Ability to engage in social distancing while not engaged in active play</li> <li>• Engagement of players at higher risk</li> <li>• Size of team</li> </ul> <p>Train teachers, coaches, officials, and staff on all safety protocols (<a href="#">CDC Considerations for Youth Sports</a>)</p> <p>Limit team sports and group games following social distancing guidelines</p> <p>Keep each student's belongings separated from others' and in individually labeled containers, cubbies, lockers, or other areas to the extent possible.</p> <p>Ensure adequate supplies to minimize sharing of high touch materials to the extent possible or limit to one group of students at a time and disinfect in between use, e.g. shared textbooks, technology, art supplies, PE equipment. Implement hand-washing/hand-sanitizing procedure when material must be shared.</p> <p>Avoid using other employees' phones, desks, offices, or other work tools and equipment when possible. Clean and disinfect them before and after use.</p> <p>Create one-way traffic patterns in hallways.</p> <p>Separate students within common areas, considering:</p> <ul style="list-style-type: none"> <li>• Arrival</li> <li>• Dismissal lines</li> <li>• Lunch</li> </ul> <p>Pursue virtual group events, gatherings, or meetings, if possible</p> <p>Field trips will be canceled or postponed.</p> <p>Limit mixing between groups if possible.</p>

## Monitoring Student and Staff Health Summary

Requirement(s)	Strategies, Policies and Procedures
<p><b>* Monitoring students and staff for symptoms and history of exposure</b></p> <p><b>* Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</b></p> <p><b>* Returning isolated or quarantined staff, students, or visitors to school</b></p>	<p>Families and staff will be responsible for all daily screening prior to arrival at school based on district provided screening tool. School nurses will be the contact for any self-reporting by families and staff. Other individuals receiving information about potential positive cases of COVID-19 will immediately notify the school nurse.</p> <p>No children with symptoms will be sent on a bus or brought to school.</p> <p>Notification of COVID-19 exposure to families and staff will be consistent with privacy guidance and district communicable disease policy and procedures and as directed by the Chester County Department of Health. The Penn-Delco School District will follow quarantine requirements issued by the Pennsylvania Department of Health.</p> <p>A doctor's note is required for student and staff members' safe return to school. Students and families unwilling or unable to return for in person instruction will participate in a virtual learning program provided by the School District.</p> <p>All district staff will perform a symptom screen on themselves prior to leaving for work, and will stay home if ill.</p> <p>Temperature screening will not be required upon entrance to school for students and staff.</p> <p>Students and staff will consistently be made aware of the signs and symptoms of COVID-19.</p> <p>If feeling symptomatic, students will inform teacher who will contact nurse and send student to nurse's office immediately.</p> <p>Staff will follow district procedure for feeling ill at work and notification.</p> <p>The District will share resources with the school community to help families understand <a href="#">when to keep children home</a>.</p> <p>Work with school administrators, nurses, and other healthcare providers to identify an isolation room or area to separate anyone who has COVID-19 symptoms.</p> <p>School nurses and other healthcare providers should use <a href="#">Standard and Transmission-based Precautions. What Healthcare Personnel Should Know about Caring for Patients with Confirmed or Suspected COVID-19 Infection</a></p> <p>Close off the area used by a person testing positive for COVID-19 and do not use before cleaning and disinfecting</p> <p>Post Health &amp; Safety Plan on PDSD website</p>

Requirement(s)	Strategies, Policies and Procedures
	<p>Provide regular update information on PDSD website and in parent flyers/letters</p> <p>Persons who have COVID-19 who have symptoms and were directed to care for themselves at home may discontinue isolation under the direction of their physician and the CCHD. A doctor's note is required to return to work or school.</p>

### Other Considerations for Students and Staff Summary

Requirement(s)	Strategies, Policies and Procedures
<p><b>* Protecting students and staff at higher risk for severe illness</b></p> <p><b>* Use of face coverings (masks or face shields) by all staff</b></p> <p><b>* Use of face coverings (masks or face shields) by older students (as appropriate)</b></p>	<p>Staff members will wear face masks and/or shields while on school property or when using school vehicles.</p> <p>Scheduled/Regular handwashing and hand sanitizing procedures will be implemented.</p> <p>The school nurse will make regular contact with parent and teacher of medically fragile students.</p> <p>Staff at higher risks should avoid gathering in groups of any size and avoid common areas, such as staff lounges.</p> <p>Limit movement in and out of classrooms with high-risk students.</p> <p>The District will follow guidelines set forth in the Families First Coronavirus Response Act (FFCRA)</p> <p>Discourage the use of perfect attendance awards and incentives</p> <p>Face masks are required unless medically exempt. Additional precautions (e.g. protective gowns and gloves) will be available in low incidence programs (AS, MDS, SFLS, LS) as needed.</p> <p>Avoid the use of communal objects. If such objects must be used with multiple students, each object should be disinfected immediately before and after student use.</p>

## Chester County Health Department Symptom Monitoring Guidelines

- Take temperature with temporal or forehead touchless thermometer
- Are you taking any medication to treat or suppress a fever? Yes/No
- Are you currently experiencing any of the following symptoms?

Group A 1 or more symptoms	Group B 2 or more symptoms	
Fever Cough Shortness of breath Difficulty breathing	Lack of smell or taste (without congestion) Sore throat Chills Muscle pain	Headache Congestion or runny nose Nausea or vomiting Diarrhea

**"Experiencing Symptoms" is defined as having 1 or more symptom(s) in Group A OR 2 or more symptoms in Group B OR "Yes" to taking medication to suppress a fever.**

\* For a current list of symptoms, see CDC's website: <https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>. Individuals with a known chronic condition that presents symptoms like those in either Group A or B will be exempt with documentation from a physician.

\* Any elevated fever reported by an employee, even if no thermometer was used, should be considered as symptomatic.

### Health and Safety Plan Governing Body Affirmation Statement

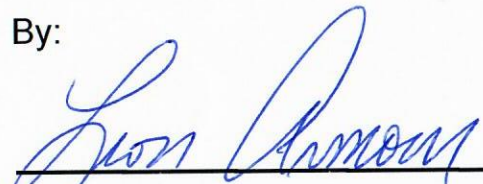
The Board of School Directors for the PENN-DELCO SCHOOL DISTRICT has reviewed and voted upon the PDSD Pathway to Reopening Phased School Health and Safety Plan at their meetings on July 15, 2020, July 29, 2020, August 17, 2020, and September 23, 2020.

The plan was approved by a vote of:


  X   Yes    9-0  
       No

Affirmed on: September 23, 2020

By:

  
\_\_\_\_\_  
Leon Armour  
Board President

By:

  
\_\_\_\_\_  
George Steinhoff, Ed.D.  
Superintendent